Lowell City Council
Regular Meeting Agenda
Tuesday, August 19th at 7:00 P.M.
Lowell Rural Fire Protection District Fire Station 1
389 North Pioneer Street, Lowell, OR 97452

1. **Call to Order/Roll Call/Pledge**

Councilors: Mayor Weathers ____ Murray ____ Harris ____ Stratis ____ Bennett ____

2. **Approval of Agenda**

3. **Consent Agenda**: Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

   a. Quarterly Financial Reports Q2- 2025
   b. Check Register July 2025
   c. Leave Register July 2025
   d. Meeting minutes
      I. June 17, 2025 Joint PC/CC meeting minutes
      II. July 15, 2025 Regular Meeting Minutes

4. **Public Comments:** Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

5. **Staff Reports:**
   a. City Administrator Report
   b. Public Works Report
   c. Library Report
   d. July 2025 Lane County Call Log

6. **Presentations:**
   a. Yard of the Month Award Presentation – Mayor Weathers

7. **Old Business:** None

8. **New Business:**
   a. Fiscal Year 2025-2026 City Council Goals Update – Discussion

9. **Other Business**:

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam Dragt at 541-937-2157.

Adjourn

Future Meetings / Dates to Remember:

9/2 Lowell City Council Work Session 7PM, LRFPD Community Room
9/4 Parks and Recreation Committee Meeting 7 PM, LRFPD Community Room
9/9 Blackberry Jam Festival Committee Meeting 6:30PM, LRFPD Community Room
9/10 Library Committee Meeting 7PM, Maggie Osgood Community Room
9/16 Lowell City Council Regular Meeting 7 PM, LRFPD Community Room

Members of the public may provide comments or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
- By email to admin@ci.lowell.or.us.
- Comments received by 4:00 pm on the meeting date will be included in the record.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam Dragt at 541-937-2157.

CITY OF LOWELL
COMBINED CASH INVESTMENT
JUNE 30, 2025

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	428,296.57
999-1115	CASH IN BANK - LGIP	1,725,705.15
	TOTAL COMBINED CASH	2,154,001.72
999-1110	CASH ALLOCATED TO FUNDS	(2,154,001.72)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	327,543.08
220	ALLOCATION TO BUILDING FUND	39,701.73
230	ALLOCATION TO WATER FUND	263,350.52
240	ALLOCATION TO SEWER FUND	340,127.68
312	ALLOCATION TO STREET FUND	158,876.41
314	ALLOCATION TO BLACKBERRY JAM FUND	10,606.25
410	ALLOCATION TO PARKS SDC FUND	121,670.94
412	ALLOCATION TO STREETS SDC FUND	94,461.98
430	ALLOCATION TO WATER SDC FUND	531,124.53
440	ALLOCATION TO SEWER SDC FUND	106,297.19
445	ALLOCATION TO STORMWATER SDC FUND	99,113.44
520	ALLOCATION TO WATER RESERVE FUND	43,869.32
521	ALLOCATION TO SEWER RESERVE FUND	17,258.65
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,154,001.72
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(2,154,001.72)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

GENERAL FUND

	ASSETS			
110-1110	ALLOCATED CASH		196,262.73	
110-1115	CASH IN BANK - LGIP		131,280.35	
110-1120	PETTY CASH		250.00	
110-1710	LAND		2,588,360.20	
110-1720	BUILDINGS & FACILITIES		1,016,818.56	
110-1730	EQUIPMENT & FURNISHINGS		86,009.96	
110-1740	VEHICLES & ROLLING STOCK		40,847.50	
110-1750	INFRASTRUCTURE		32,762.99	
110-1795	CONSTRUCTION IN PROGRESS		31,145.93	
110-1820	AD - BUILDINGS & FACILITIES		(285,931.30)	
110-1830	AD - EQUIPMENT & FURNISHINGS		(26,661.25)	
110-1840	AD - VEHICLES & ROLLING STOCK		(26,140.21)	
110-1850	AD - INFRASTRUCTURE		(19,116.67)	
	TOTAL ASSETS			3,765,888.79
	LIABILITIES AND EQUITY			
	LIABILITIES			
110-2205	WAGES PAYABLE		3,369.13	
110-2210	PAYROLL TAXES PAYABLE		1,333.57	
110-2245	HEALTH INSURANCE PAYABLE		591.51	
110-2250	RETIREMENT PAYABLE		1,277.24	
110-2255	DEFERRED COMP PAYABLE		75.86	
110-2515	CET TAX COLLECTED		1,345.73	
110-2525	OTHER DEPOSITS		303.26	
110-2750	LONG TERM DEBT		657,214.63	
	TOTAL LIABILITIES			665,510.93
	FUND EQUITY			
110-3100	BEGINNING FUND BALANCE		176,650.70	
110-3275	GASB - FIXED ASSETS		3,438,095.71	
110-3277	GAAP - LONG TERM DEBT		(657,214.63)	
	REVENUE OVER EXPENDITURES - YTD	140,726.85		
	BALANCE - CURRENT DATE		140,726.85	
	TOTAL FUND EQUITY			3,098,258.63
	TOTAL LIABILITIES AND EQUITY			3,763,769.56

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
110-310-4112	PROPERTY TAXES - CURRENT	4,084.55	210,551.54	203,895.00	(6,656.54)	103.3
110-310-4114	PROPERTY TAXES - PRIOR	214.59	2,437.26	1,200.00	(1,237.26)	203.1
	TOTAL TAXES	4,299.14	212,988.80	205,095.00	(7,893.80)	103.9
	INVESTMENT EARNINGS					
110-315-4125	INTEREST EARNED	551.44	6,888.43	6,500.00	(388.43)	106.0
	TOTAL INVESTMENT EARNINGS	551.44	6,888.43	6,500.00	(388.43)	106.0
	INTERGOVERNMENTAL					
110-320-4132	STATE REVENUE SHARING	9,340.14	27,859.88	13,244.00	(14,615.88)	210.4
110-320-4134	CIGARETTE TAX	57.68	723.05	708.00	(15.05)	102.1
110-320-4136	LIQUOR TAX	2,080.01	19,996.12	24,724.00	4,727.88	80.9
110-320-4145	TRANSIENT ROOM TAX	.00	.00	50.00	50.00	.0
110-320-4148	MARIJUANA TAX DISTRIBUTION	734.65	2,910.52	2,862.00	(48.52)	101.7
	TOTAL INTERGOVERNMENTAL	12,212.48	51,489.57	41,588.00	(9,901.57)	123.8
	OPERATING GRANTS					
110-325-4151	GENERAL GOVT - OPERATING GRANT	.00	3,000.00	23,759.00	20,759.00	12.6
110-325-4152	TOURISM - OPERATING GRANT	.00	16,604.00	19,100.00	2,496.00	86.9
110-325-4154	LIBRARY - OPER GRANT	.00	5,615.70	14,525.00	8,909.30	38.7
110-325-4158	COMM DEV - OPERATING GRANT	.00	.00	2,000.00	2,000.00	.0
110-325-4160	PARKS - OPERATING GRANT	.00	.00	5,000.00	5,000.00	.0
	TOTAL OPERATING GRANTS	.00	25,219.70	64,384.00	39,164.30	39.2
	FRANCHISE FEES					
110-330-4310	CABLE FRANCHISE FEES	.00	6,881.17	9,356.00	2,474.83	73.6
110-330-4312	ELECTRIC FRANCHISE FEES	.00	58,923.05	60,659.00	1,735.95	97.1
110-330-4314	GARBAGE FRANCHISE FEES	1,923.62	12,166.08	14,748.00	2,581.92	82.5
110-330-4316	TELECOM FRANCHISE FEES	.00	799.71	1,500.00	700.29	53.3
	TOTAL FRANCHISE FEES	1,923.62	78,770.01	86,263.00	7,492.99	91.3

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LICENSES & PERMITS					
110-335-4352	LAND USE PERMITS	.00	15,377.84	38,500.00	23,122.16	39.9
110-335-4353	LAND USE COST REIMB	.00	.00	19,150.00	19,150.00	.0
110-335-4354	MISC PERMITS & LICENSES	.00	1,969.50	500.00	(1,469.50)	393.9
110-335-4360	DOG LICENSES	34.00	684.00	600.00	(84.00)	114.0
	TOTAL LICENSES & PERMITS	34.00	18,031.34	58,750.00	40,718.66	30.7
	CHARGES FOR SERVICE					
110-340-4410	COPY, FAX, NOTARY	84.20	894.65	500.00	(394.65)	178.9
110-340-4415	LIBRARY SALES & SERVICES	.00	.00	25.00	25.00	.0
110-340-4416	LIBRARY BOOK SALES	.00	1,244.52	1,500.00	255.48	83.0
110-340-4417	LIEN SEARCHES	10.00	470.00	225.00	(245.00)	208.9
110-340-4419	ELECTION FILING FEES	.00	50.00	75.00	25.00	66.7
110-340-4421	SDC/CET ADMIN FEE	.00	2,938.48	650.00	(2,288.48)	452.1
110-340-4423	PAY STATION REVENUE	.00	133.50	100.00	(33.50)	133.5
	TOTAL CHARGES FOR SERVICE	94.20	5,731.15	3,075.00	(2,656.15)	186.4
	SDC REVENUE					
110-345-4511	PARKS REIMBURSEMENT SDC	.00	376.00	235.00	(141.00)	160.0
	TOTAL SDC REVENUE	.00	376.00	235.00	(141.00)	160.0
	FINES & FORFEITURES					
110-350-4625	MUNICIPAL COURT REVENUE	39.80	1,563.87	2,500.00	936.13	62.6
	TOTAL FINES & FORFEITURES	39.80	1,563.87	2,500.00	936.13	62.6
	OTHER REVENUE					
110-370-4825	LIBRARY DONATIONS	1,358.00	1,602.23	1,000.00	(602.23)	160.2
110-370-4826	PARKS DONATIONS	.00	6,200.00	4,500.00	(1,700.00)	137.8
	TOTAL OTHER REVENUE	1,358.00	7,802.23	5,500.00	(2,302.23)	141.9
	GAIN/LOSS ON SALE OF ASSETS					
110-375-4849	CAPITAL ASSET DISPOSAL	.00	.00	302,459.00	302,459.00	.0
	TOTAL GAIN/LOSS ON SALE OF ASSETS	.00	.00	302,459.00	302,459.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	FUNDRAISING & EVENT REVENUE					
110-380-4865	LIBRARY CAPITAL CAMPAIGN	.00	500.00	.00	(500.00)	.0
110-380-4867	PARKS CAPITAL DONATIONS	.00	5,550.00	.00	(5,550.00)	.0
	TOTAL FUNDRAISING & EVENT REVENUE	.00	6,050.00	.00	(6,050.00)	.0
	MISELLANEOUS REVENUE					
110-385-4895	MISCELLANEOUS REVENUE	113,609.34	113,884.47	50.00	(113,834.47)	22776
	TOTAL MISELLANEOUS REVENUE	113,609.34	113,884.47	50.00	(113,834.47)	22776
	TOTAL FUND REVENUE	134,122.02	528,795.57	776,399.00	247,603.43	68.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
	PERSONAL SERVICES					
110-410-5110	CITY ADMINISTRATOR	.00	10,029.36	24,737.00	14,707.64	40.5
110-410-5114	CITY CLERK	412.73	5,351.53	4,953.00	(398.53)	108.1
110-410-5158	MAINTENANCE WORKER	189.34	2,548.48	2,387.00	(161.48)	106.8
110-410-5220	OVERTIME	.00	14.29	69.00	54.71	20.7
110-410-5315	SOCIAL SECURITY/MEDICARE	46.07	1,372.76	2,459.00	1,086.24	55.8
110-410-5320	WORKER'S COMP	.26	70.45	207.00	136.55	34.0
110-410-5350	UNEMPLOYMENT	.00	.00	2,250.00	2,250.00	.0
110-410-5410	HEALTH INSURANCE	148.84	3,017.48	4,974.00	1,956.52	60.7
110-410-5450	PUBLIC EMPLOYEES RETIREMENT	142.28	3,675.59	6,796.00	3,120.41	54.1
	TOTAL PERSONAL SERVICES	939.52	26,079.94	48,832.00	22,752.06	53.4
	MATERIALS & SERVICES					
110-410-6110	AUDITING	.00	9,320.00	12,324.00	3,004.00	75.6
110-410-6112	LEGAL SERVICES	.00	26,242.20	50,000.00	23,757.80	52.5
110-410-6114	FINANCIAL SERVICES	1,414.20	20,287.40	14,842.00	(5,445.40)	136.7
110-410-6122	IT SERVICES	.00	8,376.92	14,125.00	5,748.08	59.3
110-410-6124	COPIER CONTRACT	231.74	2,240.61	3,000.00	759.39	74.7
110-410-6128	OTHER CONTRACT SERVICES	77.68	5,071.44	5,081.00	9.56	99.8
110-410-6210	INSURANCE & BONDS	.00	3,089.20	3,038.00	(51.20)	101.7
110-410-6220	POSTAGE, PRINTING, PUBLICATION	444.08	1,909.81	1,500.00	(409.81)	127.3
110-410-6222	NEWSLETTER EXPENDITURE	.00	.00	625.00	625.00	.0
110-410-6225	SOFTWARE & SUBSCRIPTIONS	282.53	8,091.10	8,096.00	4.90	99.9
110-410-6228	PUBLIC NOTICES	96.31	96.31	2,000.00	1,903.69	4.8
110-410-6230	OFFICE SUPPLIES/EQUIPMENT	792.60	3,010.96	3,000.00	(10.96)	100.4
110-410-6234	GENERAL SUPPLIES	.00	584.99	500.00	(84.99)	117.0
110-410-6238	BANK SERVICE CHARGES	.71	10.28	50.00	39.72	20.6
110-410-6245	MEMBERSHIPS & DUES	19.99	2,069.19	3,350.00	1,280.81	61.8
110-410-6290	MISCELLANEOUS	.00	682.10	500.00	(182.10)	136.4
110-410-6320	BUILDING REPAIR & MAINTENANCE	.00	122.73	500.00	377.27	24.6
110-410-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	35.00	250.00	215.00	14.0
110-410-6334	NON-CAPITALIZED ASSETS	.00	2,101.16	3,000.00	898.84	70.0
110-410-6420	WATER SERVICES	50.40	951.72	1,750.00	798.28	54.4
110-410-6425	SEWER SERVICES	81.00	995.48	1,500.00	504.52	66.4
110-410-6430	ELECTRICITY SERVICES	115.67	1,575.12	2,000.00	424.88	78.8
110-410-6435	INTERNET SERVICES	28.00	179.45	48.00	(131.45)	373.9
110-410-6440	TELEPHONE SERVICES	183.88	1,159.98	1,100.00	(59.98)	105.5
110-410-6445	REFUSE SERVICES	.00	923.89	1,200.00	276.11	77.0
110-410-6510	COUNCIL & COMMITTE EXPENSES	.00	431.37	500.00	68.63	86.3
110-410-6512	STATE ETHICS COMMISSION	.00	945.68	1,100.00	154.32	86.0
110-410-6705	RENT	.00	1,791.00	2,080.00	289.00	86.1
	TOTAL MATERIALS & SERVICES	3,818.79	102,295.09	137,059.00	34,763.91	74.6

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
110-410-8225	BUILDINGS & FACILITIES	.00	.00	110,000.00	110,000.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	110,000.00	110,000.00	.0
	TOTAL ADMINISTRATION	4,758.31	128,375.03	295,891.00	167,515.97	43.4
	PARKS & RECREATION					
	PERSONAL SERVICES					
110-420-5110	CITY ADMINISTRATOR	.00	2,656.36	4,948.00	2,291.64	53.7
110-420-5150	PUBLIC WORKS DIRECTOR	284.52	3,446.89	2,514.00	(932.89)	137.1
110-420-5152	LEAD OPERATOR	276.12	3,894.38	1,521.00	(2,373.38)	256.0
110-420-5154	OPERATOR	.00	.00	1,521.00	1,521.00	.0
110-420-5156	UTILITY WORKER	742.71	742.71	.00	(742.71)	.0
110-420-5158	MAINTENANCE WORKER	227.19	3,558.14	2,864.00	(694.14)	124.2
110-420-5160	TEMPORARY/ SEASONAL	.00	7,674.72	8,610.00	935.28	89.1
110-420-5220	OVERTIME	40.42	824.52	1,775.00	950.48	46.5
110-420-5315	SOCIAL SECURITY/MEDICARE	120.18	1,773.63	1,737.00	(36.63)	102.1
110-420-5320	WORKER'S COMP	.64	767.51	229.00	(538.51)	335.2
110-420-5350	UNEMPLOYMENT	.00	.00	1,590.00	1,590.00	.0
110-420-5410	HEALTH INSURANCE	315.24	5,073.09	8,808.00	3,734.91	57.6
110-420-5450	PUBLIC EMPLOYEES RETIREMENT	332.10	3,896.39	4,800.00	903.61	81.2
	TOTAL PERSONAL SERVICES	2,339.12	34,308.34	40,917.00	6,608.66	83.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MATERIALS & SERVICES					
110-420-6122	IT SERVICES	.00	.00	1,676.00	1,676.00	.0
110-420-6128	OTHER CONTRACT SERVICES	132.30	335.60	1,221.00	885.40	27.5
110-420-6210	INSURANCE & BONDS	.00	2,825.49	2,760.00	(65.49)	102.4
110-420-6220	POSTAGE, PRINTING, PUBLICATION	.00	87.09	100.00	12.91	87.1
110-420-6225	SOFTWARE & SUBSCRIPTIONS	118.04	1,526.33	1,740.00	213.67	87.7
110-420-6234	GENERAL SUPPLIES	517.37	1,140.54	3,000.00	1,859.46	38.0
110-420-6238	BANK SERVICE CHARGES	.00	1.04	2,500.00	2,498.96	.0
110-420-6240	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
110-420-6290	MISCELLANEOUS	23.99	1,090.66	1,700.00	609.34	64.2
110-420-6320	BUILDING REPAIR & MAINTENANCE	.00	2,354.27	3,000.00	645.73	78.5
110-420-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	470.22	2,500.00	2,029.78	18.8
110-420-6328	PROPERTY MAINTENANCE	1,529.00	2,685.99	3,500.00	814.01	76.7
110-420-6330	OTHER REPAIR & MAINTENANCE	153.25	7,607.93	3,000.00	(4,607.93)	253.6
110-420-6334	NON-CAPITALIZED ASSETS	1,601.95	3,388.95	.00	(3,388.95)	.0
110-420-6339	DO NOT USE - NELSON LAND DONAT	.00	.00	4,000.00	4,000.00	.0
110-420-6420	WATER SERVICES	737.44	17,092.55	15,500.00	(1,592.55)	110.3
110-420-6425	SEWER SERVICES	648.00	7,107.06	7,400.00	292.94	96.0
110-420-6430	ELECTRICITY SERVICES	231.76	2,756.97	4,000.00	1,243.03	68.9
110-420-6445	REFUSE SERVICES	.00	2.04	500.00	497.96	.4
110-420-6535	MOVIES IN THE PARK	.00	500.00	1,000.00	500.00	50.0
110-420-6710	GAS & OIL	418.27	1,830.60	2,500.00	669.40	73.2
	TOTAL MATERIALS & SERVICES	6,111.37	52,803.33	62,097.00	9,293.67	85.0
	CAPITAL OUTLAY					
110-420-8225	BUILDINGS & FACILITIES	.00	.00	16,000.00	16,000.00	.0
110-420-8335	EQUIPMENT & FURNISHINGS	2,119.23	7,142.16	5,500.00	(1,642.16)	129.9
110-420-8520	PARKS IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
	TOTAL CAPITAL OUTLAY	2,119.23	7,142.16	26,500.00	19,357.84	27.0
	TOTAL PARKS & RECREATION	10,569.72	94,253.83	129,514.00	35,260.17	72.8
	POLICE					
	MATERIALS & SERVICES					
110-430-6118	POLICE SERVICES	.00	1,575.00	10,000.00	8,425.00	15.8
110-430-6334	NON-CAPITALIZED ASSETS	.00	.00	426.00	426.00	.0
	TOTAL MATERIALS & SERVICES	.00	1,575.00	10,426.00	8,851.00	15.1
	TOTAL POLICE	.00	1,575.00	10,426.00	8,851.00	15.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	COMMUNITY DEVELOPMENT					
	PERSONAL SERVICES					
110-440-5110	CITY ADMINISTRATOR	.00	2,507.32	4,948.00	2,440.68	50.7
110-440-5150	PUBLIC WORKS DIRECTOR	284.53	3,312.02	2,514.00	(798.02)	131.7
110-440-5220	OVERTIME	.00	98.80	182.00	83.20	54.3
110-440-5315	SOCIAL SECURITY/MEDICARE	21.77	452.77	585.00	132.23	77.4
110-440-5320	WORKER'S COMP	.05	10.06	50.00	39.94	20.1
110-440-5350	UNEMPLOYMENT	.00	.00	540.00	540.00	.0
110-440-5410	HEALTH INSURANCE	45.91	880.26	1,222.00	341.74	72.0
110-440-5450	PUBLIC EMPLOYEES RETIREMENT	60.15	1,261.42	1,617.00	355.58	78.0
	TOTAL PERSONAL SERVICES	412.41	8,522.65	11,658.00	3,135.35	73.1
	MATERIALS & SERVICES					
110-440-6112	LEGAL SERVICES	.00	361.90	3,838.00	3,476.10	9.4
110-440-6116	ENGINEERING SERVICES	845.11	10,828.93	29,348.00	18,519.07	36.9
110-440-6117	PLANNING SERVICES	3,670.07	6,486.06	11,965.00	5,478.94	54.2
110-440-6122	IT SERVICES	.00	854.38	3,267.00	2,412.62	26.2
110-440-6128	OTHER CONTRACT SERVICES	6.62	899.13	90.00	(809.13)	999.0
110-440-6220	POSTAGE, PRINTING, PUBLICATION	.00	87.08	200.00	112.92	43.5
110-440-6225	SOFTWARE & SUBSCRIPTIONS	19.78	331.22	300.00	(31.22)	110.4
110-440-6230	OFFICE SUPPLIES/EQUIPMENT	.88	37.08	200.00	162.92	18.5
110-440-6238	BANK SERVICE CHARGES	.00	118.54	350.00	231.46	33.9
110-440-6245	MEMBERSHIPS & DUES	.00	1,060.00	1,500.00	440.00	70.7
110-440-6290	MISCELLANEOUS	.00	39.03	250.00	210.97	15.6
	TOTAL MATERIALS & SERVICES	4,542.46	21,103.35	51,308.00	30,204.65	41.1
	TOTAL COMMUNITY DEVELOPMENT	4,954.87	29,626.00	62,966.00	33,340.00	47.1
	LIBRARY					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PERSONAL SERVICES					
110-450-5130	LIBRARIAN/SPECIAL EVENTS	1,852.83	23,778.27	22,234.00	(1,544.27)	107.0
110-450-5158	MAINTENANCE WORKER	189.34	2,548.48	2,387.00	(161.48)	106.8
110-450-5160	TEMPORARY/ SEASONAL	.00	1,190.93	9,694.00	8,503.07	12.3
110-450-5315	SOCIAL SECURITY/MEDICARE	156.24	2,160.51	2,695.00	534.49	80.2
110-450-5320	WORKER'S COMP	.86	256.62	298.00	41.38	86.1
110-450-5350	UNEMPLOYMENT	.00	.00	2,370.00	2,370.00	.0
110-450-5410	HEALTH INSURANCE	.00	.00	876.00	876.00	.0
110-450-5450	PUBLIC EMPLOYEES RETIREMENT	431.72	5,565.49	7,155.00	1,589.51	77.8
	TOTAL PERSONAL SERVICES	2,630.99	35,500.30	47,709.00	12,208.70	74.4
	MATERIALS & SERVICES					
110-450-6122	IT SERVICES	.00	1,708.75	8,169.00	6,460.25	20.9
110-450-6128	OTHER CONTRACT SERVICES	36.61	3,700.86	9,254.00	5,553.14	40.0
110-450-6210	INSURANCE & BONDS	.00	1,140.14	1,151.00	10.86	99.1
110-450-6220	POSTAGE, PRINTING, PUBLICATION	.00	1,435.28	375.00	(1,060.28)	382.7
110-450-6225	SOFTWARE & SUBSCRIPTIONS	70.45	7,137.15	9,329.00	2,191.85	76.5
110-450-6230	OFFICE SUPPLIES/EQUIPMENT	880.13	1,659.43	600.00	(1,059.43)	276.6
110-450-6234	GENERAL SUPPLIES	.00	471.13	200.00	(271.13)	235.6
110-450-6238	BANK SERVICE CHARGES	.00	2.88	50.00	47.12	5.8
110-450-6240	TRAVEL & TRAINING	.00	481.17	.00	(481.17)	.0
110-450-6245	MEMBERSHIPS & DUES	.00	.00	140.00	140.00	.0
110-450-6290	MISCELLANEOUS	.00	54.00	200.00	146.00	27.0
110-450-6320	BUILDING REPAIR & MAINTENANCE	.00	122.74	500.00	377.26	24.6
110-450-6334	NON-CAPITALIZED ASSETS	.00	2,041.21	2,658.00	616.79	76.8
110-450-6420	WATER SERVICES	50.80	1,043.33	1,750.00	706.67	59.6
110-450-6425	SEWER SERVICES	81.00	1,002.33	1,300.00	297.67	77.1
110-450-6430	ELECTRICITY SERVICES	164.74	2,245.48	3,000.00	754.52	74.9
110-450-6435	INTERNET SERVICES	.00	.00	48.00	48.00	.0
110-450-6445	REFUSE SERVICES	.00	1,008.51	1,500.00	491.49	67.2
110-450-6530	SUMMER READING PROGRAM	36.05	681.35	1,000.00	318.65	68.1
110-450-6780	MATERIALS & COLLECTIONS	69.40	1,049.49	1,000.00	(49.49)	105.0
	TOTAL MATERIALS & SERVICES	1,389.18	26,985.23	42,224.00	15,238.77	63.9
	CAPITAL OUTLAY					
110-450-8225	BUILDINGS & FACILITIES	1,169.97	3,521.97	4,349.00	827.03	81.0
110-450-8335	EQUIPMENT & FURNISHINGS	.00	.00	250.00	250.00	.0
	TOTAL CAPITAL OUTLAY	1,169.97	3,521.97	4,599.00	1,077.03	76.6
	TOTAL LIBRARY	5,190.14	66,007.50	94,532.00	28,524.50	69.8
	CODE ENFORCEMENT					

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PERSONAL SERVICES					
110-460-5110	CITY ADMINISTRATOR	.00	2,507.32	4,948.00	2,440.68	50.7
110-460-5315	SOCIAL SECURITY/MEDICARE	.00	191.81	529.00	337.19	36.3
110-460-5320	WORKER'S COMP	.00	5.91	1,003.00	997.09	.6
110-460-5350	UNEMPLOYMENT	.00	.00	360.00	360.00	.0
110-460-5410	HEALTH INSURANCE	.00	202.75	549.00	346.25	36.9
110-460-5450	PUBLIC EMPLOYEES RETIREMENT	.00	540.37	1,046.00	505.63	51.7
	TOTAL PERSONAL SERVICES	.00	3,448.16	8,435.00	4,986.84	40.9
	MATERIALS & SERVICES					
110-460-6128	OTHER CONTRACT SERVICES	92.61	92.61	1,054.00	961.39	8.8
110-460-6220	POSTAGE, PRINTING, PUBLICATION	.00	46.02	200.00	153.98	23.0
110-460-6225	SOFTWARE & SUBSCRIPTIONS	.00	8.59	.00	(8.59)	.0
110-460-6234	GENERAL SUPPLIES	.88	37.08	100.00	62.92	37.1
110-460-6238	BANK SERVICE CHARGES	.00	.47	100.00	99.53	.5
110-460-6540	DOG/CAT CONTROL	.00	264.30	250.00	(14.30)	105.7
	TOTAL MATERIALS & SERVICES	93.49	449.07	1,704.00	1,254.93	26.4
	TOTAL CODE ENFORCEMENT	93.49	3,897.23	10,139.00	6,241.77	38.4
	TOURISM					
	MATERIALS & SERVICES					
110-470-6220	POSTAGE, PRINTING, PUBLICATION	.00	.00	50.00	50.00	.0
110-470-6224	MARKETING	.00	.00	500.00	500.00	.0
110-470-6290	MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-470-6326	COVERED BRIDGE MAINTENANCE	74.08	836.79	34,928.00	34,091.21	2.4
	TOTAL MATERIALS & SERVICES	74.08	836.79	35,578.00	34,741.21	2.4
	TOTAL TOURISM	74.08	836.79	35,578.00	34,741.21	2.4
	MUNICIPAL COURT					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PERSONAL SERVICES					
110-480-5110	CITY ADMINISTRATOR	.00	2,507.32	4,948.00	2,440.68	50.7
110-480-5114	CITY CLERK	206.36	2,675.70	2,476.00	(199.70)	108.1
110-480-5220	OVERTIME	.00	7.15	35.00	27.85	20.4
110-480-5315	SOCIAL SECURITY/MEDICARE	15.78	396.99	571.00	174.01	69.5
110-480-5320	WORKER'S COMP	.08	12.36	113.00	100.64	10.9
110-480-5350	UNEMPLOYMENT	.00	.00	510.00	510.00	.0
110-480-5410	HEALTH INSURANCE	74.42	1,305.89	1,661.00	355.11	78.6
110-480-5450	PUBLIC EMPLOYEES RETIREMENT	43.63	1,107.58	1,577.00	469.42	70.2
	TOTAL PERSONAL SERVICES	340.27	8,012.99	11,891.00	3,878.01	67.4
	MATERIALS & SERVICES					
110-480-6120	JUDGE CONTRACT	.00	1,000.00	2,000.00	1,000.00	50.0
110-480-6121	BAILIFF CONTRACT	.00	126.68	500.00	373.32	25.3
110-480-6128	OTHER CONTRACT SERVICES	6.62	882.01	1,307.00	424.99	67.5
110-480-6220	POSTAGE, PRINTING, PUBLICATION	.00	6.22	50.00	43.78	12.4
110-480-6225	SOFTWARE & SUBSCRIPTIONS	.00	8.59	50.00	41.41	17.2
110-480-6230	OFFICE SUPPLIES/EQUIPMENT	.88	773.25	1,100.00	326.75	70.3
110-480-6238	BANK SERVICE CHARGES	.00	12.40	50.00	37.60	24.8
110-480-6560	STATE ASSESSMENTS	.00	300.00	500.00	200.00	60.0
110-480-6565	COURT COLLECTION FEES	.00	.00	50.00	50.00	.0
	TOTAL MATERIALS & SERVICES	7.50	3,109.15	5,607.00	2,497.85	55.5
	TOTAL MUNICIPAL COURT	347.77	11,122.14	17,498.00	6,375.86	63.6
	DEBT SERVICE					
	DEBT SERVICES					
110-800-7111	LOAN PRINCIPAL - LIBRARY/CITY	.00	11,895.44	11,895.00	(.44)	100.0
110-800-7112	LOAN PRINCIPAL - ROLLING ROCK	.00	9,293.45	9,924.00	630.55	93.7
110-800-7113	LOAN PRINCIPAL - OEDD LIBRARY	.00	3,812.32	62,082.00	58,269.68	6.1
110-800-7114	LOAN PRINCIPAL - OEDD CITYHALL	.00	3,431.06	55,104.00	51,672.94	6.2
110-800-7511	LOAN INTEREST - LIBRARY/CITY	.00	10,755.01	10,755.00	(.01)	100.0
110-800-7512	LOAN INTEREST - ROLLING ROCK	.00	8,402.48	8,403.00	.52	100.0
110-800-7513	LOAN INTEREST - OEDD LIBRARY	.00	2,518.66	2,550.00	31.34	98.8
110-800-7514	LOAN INTEREST - OEDD CITY HALL	.00	2,266.78	2,295.00	28.22	98.8
	TOTAL DEBT SERVICES	.00	52,375.20	163,008.00	110,632.80	32.1
	TOTAL DEBT SERVICE	.00	52,375.20	163,008.00	110,632.80	32.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
110-900-9590	CONTINGENCY	.00	.00	44,161.00	44,161.00	.0
110-900-9893	RESTRICTED BALANCE	.00	.00	21,423.00	21,423.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	65,584.00	65,584.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	65,584.00	65,584.00	.0
	TOTAL FUND EXPENDITURES	25,988.38	388,068.72	885,136.00	497,067.28	43.8
	NET REVENUE OVER EXPENDITURES	108,133.64	140,726.85	(108,737.00)	(249,463.85)	129.4

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

BUILDING FUND

	ASSETS			
220-1110	ALLOCATED CASH		7,917.82	
220-1115	CASH IN BANK - LGIP		31,783.91	
	TOTAL ASSETS			39,701.73
	LIABILITIES AND EQUITY			
	LIABILITIES			
220-2205	WAGES PAYABLE		447.85	
220-2210	PAYROLL TAXES PAYABLE		225.31	
220-2245	HEALTH INSURANCE PAYABLE		153.19	
220-2250	RETIREMENT PAYABLE		184.71	
220-2255	DEFERRED COMP PAYABLE		16.55	
	TOTAL LIABILITIES			1,027.61
	FUND EQUITY			
220-3100	BEGINNING FUND BALANCE		44,107.38	
	REVENUE OVER EXPENDITURES - YTD	(5,433.26)		
	BALANCE - CURRENT DATE		(5,433.26)	
	TOTAL FUND EQUITY			38,674.12
	TOTAL LIABILITIES AND EQUITY			39,701.73

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

BUILDING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
220-315-4125	INTEREST EARNED	120.18	1,372.65	100.00	(1,272.65)	1372.7
	TOTAL INVESTMENT EARNINGS	120.18	1,372.65	100.00	(1,272.65)	1372.7
	LICENSES & PERMITS					
220-335-4356	BUILDING PERMIT FEES	3,949.07	32,525.49	21,645.00	(10,880.49)	150.3
220-335-4358	ELECTRICAL PERMIT FEES	262.44	5,145.86	1,725.00	(3,420.86)	298.3
	TOTAL LICENSES & PERMITS	4,211.51	37,671.35	23,370.00	(14,301.35)	161.2
	CHARGES FOR SERVICE					
220-340-4445	TECHNOLOGY FEE	117.15	1,710.66	.00	(1,710.66)	.0
	TOTAL CHARGES FOR SERVICE	117.15	1,710.66	.00	(1,710.66)	.0
	MISELLANEOUS REVENUE					
220-385-4895	MISCELLANEOUS REVENUE	37.50	44.73	.00	(44.73)	.0
	TOTAL MISELLANEOUS REVENUE	37.50	44.73	.00	(44.73)	.0
	TOTAL FUND REVENUE	4,486.34	40,799.39	23,470.00	(17,329.39)	173.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

BUILDING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	NON-DEPARTMENTAL					
	PERSONAL SERVICES					
220-490-5110	CITY ADMINISTRATOR	.00	1,003.02	1,979.00	975.98	50.7
220-490-5114	CITY CLERK	206.36	2,675.70	2,476.00	(199.70)	108.1
220-490-5150	PUBLIC WORKS DIRECTOR	474.22	5,520.33	4,191.00	(1,329.33)	131.7
220-490-5220	OVERTIME	.00	171.87	339.00	167.13	50.7
220-490-5315	SOCIAL SECURITY/MEDICARE	52.06	716.82	688.00	(28.82)	104.2
220-490-5320	WORKER'S COMP	.16	15.30	69.00	53.70	22.2
220-490-5350	UNEMPLOYMENT	.00	.00	630.00	630.00	.0
220-490-5410	HEALTH INSURANCE	150.93	2,313.49	2,475.00	161.51	93.5
220-490-5450	PUBLIC EMPLOYEES RETIREMENT	143.88	1,978.74	1,901.00	(77.74)	104.1
	TOTAL PERSONAL SERVICES	1,027.61	14,395.27	14,748.00	352.73	97.6
	MATERIALS & SERVICES					
220-490-6110	AUDITING	.00	1,165.00	1,562.00	397.00	74.6
220-490-6114	FINANCIAL SERVICES	176.77	2,535.92	1,856.00	(679.92)	136.6
220-490-6122	IT SERVICES	.00	854.38	3,269.00	2,414.62	26.1
220-490-6128	OTHER CONTRACT SERVICES	6.62	535.23	186.00	(349.23)	287.8
220-490-6150	BUILDING INSPECTION SERVICES	2,550.23	19,814.52	20,000.00	185.48	99.1
220-490-6152	ELECTRICAL INSPECTION SERVICES	187.50	3,164.25	5,000.00	1,835.75	63.3
220-490-6220	POSTAGE, PRINTING, PUBLICATION	.00	168.39	200.00	31.61	84.2
220-490-6225	SOFTWARE & SUBSCRIPTIONS	26.78	342.67	392.00	49.33	87.4
220-490-6230	OFFICE SUPPLIES/EQUIPMENT	.88	66.64	150.00	83.36	44.4
220-490-6238	BANK SERVICE CHARGES	69.50	357.06	250.00	(107.06)	142.8
220-490-6330	OTHER REPAIR & MAINTENANCE	.00	59.98	200.00	140.02	30.0
220-490-6420	WATER SERVICES	11.24	221.69	600.00	378.31	37.0
220-490-6425	SEWER SERVICES	18.00	221.98	500.00	278.02	44.4
220-490-6430	ELECTRICITY SERVICES	8.77	117.23	100.00	(17.23)	117.2
220-490-6524	BUILDING STATE SURCHARGE	.00	1,781.16	3,000.00	1,218.84	59.4
220-490-6525	ELECTRICAL STATE SURCHARGE	.00	431.28	1,000.00	568.72	43.1
	TOTAL MATERIALS & SERVICES	3,056.29	31,837.38	38,265.00	6,427.62	83.2
	TOTAL NON-DEPARTMENTAL	4,083.90	46,232.65	53,013.00	6,780.35	87.2
	OTHER REQUIREMENTS					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

BUILDING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OTHER REQUIREMENTS					
220-900-9590	CONTINGENCY	.00	.00	4,509.00	4,509.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	4,509.00	4,509.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	4,509.00	4,509.00	.0
	TOTAL FUND EXPENDITURES	4,083.90	46,232.65	57,522.00	11,289.35	80.4
	NET REVENUE OVER EXPENDITURES	402.44	(5,433.26)	(34,052.00)	(28,618.74)	(16.0)

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

WATER FUND

ASSETS

230-1110	ALLOCATED CASH		54,851.75	
230-1115	CASH IN BANK - LGIP		208,498.77	
230-1510	ACCOUNTS RECEIVABLE		61,923.10	
230-1710	LAND		81,179.00	
230-1720	BUILDINGS & FACILITIES		35,875.00	
230-1730	EQUIPMENT & FURNISHINGS		40,026.38	
230-1740	VEHICLES & ROLLING STOCK		34,066.66	
230-1750	INFRASTRUCTURE		4,817,521.42	
230-1795	CONSTRUCTION IN PROGRESS		106,557.92	
230-1820	AD - BUILDINGS & FACILITIES		(22,600.32)	
230-1830	AD - EQUIPMENT & FURNISHINGS		(24,744.09)	
230-1840	AD - VEHICLES & ROLLING STOCK		(24,264.42)	
230-1850	AD - INFRASTRUCTURE		(2,630,437.00)	
	TOTAL ASSETS			2,738,454.17

LIABILITIES AND EQUITY

LIABILITIES

230-2125	ACCOUNTS PAYABLE		(7,283.35)	
230-2205	WAGES PAYABLE		7,801.41	
230-2210	PAYROLL TAXES PAYABLE		3,558.96	
230-2245	HEALTH INSURANCE PAYABLE		2,857.25	
230-2250	RETIREMENT PAYABLE		3,100.23	
230-2255	DEFERRED COMP PAYABLE		231.04	
230-2520	UTILITY DEPOSITS		47,050.00	
230-2530	H2O DONATIONS		1,110.00	
230-2750	LONG TERM DEBT		961,473.30	
	TOTAL LIABILITIES			1,019,898.84

FUND EQUITY

230-3100	BEGINNING FUND BALANCE		141,455.53	
230-3275	GASB - FIXED ASSETS		2,413,180.55	
230-3277	GAAP - LONG TERM DEBT		(961,473.30)	
	REVENUE OVER EXPENDITURES - YTD	125,392.55		
	BALANCE - CURRENT DATE		125,392.55	
	TOTAL FUND EQUITY			1,718,555.33
	TOTAL LIABILITIES AND EQUITY			2,738,454.17

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
230-315-4125	INTEREST EARNED	785.75	6,262.03	.00	(6,262.03)	.0
	TOTAL INVESTMENT EARNINGS	785.75	6,262.03	.00	(6,262.03)	.0
	CAPITAL GRANTS					
230-328-4162	WATER - CAPITAL GRANTS	.00	227,984.00	1,100,000.00	872,016.00	20.7
	TOTAL CAPITAL GRANTS	.00	227,984.00	1,100,000.00	872,016.00	20.7
	LICENSES & PERMITS					
230-335-4370	WATER/SEWER CONNECTION PERMIT	.00	2,550.00	2,500.00	(50.00)	102.0
	TOTAL LICENSES & PERMITS	.00	2,550.00	2,500.00	(50.00)	102.0
	CHARGES FOR SERVICE					
230-340-4425	WATER/SEWER SALES	52,924.03	584,044.75	552,196.00	(31,848.75)	105.8
230-340-4426	BULK WATER SALES	.00	426.54	1,200.00	773.46	35.6
230-340-4430	WATER/SEWER CONNECTION FEES	.00	.00	4,325.00	4,325.00	.0
230-340-4435	FIRE HYDRANT FEE	430.50	5,545.43	4,994.00	(551.43)	111.0
230-340-4440	BACKFLOW TESTING	.00	89.59	1,250.00	1,160.41	7.2
	TOTAL CHARGES FOR SERVICE	53,354.53	590,106.31	563,965.00	(26,141.31)	104.6
	SDC REVENUE					
230-345-4531	WATER REIMBURSEMENT SDC	.00	5,960.00	3,725.00	(2,235.00)	160.0
	TOTAL SDC REVENUE	.00	5,960.00	3,725.00	(2,235.00)	160.0
	MISELLANEOUS REVENUE					
230-385-4850	WATER/SEWER PENALTIES	(5.00)	2,592.50	3,270.00	677.50	79.3
230-385-4895	MISCELLANEOUS REVENUE	.00	218.13	.00	(218.13)	.0
	TOTAL MISELLANEOUS REVENUE	(5.00)	2,810.63	3,270.00	459.37	86.0
	TOTAL FUND REVENUE	54,135.28	835,672.97	1,673,460.00	837,787.03	49.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	NON-DEPARTMENTAL					
	PERSONAL SERVICES					
230-490-5110	CITY ADMINISTRATOR	.00	13,467.72	24,738.00	11,270.28	54.4
230-490-5114	CITY CLERK	1,650.90	21,405.87	19,811.00	(1,594.87)	108.1
230-490-5150	PUBLIC WORKS DIRECTOR	3,983.42	46,302.16	35,201.00	(11,101.16)	131.5
230-490-5152	LEAD OPERATOR	4,207.28	51,255.52	25,106.00	(26,149.52)	204.2
230-490-5154	OPERATOR	.00	.00	21,302.00	21,302.00	.0
230-490-5156	UTILITY WORKER	891.25	891.25	.00	(891.25)	.0
230-490-5158	MAINTENANCE WORKER	75.74	1,164.32	955.00	(209.32)	121.9
230-490-5160	TEMPORARY/ SEASONAL	.00	9,209.96	10,334.00	1,124.04	89.1
230-490-5220	OVERTIME	614.40	11,379.12	8,547.00	(2,832.12)	133.1
230-490-5315	SOCIAL SECURITY/MEDICARE	873.87	11,832.10	11,202.00	(630.10)	105.6
230-490-5320	WORKER'S COMP	3.38	351.19	1,053.00	701.81	33.4
230-490-5350	UNEMPLOYMENT	.00	.00	10,230.00	10,230.00	.0
230-490-5410	HEALTH INSURANCE	2,833.82	41,273.40	41,789.00	515.60	98.8
230-490-5450	PUBLIC EMPLOYEES RETIREMENT	2,414.83	31,645.37	30,952.00	(693.37)	102.2
	TOTAL PERSONAL SERVICES	17,548.89	240,177.98	241,220.00	1,042.02	99.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MATERIALS & SERVICES					
230-490-6110	AUDITING	.00	5,825.00	7,712.00	1,887.00	75.5
230-490-6112	LEGAL SERVICES	.00	31.25	.00	(31.25)	.0
230-490-6114	FINANCIAL SERVICES	883.88	12,679.68	9,276.00	(3,403.68)	136.7
230-490-6116	ENGINEERING SERVICES	1,153.00	4,771.25	35,500.00	30,728.75	13.4
230-490-6122	IT SERVICES	.00	1,708.75	219.00	(1,489.75)	780.3
230-490-6128	OTHER CONTRACT SERVICES	254.64	3,092.72	5,064.00	1,971.28	61.1
230-490-6210	INSURANCE & BONDS	.00	16,340.15	16,349.00	8.85	100.0
230-490-6220	POSTAGE, PRINTING, PUBLICATION	2.79	2,622.45	1,500.00	(1,122.45)	174.8
230-490-6225	SOFTWARE & SUBSCRIPTIONS	514.90	9,321.02	8,896.00	(425.02)	104.8
230-490-6230	OFFICE SUPPLIES/EQUIPMENT	7.60	705.25	1,250.00	544.75	56.4
230-490-6234	GENERAL SUPPLIES	.00	130.55	.00	(130.55)	.0
230-490-6238	BANK SERVICE CHARGES	435.99	5,086.38	7,000.00	1,913.62	72.7
230-490-6240	TRAVEL & TRAINING	.00	1,025.00	2,500.00	1,475.00	41.0
230-490-6245	MEMBERSHIPS & DUES	900.00	1,191.10	1,525.00	333.90	78.1
230-490-6290	MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
230-490-6320	BUILDING REPAIR & MAINTENANCE	1,608.62	2,855.50	5,500.00	2,644.50	51.9
230-490-6324	EQUIPMENT REPAIR & MAINTENANCE	14,257.49	19,458.86	15,550.00	(3,908.86)	125.1
230-490-6330	OTHER REPAIR & MAINTENANCE	.00	21,853.86	25,000.00	3,146.14	87.4
230-490-6334	NON-CAPITALIZED ASSETS	.00	2,481.61	11,500.00	9,018.39	21.6
230-490-6420	WATER SERVICES	61.90	1,034.21	1,800.00	765.79	57.5
230-490-6425	SEWER SERVICES	72.00	860.51	1,020.00	159.49	84.4
230-490-6430	ELECTRICITY SERVICES	1,660.12	18,875.18	20,000.00	1,124.82	94.4
230-490-6435	INTERNET SERVICES	117.88	1,414.56	2,700.00	1,285.44	52.4
230-490-6440	TELEPHONE SERVICES	288.04	2,461.85	3,800.00	1,338.15	64.8
230-490-6445	REFUSE SERVICES	12.95	469.07	600.00	130.93	78.2
230-490-6710	GAS & OIL	.00	73.55	1,520.00	1,446.45	4.8
230-490-6712	OPERATIONS & SUPPLIES	191.18	9,688.10	6,150.00	(3,538.10)	157.5
230-490-6750	CHEMICALS & LAB SUPPLIES	848.28	17,286.09	42,454.00	25,167.91	40.7
230-490-6755	WATER/SEWER ANALYSIS	1,404.00	4,999.40	4,358.00	(641.40)	114.7
230-490-6758	WATER/SEWER CONNECTION EXPENDI	.00	4,124.56	5,000.00	875.44	82.5
	TOTAL MATERIALS & SERVICES	24,675.26	172,467.46	245,243.00	72,775.54	70.3
	TOTAL NON-DEPARTMENTAL	42,224.15	412,645.44	486,463.00	73,817.56	84.8
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
230-700-8225	BUILDINGS & FACILITIES	.00	.00	8,000.00	8,000.00	.0
230-700-8540	WATER SYSTEMS IMPROVEMTS	612.75	239,295.92	1,100,000.00	860,704.08	21.8
	TOTAL CAPITAL OUTLAY	612.75	239,295.92	1,108,000.00	868,704.08	21.6
	TOTAL CAPITAL OUTLAY	612.75	239,295.92	1,108,000.00	868,704.08	21.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
	DEBT SERVICES					
230-800-7122	LOAN PRINCIPAL - J05001 SPWF	.00	5,487.95	5,488.00	.05	100.0
230-800-7124	LOAN PRINCIPAL - RUS 91-03	.00	18,431.47	18,432.00	.53	100.0
230-800-7125	LOAN PRINCIPAL - L21001	.00	7,982.40	7,983.00	.60	100.0
230-800-7522	LOAN INTEREST - J05001 SPWF	.00	1,934.55	1,935.00	.45	100.0
230-800-7524	LOAN INTEREST - RUS 91-03	.00	20,948.53	20,949.00	.47	100.0
230-800-7525	LOAN INTEREST - L21001	.00	3,554.16	3,555.00	.84	100.0
	TOTAL DEBT SERVICES	.00	58,339.06	58,342.00	2.94	100.0
	TOTAL DEBT SERVICE	.00	58,339.06	58,342.00	2.94	100.0
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
230-900-9590	CONTINGENCY	.00	.00	126,994.00	126,994.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	126,994.00	126,994.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	126,994.00	126,994.00	.0
	TOTAL FUND EXPENDITURES	42,836.90	710,280.42	1,779,799.00	1,069,518.58	39.9
	NET REVENUE OVER EXPENDITURES	11,298.38	125,392.55	(106,339.00)	(231,731.55)	117.9

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

SEWER FUND

	ASSETS			
240-1110	ALLOCATED CASH		66,496.21	
240-1115	CASH IN BANK - LGIP		273,631.47	
240-1510	ACCOUNTS RECEIVABLE		46,491.02	
240-1710	LAND		11,000.00	
240-1720	BUILDINGS & FACILITIES		89,114.40	
240-1730	EQUIPMENT & FURNISHINGS		93,182.36	
240-1740	VEHICLES & ROLLING STOCK		21,779.50	
240-1750	INFRASTRUCTURE		4,959,303.28	
240-1820	AD - BUILDINGS & FACILITIES		(51,196.42)	
240-1830	AD - EQUIPMENT & FURNISHINGS		(47,469.52)	
240-1840	AD - VEHICLES & ROLLING STOCK		(11,978.73)	
240-1850	AD - INFRASTRUCTURE		(3,220,306.23)	
	TOTAL ASSETS			2,230,047.34
	LIABILITIES AND EQUITY			
	LIABILITIES			
240-2125	ACCOUNTS PAYABLE		(329.40)	
240-2205	WAGES PAYABLE		7,822.95	
240-2210	PAYROLL TAXES PAYABLE		3,602.37	
240-2245	HEALTH INSURANCE PAYABLE		2,756.93	
240-2250	RETIREMENT PAYABLE		3,117.35	
240-2255	DEFERRED COMP PAYABLE		231.04	
240-2750	LONG TERM DEBT		444,867.14	
	TOTAL LIABILITIES			462,068.38
	FUND EQUITY			
240-3100	BEGINNING FUND BALANCE		303,091.63	
240-3275	GASB - FIXED ASSETS		1,843,428.64	
240-3277	GAAP - LONG TERM DEBT		(444,867.14)	
	REVENUE OVER EXPENDITURES - YTD	66,325.83		
	BALANCE - CURRENT DATE		66,325.83	
	TOTAL FUND EQUITY			1,767,978.96
	TOTAL LIABILITIES AND EQUITY			2,230,047.34

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
240-315-4125	INTEREST EARNED	1,031.44	11,379.89	5,500.00	(5,879.89)	206.9
	TOTAL INVESTMENT EARNINGS	1,031.44	11,379.89	5,500.00	(5,879.89)	206.9
	OPERATING GRANTS					
240-325-4151	SEWER - OPERATING GRANTS	.00	14,475.00	.00	(14,475.00)	.0
	TOTAL OPERATING GRANTS	.00	14,475.00	.00	(14,475.00)	.0
	LICENSES & PERMITS					
240-335-4370	WATER/SEWER CONNECTION PERMIT	.00	1,895.60	.00	(1,895.60)	.0
	TOTAL LICENSES & PERMITS	.00	1,895.60	.00	(1,895.60)	.0
	CHARGES FOR SERVICE					
240-340-4425	WATER/SEWER SALES	43,224.00	556,721.85	530,496.00	(26,225.85)	104.9
	TOTAL CHARGES FOR SERVICE	43,224.00	556,721.85	530,496.00	(26,225.85)	104.9
	SDC REVENUE					
240-345-4541	SEWER REIMBURSEMENT SDC	.00	4,944.00	3,090.00	(1,854.00)	160.0
	TOTAL SDC REVENUE	.00	4,944.00	3,090.00	(1,854.00)	160.0
	MISELLANEOUS REVENUE					
240-385-4850	WATER/SEWER PENALTIES	(5.00)	2,466.00	4,200.00	1,734.00	58.7
240-385-4895	MISCELLANEOUS REVENUE	.00	12,366.90	.00	(12,366.90)	.0
	TOTAL MISELLANEOUS REVENUE	(5.00)	14,832.90	4,200.00	(10,632.90)	353.2
	TOTAL FUND REVENUE	44,250.44	604,249.24	543,286.00	(60,963.24)	111.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	NON-DEPARTMENTAL					
	PERSONAL SERVICES					
240-490-5110	CITY ADMINISTRATOR	.00	13,467.73	24,738.00	11,270.27	54.4
240-490-5114	CITY CLERK	1,650.90	21,405.87	19,811.00	(1,594.87)	108.1
240-490-5150	PUBLIC WORKS DIRECTOR	3,983.42	46,302.15	35,201.00	(11,101.15)	131.5
240-490-5152	LEAD OPERATOR	4,259.78	54,169.78	21,302.00	(32,867.78)	254.3
240-490-5154	OPERATOR	.00	.00	25,106.00	25,106.00	.0
240-490-5156	UTILITY WORKER	891.25	891.25	.00	(891.25)	.0
240-490-5158	MAINTENANCE WORKER	75.74	1,164.32	955.00	(209.32)	121.9
240-490-5160	TEMPORARY/ SEASONAL	.00	9,209.94	10,334.00	1,124.06	89.1
240-490-5220	OVERTIME	625.07	10,070.28	8,547.00	(1,523.28)	117.8
240-490-5315	SOCIAL SECURITY/MEDICARE	878.67	11,954.78	11,202.00	(752.78)	106.7
240-490-5320	WORKER'S COMP	3.39	351.81	2,885.00	2,533.19	12.2
240-490-5350	UNEMPLOYMENT	.00	.00	10,230.00	10,230.00	.0
240-490-5410	HEALTH INSURANCE	2,734.26	40,513.31	41,789.00	1,275.69	97.0
240-490-5450	PUBLIC EMPLOYEES RETIREMENT	2,428.16	31,676.35	30,952.00	(724.35)	102.3
	TOTAL PERSONAL SERVICES	17,530.64	241,177.57	243,052.00	1,874.43	99.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MATERIALS & SERVICES					
240-490-6110	AUDITING	.00	5,825.00	7,712.00	1,887.00	75.5
240-490-6112	LEGAL SERVICES	.00	124.35	.00	(124.35)	.0
240-490-6114	FINANCIAL SERVICES	883.88	12,679.68	9,276.00	(3,403.68)	136.7
240-490-6116	ENGINEERING SERVICES	4,857.00	21,114.85	45,000.00	23,885.15	46.9
240-490-6122	IT SERVICES	.00	1,708.75	219.00	(1,489.75)	780.3
240-490-6128	OTHER CONTRACT SERVICES	254.64	3,092.72	3,800.00	707.28	81.4
240-490-6210	INSURANCE & BONDS	.00	14,848.11	14,895.00	46.89	99.7
240-490-6220	POSTAGE, PRINTING, PUBLICATION	2.79	1,807.79	2,000.00	192.21	90.4
240-490-6225	SOFTWARE & SUBSCRIPTIONS	514.90	7,227.71	8,896.00	1,668.29	81.3
240-490-6230	OFFICE SUPPLIES/EQUIPMENT	7.60	661.75	750.00	88.25	88.2
240-490-6234	GENERAL SUPPLIES	.00	311.95	.00	(311.95)	.0
240-490-6238	BANK SERVICE CHARGES	446.34	5,046.02	5,500.00	453.98	91.8
240-490-6240	TRAVEL & TRAINING	341.12	2,103.99	2,500.00	396.01	84.2
240-490-6245	MEMBERSHIPS & DUES	.00	291.10	4,370.00	4,078.90	6.7
240-490-6290	MISCELLANEOUS	.00	1,039.98	500.00	(539.98)	208.0
240-490-6320	BUILDING REPAIR & MAINTENANCE	.00	1,894.94	6,000.00	4,105.06	31.6
240-490-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	5,674.30	11,800.00	6,125.70	48.1
240-490-6330	OTHER REPAIR & MAINTENANCE	.00	27,442.40	17,500.00	(9,942.40)	156.8
240-490-6334	NON-CAPITALIZED ASSETS	.00	5,600.94	13,000.00	7,399.06	43.1
240-490-6420	WATER SERVICES	491.18	5,963.68	12,000.00	6,036.32	49.7
240-490-6425	SEWER SERVICES	648.00	7,744.59	7,500.00	(244.59)	103.3
240-490-6430	ELECTRICITY SERVICES	1,831.31	27,069.31	29,100.00	2,030.69	93.0
240-490-6435	INTERNET SERVICES	101.69	1,220.28	2,700.00	1,479.72	45.2
240-490-6440	TELEPHONE SERVICES	194.19	1,654.63	1,380.00	(274.63)	119.9
240-490-6445	REFUSE SERVICES	12.95	73.89	9,000.00	8,926.11	.8
240-490-6520	PERMITS	.00	3,905.12	4,300.00	394.88	90.8
240-490-6705	RENT	90.00	990.00	.00	(990.00)	.0
240-490-6710	GAS & OIL	90.16	1,634.24	3,150.00	1,515.76	51.9
240-490-6712	OPERATIONS & SUPPLIES	2,760.06	7,948.67	4,750.00	(3,198.67)	167.3
240-490-6750	CHEMICALS & LAB SUPPLIES	2,322.58	20,764.04	25,795.00	5,030.96	80.5
240-490-6755	WATER/SEWER ANALYSIS	1,976.40	16,182.00	17,680.00	1,498.00	91.5
240-490-6758	WATER/SEWER CONNECTION EXPENDI	.00	199.43	2,500.00	2,300.57	8.0
	TOTAL MATERIALS & SERVICES	17,826.79	213,846.21	273,573.00	59,726.79	78.2
	TOTAL NON-DEPARTMENTAL	35,357.43	455,023.78	516,625.00	61,601.22	88.1
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
240-700-8335	EQUIPMENT & FURNISHINGS	.00	.00	8,000.00	8,000.00	.0
240-700-8550	SEWER SYSTEMS	.00	30,675.00	50,000.00	19,325.00	61.4
	TOTAL CAPITAL OUTLAY	.00	30,675.00	58,000.00	27,325.00	52.9

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOTAL CAPITAL OUTLAY	.00	30,675.00	58,000.00	27,325.00	52.9
	DEBT SERVICE					
	DEBT SERVICES					
240-800-7110	LOAN PRINCIPAL - G02002	.00	24,170.00	24,170.00	.00	100.0
240-800-7122	LOAN PRINCIPAL - J05001 SPWF	.00	5,487.95	5,488.00	.05	100.0
240-800-7124	LOAN PRINCIPAL - RUS 92-05	.00	7,369.13	7,370.00	.87	100.0
240-800-7510	LOAN INTEREST - G02002	.00	4,888.13	4,889.00	.87	100.0
240-800-7522	LOAN INTEREST - J05001 SPWF	.00	1,934.55	1,935.00	.45	100.0
240-800-7524	LOAN INTEREST - RUS 92-05	.00	8,374.87	8,375.00	.13	100.0
	TOTAL DEBT SERVICES	.00	52,224.63	52,227.00	2.37	100.0
	TOTAL DEBT SERVICE	.00	52,224.63	52,227.00	2.37	100.0
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
240-900-9590	CONTINGENCY	.00	.00	144,362.00	144,362.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	144,362.00	144,362.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	144,362.00	144,362.00	.0
	TOTAL FUND EXPENDITURES	35,357.43	537,923.41	771,214.00	233,290.59	69.8
	NET REVENUE OVER EXPENDITURES	8,893.01	66,325.83	(227,928.00)	(294,253.83)	29.1

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

STREET FUND

ASSETS

312-1110	ALLOCATED CASH		52,158.97	
312-1115	CASH IN BANK - LGIP		106,717.44	
312-1710	LAND		93,558.00	
312-1720	BUILDINGS & FACILITIES		528.00	
312-1730	EQUIPMENT & FURNISHINGS		6,061.05	
312-1740	VEHICLES & ROLLING STOCK		11,299.83	
312-1750	INFRASTRUCTURE		2,344,523.75	
312-1820	AD - BUILDINGS & FACILITIES		(140.80)	
312-1830	AD - EQUIPMENT & FURNISHINGS		(3,180.12)	
312-1840	AD - VEHICLES & ROLLING STOCK		(6,214.89)	
312-1850	AD - INFRASTRUCTURE		(580,861.47)	
	TOTAL ASSETS			2,024,449.76

LIABILITIES AND EQUITY

LIABILITIES

312-2205	WAGES PAYABLE		988.77	
312-2210	PAYROLL TAXES PAYABLE		455.88	
312-2245	HEALTH INSURANCE PAYABLE		330.92	
312-2250	RETIREMENT PAYABLE		392.77	
312-2255	DEFERRED COMP PAYABLE		26.55	
312-2750	LONG TERM DEBT		72,750.91	
	TOTAL LIABILITIES			74,945.80

FUND EQUITY

312-3100	BEGINNING FUND BALANCE		173,400.73	
312-3275	GASB - FIXED ASSETS		1,865,573.35	
312-3277	GAAP - LONG TERM DEBT		(72,750.91)	
	REVENUE OVER EXPENDITURES - YTD	(16,719.21)		
	BALANCE - CURRENT DATE		(16,719.21)	
	TOTAL FUND EQUITY			1,949,503.96
	TOTAL LIABILITIES AND EQUITY			2,024,449.76

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
312-315-4125	INTEREST EARNED	402.40	5,245.96	3,200.00	(2,045.96)	163.9
	TOTAL INVESTMENT EARNINGS	402.40	5,245.96	3,200.00	(2,045.96)	163.9
	INTERGOVERNMENTAL					
312-320-4142	STATE HWY STREET TAX	.00	87,130.81	95,000.00	7,869.19	91.7
	TOTAL INTERGOVERNMENTAL	.00	87,130.81	95,000.00	7,869.19	91.7
	SDC REVENUE					
312-345-4513	TRANSPORTATION REIMBURSEMENT S	.00	832.00	520.00	(312.00)	160.0
	TOTAL SDC REVENUE	.00	832.00	520.00	(312.00)	160.0
	MISELLANEOUS REVENUE					
312-385-4895	MISCELLANEOUS REVENUE	.00	626.65	.00	(626.65)	.0
	TOTAL MISELLANEOUS REVENUE	.00	626.65	.00	(626.65)	.0
	TOTAL FUND REVENUE	402.40	93,835.42	98,720.00	4,884.58	95.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	NON-DEPARTMENTAL					
	PERSONAL SERVICES					
312-490-5110	CITY ADMINISTRATOR	.00	2,596.74	2,969.00	372.26	87.5
312-490-5150	PUBLIC WORKS DIRECTOR	474.22	5,520.33	4,191.00	(1,329.33)	131.7
312-490-5152	LEAD OPERATOR	460.16	5,537.89	2,536.00	(3,001.89)	218.4
312-490-5154	OPERATOR	.00	.00	2,536.00	2,536.00	.0
312-490-5156	UTILITY WORKER	445.62	445.62	.00	(445.62)	.0
312-490-5158	MAINTENANCE WORKER	.00	348.80	.00	(348.80)	.0
312-490-5160	TEMPORARY/ SEASONAL	.00	4,604.97	5,167.00	562.03	89.1
312-490-5220	OVERTIME	67.36	1,134.39	1,055.00	(79.39)	107.5
312-490-5315	SOCIAL SECURITY/MEDICARE	110.72	1,522.16	1,411.00	(111.16)	107.9
312-490-5320	WORKER'S COMP	.48	47.49	2,002.00	1,954.51	2.4
312-490-5350	UNEMPLOYMENT	.00	.00	1,290.00	1,290.00	.0
312-490-5410	HEALTH INSURANCE	330.38	4,662.04	5,342.00	679.96	87.3
312-490-5450	PUBLIC EMPLOYEES RETIREMENT	305.95	3,637.57	3,899.00	261.43	93.3
	TOTAL PERSONAL SERVICES	2,194.89	30,058.00	32,398.00	2,340.00	92.8
	MATERIALS & SERVICES					
312-490-6110	AUDITING	.00	1,165.00	1,562.00	397.00	74.6
312-490-6114	FINANCIAL SERVICES	176.77	2,535.82	1,856.00	(679.82)	136.6
312-490-6116	ENGINEERING SERVICES	.00	880.33	20,000.00	19,119.67	4.4
312-490-6122	IT SERVICES	.00	440.52	1,674.00	1,233.48	26.3
312-490-6128	OTHER CONTRACT SERVICES	8,255.79	8,459.09	20,000.00	11,540.91	42.3
312-490-6210	INSURANCE & BONDS	.00	5,671.90	5,678.00	6.10	99.9
312-490-6220	POSTAGE, PRINTING, PUBLICATION	.00	38.64	50.00	11.36	77.3
312-490-6225	SOFTWARE & SUBSCRIPTIONS	96.59	1,051.77	2,500.00	1,448.23	42.1
312-490-6230	OFFICE SUPPLIES/EQUIPMENT	1.46	110.02	150.00	39.98	73.4
312-490-6238	BANK SERVICE CHARGES	.00	.00	50.00	50.00	.0
312-490-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
312-490-6330	OTHER REPAIR & MAINTENANCE	224.85	1,502.15	10,000.00	8,497.85	15.0
312-490-6334	NON-CAPITALIZED ASSETS	.00	.00	5,000.00	5,000.00	.0
312-490-6430	ELECTRICITY SERVICES	843.67	11,133.00	14,100.00	2,967.00	79.0
312-490-6720	STORM DRAIN MAINTENANCE	.00	1,705.82	5,000.00	3,294.18	34.1
312-490-6724	STREET SIGNS	.00	1,483.46	1,000.00	(483.46)	148.4
312-490-6726	STREET MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
	TOTAL MATERIALS & SERVICES	9,599.13	36,177.52	90,120.00	53,942.48	40.1
	TOTAL NON-DEPARTMENTAL	11,794.02	66,235.52	122,518.00	56,282.48	54.1
	CAPITAL OUTLAY					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
312-700-8530	STREET IMPROVEMENTS	.00	39,147.55	60,428.00	21,280.45	64.8
	TOTAL CAPITAL OUTLAY	.00	39,147.55	60,428.00	21,280.45	64.8
	TOTAL CAPITAL OUTLAY	.00	39,147.55	60,428.00	21,280.45	64.8
	DEBT SERVICE					
	DEBT SERVICES					
312-800-7111	LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	1,755.00	1,755.00	.0
312-800-7125	LOAN PRINCIPAL - L21001	.01	3,578.32	3,579.00	.68	100.0
312-800-7525	LOAN INTEREST - L21001	(.01)	1,593.24	1,594.00	.76	100.0
	TOTAL DEBT SERVICES	.00	5,171.56	6,928.00	1,756.44	74.7
	TOTAL DEBT SERVICE	.00	5,171.56	6,928.00	1,756.44	74.7
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
312-900-9590	CONTINGENCY	.00	.00	22,996.00	22,996.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	22,996.00	22,996.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	22,996.00	22,996.00	.0
	TOTAL FUND EXPENDITURES	11,794.02	110,554.63	212,870.00	102,315.37	51.9
	NET REVENUE OVER EXPENDITURES	(11,391.62)	(16,719.21)	(114,150.00)	(97,430.79)	(14.7)

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

BLACKBERRY JAM FUND

	ASSETS			
314-1110	ALLOCATED CASH		10,606.25	
	TOTAL ASSETS			10,606.25
	LIABILITIES AND EQUITY			
	FUND EQUITY			
314-3100	BEGINNING FUND BALANCE		12,118.10	
	REVENUE OVER EXPENDITURES - YTD	(1,511.85)		
	BALANCE - CURRENT DATE		(1,511.85)	
	TOTAL FUND EQUITY			10,606.25
	TOTAL LIABILITIES AND EQUITY			10,606.25

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

BLACKBERRY JAM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
314-315-4125	INTEREST EARNED	.09	1.22	10.00	8.78	12.2
	TOTAL INVESTMENT EARNINGS	.09	1.22	10.00	8.78	12.2
	OTHER REVENUE					
314-370-4824	BBJ DONATIONS	.00	.00	564.00	564.00	.0
	TOTAL OTHER REVENUE	.00	.00	564.00	564.00	.0
	FUNDRAISING & EVENT REVENUE					
314-380-4861	CRAFT/COMMERCIAL BOOTH SALES	1,410.00	5,390.00	3,800.00	(1,590.00)	141.8
314-380-4862	FOOD BOOTH SALES	.00	1,500.00	1,500.00	.00	100.0
314-380-4863	BEER GARDEN	.00	200.00	200.00	.00	100.0
314-380-4864	JAM SALES	40.00	1,992.20	1,950.00	(42.20)	102.2
314-380-4870	SPONSORSHIP REVENUE	700.00	3,300.00	2,350.00	(950.00)	140.4
314-380-4878	CAR SHOW REVENUE	75.00	75.00	.00	(75.00)	.0
314-380-4882	HORSESHOE TOURNEY REVENUE	.00	185.00	175.00	(10.00)	105.7
314-380-4884	KIDZ KORNER REVENUE	.00	294.85	300.00	5.15	98.3
	TOTAL FUNDRAISING & EVENT REVENUE	2,225.00	12,937.05	10,275.00	(2,662.05)	125.9
	MISELLANEOUS REVENUE					
314-385-4895	MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
	TOTAL MISELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
	TOTAL FUND REVENUE	2,225.09	12,938.27	10,949.00	(1,989.27)	118.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

BLACKBERRY JAM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	NON-DEPARTMENTAL					
	MATERIALS & SERVICES					
314-490-6118	POLICE SERVICES	.00	3,957.67	3,960.00	2.33	99.9
314-490-6122	IT SERVICES	.00	64.33	150.00	85.67	42.9
314-490-6220	POSTAGE, PRINTING, PUBLICATION	.00	1.38	100.00	98.62	1.4
314-490-6225	SOFTWARE & SUBSCRIPTIONS	29.99	890.30	850.00	(40.30)	104.7
314-490-6238	BANK SERVICE CHARGES	15.38	52.29	50.00	(2.29)	104.6
314-490-6290	MISCELLANEOUS	.00	2,279.26	2,450.00	170.74	93.0
314-490-6445	REFUSE SERVICES	.00	.00	1,500.00	1,500.00	.0
314-490-6705	RENT	90.00	1,030.00	1,210.00	180.00	85.1
314-490-6714	MATERIALS & SERVICES	.00	965.24	2,900.00	1,934.76	33.3
314-490-6814	JAM SALES EXP	.00	1,158.10	2,090.00	931.90	55.4
314-490-6858	KIDZ KORNER EXP	.00	626.55	850.00	223.45	73.7
314-490-6864	ENTERTAINMENT EXP	.00	3,425.00	3,660.00	235.00	93.6
	TOTAL MATERIALS & SERVICES	135.37	14,450.12	19,770.00	5,319.88	73.1
	TOTAL NON-DEPARTMENTAL	135.37	14,450.12	19,770.00	5,319.88	73.1
	TOTAL FUND EXPENDITURES	135.37	14,450.12	19,770.00	5,319.88	73.1
	NET REVENUE OVER EXPENDITURES	2,089.72	(1,511.85)	(8,821.00)	(7,309.15)	(17.1)

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

PARKS SDC FUND

	ASSETS			
410-1110	ALLOCATED CASH		5,372.91	
410-1115	CASH IN BANK - LGIP		116,298.03	
	TOTAL ASSETS			121,670.94
	LIABILITIES AND EQUITY			
	FUND EQUITY			
410-3100	BEGINNING FUND BALANCE		110,249.87	
	REVENUE OVER EXPENDITURES - YTD	13,540.30		
	BALANCE - CURRENT DATE		13,540.30	
	TOTAL FUND EQUITY			123,790.17
	TOTAL LIABILITIES AND EQUITY			123,790.17

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
410-315-4125	INTEREST EARNED	438.23	5,527.30	3,000.00	(2,527.30)	184.2
	TOTAL INVESTMENT EARNINGS	438.23	5,527.30	3,000.00	(2,527.30)	184.2
	SDC REVENUE					
410-345-4510	PARK SDC FEES	.00	8,013.00	5,020.00	(2,993.00)	159.6
410-345-4511	PARKS REIMBURSEMENT SDC	.00	.00	4,925.00	4,925.00	.0
	TOTAL SDC REVENUE	.00	8,013.00	9,945.00	1,932.00	80.6
	TOTAL FUND REVENUE	438.23	13,540.30	12,945.00	(595.30)	104.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
410-700-8520	PARKS IMPROVEMENTS	(2,119.23)	.00	122,723.00	122,723.00	.0
	TOTAL CAPITAL OUTLAY	(2,119.23)	.00	122,723.00	122,723.00	.0
	TOTAL CAPITAL OUTLAY	(2,119.23)	.00	122,723.00	122,723.00	.0
	TOTAL FUND EXPENDITURES	(2,119.23)	.00	122,723.00	122,723.00	.0
	NET REVENUE OVER EXPENDITURES	2,557.46	13,540.30	(109,778.00)	(123,318.30)	12.3

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

STREETS SDC FUND

	ASSETS			
412-1110	ALLOCATED CASH		4,410.27	
412-1115	CASH IN BANK - LGIP		90,051.71	
	TOTAL ASSETS			94,461.98
	LIABILITIES AND EQUITY			
	FUND EQUITY			
412-3100	BEGINNING FUND BALANCE		85,484.59	
	REVENUE OVER EXPENDITURES - YTD	8,977.39		
	BALANCE - CURRENT DATE		8,977.39	
	TOTAL FUND EQUITY			94,461.98
	TOTAL LIABILITIES AND EQUITY			94,461.98

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STREETS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
412-315-4125	INTEREST EARNED	339.34	4,241.39	2,500.00	(1,741.39)	169.7
	TOTAL INVESTMENT EARNINGS	339.34	4,241.39	2,500.00	(1,741.39)	169.7
	SDC REVENUE					
412-345-4512	TRANSPORTATION SDC	.00	4,736.00	2,975.00	(1,761.00)	159.2
	TOTAL SDC REVENUE	.00	4,736.00	2,975.00	(1,761.00)	159.2
	TOTAL FUND REVENUE	339.34	8,977.39	5,475.00	(3,502.39)	164.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STREETS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
412-700-8530	STREET IMPROVEMENTS	.00	.00	90,613.00	90,613.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	90,613.00	90,613.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	90,613.00	90,613.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	90,613.00	90,613.00	.0
	NET REVENUE OVER EXPENDITURES	339.34	8,977.39	(85,138.00)	(94,115.39)	10.5

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

WATER SDC FUND

	ASSETS			
430-1110	ALLOCATED CASH		10,820.57	
430-1115	CASH IN BANK - LGIP		520,303.96	
	TOTAL ASSETS			531,124.53
	LIABILITIES AND EQUITY			
	FUND EQUITY			
430-3100	BEGINNING FUND BALANCE		461,732.95	
	REVENUE OVER EXPENDITURES - YTD	69,391.58		
	BALANCE - CURRENT DATE		69,391.58	
	TOTAL FUND EQUITY			531,124.53
	TOTAL LIABILITIES AND EQUITY			531,124.53

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
430-315-4125	INTEREST EARNED	1,960.07	24,324.58	15,000.00	(9,324.58)	162.2
	TOTAL INVESTMENT EARNINGS	1,960.07	24,324.58	15,000.00	(9,324.58)	162.2
	SDC REVENUE					
430-345-4530	WATER SDC	.00	53,306.00	45,500.00	(7,806.00)	117.2
	TOTAL SDC REVENUE	.00	53,306.00	45,500.00	(7,806.00)	117.2
	TOTAL FUND REVENUE	1,960.07	77,630.58	60,500.00	(17,130.58)	128.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
430-700-8540	WATER SYSTEMS IMPROVEMTS	.00	8,239.00	525,277.00	517,038.00	1.6
	TOTAL CAPITAL OUTLAY	.00	8,239.00	525,277.00	517,038.00	1.6
	TOTAL CAPITAL OUTLAY	.00	8,239.00	525,277.00	517,038.00	1.6
	TOTAL FUND EXPENDITURES	.00	8,239.00	525,277.00	517,038.00	1.6
	NET REVENUE OVER EXPENDITURES	1,960.07	69,391.58	(464,777.00)	(534,168.58)	14.9

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

SEWER SDC FUND

	ASSETS			
440-1110	ALLOCATED CASH		7,658.67	
440-1115	CASH IN BANK - LGIP		98,638.52	
	TOTAL ASSETS			106,297.19
	LIABILITIES AND EQUITY			
	FUND EQUITY			
440-3100	BEGINNING FUND BALANCE		93,041.81	
	REVENUE OVER EXPENDITURES - YTD	13,255.38		
	BALANCE - CURRENT DATE		13,255.38	
	TOTAL FUND EQUITY			106,297.19
	TOTAL LIABILITIES AND EQUITY			106,297.19

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
440-315-4125	INTEREST EARNED	371.94	4,687.38	3,500.00	(1,187.38)	133.9
	TOTAL INVESTMENT EARNINGS	371.94	4,687.38	3,500.00	(1,187.38)	133.9
	SDC REVENUE					
440-345-4540	SEWER SDC	.00	8,568.00	8,035.00	(533.00)	106.6
	TOTAL SDC REVENUE	.00	8,568.00	8,035.00	(533.00)	106.6
	TOTAL FUND REVENUE	371.94	13,255.38	11,535.00	(1,720.38)	114.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
440-700-8550	SEWER SYSTEMS	.00	.00	157,873.00	157,873.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	157,873.00	157,873.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	157,873.00	157,873.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	157,873.00	157,873.00	.0
	NET REVENUE OVER EXPENDITURES	371.94	13,255.38	(146,338.00)	(159,593.38)	9.1

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

STORMWATER SDC FUND

	ASSETS			
445-1110	ALLOCATED CASH		6,579.08	
445-1115	CASH IN BANK - LGIP		92,534.36	
	TOTAL ASSETS			99,113.44
	LIABILITIES AND EQUITY			
	FUND EQUITY			
445-3100	BEGINNING FUND BALANCE		89,310.31	
	REVENUE OVER EXPENDITURES - YTD	9,803.13		
	BALANCE - CURRENT DATE		9,803.13	
	TOTAL FUND EQUITY			99,113.44
	TOTAL LIABILITIES AND EQUITY			99,113.44

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STORMWATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
445-315-4125	INTEREST EARNED	348.69	4,419.13	2,500.00	(1,919.13)	176.8
	TOTAL INVESTMENT EARNINGS	348.69	4,419.13	2,500.00	(1,919.13)	176.8
	SDC REVENUE					
445-345-4545	STORM DRAINAGE SDC	.00	5,384.00	5,000.00	(384.00)	107.7
	TOTAL SDC REVENUE	.00	5,384.00	5,000.00	(384.00)	107.7
	TOTAL FUND REVENUE	348.69	9,803.13	7,500.00	(2,303.13)	130.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

STORMWATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY					
	CAPITAL OUTLAY					
445-700-8560	STORMWATER IMPROVEMENTS	.00	.00	96,645.00	96,645.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	96,645.00	96,645.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	96,645.00	96,645.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	96,645.00	96,645.00	.0
	NET REVENUE OVER EXPENDITURES	348.69	9,803.13	(89,145.00)	(98,948.13)	11.0

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

WATER RESERVE FUND

	ASSETS			
520-1110	ALLOCATED CASH		2,405.13	
520-1115	CASH IN BANK - LGIP		41,464.19	
	TOTAL ASSETS			43,869.32
	LIABILITIES AND EQUITY			
	FUND EQUITY			
520-3100	BEGINNING FUND BALANCE		41,933.08	
	REVENUE OVER EXPENDITURES - YTD	1,936.24		
	BALANCE - CURRENT DATE		1,936.24	
	TOTAL FUND EQUITY			43,869.32
	TOTAL LIABILITIES AND EQUITY			43,869.32

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
520-315-4125	INTEREST EARNED	156.20	1,936.24	1,500.00	(436.24)	129.1
	TOTAL INVESTMENT EARNINGS	156.20	1,936.24	1,500.00	(436.24)	129.1
	TOTAL FUND REVENUE	156.20	1,936.24	1,500.00	(436.24)	129.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
520-900-9893	RESTRICTED BALANCE	.00	.00	43,382.00	43,382.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	43,382.00	43,382.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	43,382.00	43,382.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	43,382.00	43,382.00	.0
	NET REVENUE OVER EXPENDITURES	156.20	1,936.24	(41,882.00)	(43,818.24)	4.6

CITY OF LOWELL
BALANCE SHEET
JUNE 30, 2025

SEWER RESERVE FUND

	ASSETS			
521-1110	ALLOCATED CASH		2,756.21	
521-1115	CASH IN BANK - LGIP		14,502.44	
	TOTAL ASSETS			17,258.65
	LIABILITIES AND EQUITY			
	FUND EQUITY			
521-3100	BEGINNING FUND BALANCE		16,598.41	
	REVENUE OVER EXPENDITURES - YTD	660.24		
	BALANCE - CURRENT DATE		660.24	
	TOTAL FUND EQUITY			17,258.65
	TOTAL LIABILITIES AND EQUITY			17,258.65

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INVESTMENT EARNINGS					
521-315-4125	INTEREST EARNED	54.65	660.24	500.00	(160.24)	132.1
	TOTAL INVESTMENT EARNINGS	54.65	660.24	500.00	(160.24)	132.1
	TOTAL FUND REVENUE	54.65	660.24	500.00	(160.24)	132.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OTHER REQUIREMENTS					
	OTHER REQUIREMENTS					
521-900-9893	RESTRICTED BALANCE	.00	.00	17,081.00	17,081.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	17,081.00	17,081.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	17,081.00	17,081.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	17,081.00	17,081.00	.0
	NET REVENUE OVER EXPENDITURES	54.65	660.24	(16,581.00)	(17,241.24)	4.0

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
07/25	07/09/2025	18568	1120	Banner Bank	Multiple	2	110-450-6238	.00	1,411.18	1,411.18	
07/25	07/09/2025	18569	2460	Biblionix	11241	1	110-450-6225	.00	800.00	800.00	
07/25	07/09/2025	18570	1275	City of Lowell	JUNE 2025	12	240-490-6425	.00	3,842.84	3,842.84	
07/25	07/09/2025	18571	1820	CivicPlus LLC	340814	1	110-410-6122	.00	2,428.20	2,428.20	
07/25	07/09/2025	18572	1335	DCBS-Fiscal Services	APR,MAY,JU	6	220-490-6525	.00	755.16	755.16	
07/25	07/09/2025	18573	2520	Douglas Fast Net	DFN 0725	2	240-490-6435	.00	247.57	247.57	
07/25	07/09/2025	18574	2505	Federal Security	SECURITY 2	2	110-450-6128	.00	1,499.40	1,499.40	
07/25	07/09/2025	18575	2885	Kintzley Klothing & Apparel	000083	1	314-490-6714	.00	2,025.00	2,025.00	
07/25	07/09/2025	18576	1710	Lane Electric Cooperative	JUNE 25 LE	8	312-490-6430	.00	4,615.83	4,615.83	
07/25	07/09/2025	18577	1725	League of Oregon Cities	2025-200299	1	110-410-6245	.00	1,382.24	1,382.24	
07/25	07/09/2025	18578	1765	Lowell Mini Storage	AUG 2025	2	240-490-6705	.00	180.00	180.00	
07/25	07/09/2025	18579	2560	National Business Solution	IN148780	3	110-410-6124	.00	81.31	81.31	
07/25	07/09/2025	18580	1855	Nichols, Layli	JUNE 2025	5	312-490-6114	.00	2,675.50	2,675.50	
07/25	07/09/2025	18581	1860	Northwest Code Profession	5595	5	220-490-6152	.00	2,955.86	2,955.86	
07/25	07/09/2025	18582	2630	OverDrive Inc.	H-0114616	2	110-450-6225	.00	5,356.79	5,356.79	
07/25	07/09/2025	18583	2890	Pavilanis School of Music L	1548	2	110-450-6530	.00	400.00	400.00	
07/25	07/09/2025	18584	2120	SAIF Corporation	100034373-8	10	312-490-5320	.00	4,394.72	4,394.72	
07/25	07/09/2025	18585	2875	Sensaphone	ANNUAL CE	1	230-490-6225	.00	299.40	299.40	
07/25	07/09/2025	18586	2200	St. Cousair Oregon Orchar	S14756	2	314-490-6814	.00	1,344.00	1,344.00	
07/25	07/09/2025	18587	2650	Umpqua Valley Financial	9712	5	312-490-6110	.00	2,500.00	2,500.00	
07/25	07/09/2025	18588	2315	USPS	PO BOX 25-	1	110-410-6220	.00	188.00	188.00	
07/25	07/09/2025	18589	2580	Wells Fargo Financial Leas	5035032067	1	110-410-6124	.00	95.96	95.96	
07/25	07/24/2025	18590	1205	Cascade Columbia	927981	1	240-490-6750	.00	1,296.72	1,296.72	
07/25	07/24/2025	18591	1215	Caselle	INV-08621	9	314-490-6225	.00	1,816.00	1,816.00	
07/25	07/24/2025	18592	1220	Cash	BBJ 2025	4	314-490-6290	.00	455.00	455.00	
07/25	07/24/2025	18593	1235	Century Link	JULY 2025	2	240-490-6440	.00	123.73	123.73	
07/25	07/24/2025	18594	1265	CIS Trust	PO-LOW-I20	6	312-490-6210	.00	46,413.67	46,413.67	
07/25	07/24/2025	18595	1285	Civil West Engineering Ser	Multiple	1	230-700-8540	.00	7,329.66	7,329.66	
07/25	07/24/2025	18596	1505	Grainger	9567057600	3	230-490-6712	.00	1,191.49	1,191.49	
07/25	07/24/2025	18597	1530	H & J Construction	5608	1	230-490-6330	.00	5,941.79	5,941.79	
07/25	07/24/2025	18598	2725	Hull, Maynard	BBJ 25-7	1	314-490-6864	.00	400.00	400.00	
07/25	07/24/2025	18599	2905	Jones, Skip	BBJ 25-6	1	314-490-6864	.00	350.00	350.00	
07/25	07/24/2025	18600	1670	Lane Council of Governme	LGPS DUES	1	110-410-6245	.00	650.00	650.00	
07/25	07/24/2025	18601	1865	OAWU	40030	2	240-490-6245	.00	347.50	347.50	
07/25	07/24/2025	18602	1885	One Call Concepts	Multiple	2	240-490-6712	.00	129.36	129.36	
07/25	07/24/2025	18603	1980	Pacific Office Automation In	5035032068	3	240-490-6128	.00	223.14	223.14	
07/25	07/24/2025	18604	2070	Renewable Resource Grou	176236,0176	2	230-490-6755	.00	543.60	543.60	
07/25	07/24/2025	18605	2925	Roberts, Dave	BBJ 25-8	1	314-490-6864	.00	400.00	400.00	
07/25	07/24/2025	18606	2915	Sand, Jake	BBJ 25-10	1	314-490-6856	.00	500.00	500.00	
07/25	07/24/2025	18607	2895	Silvermoon, Jon	BBJ 25-1	1	314-490-6864	.00	450.00	450.00	
07/25	07/24/2025	18608	2900	Smith, Jimmy	BBJ 25-2	1	314-490-6864	.00	600.00	600.00	
07/25	07/24/2025	18609	2715	Tolbert, Lloyd	BBJ 25-9	1	314-490-6864	.00	350.00	350.00	
07/25	07/24/2025	18610	2920	University Porducts, Inc.	283294-00	5	110-450-6230	.00	665.20	665.20	
07/25	07/24/2025	18611	2310	USA Blue Book	770333	1	230-490-6712	.00	664.30	664.30	
07/25	07/24/2025	18612	2325	Verizon Wireless	6116697860	3	240-490-6440	.00	271.40	271.40	
07/25	07/24/2025	18613	2735	West, Mark	BBJ 25-5	1	314-490-6864	.00	275.00	275.00	
07/25	07/24/2025	18614	1150	Whitlatch, Robert	BBJ 25-4	1	314-490-6864	.00	300.00	300.00	
07/25	07/30/2025	18615	2445	Whitlatch, Russ	BBJ 25-3	1	314-490-6864	.00	.00	.00	V
Grand Totals:								.00		111,166.52	

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
110-2125	.00	30,977.66-	30,977.66-
110-2525	5.75	.00	5.75
110-410-5320	264.13	.00	264.13
110-410-6110	1,000.00	.00	1,000.00
110-410-6114	1,070.20	.00	1,070.20
110-410-6122	2,428.20	.00	2,428.20
110-410-6124	177.27	.00	177.27
110-410-6128	794.32	.00	794.32
110-410-6210	3,100.41	.00	3,100.41
110-410-6220	188.00	.00	188.00
110-410-6225	335.48	.00	335.48
110-410-6230	28.07	.00	28.07
110-410-6245	2,032.24	.00	2,032.24
110-410-6420	66.81	.00	66.81
110-410-6425	81.00	.00	81.00
110-410-6430	115.44	.00	115.44
110-410-6435	28.00	.00	28.00
110-410-6440	77.71	.00	77.71
110-420-5320	347.62	.00	347.62
110-420-6210	2,840.88	.00	2,840.88
110-420-6225	128.34	.00	128.34
110-420-6234	3.30	.00	3.30
110-420-6290	860.08	.00	860.08
110-420-6324	674.19	.00	674.19
110-420-6420	1,553.86	.00	1,553.86
110-420-6425	648.00	.00	648.00
110-420-6430	205.89	.00	205.89
110-440-5320	35.16	.00	35.16
110-440-6116	755.16	.00	755.16
110-440-6225	23.90	.00	23.90
110-440-6230	4.96	.00	4.96
110-450-5320	989.69	.00	989.69
110-450-6128	749.70	.00	749.70
110-450-6210	1,235.18	.00	1,235.18
110-450-6225	6,231.36	.00	6,231.36
110-450-6230	685.03	.00	685.03
110-450-6238	16.51	.00	16.51
110-450-6290	329.52	.00	329.52
110-450-6420	71.32	.00	71.32
110-450-6425	81.00	.00	81.00
110-450-6430	164.35	.00	164.35
110-450-6530	400.00	.00	400.00
110-460-5320	21.97	.00	21.97
110-460-6234	4.96	.00	4.96
110-470-6326	73.79	.00	73.79
110-480-5320	43.95	.00	43.95
110-480-6230	4.96	.00	4.96
220-2125	.00	4,102.61-	4,102.61-
220-490-5320	52.74	.00	52.74
220-490-6110	125.00	.00	125.00
220-490-6114	133.78	.00	133.78
220-490-6150	2,757.86	.00	2,757.86
220-490-6152	198.00	.00	198.00
220-490-6225	32.96	.00	32.96
220-490-6230	4.96	.00	4.96
220-490-6420	15.35	.00	15.35

GL Account	Debit	Credit	Proof
220-490-6425	18.00	.00	18.00
220-490-6430	8.80	.00	8.80
220-490-6524	681.24	.00	681.24
220-490-6525	73.92	.00	73.92
230-2125	.00	34,557.34-	34,557.34-
230-490-5320	1,236.23	.00	1,236.23
230-490-6110	625.00	.00	625.00
230-490-6114	668.88	.00	668.88
230-490-6128	89.26	.00	89.26
230-490-6210	17,035.69	.00	17,035.69
230-490-6225	876.10	.00	876.10
230-490-6230	69.72	.00	69.72
230-490-6234	34.27	.00	34.27
230-490-6245	173.75	.00	173.75
230-490-6330	5,941.79	.00	5,941.79
230-490-6420	72.24	.00	72.24
230-490-6425	72.00	.00	72.00
230-490-6430	1,993.45	.00	1,993.45
230-490-6435	117.88	.00	117.88
230-490-6440	184.79	.00	184.79
230-490-6712	1,060.39	.00	1,060.39
230-490-6755	293.40	.00	293.40
230-700-8540	4,012.50	.00	4,012.50
240-2125	.00	24,825.73-	24,825.73-
240-490-5320	1,236.23	.00	1,236.23
240-490-6110	625.00	.00	625.00
240-490-6114	668.88	.00	668.88
240-490-6116	500.00	.00	500.00
240-490-6128	89.26	.00	89.26
240-490-6210	16,528.32	.00	16,528.32
240-490-6225	576.70	.00	576.70
240-490-6230	69.72	.00	69.72
240-490-6234	34.26	.00	34.26
240-490-6245	173.75	.00	173.75
240-490-6324	13.99	.00	13.99
240-490-6420	515.26	.00	515.26
240-490-6425	648.00	.00	648.00
240-490-6430	1,210.44	.00	1,210.44
240-490-6435	101.69	.00	101.69
240-490-6440	132.63	.00	132.63
240-490-6705	90.00	.00	90.00
240-490-6712	64.68	.00	64.68
240-490-6750	1,296.72	.00	1,296.72
240-490-6755	250.20	.00	250.20
312-2125	.00	9,130.07-	9,130.07-
312-490-5320	167.00	.00	167.00
312-490-6110	125.00	.00	125.00
312-490-6114	133.76	.00	133.76
312-490-6116	2,062.00	.00	2,062.00
312-490-6210	5,673.19	.00	5,673.19
312-490-6225	117.19	.00	117.19
312-490-6230	8.26	.00	8.26
312-490-6430	843.67	.00	843.67
314-2125	1,100.00	8,673.11-	7,573.11-
314-490-6225	34.11	.00	34.11
314-490-6290	455.00	.00	455.00
314-490-6705	90.00	.00	90.00

GL Account	Debit	Credit	Proof
314-490-6714	2,025.00	.00	2,025.00
314-490-6814	1,344.00	.00	1,344.00
314-490-6856	500.00	.00	500.00
314-490-6864	4,225.00	1,100.00-	3,125.00
Grand Totals:	113,366.52	113,366.52-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

_____

City Recorder: _____

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

Report Criteria:

Suppress employee name and number

Employee Number	Name	Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remaining	Hourly Rate	Liability Amount	Msg
101	Baker, Max	3-01	Vacation Pay	187.56	13.33	4.00	196.89	54.7202	10,773.86	
		4-01	Sick Pay	794.00	8.00	.00	802.00	54.7202	43,885.60	
103	Daigneault, Robert G	3-01	Vacation Pay	130.66	4.17	.00	134.83	20.3600	2,745.09	
		4-01	Sick Pay	125.50	5.00	.00	130.50	20.3600	2,656.98	
113	Davis, Adam	3-01	Vacation Pay	.00	6.67	.00	6.67	17.1400	114.32	
		4-01	Sick Pay	.00	8.00	.00	8.00	17.1400	137.12	
110	Dragt, Samantha	3-01	Vacation Pay	203.35	10.00	.00	213.35	27.2952	5,823.43	
		4-01	Sick Pay	298.50	8.00	.00	306.50	27.2952	8,365.98	
109	Harris, Eric James	3-01	Vacation Pay	62.10	6.67	.00	68.77	20.1986	1,389.06	
		4-01	Sick Pay	30.83	8.00	22.00	16.83	20.1986	339.94	
106	Harris, Hunter LD	3-01	Vacation Pay	232.50	10.00	4.00	238.50	29.1404	6,949.99	
		4-01	Sick Pay	526.00	8.00	.00	534.00	29.1404	15,560.97	
105	Harris, Nicholas G	3-01	Vacation Pay	189.05	10.00	18.00	181.05	29.1404	5,275.87	
		4-01	Sick Pay	101.50	8.00	.00	109.50	29.1404	3,190.87	
111	Peggy OKane	3-01	Vacation Pay	10.11	3.34	4.00	9.45	24.5063	231.58	
		4-01	Sick Pay	12.00	4.00	.00	16.00	24.5063	392.10	
Grand Totals:				2,903.66	121.18	52.00	2,972.84		107,832.76	

Pay Code Summary

Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remaining	Liability Amount
3-01	Vacation Pay	1,015.33	64.18	30.00	1,049.51	33,303.20
4-01	Sick Pay	1,888.33	57.00	22.00	1,923.33	74,529.56

City of Lowell Oregon
Lowell City Council/Planning Commission
Joint Meeting Minutes
June 17th, 2025

The Lowell City Council held a joint City Council and Planning Commission meeting on June 17, 2025. The meeting location was at the Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Weathers called the meeting to order at 6:00 pm.

City Councilors present:
Mayor Maureen M. Weathers, Jimmy Murray, Don Bennett, Gail Harris, Tim Harris

Planning Commission members present:
Suzanne Kintzley, Bill George, John Petrie, Rick Trimper

Staff/others present:
Interim City Administrator Max Baker, Henry Hearley, Associate Planner, Lane Council of Governments

Approval of Agenda: The agenda was approved without any changes.

New Business

1. Pursuant to Lowell Revised Code Section 9.462, the Planning Commission and City Council are holding a joint meeting for an informal review of "North Hyland Planned Development District." – Discussion/ Possible action
   a. Brief explanation on the planned development district process – Henry Hearley, Associate Planner, Lane Council of Governments.
   b. Presentation by the applicant – Ledbetter Investments.
   c. Questions and discussion from the Planning Commission/City Council.

Max, the administrator, introduced the informal review of the North Hyland Planned Development District (PDD). He outlined the process for the meeting, which included a brief explanation of the PDD process by Henry Hearley, Associate Planner, Lane Council of Governments, a presentation by the applicant, Wyatt Ledbetter and questions from the Planning Commission and City Council.

Henry, Associate Planner, Lane Council of Governments provided an overview of the PDD process, explaining that it allows for deviations from the code due to unique site characteristics. He mentioned that if approved, the area would be redesignated on the zoning map as a planned unit development. Henry also noted that the process would involve a hearing by the Planning Commission, who would then make a recommendation to the City Council, or potentially a joint hearing.

The applicant, Wyatt Ledbetter, along with Monty Luke (the architect and engineer) and Joe Edgar(the financial backer), presented the revised plans for the North Hyland PDD. Key points of their presentation included:

1. Changes to the original plan, including reorientation of streets and parking lots to address water and fire truck access issues.
2. An increase in the number of Accessory Dwelling Units (ADUs) from 4 to 18.
3. A mix of 1, 2, 3, and 4-bedroom units throughout the development.
4. The addition of a retention pond for stormwater management.
5. A total of 75 units, with a focus on affordable housing.
6. A proposed 3-5 year timeline for the project.

Council members and commissioners raised several questions and concerns:

1. Parking: There were concerns about the adequacy of parking, given the number of units and potential for multiple cars per household.
2. Traffic: Questions were raised about access points and the impact on existing streets, particularly Hyland Street.
3. Density: Some members expressed concern about the high density of the development and its impact on the community.
4. Public spaces: Discussions were held about the proposed park and basketball court, including ownership and maintenance responsibilities.
5. Stormwater management: Questions were raised about the ownership and maintenance of the retention pond.
6. School impact: The potential impact on local schools was discussed, with assurances that the school district has been involved in discussions.

The applicants addressed these concerns, noting that they would look into additional parking options, work with the city on infrastructure needs, and consider the feedback in their formal application.

Commissioner George made a motion for preliminary approval of the application in principle. The motion was seconded by Commissioner Kintzley.

Mayor Weathers: Yes; Councilor Murray: Yes; Councilor Harris: Yes; Councilor Stratis: Yes; Councilor Bennett: Yes; Commissioner Kintzley: Yes; Commissioner George: Yes; Commissioner Petrie: Yes; Commissioner Trimper: Yes.

Adjourn the Joint Meeting

Mayor Weathers adjourned the meeting at 7:03PM

APPROVED:

_____

Maureen M. Weathers, Mayor

ATTEST:

_____

Max Baker, City Recorder

City of Lowell Oregon
City Council
Regular Meeting Minutes
July 15th, 2025

The Lowell City Council held a regular meeting on July 15, 2025. The meeting location was at the Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Weathers called the meeting to order at 7:00 pm.

City Councilors present: Mayor Maureen Weathers, Jimmy Murray, Don Bennett, Gail Harris, Tim Stratis

City Councilors absent: None

Staff/others present: City Administrator Max Baker

Approval of Agenda: Mayor Weathers noted there was one addition to the agenda. An item regarding property and liability renewal would be added under 8f. This item was included in the packet but needed to be added to the formal agenda. The item had been seen in previous meetings and nothing had changed.

Mayor Weather's motion to approve the agenda as amended, was seconded by Councilor Stratis.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

Consent Agenda: The Consent Agenda included Financial Reports for May 2025, Check Register for June 2025, Leave Register for June 2025, and meeting minutes from May 20, June 3, June 17, and July 1, 2025. No items were requested to be removed from the Consent Agenda.
Councilor Harris' motion to approve the consent agenda, was seconded by Councilor Murray.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

Public Comments: Ryan Alexander, Sunridge Lane, addressed the Council regarding homeless vehicles parked at the rest area by the covered bridge. He explained that these vehicles were occupying parking spaces needed by travelers using the restroom facilities. Although the property is not owned by the city, Mr. Alexander requested the city's assistance in contacting Lane County Parks Department to install "No Overnight Parking" signs. He indicated that law enforcement has stated they cannot take action without proper signage. Mr. Alexander expressed concern about garbage being left behind and the potential for the situation to worsen if not addressed.

Mayor Weathers acknowledged the concern and noted that City Administrator Max Baker has a good relationship with Lane County Parks and is already in discussions with them about contract matters. She indicated this issue could be addressed as part of those ongoing conversations.

Bob Jurasevich, Sunridge Lane, also spoke during public comments about a property on Wetleau Drive with extremely tall grass that posed a fire hazard. Max Baker indicated he would address this concern during his staff report when discussing code enforcement.

Staff Reports:
City Administrator Report: Max Baker presented the City Administrator's report, covering several items:

- 2024-2025 Audit: Baker noted that all councilors should have received an email questionnaire from the auditor to their city email accounts. Auditors will be conducting fieldwork in September.
- 2025-2026 Budget Process: Baker reported completion of the new online Annual Shared Revenue City Certification. He thanked Mayor Weathers for alerting him to this new requirement, which was due at the end of the month. This certification is required to receive shared revenue funding.
- ECWAG Water Treatment Plant Sed Basin Project: Baker reported that while there were no new updates to provide, work was continuing in the background regarding geotechnical scope services. They are waiting for

the Army Corps to submit an official quote estimate to the city. The project was budgeted for, and Baker hoped to have more updates by October, before federal funding deadlines.

- Planning and Land Use: Baker reported that pre-application requests have been submitted for a proposed 12-lot subdivision off Highland Lane. The Ledbetter project that went to the joint Planning Commission meeting has not yet submitted pre-application paperwork, but the city planner and engineer had an on-site meeting to discuss potential issues.
- Parks: Baker reported that staff met with vendors about replacing doors and installing locking systems at both park facilities. Currently, staff unlocks the facilities daily with a volunteer locking them in the evening. The Parks and Recreation Committee is confirming the location for a new swing set and placement of the Hall of Reagan Black plaque, which turned out better than expected and will be installed with a dedication ceremony planned for August.
- Covered Bridge IGA with Lane County: Baker reported they finally received approval from Lane County to make changes to the gate track system that has been causing jamming issues. A meeting with Overhead Doors is scheduled for next week, with a Lane County staff member to be present.
- Old City Hall Sale: Baker reported speaking with Suzanne on Friday and Monday. While there are many interested parties viewing the property, no official offers have been received yet.
- Code Enforcement Update: Baker reported sending out 67 code violation letters, 55 of which were for vegetation concerns related to fire danger. Out of those 67 properties, all but two have either completed the necessary work or requested additional time. Baker explained the city's code enforcement process, which begins with educational letters, followed by final notices if needed, and then potentially abatement procedures requiring Council approval or citations to municipal court. He noted that Fire Chief Lon will also be conducting separate inspections specifically for fire protection concerns.

Mayor Weathers requested a training session at a future work session on how to access online information about development applications, as council members are often asked about these matters by residents.

Public Works Report No comments were made.

Library Report No comments were made.

Presentations: Yard of the Month Award Presentation
Mayor Weathers announced that the Yard of the Month award for July was presented to Tammy and Mike Moff of 216 Rockcrest Drive, who were present at the meeting. Max Baker noted that the Moffs are his neighbors and have a beautiful property. Baker indicated he would take the award sign to them the following day and get a picture for the Bridge newsletter with their permission.

Old Business: None

New Business:

a. Resolution No. 859, "A Resolution Updating a Master Fee Schedule and Rescinding Resolution 842". -Discussion/Possible Action
   Max Baker explained that Resolution 859 would rescind Resolution 842 which was adopted in February. The main changes included updates to fees for color copies, black and white copies, and staff time rates (reflecting recent staff raises). The "outside library district" fee was removed for further discussion by the Library Committee. Additions included bulk water rates and an annual fee for mobile food trucks.

Councilor Harris' motion to approve Resolution Number 859 as presented, was seconded by Councilor Stratis.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

b. Resolution No. 860, "A Resolution Adopting City of Lowell ADA Policy and Notice". -Discussion/Possible Action

Max Baker explained that this resolution was required for USDA loan purposes. The city currently has two outstanding USDA loans for water and sewer improvements from the 2000s. The resolution is the same as what was presented at the work session with the removal of sections 7 through 10 as previously discussed. Mayor Weathers noted that while this was somewhat of a formality, Max's communication with the USDA representatives has established a good relationship for future opportunities.

Councilor Bennett's motion to approve Resolution Number 860, was seconded by Councilor Murray.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

c. Resolution No. 861, "A Resolution Adopting City of Lowell ADA Grievance Procedure". -Discussion/Possible Action
Max Baker explained that this resolution accompanies Resolution 860 and addresses the ADA grievance procedure. The sections that were discussed at the work session (sections 7-10) were removed. The procedure allows for a case-by-case approach rather than establishing a committee, while maintaining the appeal process.

Councilor Murray's motion to approve Resolution Number 861, was seconded by Councilor Stratis.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

d. LCOG Managed Services FY 26 IGA- Discussion/Possible Action
Max Baker presented the intergovernmental agreement (IGA) for LCOG managed services for the 2025-2026 fiscal year. Baker noted that the cost is slightly less than last year, possibly due to not hosting an additional computer or staff position. LCOG provides data server, internet, backup, and data storage services. They will now also be providing hosted Office 365 service, which will save approximately $7 per user per month compared to the previous provider.
Mayor Weathers expressed appreciation for the cost reduction, noting that service contracts typically increase by 10-15% annually. Baker clarified that of the 13 cities in Lane County, not all participate in LCOG IT services, with larger cities often having their own IT staff or using other vendors.

Councilor Startis' motion to approve IGA with LCOG, was seconded by Councilor Murray.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

e. CivicPlus-Municode Supplement 3.- Discussion/Possible Action
Max Baker explained that this item was not discussed at the work session as he did not receive the information in time. The city has been operating on an expired contract, which was discovered when Supplement 3 was submitted. Supplement 3 would integrate the Downtown Master Plan into the Municode online platform, making all the changes and corrections from ordinances 305 through 313 available in one location.
Baker noted that Municode has purchased Civic Plus, which lowered the cost of the supplement by $2,500 and reduced the annual hosting fee by $700. The original quote from 3.5 years ago was $3,200, but with the addition of ordinances 312 and 313, the cost had increased. Part of the funding ($2,000) comes from a planning grant the city received.
This update will consolidate all codes and plans into one easily searchable location online, making it simpler for staff, council, and the public to access current information. Though the agreement is for a substantial amount ($7,000), it represents approximately 400 pages of documentation and will significantly improve accessibility to city codes and plans.

Councilor Bennett's motion to approve Municode Supplement 3, was seconded by Councilor Murray.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

f. 2025-2026 Property/Liability Renewal Notice- Discussion/Possible Action
Mayor Weathers introduced the property and liability insurance renewal, which was added to the agenda but included in the packet. Max Baker explained that the renewal paperwork must be completed in May, but the final bill doesn't arrive until July, creating timing challenges for council approval. The renewal covers all city buildings, parks, vehicles, and equipment.
Baker noted that the increase was approximately 5% rather than the 9% that had been budgeted, and the premium would decrease slightly when Old City Hall is sold.

Mayor Weathers' motion to approve the renewal for the property and liability insurance for the coming fiscal year, was seconded by Councilor Murray.

Mayor Weathers: YES; Murray: YES; Harris: Yes; Bennett: YES: Stratis: YES

Other Business: None

Adjourn

Mayor Weathers adjourned the meeting at 7:39 PM.

APPROVED:

_____

Maureen M. Weathers, Mayor

ATTEST:

_____

Max Baker, City Recorder

City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@lowelloregon.gov

MEMO

To: Mayor Weathers and City Council
From: Max Baker, City Administrator
Date: Tuesday, August 19, 2025
Re: City Administrator Staff Report

This report highlights activities from June 15, 2025, to current

Code Enforcement
One letter was sent for a Rooster.
Two letters sent for LRC 5.105 Nuisances Affecting Public Peace.

All three violations were corrected immediately.

ECWAG Water Treatment Plant Sed Basin Project
Civil West is working with USACE to accept GEO Tech report approved by Council. The City received an email from USACE with an update for the admin fee agreement for the ECWAG project. Water facilities admin is approximately $34,000 and the Geotech admin fees are estimated at $24,000, these values have not been finalized

Land Use and Planning
LU 2025-02 for a 13 Lot Partition on North Hyland, just completed the initial referral comment period on the 15th.

LU 2025-03 Submitted by The City of Lowell for a Mobile Food Vendor Ordinance.

Parks
BBJ committee held their post Event meeting on August 12th. Overall, the Event was a success with planning for next year's event already underway.

At their August 7th meeting the Parks and Recreation Committee confirmed the location of the new swing set, the gaga ball pit, and placement of the Hall O'Regan Memorial Plaque.

Covered Bridge IGA with Lane County
Updates will be provided if any.

Update on Sale of Old City Hall
Updates, if there are any, will be provided at the meeting.

Questions from the Council

Public Works Department
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: max.baker@lowelloregon.gov

TO: Mayor Weathers and Council

FROM: Hunter Harris

DATE: August 19th, 2025

SUBJECT: Public Works Report

Streets and Parks

Staff set up Blackberry Jam, cleaned the back of the stage storage room. All Christmas stuff is in the storage unit now.

Rolling rock park is no longer being irrigated.

Paul fisher is still being irrigated.

Water Treatment Plant/Distribution

Staff prepared all generators for extended run periods during the scheduled power outage. Everything went smoothly.

TAG was onsite to update some of our reports.

We are in extremely high demand right now because the plant has ran nonstop besides maintenance and shutdowns.

Staff has performed locates on the entire east side of town for the boring project up 4th,1st, Sunridge and Wetleau. We have learned a lot about where and how things were done in these subdivisions.

Sewer Plant/Collections

Prepared generators for scheduled outage.

J@K is still diagnosing our digestion blower motor.

Staff has performed locates on the entire east side of town for the boring project up 4th,1st,Sunridge,Wetleau.

Maggie Osgood Library Director's Report

July 2025

Ongoing Projects

1. Book sales/donations
    a. We had another successful book sale
    b. As of last count we took in just over $800.
2. Bricks patio
    a. Tony is doing an amazing job of laying the bricks. The hot weather has slowed the project, but he still hopes to be finished by September.
3. Volunteers
    a. We can always use more.
4. Teen Intern
    a. Adam Divis has exceeded expectations as our part-time teen worker. He actively helps with craft time and pitches in on any job asked. He even bought books during the book sale.
5. Library cards
    a. The new cards should arrive in mid-August,
6. Summer Reading
    a. Summer reading is winding up.
    b. Our most popular activity was brick painting.
7. Grants
    a. Applied for a grant from the Oregon Community Foundation to create a comprehensive marketing plan.

Lane County Sheriff Call Log - JULY 2025

Date	Time	Incident Type	Call Type	Location
7/16/2025	1:22:35PM	ASSIST	INFORMATION	100 BLK S ALDER ST
7/17/2025	3:55:34PM	WELLFARE	CHECK WELLFARE	300 BLK E 1ST ST
7/17/2025	6:27:51PM	DISTURBANCE	DISPUTE	300 BLK E 1ST ST
7/20/2025	12:05:03	ALARM	ALARM	100 BLK S MOSS ST
7/23/2025	8:47:54AM	DISTURBANCE	DISPUTE	300 BLK E 1ST ST
7/23/2025	9:40:02PM	DISTURBANCE	DISPUTE	400 BLK CAROL ST
7/24/2025	2:30:46PM	CIVIL	CIVIL ENFORCEMENT	100 BLK S DAMON ST
7/25/2025	5:58:45PM	ASSIST	DISABLED BOAT	DEXTER RESERVOIR
7/26/2025	2:36:53AM	ASSIST	FOLLOW UP	100 BLK E 3RD ST
7/26/2025	10:29:38AM	FAMILY	UNATTENDED CHILDREN	NORTH SHORE DR
7/26/2025	2:20:48PM	DUI	ALT DRUNK DRIVER	S PIONEER ST
7/29/2025	11:03:11PM	ASSAULT	ASSAULT	400 BLK S PIONEER
7/29/2025	11:04:21PM	DISTURBANCE	DISPUTE	S PIONEER ST
7/30/2025	11:51:11AM	ACCIDENT	ACCIDENT, VEHICLE BIKE	WETLEAU DR

YARD OF THE MONTH
AUGUST 2025

AWARDED TO

Laurie Dodds

For taking pride in your home and landscape.

Awarded this 19th day of August 2025

Maureen M Weathers, Mayor

City of
Lowell
Parks and Recreation
Yard
of the
Month

City Council Goals
Fiscal Year 2025-2026

The City Council and administrative staff worked together to identify goals and strategies for 2025-26 that will build on the work and success of previous years, while also addressing new challenges and shifting community needs. The City will begin work on these goals in addition to maintaining high-quality core City services and completing prior goals and work plans that are still in progress.

1 Organizational Excellence

Foster a transparent, nimble organization of employees challenged to provide high quality, responsive, and innovative services efficiently and effectively

1.1 Hire A Permanent City Administrator - Completed

1.1.1 Identify City Administrator Qualifications
1.1.2 Outline Selection Process
1.1.3 Award Contract for New City Administrator

1.2 Hire a Volunteer Outreach Coordinator – Future Work Session Topic

1.2.1 Identify scope of position
1.2.2 Establish selection committee and elect committee chair

2 Fiscal Responsibility

Provide accurate, dependable financial records and promote effective and efficient use of resources by employing sound budgeting practices, prioritizing spending and managing program activities

2.1 Sell Former City Hall – In Progress

2.1.1 Contract with Broker/ Agent - **Completed**
2.1.2 Create decision criteria and evaluate offers
2.1.3 Facilitate sale of property

2.2 Create/ Update Surplus Property Inventory - Future Work Session Topic

2.2.1 Identify all surplus real property owned by the City of Lowell
2.2.2 Evaluate surplus property and prioritize properties to sell
2.2.3 Create a plan of action for surplus property

2.3 Seek Funding Opportunities – On-Going

2.3.1 Seek grant opportunities for Code Enforcement, Caboose Maintenance and Pioneer and Main Street Safety Improvements
2.3.2 Greenbelt Funding Opportunities

2.4 Equipment for In-House Operations – In Progress Early Stages

2.4.1 Identify needs for equipment where contract services are currently required
2.4.2 Identify funding sources and create an implementation plan
2.4.3 Share and collaborate (ORWAN) – **Active Member**
2.4.4 Sourcing of needed equipment

2.5 Maintain Ending Balances and Reserves – Completed for 24/25 awaiting Audit completion

2.5.1 Budget appropriate reserves in accordance with finance policy and needed fund balance requirements - **Completed**
2.5.2 Track ending and reserve balances – **On-Going**

3 Dependable Infrastructure

Provide safe, clean, well maintained and dependable infrastructure

3.1 Pioneer/ East Main Street Safety Improvements – Started, Met with LCOG's New Safe Routes to School Coordinator. Funding Opportunity Opens January 2026

3.1.1 Collaborate with Lane County
3.1.2 Seek Funding
3.1.3 Implementation/ Generate Improvements

3.2 Master Plan Updates – Not Started

3.2.1 Create a detailed inventory of Master Plan documents and update history
3.2.2 Generate a specific update process for each plan

3.2.3 Update plans and adopt by Council

City Council Goals
Fiscal Year 2025-2026

3 Dependable Infrastructure *(continued)*

3.3 SDC Updates – In Progress, Civil West Current Working on Updates

3.3.1 Develop scope of services

3.3.2 Review SDC fees during the final development stage of each master plan

3.3.3 Adopt updated SDC fees and implement after each master plan update

3.4 Rate Study – Working with RCAC to complete begining in late Fall

3.4.1 Receive scope from SDC Study

3.4.2 Complete the rate study after adoption of the master plan and SDC updates

3.4.3 Adopt fees as necessary by resolution

4 Sustainable Development

Development that meets current needs without compromising future needs while balancing economic, social and environmental considerations

4.1 Buildable Land Inventory – Not Started

4.1.1 Identify buildable land inventory

4.1.2 Create an outreach program to bridge between development opportunities and buildable land

4.1.3 Investigate options to collaborate with developers to encourage new businesses and economic opportunities

4.2 Land Use Code Updates – In Progress and on-going

4.2.1 Identify necessary code updates

4.2.2 Collaborate with Lane Council of Governments to outline update requirements

4.2.3 Community Input

5 Exceptional Quality of Life

Provide a safe and healthy, welcoming atmosphere, including recreational opportunities

5.1 **Code Enforcement – In Progress, First Quarterly Code Process complete**

5.1.1 Establish an effective enforcement process

5.1.2 Follow up with non-compliance

5.1.3 Assign code enforcement tasks and begin process

5.1.4 Review progress and update City Council

5.2 Caboose Repairs – In Progress

5.2.1 Identify repair needs – **Needs Identified**

5.2.2 Approach funding sources – **In Progress**

5.2.3 Execute repairs

5.3 Permanent Christmas Trees – Annual Tree Event discussed at August Parks and Rec Meeting

5.3.1 Assign task to Parks Committee

5.3.1.1 Determine options/ interest

5.3.1.2 Parks Committee makes a recommendation to City Council