

**AGENDA**  
**PARKS AND RECREATION COMMITTEE**  
**THURSDAY, FEBRUARY 13, 2020 7:00 PM**  
Maggie Osgood Library, 70 N. Pioneer Street

- 1. APPROVAL OF AGENDA**
- 2. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**
- 3. APPROVAL OF MINUTES**
  - a. October 3, 2019
- 4. OLD BUSINESS**
- 5. NEW BUSINESS**
  - a. Discuss Food Vendor Opportunity in Rolling Rock Park
  - b. Discuss OPRD Local Government Grant Program
  - c. Discuss Paul Fisher Park Irrigation System
  - d. Debriefing on Cannon Street Design Open House
- 6. OTHER BUSINESS**
- 7. ADJOURN**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Clerk, Joyce Donnell, at 541-937-2157.

**City of Lowell  
Parks and Recreation Committee Meeting Minutes  
Thursday, October 3, 2019  
Maggie Osgood Library**

**Call to Order: 7:07 P.M. by Chair Hall O'Regan**

**Committee Members Present:** Hall O'Regan, Tony Moreci, George Wild  
**Committee Members Absent:** Joe Brazil, Sara Mikulich

**Approval of the minutes: Tony Moreci moved to approve minutes from September 5, 2019, second by Hall O'Regan. PASS 3:0**

**Old Business: None**

**New Business:**

- **Review Yard of the Month Nominations** – CA presented nominations for 491 N Hyland Lane, 11 N Alder Street and 165 N Pioneer Street for yard of the month.

**Joe Brazil arrived to the meeting at 7:13 PM**

Discussion followed on nominations. **Hall O'Regan nominated 165 N Pioneer Street for the October Yard of the Month, second by George Wild. PASS 4:0**

- **Planning for Lowell Beautification Day** – CA presented list of items for cleanup day. Discussion on projects, who will attend and equipment that will be provided followed. Plan is to meet at the Maggie Osgood Library at 9 AM.
- **Planning for Holiday Bridge Lighting** – CA reported that the Blue Valley Bistro will provide a coffee trailer, George Wild will contact the Lowell Grange about providing cookies again and make contact with the Lowell High School Choir/Band, someone needs to contact Pat & Vallie Todd for Santa and Mrs. Claus, CA will reach out to Aaron Graham for program design, arrangements for tree have been made. More discussion on details followed, including contacting professionals to take care of the pigeon issue. Date is set for decorating the bridge on November 23, 2019 at 11 AM.
- **Report on Irrigation Systems, Paul Fisher and Rolling Rock Park Tree Program** - CA reported that a solicitation was sent out for Rolling Rock Park irrigation systems, turf, trees and helping phase in improvements, and City Council heard a recommendation at work session for Dougherty Landscape Architects. Discussion on Paul Fisher Park irrigation system which is waiting for the contractor to come and charge the system and grant funding was led by CA, followed by the Tree Planting Program.

- **Discuss Orchard Park and Water Plant Dock** - CA provided information update, discussion on item, and council's focus is on the Water Plant Dock. **George Wild moved to make recommendation to Council to pursue a kayak launch at the Water Plant, second by Joe Brazil. PASS 4:0**

**Other business:** None

**Adjourn: 8:34 P.M.**

**Approved:** \_\_\_\_\_  
**Hall O'Regan – Chair**

**Attest:** \_\_\_\_\_  
**Jared Cobb – City Recorder**

## Eligibility

Eligible applicants include Local government agencies that are obligated by state law to provide public recreation facilities.

This includes:

- Cities (municipal corporations)
- Counties (political subdivisions)
- Metropolitan Service Districts
- Park and recreation districts
- Port districts

Eligibility is limited to public outdoor park and recreation areas and facilities. These areas and facilities must be open and accessible to the public-at-large.

## Project Types:

Eligible projects involve land acquisition, development, and major rehabilitation projects that are consistent with the outdoor recreation goals and objectives contained in the [Statewide Comprehensive Outdoor Recreation Plan \(SCORP\)](#).

**Acquisition** – Acquiring land for public outdoor recreation areas, including new park land or additions to existing parks, wildlife areas, and open spaces.

**Development** – Developing basic outdoor recreation facilities including sports and playfields, picnic facilities, camping facilities or interpretive facilities. Other potential projects include roads, parking areas and restroom buildings.

**Rehabilitation** – Repairing, restoring or reconstruction on normal wear and tear of facilities. Rehabilitation projects are also those that help meet the access requirements of the Americans with Disabilities Act.

### Planning and Feasibility Studies

Preliminary studies undertaken to determine and document a project's viability such as a city developing a plan as to where future parks will be located.

The results are used to make decisions whether to proceed with the project, its public need and benefit, how many, locations, activities and likely users, etc. It is an analysis of possible alternative solutions and a recommendation on the best alternative.

The above definition's intent is to provide help for communities who do not have a park master plan in place or whose plan or studies are significantly outdated.

## Match Criteria:

The eligible match by the Applicant may include local budgeted funds, local agency labor or equipment, federal revenue sharing, other eligible grants, state and county inmate labor, donated funds, the value of private donated property, equipment, materials, labor, the value of land acquired within the past six year period, cost of appraisals, pre-development costs within the past two year period (cannot exceed 15 percent of total project costs), or any combination thereof.

The Local Government Grant Program match requirements:

At least 50 percent match required for-

- Cities and districts over 25,000 population
- Counties over 50,000 population

At least 40 percent match required for-

- Cities and districts with a population between 5,000 and 25,000
- Counties a population between 30,000 and 50,000



At least 20 percent match required for-  
Cities and districts under 5,000 population  
Counties under 30,000 population.

**Large, Small and Planning Grants:**

Annual grant funds are available upon Legislative approval of OPRD's budget. Project funding depends on the amount of money available and the project's standing on the small or large project priority list.

Small Grants – projects with a maximum \$75,000 grant request.  
Up to fifteen percent (15%) of funds are available for these projects.

Large Grant Requests - Other than for land acquisitions,  
projects with a maximum \$750,000 grant request. Applicants  
may request up to \$1,000,000 for land acquisition  
projects.

Small Community Planning Grants – Maximum awards for  
planning grants will be \$40,000

## 2019 Local Government Grant Program Awards

**Large Grant Awards** (\$75,001 to \$750,000) listed alphabetically by Grantee

Grantee	Project Name	Brief Project Description	Grant Requests	Total Cost
City of Baker City	All Inclusive Playground Expansion	The project will create an all-inclusive play area by removing outdated, non-compliant play equipment with new accessible play equipment at Geiser Pollman Park in Baker City, Oregon.	\$ 164,202	\$ 281,250
City of Cave Junction	Spray Pad Project	The project will construct a splash pad, add shaded picnic tables, install shade over playground, add accessible pathways, and upgrade the existing pavilion at Jubilee Park in Cave Junction, Oregon.	\$ 288,237	\$ 398,491
City of Dunes City	Dunes City Acquisition of Land for Rebecca's Trail	The project will purchase 3 parcels of land for future development of hiking and biking trails to provide connectivity between commercial zones, neighborhoods and existing trails in Dunes City, Oregon.	\$ 241,400	\$ 301,750
City of Estacada	Wade Creek Park Phase 3	The project will return the Wade Creek Park pond to a natural stream, construct an accessible interconnected walkway with interpretive signage, and create a community gathering space at Wade Creek Park in Estacada, Oregon.	\$ 398,463	\$ 1,260,588
City of Eugene	Delta Ponds Loop Trail Completion	The project will complete an accessible one and a half mile loop trail and add a trail extension to the north creating a new access point at Delta Ponds in Eugene, Oregon.	\$ 350,000	\$ 1,150,000
City of John Day	John Day Integrated Park System and Community Pool	The project will construct a new bridge, accessible restrooms, and supporting trails and parking facilities to create an integrated park system tying together five existing parks in John Day, Oregon.	\$ 471,927	\$ 755,177
City of Oregon City	Filbert Run Park	The project will develop an open lawn area, a children's nature play area, enhance a natural drainage-way, add a looped accessible pathway, picnic tables, benches, and a group picnic shelter at Filbert Run Park in Oregon City, Oregon.	\$ 391,119	\$ 1,014,259
City of Rockaway Beach	Tillamook Coast Old Growth Forest Trail Phase 2	The project will continue and complete the construction of an accessible boardwalk through a 45-acre old growth wetland nature preserve at Rockaway Beach, Oregon.	\$ 397,997	\$ 796,003
City of Roseburg	Beulah Park Improvement Project	The project will add new play equipment, hard surface paths, benches, tables and trash receptacles, and resurface an existing basketball court at Beulah Park in Roseburg, Oregon.	\$ 158,125	\$ 264,978
City of Salem	Riverfront Park North Restroom	The project will construct an accessible eight-unit unisex restroom facility with attached drinking fountain and water-bottle filling station at the north end of Riverfront Park in Salem, Oregon.	\$ 331,585	\$ 716,262
City of St. Helens	Campbell Park Sport Court Package	This project will replace 4 tennis courts and 2 basketball courts with 2 tennis flex courts and 1 flex sport court, add a picnic viewing area, improve natural stormwater facilities, expand parking, and improve ADA access at Campbell Park in St. Helens, Oregon.	\$ 187,024	\$ 312,099
City of Sutherlin	Ford's Pond Community Park: Project 2A (Phase 1)	The project will construct ADA-accessible parking, add signage, picnic tables, benches, site utilities, and create 900 feet of paved access to the pond perimeter path at Ford's Pond Community Park in Sutherlin, Oregon.	\$ 388,531	\$ 778,781
City of Sweet Home	Lower Sankey Park, Phase II	The project will replace an aging playground with accessible equipment, construct 1,280 feet of trails, add path lighting, a plaza, picnic tables, benches, bike racks and signage at Sankey Park in Sweet Home, Oregon.	\$ 241,809	\$ 405,000

<b>City of Tualatin</b>	Commons Splash Pad Renovation	The project includes operating system improvements plus surface and plumbing replacements for the Tualatin Commons splash pad in Tualatin, Oregon.	<b>\$ 225,000</b>	\$ 450,000
<b>Dufur Recreation District</b>	Dufur Park Pool Refurbishment	The project will replace the pool's concrete floor, sandblast and re-plaster surfaces, update plumbing, add waterline tile and purchase a cover for the city pool in Dufur, Oregon.	<b>\$ 181,536</b>	\$ 226,920
<b>Metro - Parks and Nature</b>	Chehalem Ridge Nature Park Trails	The project will build approximately 4.5 miles of trails for walking, riding off-road bicycles or horses, and enjoying nature at Chehalem Ridge Nature Park in Washington County, Oregon.	<b>\$ 347,545</b>	\$ 769,173
<b>Wallowa County</b>	Wallowa Lake East Moraine Acquisition	The project will purchase 1,791 acres bordering Wallowa Lake to be managed as a mixed-use community forest, protecting native plants, wildlife habitat, and cultural resources while providing public access in Wallowa County, Oregon.	<b>\$ 1,000,000</b>	\$ 5,597,495
<b>Total Large Grant Awards .....</b>			<b>\$ 5,764,500</b>	\$ 15,478,226

**Small Grant Awards** (Up to \$75,000) listed alphabetically by Grantee

<b>Grantee</b>	<b>Project Name</b>	<b>Brief Project Description</b>	<b>Grant Requests</b>	<b>Total Cost</b>
<b>City of Coquille</b>	Sanford Height Park Rehabilitation	The project will refurbish a tennis and basketball court, add new play equipment, new site amenities and solar lighting at Sanford Height Park in Coquille, Oregon.	<b>\$ 74,500</b>	\$ 154,500
<b>City of Corvallis</b>	Corvallis Skate Park Expansion	The project will add a 3,000 square foot swimming pool style skateboarding bowl adjacent to the existing Eric McKinley Skate Park in Corvallis, Oregon.	<b>\$ 64,000</b>	\$ 128,000
<b>City of Grants Pass</b>	Lawnridge Park Playground Rehabilitation	The project will remove and replace existing playground equipment and add a poured in place rubberized fall surface at Lawnridge Park in Grants Pass, Oregon.	<b>\$ 50,624</b>	\$ 101,247
<b>City of Independence</b>	Sunset Meadows Park Development	The project will include site grading, construction of storm water and drainage infrastructure, and construction of a 12' wide 775' long concrete multi-use trail at Sunset Meadows Park in Independence, Oregon.	<b>\$ 65,800</b>	\$ 65,800
<b>City of Roseburg</b>	Stewart Park Pavilion Rehabilitation	The project will install a new roof, new sky lights, upgraded lighting, and remove damaged fireplaces and accessibility barriers on and around the Stewart Park picnic pavilion in Roseburg, Oregon.	<b>\$ 75,000</b>	\$ 125,000
<b>City of Sisters</b>	Village Green Play Structure Replacement	The project will remove existing play structure and add accessible play equipment and approaches at Village Green Park in Sisters, Oregon.	<b>\$ 73,625</b>	\$ 193,750
<b>City of Tillamook</b>	Ironworks Bark Park	The project will install fencing, gates, concrete work and dog accessories to create the new dog park, Ironworks Bark Park in Tillamook, Oregon.	<b>\$ 47,440</b>	\$ 59,300
<b>City of Umatilla</b>	Kiwanis Park - ADA Accessible Restroom	The project will install an ADA accessible restroom facility at Kiwanis Park in Umatilla, Oregon.	<b>\$ 74,750</b>	\$ 150,076
<b>Douglas County Parks Department</b>	Chief Miwaleta Park Playground Replacement	The project will replace existing playground equipment with new accessible equipment and improve accessibility to the playground at Chief Miwaleta Park in Douglas County, Oregon	<b>\$ 75,000</b>	\$ 150,000
<b>North County Recreation District</b>	NCRD Pickleball Courts Construction	This project will construct four new pickleball courts in downtown Nehalem, Oregon.	<b>\$ 73,800</b>	\$ 92,250

<b>Port of Coos Bay</b>	Charleston Marina RV Park Rehabilitation Project	The project will replace 55 wooden picnic tables with 50 6' recycled plastic picnic tables and 5 8' ADA recycled plastic picnic tables at the Marina RV Park in Charleston, Oregon.	<b>\$ 25,180</b>	<b>\$ 50,360</b>
<b>Wheeler County</b>	Bear Hollow Park	The project will install a vault toilet and replace damaged picnic tables at Bear Hollow Park in Wheeler County, Oregon.	<b>\$ 36,000</b>	<b>\$ 45,000</b>
<b>Total Small Grant Awards .....</b>			<b>\$ 735,719</b>	<b>\$ 1,315,283</b>

**Small Community Planning Grant Awards** (Up to \$40,000) listed alphabetically by Grantee

<b>Grantee</b>	<b>Project Name</b>	<b>Brief Project Description</b>	<b>Grant Requests</b>	<b>Total Cost</b>
<b>City of Gearhart</b>	Gearhart Parks and Recreation Master Plan	The project will complete a new Parks Master Plan for the City of Gearhart, Oregon.	<b>\$ 15,000</b>	<b>\$ 19,000</b>
<b>City of John Day</b>	John Day Aquatic Center Study and Master Plan	The project will complete a planning study and develop a coordinated Master Plan for a new aquatic center in John Day, Oregon.	<b>\$ 40,000</b>	<b>\$ 50,000</b>
<b>City of Umatilla</b>	City of Umatilla's Master Park Plan	The project will complete a Master Park Plan for the City of Umatilla, Oregon.	<b>\$ 39,000</b>	<b>\$ 65,000</b>
<b>Linn County</b>	Lewis Creek County Park Master Plan	The project will complete a new Master Plan for Lewis Creek County Park in Linn County, Oregon.	<b>\$ 25,000</b>	<b>\$ 50,000</b>
<b>Total Small Community Planning Grant Awards .....</b>			<b>\$ 119,000</b>	<b>\$ 184,000</b>

**SUMMARY:**

	<b>Grant Requests</b>	<b>Total Cost</b>
<b>Total Large Grant Awards .....</b>	<b>\$ 5,764,500</b>	<b>\$ 15,478,226</b>
<b>Total Small Grant Awards .....</b>	<b>\$ 735,719</b>	<b>\$ 1,315,283</b>
<b>Total Small Community Planning Grant Awards .....</b>	<b>\$ 119,000</b>	<b>\$ 184,000</b>
<b>Total 2019 Local Government Grant Program Awards .....</b>	<b>\$ 6,619,219</b>	<b>\$ 16,977,509</b>





CONCEPTUAL SITE PLAN

