

Lowell City Council
Regular Meeting Agenda
Tuesday, February 17, 2026 at 7:00 P.M.
Lowell Rural Fire Protection District Fire Station 1
389 North Pioneer Street, Lowell, OR 97452

1. Call to Order/Roll Call/Pledge

Councilors: Mayor Weathers ____ Murray ____ Harris ____ Stratis ____ Bennett ____

2. Approval of Agenda

3. Consent Agenda: Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

- a. Financial Reports December 2025 Q2
- b. Check Register January 2026
- c. Leave Report January 2026
- d. Meeting minutes
 - I. January 20, 2026, Regular Meeting Minutes
 - II. February 3, 2026, Regular Meeting Minutes

4. Public Comments: Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

5. Staff Reports:

- a. City Administrator Report
- b. Public Works Report
- c. Library Report
- d. January 2026 Lane County Call Log

6. Presentations: None

7. Old Business:

- a. 205/295 Main Street update

8. New Business:

- a. Resolution 867 Parks and Recreation Committee Appointment– Discussion/Possible Action
- b. Resolution 868 BBJ Festival Committee Appointment – Discussion/Possible
- c. Resolution 869 Budget Committee Appointment – Discussion/Possible Action
- d. Resolution 870 Library Committee Appointment – Discussion/Possible Action
- e. Resolution 871 Planning Commission Appointment – Discussion/Possible Action

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam Dragt at 541-937-2157.

9. Other Business:

- a. Strategic Plan and Annual Goal Setting-Discussion

10. Adjourn

Future Meetings / Dates to Remember:

- 3/3 Lowell City Council Work Session 7PM, LRFDP Community Room
- 3/5 Parks and Recreation Committee Meeting 7 PM, LRFDP Community Room
- 3/10 Blackberry Jam Committee Meeting 6 PM, LRFDP Community Room
- 3/11 Library Committee Meeting 7PM, Maggie Osgood Community Room
- 3/17 Lowell City Council Regular Meeting 7 PM, LRFDP Community Room

Council Goals

- 1 Organizational Excellence:** *Foster a transparent, nimble organization of employees challenged to provide high quality, responsive, and innovative services efficiently and effectively*
 - 1.1 Hire A Permanent City Administrator - Completed**
 - 1.2 Hire a Volunteer Outreach Coordinator – Future Work Session Topic**
- 2 Fiscal Responsibility:** *Provide accurate, dependable financial records and promote effective and efficient use of resources by employing sound budgeting practices, prioritizing spending and managing program activities*
 - 2.1 Sell Former City Hall – In Progress**
 - 2.2 Create/ Update Surplus Property Inventory - Future Work Session Topic**
 - 2.3 Seek Funding Opportunities – On-Going**
 - 2.4 Equipment for In-House Operations – Completed**
 - 2.5 Maintain Ending Balances and Reserves – Completed**
- 3 Dependable Infrastructure:** *Provide safe, clean, well maintained and dependable infrastructure*
 - 3.1 Pioneer/ East Main Street Safety Improvements – In Progress Grant opens March 2026**
 - 3.2 Master Plan Updates – In Progress**
 - 3.3 SDC Updates – Completed**
 - 3.4 Rate Study – Working with RCAC to complete**
- 4 Sustainable Development:** *Development that meets current needs without compromising future needs while balancing economic, social and environmental considerations*
 - 4.1 Buildable Land Inventory – Not Started**
 - 4.2 Land Use Code Updates – 4 of 5 completed**
- 5 Exceptional Quality of Life:** *Provide a safe and healthy, welcoming atmosphere, including recreational opportunities*
 - 5.1 Code Enforcement – In Progress, on-going**
 - 5.2 Caboose Repairs – In Progress**
 - 5.3 Permanent Christmas Trees – Quotes discussed at February Parks and Rec Meeting**

Members of the public may provide comments or testimony through the following:

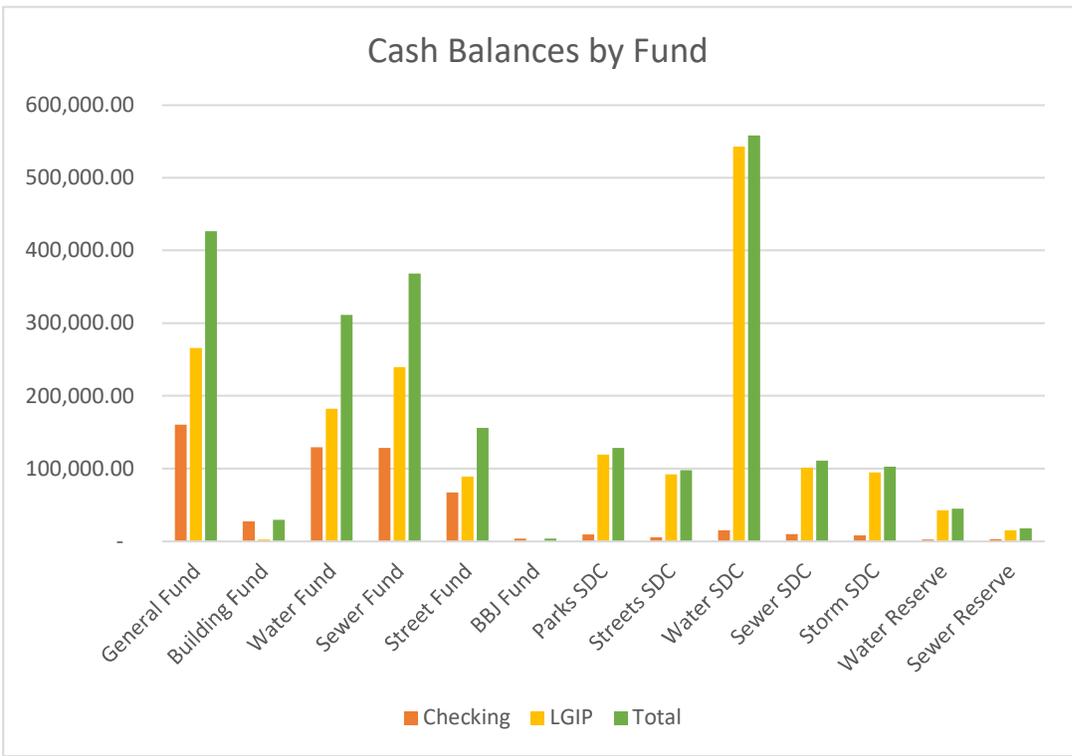
- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- Mailing written comments to PO Box 490, Lowell, OR 97452 or deliver in person at Lowell City Hall located at 70 N. Pioneer St.
- By email to admin@ci.lowell.or.us.
- Comments received by 4:00 pm on the meeting date will be included in the record.

City of Lowell - Cash Balances

Month End:

12/31/2025

Fund No	Fund	Account		Total
		1110 Checking	1115 LGIP	
110	General Fund	160,468.84	265,736.47	426,205.31
220	Building Fund	27,187.14	2,185.07	29,372.21
230	Water Fund	129,148.63	182,288.67	311,437.30
240	Sewer Fund	128,603.01	239,381.15	367,984.16
312	Street Fund	66,947.61	89,129.37	156,076.98
314	BBJ Fund	3,496.81	-	3,496.81
410	Parks SDC	9,501.11	119,035.81	128,536.92
412	Streets SDC	5,594.84	92,171.37	97,766.21
430	Water SDC	14,958.36	542,917.36	557,875.72
440	Sewer SDC	9,801.66	101,115.54	110,917.20
445	Storm SDC	7,925.90	94,718.66	102,644.56
520	Water Reserve	2,405.40	42,518.07	44,923.47
521	Sewer Reserve	2,756.52	14,866.62	17,623.14
Total		568,795.83	1,786,064.16	2,354,859.99



CITY OF LOWELL
GENERAL FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

110 General Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		324,024.86	261,472.00		
Revenues					
310 Property Taxes	51,939.92	205,823.64	212,100.00	6,276.36	97.04
315 Interest Earned	972.53	4,064.89	6,500.00	2,435.11	62.54
320 Intergovernmental Revenue	2,024.99	17,099.18	38,434.00	21,334.82	44.49
325 Operating Grants	-	-	20,200.00	20,200.00	0.00
328 Capital Grants	-	-	-	-	0.00
330 Franchise Fees	1,904.71	42,783.94	82,325.00	39,541.06	51.97
335 Licenses & Permits	115.00	1,997.00	36,250.00	34,253.00	5.51
340 Charges for Service	295.19	2,177.33	2,125.00	(52.33)	102.46
342 Reimbursement SDC's	-	94.00	141.00	47.00	66.67
350 Fines & Forfeitures	35.72	90.41	1,550.00	1,459.59	5.83
360 Loan Proceeds	-	-	-	-	0.00
370 Other Revenue	1,415.00	1,707.65	650.00	(1,057.65)	262.72
375 Gain(Loss) on Sale of Fixed Assets	-	-	275,000.00	275,000.00	0.00
380 Fundraising & Event Revenue	-	-	-	-	0.00
385 Miscellaneous Revenue	-	198.96	300.00	101.04	66.32
Total Revenues	58,703.06	276,037.00	675,575.00	399,538.00	40.86
Expenditures					
410 Administration					
5000 Personal Services	4,014.51	20,930.75	41,920.00	20,989.25	49.93
6000 Materials & Services	9,859.66	42,452.54	99,813.00	57,360.46	42.53
8000 Capital Outlay	-	-	20,000.00	20,000.00	0.00
Total Administration	13,874.17	63,383.29	161,733.00	98,349.71	39.19
420 Parks & Recreation					
5000 Personal Services	5,858.11	32,888.90	65,571.00	32,682.10	50.16
6000 Materials & Services	2,632.91	26,904.29	56,325.00	29,420.71	47.77
8000 Capital Outlay	-	-	24,500.00	24,500.00	0.00
Total Parks & Recreation	8,491.02	59,793.19	146,396.00	86,602.81	40.84
430 Police					
5000 Personal Services	-	-	-	-	0.00
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Police	-	-	-	-	0.00
440 Community Development					
5000 Personal Services	1,044.95	5,603.50	10,823.00	5,219.50	51.77
6000 Materials & Services	2,436.37	9,421.62	55,400.00	45,978.38	17.01
8000 Capital Outlay	-	-	-	-	0.00
Total Community Development	3,481.32	15,025.12	66,223.00	51,197.88	22.69

CITY OF LOWELL
GENERAL FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

110 General Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
450 Library					
5000 Personal Services	3,885.49	27,801.25	51,286.00	23,484.75	54.21
6000 Materials & Services	1,983.65	15,850.64	29,711.00	13,860.36	53.35
8000 Capital Outlay	-	4,220.86	10,500.00	6,279.14	40.20
Total Library	<u>5,869.14</u>	<u>47,872.75</u>	<u>91,497.00</u>	<u>43,624.25</u>	<u>52.32</u>
460 Code Enforcement					
5000 Personal Services	-	-	-	-	0.00
6000 Materials & Services	-	1.78	-	(1.78)	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Code Enforcement	<u>-</u>	<u>1.78</u>	<u>-</u>	<u>(1.78)</u>	<u>0.00</u>
470 Tourism					
5000 Personal Services	-	-	-	-	
6000 Materials & Services	377.30	749.55	18,700.00	17,950.45	4.01
8000 Capital Outlay	-	-	-	-	0.00
Total Tourism	<u>377.30</u>	<u>749.55</u>	<u>18,700.00</u>	<u>17,950.45</u>	<u>4.01</u>
480 Public Safety					
5000 Personal Services	719.12	3,827.40	7,424.00	3,596.60	51.55
6000 Materials & Services	-	70.27	15,975.00	15,904.73	0.44
8000 Capital Outlay	-	-	-	-	0.00
Total Municipal Court	<u>719.12</u>	<u>3,897.67</u>	<u>23,399.00</u>	<u>19,501.33</u>	<u>16.66</u>
800 Debt Service					
7111 Principal	-	7,400.56	235,405.00	228,004.44	3.14
7511 Interest	-	4,628.26	22,857.00	18,228.74	20.25
Total Debt Service	<u>-</u>	<u>12,028.82</u>	<u>258,262.00</u>	<u>246,233.18</u>	<u>4.66</u>
900 Other Requirements					
9100 Transfers to Other Funds	-	2,500.00	2,500.00	-	100.00
9500 Contingency	-	-	50,000.00	50,000.00	0.00
9800 Ending Balance (Budgeted)	-	-	118,337.00	118,337.00	0.00
Total Other Requirements	<u>-</u>	<u>2,500.00</u>	<u>170,837.00</u>	<u>168,337.00</u>	<u>1.46</u>
Total General Fund Expenditures	<u>32,812.07</u>	<u>205,252.17</u>	<u>937,047.00</u>	<u>731,794.83</u>	<u>21.90</u>
Net Revenues over Expenditures	<u>25,890.99</u>	<u>70,784.83</u>	<u>(261,472.00)</u>	<u>(332,256.83)</u>	<u>(27.07)</u>
Ending Fund Balance		394,809.69	-		

CITY OF LOWELL
BUILDING FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

220 Building Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		39,701.73	36,619.00		
Revenues					
315 Interest Earned	7.86	401.86	950.00	548.14	42.30
335 Licenses & Permits	620.48	6,500.51	49,200.00	42,699.49	13.21
340 Technology Fee	16.62	581.02	900.00	318.98	64.56
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	-	7.52	50.00	42.48	15.04
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u><u>644.96</u></u>	<u><u>7,490.91</u></u>	<u><u>51,100.00</u></u>	<u><u>43,609.09</u></u>	<u><u>14.66</u></u>
Expenditures					
220 Building Department					
5000 Personal Services	1,157.32	6,748.67	12,013.00	5,264.33	56.18
6000 Materials & Services	4,347.25	11,974.87	57,730.00	45,755.13	20.74
8000 Capital Outlay	-	-	5,000.00	5,000.00	0.00
Total Building Department	<u><u>5,504.57</u></u>	<u><u>18,723.54</u></u>	<u><u>74,743.00</u></u>	<u><u>56,019.46</u></u>	<u><u>25.05</u></u>
900 Other Requirements					
9100 Transfers to Other Funds	-	-	-	-	0.00
9500 Contingency	-	-	5,000.00	5,000.00	0.00
9800 Ending Balance (Budgeted)	-	-	7,976.00	7,976.00	0.00
Total Other Requirements	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>12,976.00</u></u>	<u><u>12,976.00</u></u>	<u><u>-</u></u>
Total Building Fund Expenditures	<u><u>5,504.57</u></u>	<u><u>18,723.54</u></u>	<u><u>87,719.00</u></u>	<u><u>68,995.46</u></u>	<u><u>21.34</u></u>
Net Revenues over Expenditures	<u><u>(4,859.61)</u></u>	<u><u>(11,232.63)</u></u>	<u><u>(36,619.00)</u></u>	<u><u>(25,386.37)</u></u>	<u><u>(30.67)</u></u>
Ending Fund Balance		28,469.10	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
230 Water Fund					
3100 Beginning Fund Balance		215,190.52	320,494.00		
Revenues					
315 Interest Earned	655.62	3,796.76	3,850.00	53.24	98.62
325 Operating Grants	-	-	-	-	0.00
328 Capital Grants	-	-	-	-	0.00
335 Licenses & Permits	-	1,955.00	-	(1,955.00)	0.00
340 Charges for Service	38,209.32	364,199.26	534,990.00	170,790.74	68.08
342 Reimbursement SDC's	-	1,490.00	2,235.00	745.00	66.67
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	335.00	1,803.53	3,750.00	1,946.47	48.09
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	39,199.94	373,244.55	544,825.00	171,580.45	68.51
Expenditures					
230 Water Department					
5000 Personal Services	20,513.08	117,998.36	212,890.00	94,891.64	55.43
6000 Materials & Services	13,625.88	119,107.73	269,983.00	150,875.27	44.12
8000 Capital Outlay	755.96	37,611.86	123,000.00	85,388.14	30.58
Total Water Department	34,894.92	274,717.95	605,873.00	331,155.05	45.34
800 Debt Service					
7111 Principal	-	13,928.89	32,868.00	18,939.11	42.38
7511 Interest	-	5,030.16	25,473.00	20,442.84	19.75
Total Debt Service	-	18,959.05	58,341.00	39,381.95	32.50
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	100,000.00	100,000.00	0.00
Ending Balance (Budgeted)	-	-	101,105.00	101,105.00	0.00
Total Other Requirements	-	-	201,105.00	201,105.00	0.00
Total General Fund Expenditures	34,894.92	293,677.00	865,319.00	571,642.00	33.94
Net Revenues over Expenditures	4,305.02	79,567.55	(320,494.00)	(400,061.55)	24.83
Ending Fund Balance		294,758.07	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
240 Sewer Fund					
3100 Beginning Fund Balance		340,127.68	268,919.00		
Revenues					
315 Interest Earned	860.96	5,756.73	9,650.00	3,893.27	59.66
325 Operating Grants	-	-	-	-	0.00
328 Capital Grants	-	-	-	-	0.00
335 Licenses & Permits	-	115.00	575.00	460.00	20.00
340 Charges for Service	44,942.91	316,108.08	536,750.00	220,641.92	58.89
342 Reimbursement SDC's	-	1,236.00	1,854.00	618.00	66.67
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	325.00	1,748.53	2,600.00	851.47	67.25
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	46,128.87	324,964.34	551,429.00	226,464.66	58.93
Expenditures					
230 Sewer Department					
5000 Personal Services	21,138.06	120,189.82	213,874.00	93,684.18	56.20
6000 Materials & Services	16,390.97	87,913.80	290,576.00	202,662.20	30.26
8000 Capital Outlay	755.53	20,101.93	103,000.00	82,898.07	19.52
Total Sewer Department	38,284.56	228,205.55	607,450.00	379,244.45	37.57
800 Debt Service					
7111 Principal	-	30,140.68	37,713.00	7,572.32	79.92
7511 Interest	-	5,390.88	13,565.00	8,174.12	39.74
Total Debt Service	-	35,531.56	51,278.00	15,746.44	69.29
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	50,000.00	50,000.00	0.00
Ending Balance (Budgeted)	-	-	111,620.00	111,620.00	0.00
Total Other Requirements	-	-	161,620.00	161,620.00	0.00
Total General Fund Expenditures	38,284.56	263,737.11	820,348.00	556,610.89	32.15
Net Revenues over Expenditures	7,844.31	61,227.23	(268,919.00)	(330,146.23)	22.77
Ending Fund Balance		401,354.91	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

312 Street Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		158,876.41	154,637.00		
Revenues					
315 Interest Earned	320.56	2,416.57	2,725.00	308.43	88.68
325 Operating Grants	-	-	-	-	0.00
328 Capital Grants	-	-	-	-	0.00
335 Intergovernmental	9,447.78	54,640.51	105,250.00	50,609.49	51.91
340 Charges for Service	-	-	50.00	50.00	0.00
342 Reimbursement SDC's	-	208.00	312.00	104.00	66.67
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	-	31.66	-	(31.66)	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	9,768.34	57,296.74	108,337.00	51,040.26	52.89
Expenditures					
312 Street Department					
5000 Personal Services	4,889.34	26,350.86	50,006.00	23,655.14	52.70
6000 Materials & Services	3,736.89	22,064.99	68,806.00	46,741.01	32.07
8000 Capital Outlay	638.53	10,311.73	46,500.00	36,188.27	22.18
Total Street Department	9,264.76	58,727.58	165,312.00	106,584.42	35.53
800 Debt Service					
7111 Principal	-	3,656.69	3,657.00	0.31	99.99
7511 Interest	-	1,514.88	1,515.00	0.12	99.99
Total Debt Service	-	5,171.57	5,172.00	0.43	99.99
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	50,000.00	50,000.00	0.00
Ending Balance (Budgeted)	-	-	42,490.00	42,490.00	0.00
Total Other Requirements	-	-	92,490.00	92,490.00	0.00
Total General Fund Expenditures	9,264.76	63,899.15	262,974.00	199,074.85	24.30
Net Revenues over Expenditures	503.58	(6,602.41)	(154,637.00)	(148,034.59)	(4.27)
Ending Fund Balance		152,274.00	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

314 Blackberry Jam Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		10,606.25	5,485.00		
Revenues					
315 Interest Earned	-	0.40	5.00	4.60	8.00
370 Other Revenue	-	248.97	-	(248.97)	0.00
380 Fundraising & Event Revenue	115.00	4,912.29	10,625.00	5,712.71	46.23
385 Miscellaneous Revenue	-	902.91	410.00	(492.91)	220.22
390 Transfers in from Other Funds	-	2,500.00	2,500.00	-	100.00
Total Revenues	115.00	8,564.57	13,540.00	4,975.43	63.25
Expenditures					
314 Blackberry Jam					
5000 Personal Services	-	-	-	-	0.00
6000 Materials & Services	108.58	15,674.10	17,730.00	2,055.90	88.40
8000 Capital Outlay	-	-	-	-	0.00
Total Blackberry Jam	108.58	15,674.10	17,730.00	2,055.90	88.40
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	500.00	500.00	0.00
Ending Balance (Budgeted)	-	-	795.00	795.00	0.00
Total Other Requirements	-	-	1,295.00	1,295.00	0.00
Total General Fund Expenditures	108.58	15,674.10	19,025.00	3,350.90	82.39
Net Revenues over Expenditures	6.42	(7,109.53)	(5,485.00)	1,624.53	(129.62)
Ending Fund Balance		3,496.72	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

410 Parks SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		123,790.17	123,800.00		
Revenues					
315 Interest Earned	428.12	2,738.52	4,725.00	1,986.48	57.96
345 SDC Revenue	-	2,008.00	3,012.00	1,004.00	66.67
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	428.12	4,746.52	7,737.00	2,990.48	61.35
Expenditures					
410 Parks SDC					
6000 Materials & Services	-	-	1,000.00	1,000.00	0.00
8000 Capital Outlay	-	-	130,537.00	130,537.00	0.00
Total Parks SDC	-	-	131,537.00	131,537.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	131,537.00	131,537.00	0.00
Net Revenues over Expenditures	428.12	4,746.52	(123,800.00)	(128,546.52)	3.83
Ending Fund Balance		128,536.69	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

412 Streets SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		94,461.98	94,480.00		
Revenues					
315 Interest Earned	331.50	2,120.09	3,850.00	1,729.91	55.07
345 SDC Revenue	-	1,184.00	1,776.00	592.00	66.67
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	331.50	3,304.09	5,626.00	2,321.91	58.73
Expenditures					
412 Streets SDC					
6000 Materials & Services	-	-	1,000.00	1,000.00	0.00
8000 Capital Outlay	-	-	99,106.00	99,106.00	0.00
Total Streets SDC	-	-	100,106.00	100,106.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	100,106.00	100,106.00	0.00
Net Revenues over Expenditures	331.50	3,304.09	(94,480.00)	(97,784.09)	3.50
Ending Fund Balance		97,766.07	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

430 Water SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		531,124.53	539,238.00		
Revenues					
315 Interest Earned	1,952.66	12,614.82	23,650.00	11,035.18	53.34
345 SDC Revenue	-	14,136.00	21,204.00	7,068.00	66.67
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u><u>1,952.66</u></u>	<u><u>26,750.82</u></u>	<u><u>44,854.00</u></u>	<u><u>18,103.18</u></u>	<u><u>59.64</u></u>
Expenditures					
430 Water SDC					
6000 Materials & Services	-	-	5,000.00	5,000.00	0.00
8000 Capital Outlay	-	-	579,092.00	579,092.00	0.00
Total Water SDC	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>584,092.00</u></u>	<u><u>584,092.00</u></u>	<u><u>0.00</u></u>
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>0.00</u></u>
Total General Fund Expenditures	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>584,092.00</u></u>	<u><u>584,092.00</u></u>	<u><u>0.00</u></u>
Net Revenues over Expenditures	<u><u>1,952.66</u></u>	<u><u>26,750.82</u></u>	<u><u>(539,238.00)</u></u>	<u><u>(565,988.82)</u></u>	<u><u>4.96</u></u>
Ending Fund Balance		557,875.35	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

440 Sewer SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		106,297.19	106,356.00		
Revenues					
315 Interest Earned	363.67	2,477.77	4,225.00	1,747.23	58.65
345 SDC Revenue	-	2,142.00	22,491.00	20,349.00	9.52
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	363.67	4,619.77	26,716.00	22,096.23	17.29
Expenditures					
440 Sewer SDC					
6000 Materials & Services	-	-	5,000.00	5,000.00	0.00
8000 Capital Outlay	-	-	128,072.00	128,072.00	0.00
Total Sewer SDC	-	-	133,072.00	133,072.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	133,072.00	133,072.00	0.00
Net Revenues over Expenditures	363.67	4,619.77	(106,356.00)	(110,975.77)	4.34
Ending Fund Balance		110,916.96	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

445 Stormwater SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		99,113.44	99,080.00		
Revenues					
315 Interest Earned	340.67	2,184.93	3,975.00	1,790.07	54.97
345 SDC Revenue	-	1,346.00	2,019.00	673.00	66.67
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	340.67	3,530.93	5,994.00	2,463.07	58.91
Expenditures					
445 Stormwater SDC					
6000 Materials & Services	-	-	1,000.00	1,000.00	0.00
8000 Capital Outlay	-	-	104,074.00	104,074.00	0.00
Total Stormwater SDC	-	-	105,074.00	105,074.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	105,074.00	105,074.00	0.00
Net Revenues over Expenditures	340.67	3,530.93	(99,080.00)	(102,610.93)	3.56
Ending Fund Balance		102,644.37	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

520 Water Reserve Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		43,869.32	43,872.00		
Revenues					
315 Interest Earned	152.92	1,054.09	1,650.00	595.91	63.88
345 SDC Revenue	-	-	-	-	0.00
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u>152.92</u>	<u>1,054.09</u>	<u>1,650.00</u>	<u>595.91</u>	<u>63.88</u>
Expenditures					
520 Water Reserve					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Water Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00</u>
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	45,522.00	45,522.00	0.00
Total Other Requirements	<u>-</u>	<u>-</u>	<u>45,522.00</u>	<u>45,522.00</u>	<u>0.00</u>
Total General Fund Expenditures	<u>-</u>	<u>-</u>	<u>45,522.00</u>	<u>45,522.00</u>	<u>0.00</u>
Net Revenues over Expenditures	<u>152.92</u>	<u>1,054.09</u>	<u>(43,872.00)</u>	<u>(44,926.09)</u>	<u>2.40</u>
Ending Fund Balance		44,923.41	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **12/31/2025**

521 Sewer Reserve Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		17,258.65	17,257.00		
Revenues					
315 Interest Earned	53.47	364.42	575.00	210.58	63.38
345 SDC Revenue	-	-	-	-	0.00
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	53.47	364.42	575.00	210.58	63.38
Expenditures					
521 Sewer Reserve					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Sewer Reserve	-	-	-	-	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	17,832.00	17,832.00	0.00
Total Other Requirements	-	-	17,832.00	17,832.00	0.00
Total General Fund Expenditures	-	-	17,832.00	17,832.00	0.00
Net Revenues over Expenditures	53.47	364.42	(17,257.00)	(17,621.42)	2.11
Ending Fund Balance		17,623.07	-		

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/26	01/05/2026	18799	2950	All American Truck & Acce	NEW TRUCK	3	240-700-8425	.00	1,000.00	1,000.00
01/26	01/08/2026	18800	1070	APWA	RENEWAL 2	2	240-490-6245	.00	252.00	252.00
01/26	01/08/2026	18801	1120	Banner Bank	Multiple	25	110-410-6225	.00	2,535.96	2,535.96
01/26	01/08/2026	18802	1215	Caselle	C-12118	9	314-490-6225	.00	1,816.00	1,816.00
01/26	01/08/2026	18803	1275	City of Lowell	DECEMBER	12	240-490-6425	.00	3,408.51	3,408.51
01/26	01/08/2026	18804	1335	DCBS-Fiscal Services	OSTNOVDE	6	220-490-6525	.00	424.20	424.20
01/26	01/08/2026	18805	2520	Douglas Fast Net	DFN 0126	3	230-490-6435	.00	247.57	247.57
01/26	01/08/2026	18806	1490	Government Ethics Commi	AIE22464	1	110-410-6512	.00	1,122.93	1,122.93
01/26	01/08/2026	18807	2955	GSI Water Solutions, Inc.	02327.001-1	1	230-490-6130	.00	4,530.00	4,530.00
01/26	01/08/2026	18808	1710	Lane Electric Cooperative	DEC 25 LEC	8	312-490-6430	.00	5,043.01	5,043.01
01/26	01/08/2026	18809	1860	Northwest Code Profession	5794	5	220-490-6152	.00	415.50	415.50
01/26	01/08/2026	18810	2650	Umpqua Valley Financial	10247	5	312-490-6110	.00	11,800.00	11,800.00
01/26	01/20/2026	18811	1165	Bridge Town Market #2	1104	2	230-490-6710	.00	102.55	102.55
01/26	01/20/2026	18812	1205	Cascade Columbia	942719,9428	2	240-490-6750	.00	1,095.57	1,095.57
01/26	01/20/2026	18813	1235	Century Link	JAN 26	2	240-490-6440	.00	121.97	121.97
01/26	01/20/2026	18814	1285	Civil West Engineering Ser	Multiple	1	230-700-8540	.00	29,765.25	29,765.25
01/26	01/20/2026	18815	2740	Fast Signs	INV-34528	3	312-700-8425	.00	313.64	313.64
01/26	01/20/2026	18816	1590	HRdirect	INV18508111	1	110-410-6230	.00	98.95	98.95
01/26	01/20/2026	18817	1615	J & K Electrical LLC	25-0595-1	1	110-470-6326	.00	943.43	943.43
01/26	01/20/2026	18818	1715	Lane Forest Products	S892203, S0	1	312-490-6720	.00	24.00	24.00
01/26	01/20/2026	18819	1765	Lowell Mini Storage	FEB 2026	2	314-490-6705	.00	180.00	180.00
01/26	01/20/2026	18820	1775	Lowell School District	FUEL DEC 2	2	110-420-6710	.00	129.29	129.29
01/26	01/20/2026	18821	1855	Nichols, Layli	DEC 2025	5	312-490-6114	.00	2,750.00	2,750.00
01/26	01/20/2026	18822	2070	Renewable Resource Grou	180020,1800	4	230-490-6755	.00	1,846.50	1,846.50
01/26	01/20/2026	18823	2960	Tonkin Fleet	PW09162025	3	312-700-8425	.00	819.27	819.27
01/26	01/20/2026	18824	2580	Wells Fargo Financial Leas	5037234410	1	110-410-6124	.00	95.96	95.96
Grand Totals:								.00		70,882.06

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	13,713.18-	13,713.18-
110-2525	193.80	.00	193.80
110-410-6110	4,720.00	.00	4,720.00
110-410-6114	1,100.00	.00	1,100.00
110-410-6124	95.96	.00	95.96
110-410-6225	393.54	.00	393.54
110-410-6230	104.63	.00	104.63
110-410-6234	408.40	.00	408.40
110-410-6245	19.99	.00	19.99
110-410-6290	123.25	.00	123.25
110-410-6420	51.25	.00	51.25
110-410-6425	83.84	.00	83.84
110-410-6430	149.22	.00	149.22
110-410-6435	28.00	.00	28.00
110-410-6510	114.00	.00	114.00
110-410-6512	1,122.93	.00	1,122.93
110-420-6225	129.34	.00	129.34

GL Account	Debit	Credit	Proof
110-420-6234	.67	.00	.67
110-420-6290	523.50	.00	523.50
110-420-6420	763.18	.00	763.18
110-420-6425	149.04	.00	149.04
110-420-6430	263.22	.00	263.22
110-420-6710	49.84	.00	49.84
110-440-6116	1,123.50	.00	1,123.50
110-440-6225	23.90	.00	23.90
110-440-6230	1.00	.00	1.00
110-450-6225	75.57	.00	75.57
110-450-6230	4.01	.00	4.01
110-450-6420	51.42	.00	51.42
110-450-6425	83.84	.00	83.84
110-450-6430	212.72	.00	212.72
110-450-6780	229.85	.00	229.85
110-450-8225	293.97	.00	293.97
110-460-6234	1.00	.00	1.00
110-470-6326	1,023.80	.00	1,023.80
110-480-6230	1.00	.00	1.00
220-2125	.00	1,642.31-	1,642.31-
220-490-6110	590.00	.00	590.00
220-490-6114	137.50	.00	137.50
220-490-6150	285.00	.00	285.00
220-490-6152	130.50	.00	130.50
220-490-6225	32.96	.00	32.96
220-490-6230	1.00	.00	1.00
220-490-6420	11.41	.00	11.41
220-490-6425	18.63	.00	18.63
220-490-6430	11.11	.00	11.11
220-490-6524	361.32	.00	361.32
220-490-6525	62.88	.00	62.88
230-2125	42.63	36,576.06-	36,533.43-
230-490-6110	2,950.00	.00	2,950.00
230-490-6114	687.50	.00	687.50
230-490-6130	4,530.00	.00	4,530.00
230-490-6225	576.70	.00	576.70
230-490-6230	65.20	.00	65.20
230-490-6240	359.90	.00	359.90
230-490-6245	126.00	.00	126.00
230-490-6420	64.73	.00	64.73
230-490-6425	596.16	.00	596.16
230-490-6430	1,242.97	.00	1,242.97
230-490-6435	117.88	.00	117.88
230-490-6440	66.65	.00	66.65
230-490-6710	102.55	.00	102.55
230-490-6755	546.90	.00	546.90
230-700-8425	853.17	42.63-	810.54
230-700-8540	23,689.75	.00	23,689.75
240-2125	290.63	14,909.20-	14,618.57-
240-490-6110	2,950.00	.00	2,950.00
240-490-6114	687.50	.00	687.50
240-490-6116	2,736.50	.00	2,736.50
240-490-6225	576.70	.00	576.70
240-490-6230	65.19	.00	65.19
240-490-6245	126.00	.00	126.00
240-490-6324	8.50	.00	8.50
240-490-6420	864.33	.00	864.33

GL Account	Debit	Credit	Proof
240-490-6425	670.68	.00	670.68
240-490-6430	2,325.05	.00	2,325.05
240-490-6435	101.69	.00	101.69
240-490-6440	55.32	.00	55.32
240-490-6705	90.00	.00	90.00
240-490-6710	155.40	.00	155.40
240-490-6750	1,343.57	248.00-	1,095.57
240-490-6755	1,299.60	.00	1,299.60
240-700-8425	853.17	42.63-	810.54
312-2125	21.32	4,270.78-	4,249.46-
312-490-6110	590.00	.00	590.00
312-490-6114	137.50	.00	137.50
312-490-6116	2,215.50	.00	2,215.50
312-490-6225	117.19	.00	117.19
312-490-6230	1.67	.00	1.67
312-490-6430	758.35	.00	758.35
312-490-6720	24.00	.00	24.00
312-700-8425	426.57	21.32-	405.25
314-2125	.00	125.11-	125.11-
314-490-6225	35.11	.00	35.11
314-490-6705	90.00	.00	90.00
Grand Totals:	<u>71,591.22</u>	<u>71,591.22-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

Report Criteria:

Suppress employee name and number

Employee Number	Name	Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remaining	Hourly Rate	Liability Amount
101	Baker, Max	3-01	Vacation Pay	204.54	13.33	11.00	206.87	54.7202	11,319.97
		4-01	Sick Pay	840.00	8.00	.00	848.00	54.7202	46,402.73
103	Daigneault, Robert G	3-01	Vacation Pay	149.68	4.17	.00	153.85	20.3600	3,132.33
		4-01	Sick Pay	155.50	5.00	.00	160.50	20.3600	3,267.78
110	Dragt, Samantha	3-01	Vacation Pay	228.50	10.00	.00	238.50	27.2952	6,509.91
		4-01	Sick Pay	343.00	8.00	18.00	333.00	27.2952	9,089.30
109	Harris, Eric James	3-01	Vacation Pay	82.62	6.67	9.00	80.29	20.1986	1,621.75
		4-01	Sick Pay	20.83	8.00	27.00	1.83	20.1986	36.96
106	Harris, Hunter LD	3-01	Vacation Pay	186.00	10.00	.00	196.00	30.1601	5,911.38
		4-01	Sick Pay	551.50	8.00	.00	559.50	30.1601	16,874.58
105	Harris, Nicholas G	3-01	Vacation Pay	164.05	10.00	9.00	165.05	29.1404	4,809.62
		4-01	Sick Pay	104.50	8.00	27.00	85.50	29.1404	2,491.50
111	Peggy OKane	3-01	Vacation Pay	16.65	3.34	.00	19.99	24.5063	489.88
		4-01	Sick Pay	29.50	4.00	.00	33.50	24.5063	820.96
Grand Totals:				3,076.87	106.51	101.00	3,082.38		112,778.65

Pay Code Summary

Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remaining	Liability Amount
3-01	Vacation Pay	1,032.04	57.51	29.00	1,060.55	33,794.84
4-01	Sick Pay	2,044.83	49.00	72.00	2,021.83	78,983.81

**City of Lowell Oregon
City Council
Regular Meeting Minutes
January 20, 2026**

The Lowell City Council held a regular meeting on January 20, 2026. The meeting location was at the Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Weathers called the meeting to order at 7:00 pm.

City Councilors present: Mayor Maureen Weathers, Jimmy Murray, Gail Harris, Don Bennett, and Tim Stratis

City Councilors absent: None

Staff/others present: City Administrator Max Baker

Approval of Agenda: The agenda was amended to add two items to Other Business: Hunter Harris salary adjustment and City Administrator updates. The amended agenda was approved.

Consent Agenda:

The consent agenda included financial reports for October and November 2025, check registers for November and December 2025, leave reports for November and December 2025, and meeting minutes from November 18, 2025, and January 6, 2026 work session.

Motion to approve the consent agenda as presented was made by Councilor Murray and seconded by Councilor Stratis. The motion passed unanimously.

Public Comments: No Public comments received.

Staff Reports:

City Administrator Report

City Administrator Baker reported that the 2024-25 audit was submitted, with presentation scheduled for February 3rd. He provided updates on code enforcement activities, noting that seven complaints were received in December, mostly regarding vehicles. The USDA funding remains on hold, with no updates since before the government shutdown. The cybersecurity policy has been completed with RCAC. Parks restrooms remain closed due to vandalism, and staff is working on quotes for six new doors. The Bridge IGA with Lane County is being developed separately from the original agreement. An update on the former city hall property sale was provided, with a potential offer not being submitted and two additional interested parties.

Public Works Report

Public Works Department received their new one-ton 4-wheel drive pickup truck.

Library Report

The Council noted appreciation for the detailed Library report.

November & December 2025 Lane County Call Log

City Administrator Baker noted that some calls from November and December appear to be missing from the log, and he will follow up on this.

Presentations: No presentations

Old Business:

Motion to approve Quote for access controls

Three quotes were reviewed for access controls for City Hall, with staff recommending Eugene Lock and Safe. Their solution offers local access with no subscription fees, is cloud-based, and expandable for future needs.

Motion to approve using Eugene Lock and Safe Company quotation number S70136 for access control upgrade to City Hall/Library in the amount of \$11,687 and authorize City Administrator to sign was made by Councilor Murray and seconded by Councilor Bennett.

The motion passed unanimously.

Motion to approve Quote for Leak Detection

Staff presented quotes for leak detection equipment, with the Guttermann system from Correct Equipment recommended. This equipment will allow staff to be more self-sufficient in locating leaks rather than hiring outside contractors at \$2,000+ per day.

Motion to approve Correct Equipment estimate number 396 for leak detection equipment in the amount of \$5,225 was made by Councilor Stratis and seconded by Councilor Harris.

The motion passed unanimously.

City Administrator Evaluation

The Council reviewed the revised draft of the City Administrator evaluation form with no additional feedback received. The evaluation schedule will include Council completing evaluations in February, with discussion in March during an executive session.

New Business:

Resolution 863, A resolution recognizing CIS, Security Enhancement Grant and making appropriations

This resolution recognizes the grant from City County Insurance Services for security enhancements and makes the appropriate budget allocations.

Motion to approve Resolution 863 recognizing City County Insurance Services Security Enhancement Grant and making appropriations was made by Mayor Weathers and seconded by Councilor Stratis.

The motion passed unanimously.

Resolution 864, A resolution establishing Storm Water SDCs

The Council discussed the Stormwater System Development Charges (SDCs), with Civil West Engineering recommending a decrease from \$673 to \$575 based on updated calculations. The 2008 stormwater master plan needs updating due to significant changes in regulations and development.

Motion to approve Resolution 864 adopting capital improvement projects and establishing fees for stormwater system development charges at the stormwater rate of \$575 was made by Councilor Murray and seconded by Councilor Stratis.

The motion passed unanimously.

Resolution 865 A resolution establishing Wastewater SDCs

The Council discussed the Wastewater SDC calculations, noting the treatment plant has significant excess capacity. The maximum defensible fee would be \$8,974, but staff recommended a more moderate increase based on the actual capacity needs. After deliberation, the Council settled on \$4,806.

Motion to approve Resolution 865, a resolution adopting capital improvement projects, establishing fees for sewer system development charges with an amended fee rate of \$4,806 was made by Councilor Murray and seconded by Councilor Harris.

The motion passed unanimously.

Resolution 866 A resolution establishing Transportation SDCs

The Council decided to table this item for further research and development of a proper transportation plan, as there were concerns about charging SDCs for infill development when most transportation infrastructure is built by developers.

Resolutions 867-871 Committee Appointments

These items were tabled as the required 14-day posting in the community newsletter (the Bridge) had not been completed. Current committee members will continue to serve until appointments can be properly made in February.

205/295 East Main Street Environmental

The Council decided to schedule an executive session for the February 3rd meeting to discuss this property matter before making any decisions.

Other Business

Invitation to LRFPD 2025 Awards Banquet

The Council was invited to the Lowell Rural Fire Protection District Awards Banquet on March 7th at 6 PM in Springfield. Members were asked to RSVP by February 13th.

Hunter Harris Salary Adjustment

City Administrator Baker informed the Council that Hunter Harris's salary would be increased to Step 3 of the Lead Operator position effective January 1st, as he achieved the required certifications.

Holiday Tree

Staff reported on preliminary quotes for a permanent holiday tree for the City Park, with estimated costs of \$2,000-4,000 for an 8-10 foot tree, plus installation.

Adjourn

The meeting was adjourned at 8:53 PM.

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder

**City of Lowell Oregon
City Council
Regular Meeting Minutes
February 3, 2026**

The Lowell City Council held a regular meeting on February 3, 2026. The meeting location was at the Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Weathers called the meeting to order at 7:00 pm.

City Councilors present: Mayor Maureen Weathers, Jimmy Murray, Gail Harris, Don Bennett, and Tim Stratis

City Councilors absent: None

Staff/others present: Layli Nichols, Savannah Halter, Ashraf Farishta Lakhina

Approval of Agenda: The agenda was approved.

Consent Agenda: No consent agenda

Public Comments: No Public comments received.

Staff Reports: No Staff Reports

Presentations:

Presentation by Umpqua Valley Financial LLC of the 2024-2025 fiscal year audited financial statements

Ashraf Farishta Lakhina and Savannah Halter from Umpqua Valley Financial LLC presented the 2024-2025 fiscal year audit. They reported a clean, unmodified opinion with no material misstatements. The city's net position increased by approximately \$394,000, showing positive financial movement. Total assets increased while liabilities slightly decreased. The general fund ended with a positive change of about \$447,000, resulting in an ending fund balance of \$324,000. Layli Nichols, the city's contract accountant, noted that the city has been moving in a positive financial direction due to good decision-making by the council.

Old Business: No Old Business

**Mayor Weathers invited City Administrator to attend Executive Session and allowed access to prior executive session meeting minutes pertaining to the topic
The regular meeting recessed at 7:16 PM for an Executive Session.**

Reconvene the Regular Meeting

The regular session was reconvened at 7:45 PM. All City Council members and the City Administrator who were present before the executive session remained present.

New Business

a. 205/295 East Main Street Environmental- Discussion/Possible Action

Following discussion in executive session regarding pending litigation on the 205/295 East Main Street environmental case, the Council determined it was in the city's best interest to close the case rather than proceed with litigation.

Motion to direct the City Administrator to contact the attorney to close the pending litigation on the 205/295 East Main Street environmental case, including settling the trustee agency account for any remaining deposit, was made by Mayor Weathers and seconded by Councilor Jimmy.

Motion passed unanimously.

Review and Acceptance of FY 2024/25 Audit - Discussion/Possible Action

The Council reviewed the FY 2024/25 audit that had been presented earlier in the regular session by Umpqua Valley Financial LLC. It was noted that the audit was clean and had already been submitted to the state.

Motion to accept the FY 2024/25 audit was made by Councilor Jimmy and seconded by Councilor Tim.

Motion passed unanimously.

Other Business

The City Administrator provided the following reminders:

- The Lowell Fire Department's annual awards banquet will be held in March and Council members are invited to attend with a guest. RSVPs are requested by February 15th.
- Annual goal setting and strategic planning sessions will be scheduled soon to align with budget preparation.
- City Administrator evaluation forms were distributed with a February 20th deadline for submission to Council President Maureen.

Adjourn

The meeting was adjourned at 7:54 PM.

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@lowelloregon.gov

To: Mayor Weathers and City Council
From: Max Baker, City Administrator
Date: Tuesday, February 17, 2026
Re: City Administrator Staff Report

MEMO

2026-2027 Budget

The contract accountant and Staff have started the 26-27 Budget process. Staff requested CIP items and recommendations from committees for budget consideration.

Code Enforcement

4- Final Notice letters mailed
11- Vehicles Tagged
2- Animal complaints

Access Controls City Hall/Library

The new access control system is installed and working at City Hall/Library. Still working with Contractor and LCOG to work through security requirements to go live with mobile credentials.

Engineering

PW Staff reviewed rough draft of Water Treatment Plant Predesign Report. The Engineer is still waiting on vendor cost estimates for a completed draft.

Civil West signed off on the CCTV inspection of the Sewer Main on East First Street that was part of the water main incident. Staff are working on securing quotes to finish the paving in that area.

ECWAG Water Treatment Plant Sed Basin Project

This project is still currently on hold. Updates if any will be provided.

Land Use, Planning and Building

LU 2024-05, Condos on North Hyland Lane, have requested an extension to their approved development agreement. Staff is working with City Planner to develop a process for this type of request.

LU 2025-05,06 ADUs, is in the early stages of permitting.

Parks

Staff received one quote back for the Door upgrades at the Parks. Waiting for additional contractors to schedule site visits to prepare quotes.

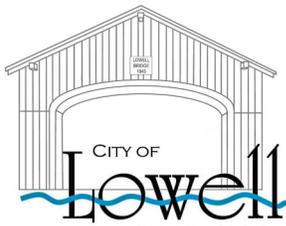
Covered Bridge IGA with Lane County

Nothing new at this time.

Update on Sale of Old City Hall

Updates, if there are any, will be provided at the meeting.

Questions from the Council



Public Works Department

P.O. Box 490 Lowell, OR 97452

Phone: 541-937-2157

Email: Hunter.Harris@LowellOregon.Gov

TO: Mayor Weathers and Council
FROM: Hunter Harris
DATE: February 17th, 2026
SUBJECT: Public Works Report

Streets and Parks

Performed the first mow of all City-owned facilities began pulling weeds in rolling rock park.

Met with a Lane County electrician to fix covered bridge interpretive signs. They are working on the best solution to repair/replace the fluorescent bulbs.

Water Treatment Plant/Distribution

The State is still working on updating our completed and reported samples. It is our responsibility right now to keep track of when samples are due based on when we last turned a sample in.

Mars Construction has been working on Loftus and Everly. They are installing DFN in this subdivision. They will be moving to Carol next.

The Water Treatment Plant finished pump #2 had a VFD Failure, we are looking for options to repair it. We are down to 1 finished pump so getting this pump functioning is a major concern and will be getting it repaired as soon as possible.

Potable Divers cleaned and inspected both Water Reservoirs and the Clearwell. They HIGHLY recommend getting a bladder installed inside the concrete reservoir as it is showing severe corrosion to the rebar on the inside of the tank. Staff is working on soliciting quotes for this project.

Sewer Plant/Collections

Staff reached out to contract laboratories that perform the required testing on bio-solids for quotes. This is needed before any bio-solids can be removed from the Facility.

After recommendation from the Engineer, Staff removed a concrete pillar in the Effluent Channel at the Wastewater Treatment Plant to help the Effluent flow more effectively during high flow events.

Midstate was onsite to inspect sewer mains with their new camera truck. They also cleaned and jetted our problem prone areas for maintenance in preparation for the heavy rains we get in March and April.

Lane County Sheriff Call Log - JANUARY 2026

Date	Time	Incident Type	Call Type	Location
1/16/2025	11:45:29 AM	ASSAULT	ASSAULT	500 BLK N HYLAND LN
1/27/2026	3:56:37 PM	ALARM	ALARM	300 BLK N HYLAND LN
1/27/2026	10:34:12 PM	ANIMAL	INJURED ANIMAL	N MOSS ST
1/30/2026	6:46:16 AM	ASSIST	FOLLOW UP	300 BLK E MAIN ST
1/30/2026	10:51:35 PM	DISTURBANCE	DISPUTE	100 BLK N MOSS

Agenda Item Sheet
City of Lowell City Council



Type of item:	Appointments
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Item title/recommended action:

Motion to approve Resolution 867, "A resolution making appointments to fill expired terms on the Parks and Rec Committee." – Discussion/ Possible action

Justification or background:

Staff issued a call for applications to fill vacant seats to the city's boards, commissions, and committees in the February 2026 issue of "The Bridge." Call for applicants is also posted on the City's webpage. The Parks and Recreation Committee has 3 seats whose terms expired on 12/31/2025. The table below shows the current composition of the Parks and Rec Committee. The highlighted rows show seats that have expired and are vacant.

Seat and Commissioner	Term Expiration
Seat 1: Vacant	12/31/2027
Seat 2: Vacant	12/31/2027
Seat 3: Vacant	12/31/2027
Seat 4: George Wild	12/31/2026
Seat 5: Meesa Anders	12/31/2026

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Application from: Joe Brazill, Tony Moreci, Matthew Shumski

Meeting date:	02/17/2026
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VOLUNTEER APPLICATION
BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Joseph Brazil
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Lowell OR 97452
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	10 years
Place of Employment:	Physical Therapy Services
Occupation:	
Educational Background:	Doctor of Physical Therapy
Prior Civic Activities:	parks & Recreation

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

RECEIVED
DEC 23 2025
BY: [Signature]

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Has served on Parks & Recreation committee
for at least 4 years

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Important to advise city on
aspects and upgrades to parks

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Josely Brazil
Signature	[Redacted]
Date	12-23-25

Our Policy

It is the policy of the City of Lowell to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Lowell accepts applications from potential volunteers throughout the year and will hold applications until vacancies exist on specific boards, commissions, or committees. Thank you for completing this application form and for your interest in volunteering with us.

Applications may be submitted by mail, in person, or email to:

City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	TONY MORECI
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	
Place of Employment:	BRIDGE TOWN MARKET
Occupation:	RETIRED / COOK
Educational Background:	
Prior Civic Activities:	

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

BY: 
RECEIVED
JAN 05 2026

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	TONY MORECI
Signature	
Date	4/15/2026

Our Policy

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70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Matthew Shumski
Street Address:	██████████
Mailing Address:	
City/State/Zip Code:	██████████
Home Phone:	██████████
Work Phone:	
E-Mail Address:	matthewjshumski@gmail.com

Background	
Years of Residence in Lowell:	2 years
Place of Employment:	Bridge Charter Academy
Occupation:	High School Director
Educational Background:	BA Secondary Education, Temple University, 2011 BS History, Temple University, 2011 MS Educational Leadership, University of Oregon, 2022
Prior Civic Activities:	Participation in public comment meeting, voting, initial selection stages of jury duty

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- € **City Council**
- € **Budget Committee**
- € **Planning Commission**
- € **Parks and Recreation Committee**
- € **Economic Development Committee**
- € **Library (choose one) Committee / Volunteer**
- € **Blackberry Jam Festival (choose one) Committee / Volunteer**
- € **Other short-term task groups _____**

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

I bring a strong background in both outdoor and community-focused activities, as well as extensive professional experience in leadership and program management. I am an avid outdoor enthusiast, with a deep passion for hunting, camping, fishing, hiking, and other recreational activities, as well as indoor pursuits such as library programs and local history. This personal engagement gives me a first-hand understanding of the needs and interests of the community members the Board serves.

Professionally, as a High School Director, I regularly take input from multiple stakeholders to inform policy decisions, evaluate staffing and develop program effectiveness, and lead meetings with staff, parents, and community members. I am experienced in public speaking across a variety of mediums, coordinating events, managing budgets, and fostering collaborative solutions. My role also involves mentoring staff, implementing programs that meet diverse needs, and advocating for resources to support student growth, skills directly transferable to thoughtful decision-making and effective governance on a Committee. Additionally, I have a strong theoretical background of government systems based on formal and informal education.

I am confident that my combination of practical outdoor experience and passion, engagement with community recreational and cultural programs, and professional expertise in leadership, program evaluation, and public communication would allow me to contribute meaningfully to the Committees goals.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

My motivation for serving on this Committee stems from a desire to give back to the community and actively contribute to local governance. I am eager to apply my professional experience while helping to maintain a safe, thriving, and beautiful parks and recreation system that benefits all residents. I am particularly excited about opportunities to enhance community engagement through programs and events, such as utilizing the stage at Rolling Rock Park for "Music in the Parks" events, and supporting recreational, cultural, and educational activities that bring people together, and keep our parks clean.

Serving on this Committee would allow me to combine my passion for outdoor and community programs with meaningful service to the community, as well as grow my professional skill set.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Matthew J. Shumski
Signature	
Date	1/9/25

Our Policy

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Lowell, OR 97452
volunteer@ci.lowell.or.us

CITY OF LOWELL, OREGON

RESOLUTION 867

A RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION COMMITTEE TO FILL EXPIRED AND VACANT POSITIONS.

The City Council of the City of Lowell finds as follows:

Three Parks and Recreation Committee terms expired on December 31, 2022. In accordance with Sec. 2.600, *et seq.*, of the Lowell Revised Code, the city issued a call for applications to fill the expiring terms and vacancy. The City Council has reviewed the application(s) received and wishes to appoint the people listed below.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell as follows:

Section 1. That the following appointments to the Parks and Recreation Committee are approved.

Seat	Appointee	For the term expiring
1	Joe Brazill	December 31, 2027
2	Matthew Shumski	December 31, 2027
3	Tony Moreci	December 31, 2027

Section 2. That the appointments are effective as of February 19, 2026.

[THIS SECTION INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]

Adopted by the City Council of the City of Lowell on this 17 day of February 2026.

AYES: _____

NOES: _____

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder

Agenda Item Sheet
City of Lowell City Council



Type of item:	Appointments
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Item title/recommended action:

Motion to approve Resolution 868, "A resolution making appointments to fill expired terms on the BBJ Committee." – Discussion/ Possible action

Justification or background:

Staff issued a call for applications to fill vacant seats to the city's boards, commissions, and committees in the February 2026 issue of "The Bridge." Call for applicants is also posted on the City's webpage. The Blackberry Jam Committee has 3 seats whose terms expired on 12/31/2025. The table below shows the current composition of the BBJ Committee. The highlighted rows show seats that have expired and are vacant.

Seat and Commissioner	Term Expiration
Seat 1: Vacant	12/31/2025
Seat 2: Vacant	12/31/2025
Seat 3: Vacant	12/31/2025
Seat 4: Ben Anders	12/31/2026
Seat 5: George Wild	12/31/2026

Budget impact:

N/A

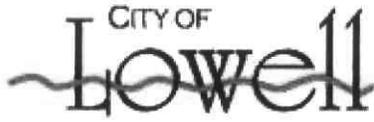
Department or Council sponsor:

Administration

Attachments:

Application from: Lonna Bennett, Rustie Ackland, Meesa Anders

Meeting date:	02/17/2026
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VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Rustie Ackland
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	acklandfour@yahoo.com

Background	
Years of Residence in Lowell:	
Place of Employment:	Banner Bank
Occupation:	Branch Manager
Educational Background:	
Prior Civic Activities:	Oakridge Economic Development Committee (current) Upper Willamete CDC (current) Oakridge Westfir Chamber (past)

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

I manager the Pleasant Hill Branch of Banner Bank, which serves Pleasant Hill, Dexter, Lowell and Oakridge. I like being involved in the communities I serve, and getting to know people. Volunteering is my hobby!

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Rustie Ackland
Signature	[Redacted]
Date	1/5/24

Our Policy

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70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Meesa Anders
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	
E-Mail Address:	MMAnders@petersoncat.com

Background	
Years of Residence in Lowell:	8
Place of Employment:	Peterson Cat
Occupation:	Manager
Educational Background:	
Prior Civic Activities:	Currently Parks and Rec committee and BBJ Chairperson

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

RECEIVED
 JAN 05 2026
 BY: [Signature]

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Continuing Service

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Meesa Anders
Signature	
Date	12/31/2025

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Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Lonna Bennett
Street Address:	[REDACTED]
Mailing Address:	
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	
E-Mail Address:	lonnabennett@q.com

Background	
Years of Residence in Lowell:	26 yrs.
Place of Employment:	
Occupation:	Retired teacher
Educational Background:	5 yrs. of collrge
Prior Civic Activities:	Grange Secretary

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council**
- Budget Committee**
- Planning Commission**
- Parks and Recreation Committee**
- Economic Development Committee**
- Library (choose one) Committee / Volunteer**
- Blackberry Jam Festival (choose one) Committee / Volunteer**
- Other short-term task groups _____**

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

I have run the Parade for 3 years, and the Information booth for 10 yrs.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

I would like to continue with bringing the BBJ back to what it was before Covid.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Lonna Bennett
Signature	Lonna Bennett
Date	1/5/2026

Our Policy

It is the policy of the City of Lowell to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Lowell accepts applications from potential volunteers throughout the year and will hold applications until vacancies exist on specific boards, commissions, or committees. Thank you for completing this application form and for your interest in volunteering with us.

Applications may be submitted by mail, in person, or email to:

City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us

CITY OF LOWELL, OREGON

RESOLUTION 868

**A RESOLUTION MAKING APPOINTMENTS TO THE BLACKBERRY JAM
FESTIVAL COMMITTEE TO FILL EXPIRED AND VACANT POSITIONS.**

The City Council of the City of Lowell finds as follows:

Three Blackberry Jam Festival Committee terms expired on December 31, 202. In accordance with Sec. 2.600, *et seq.*, of the Lowell Revised Code, the city issued a call for applications to fill the expiring terms and vacancy. The City Council has reviewed the application(s) received and wishes to appoint the people listed below.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell as follows:

Section 1. That the following appointments to the Blackberry Jam Festival Committee are approved.

Seat	Appointee	For the term expiring
1	Lonna Bennett	December 31, 2027
2	Rusti Ackland	December 31, 2027
3	Meesa Anders	December 31, 2027

Section 2. That the appointments are effective as of February 19, 2026.

[THIS SECTION INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]

Adopted by the City Council of the City of Lowell on this 17 day of February 2026.

AYES: _____

NOES: _____

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder

Agenda Item Sheet

City of Lowell City Council



Type of item:	Appointments
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Item title/recommended action:

Motion to approve Resolution 869, "A resolution making appointments to fill expired and vacant terms on the Budget Committee." – Discussion/ Possible action

Justification or background:

Staff issued a call for applications to fill vacant seats to the city's boards, commissions, and committees in the February 2026 issue of "The Bridge." And a call for volunteers is posted on the city's website. The Budget Committee has 2 seats whose terms expired on 12/31/2025 and 2 vacant seats with terms that expire on 12/31/2026. The table below shows the current composition of the Budget Committee. The highlighted rows show seats that have expired and

Seat and Commissioner	Term Expiration
Seat 1: Vacant	12/31/2026
Seat 2: Vacant	12/31/2026
Seat 3: Vacant	12/31/2028
Seat 4: Vacant	12/31/2028
Seat 5: Lisa Bee-Wilson	12/31/2027

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Applications from: Bill George, Pam Kidd, John Petrie

Meeting date:	02/17/2026
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VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	BILL GEORGE
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone: CELL	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	21
Place of Employment:	
Occupation:	RETIRED
Educational Background:	K-12 + NAVY SCHOOLS
Prior Civic Activities:	CITY COUNCIL - MAYOR

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

RECEIVED
JAN 07 2026

BY: [Signature]

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

HAVE DONE SOME DEVELOPING IN THE PAST

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

HAVE ALWAYS BEEN INTERESTED IN THE DEVELOPMENT OF OUR CITY

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	BILL GEORGE
Signature	
Date	1-7-2026

Our Policy

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Applications may be submitted by mail, in person, or email to:

City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	PAM KIDD
Street Address:	[REDACTED]
Mailing Address:	SAME
City/State/Zip Code:	LOWELL, OR 97452
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	5
Place of Employment:	N/A
Occupation:	RETIRED
Educational Background:	LAKWOOD HS. LONG BEACH COMM. COLL.
Prior Civic Activities:	PTA PRESIDENT - H.B. CA, GIRL SCOUT LEADER - WORKED FOR WALT DISNEY AS TRAVEL AGENT COMMUNITY COUNCIL - H.B. CA PTA PRESIDENT - MURRAY UT. LIBRARY BOOK CLUB - MURRAY UT.

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- € City Council
- € Budget Committee
- € Planning Commission
- € Parks and Recreation Committee
- € Economic Development Committee
- € Library (choose one) Committee / Volunteer
- € Blackberry Jam Festival (choose one) Committee / Volunteer
- € Other short-term task groups _____

RECEIVED
FEB 09 2026

BY: [Signature]

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

WHEN ON PTA, WORKED ON BUDGET & FUND RAISERS

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

WE HAVE JUST PURCHASED A HOME AFTER RENTING FOR 5 YEARS. READY TO BE PART OF COMMUNITY

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	DAM KIDD
Signature	[Redacted]
Date	2-8-20

Our Policy

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P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION
BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	John F Petrie
Street Address:	3 [REDACTED]
Mailing Address:	PO Box 274 [REDACTED]
City/State/Zip Code:	Lowell, MA 01850 [REDACTED]
Home Phone:	[REDACTED]
Work Phone:	n/a
E-Mail Address:	jp@petrie.com [REDACTED]
Background	
Years of Residence in Lowell:	3
Place of Employment:	Retired
Occupation:	Accountant
Educational Background:	BA in accounting
Prior Civic Activities:	Two years Planning Commission / Budget Committee

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission

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JAN 06 2026

BY: 

Parks and Recreation Committee

Economic Development Committee

Library (choose one) Committee / Volunteer

**Blackberry Jam Festival (choose one) Committee / Volunteer Other
short-term task groups _____ Special Skills or
Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Two years experience in each position.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

To continue to serve the city where I live.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	John F Petrie
Signature	
Date	1/6/2026

Our Policy

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CITY OF LOWELL, OREGON

RESOLUTION 869

**A RESOLUTION MAKING APPOINTMENTS TO THE BUDGET COMMITTEE
TO FILL EXPIRED AND VACANT POSITIONS.**

The City Council of the City of Lowell finds as follows:

Two Budget Committee terms expired on December 31, 2025 and Two seats are vacant with terms expiring 12/31/2026 In accordance with Sec. 2.600, *et seq.*, of the Lowell Revised Code, the city issued a call for applications to fill the expiring terms and vacancy. The City Council has reviewed the application(s) received and wishes to appoint the people listed below.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell as follows:

Section 1. That the following appointments to the Budget Committee are approved.

Seat	Appointee	For the term expiring
1	Pam Kidd	December 31, 2026
3	John Petrie	December 31, 2027
4	Bill George	December 31, 2027

Section 2. That the appointments are effective as of February 19, 2026.

[THIS SECTION INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]

Adopted by the City Council of the City of Lowell on this 17 day of February 2026.

AYES: _____

NOES: _____

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder

Agenda Item Sheet

City of Lowell City Council



Type of item:	Appointments
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Item title/recommended action:

Motion to approve Resolution 870, "A resolution making appointments to fill expired and vacant terms on the Library Committee." – Discussion/ Possible action

Justification or background:

Staff issued a call for applications to fill vacant seats to the city's boards, commissions, and committees in the February 2026 issue of "The Bridge." And a call for volunteers is posted on the city's website. The Library Committee has 3 seats whose terms expired on 12/31/2025. The table below shows the current composition of the Library Committee. The highlighted rows show seats that have expired and are vacant.

Seat and Commissioner	Term Expiration
Seat 1: Vacant	12/31/2027
Seat 2: Vacant	12/31/2027
Seat 3: Vacant	12/31/2027
Seat 4: Paula Berman	12/31/2026
Seat 5: Stormy Johnston	12/31/2026

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Applications from: Crystan Gardner, Tony Moreci, Ann Wopat

Meeting date:	02/17/2026
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VOLUNTEER APPLICATION
BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Crystal Gardner
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	
E-Mail Address:	

Background	
Years of Residence in Lowell:	23 years
Place of Employment:	Stay at home
Occupation:	
Educational Background:	12 year High School Diploma LPN program Beauty School
Prior Civic Activities:	Volunteering for Lowell High School

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- € **City Council**
- € **Budget Committee**
- € **Planning Commission**
- € **Parks and Recreation Committee**
- € **Economic Development Committee**
- € **Library (choose one) Committee / Volunteer**
- € **Blackberry Jam Festival (choose one) Committee / Volunteer**
- € **Other short-term task groups _____**

RECEIVED
JAN 14 2026
BY:

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

I Ran a Safty Committee

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

I Love Lowell and I Love the ~~Library~~
Library

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Crystal Gardner
Signature	
Date	1-14-2026

Our Policy

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City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	TONY MORECI
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	
Place of Employment:	BRIDGE TOWN MARKET
Occupation:	RETIRED / COOK
Educational Background:	
Prior Civic Activities:	

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

BY: 
RECEIVED
JAN 05 2026

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	TONY MORECI
Signature	
Date	4/15/2026

Our Policy

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P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Ann Wopat
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	Lowell area 3 years
Place of Employment:	Hamlin Robinson School (Learning Center)
Occupation:	Reading and writing virtual tutor
Educational Background:	BS in Microbiology (UW - Madison, WI) BA in Music (UW - Seattle, WA) MA in Vocal Performance (UW - Seattle, WA)
Prior Civic Activities:	

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) **Committee** / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

I tried to put a check mark next to being on the library committee. I'm not sure that work
My specialized traing is that I have been an educator my entire life.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

My motivation is to help spread the word about the valuable contributions the library makes to the community. I have tutoring as a volunteer at the library. I would enjoy continuing that - if there is a way to entice parents and students to it.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Ann Wopat
Signature	[REDACTED]
Date	Jan 19, 2026

Our Policy

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P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us

CITY OF LOWELL, OREGON

RESOLUTION 870

**A RESOLUTION MAKING APPOINTMENTS TO THE LIBRARY COMMITTEE
TO FILL EXPIRED AND VACANT POSITIONS.**

The City Council of the City of Lowell finds as follows:

Three Library Committee terms expired on December 31, 2025. In accordance with Sec. 2.600, *et seq.*, of the Lowell Revised Code, the city issued a call for applications to fill the expiring terms and vacancy. The City Council has reviewed the application(s) received and wishes to appoint the people listed below.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell as follows:

Section 1. That the following appointments to the Library Committee are approved.

Seat	Appointee	For the term expiring
1	Tony Moreci	December 31, 2027
2	Ann Wopat	December 31, 2027
3	Crystal Gardner	December 31, 2027

Section 2. That the appointments are effective as of February 19, 2026.

[THIS SECTION INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]

Adopted by the City Council of the City of Lowell on this 17 day of February 2026.

AYES: _____

NOES: _____

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder

Agenda Item Sheet
City of Lowell City Council



Type of item:	Appointments
---------------	--------------

Item title/recommended action:

Motion to approve Resolution 871, "A resolution making appointments to fill expired and vacant terms on the Planning Commission." – Discussion/ Possible action

Justification or background:

Staff issued a call for applications to fill vacant seats to the city's boards, commissions, and committees in the February 2026 issue of "The Bridge." And a call for volunteers is posted on the city's website. The Planning Commission has 3 seats whose terms expired on 12/31/2025. The table below shows the current composition of the Planning Commission. The highlighted rows show seats that have expired and are vacant.

Seat and Commissioner	Term Expiration
Seat 1: Rick Trimper	12/31/2026
Seat 2: Suzanne Kintzley	12/31/2026
Seat 3: Vacant	12/31/2027
Seat 4: Vacant	12/31/2027
Seat 5: Vacant	12/31/2027

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Applications from: Bill George, John Petrie, William Priser

Meeting date:	02/17/2026
---------------	------------



VOLUNTEER APPLICATION
BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	BILL GEORGE
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	21
Place of Employment:	
Occupation:	RETIRED
Educational Background:	K-12 + NAVY SCHOOLS
Prior Civic Activities:	CITY COUNCIL - MAYOR

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

RECEIVED
JAN 07 2026

BY: 

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

HAVE DONE SOME DEVELOPING IN THE PAST

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

HAVE ALWAYS BEEN INTERESTED IN THE DEVELOPMENT OF OUR CITY

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	BILL GEORGE
Signature	[REDACTED]
Date	1-7-2026

Our Policy

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City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us



VOLUNTEER APPLICATION
BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	John F Petrie
Street Address:	3 [REDACTED]
Mailing Address:	PO Box 274 [REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	n/a
E-Mail Address:	[REDACTED]
Background	
Years of Residence in Lowell:	3
Place of Employment:	Retired
Occupation:	Accountant
Educational Background:	BA in accounting
Prior Civic Activities:	Two years Planning Commission / Budget Committee

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission

RECEIVED
JAN 06 2026

BY: [Signature]

Parks and Recreation Committee

Economic Development Committee

Library (choose one) Committee / Volunteer

**Blackberry Jam Festival (choose one) Committee / Volunteer Other
short-term task groups _____ Special Skills or
Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Two years experience in each position.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

To continue to serve the city where I live.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	John F Petrie
Signature	
Date	1/6/2026

Our Policy

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VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	William Friser
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	[REDACTED]
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	24
Place of Employment:	Lowell Fire District
Occupation:	Lieutenant
Educational Background:	High school Some college EMT-A/I licensing program
Prior Civic Activities:	Lowell Fire District - volunteer & career current Eugene Police - career Lowell Parks & Rec - current volunteer Lowell Planning Commission - volunteer

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

RECEIVED
JAN 14 2026
BY: [Signature]

RECEIVED
OCT 1 2025
BY: [Signature]



Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Minimal experience as a previous commissioner on this commission.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Serve the community of Lowell
Gain experience in city administrative functions.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	William Priser	William Priser
Signature	[Redacted]	[Redacted]
Date	10/16/25	01/15/26

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P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
jcaudle@ci.lowell.or.us

CITY OF LOWELL, OREGON

RESOLUTION 871

**A RESOLUTION MAKING APPOINTMENTS TO THE PLANNING
COMMISSION TO FILL EXPIRED AND VACANT POSITIONS.**

The City Council of the City of Lowell finds as follows:

Three Planning Commission terms expired on December 31, 2025. In accordance with Sec. 2.600, *et seq.*, of the Lowell Revised Code, the city issued a call for applications to fill the expiring terms and vacancy. The City Council has reviewed the application(s) received and wishes to appoint the people listed below.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lowell as follows:

Section 1. That the following appointments to the Planning Commission are approved.

Seat	Appointee	For the term expiring
3	William Priser	December 31, 2027
4	Bill George	December 31, 2027
5	John Petrie	December 31, 2027

Section 2. That the appointments are effective as of February 19, 2026.

[THIS SECTION INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]

Adopted by the City Council of the City of Lowell on this 17 day of February 2026.

AYES: _____

NOES: _____

APPROVED:

Maureen M. Weathers, Mayor

ATTEST:

Max Baker, City Recorder