

Lowell City Council
Regular Meeting Agenda
Tuesday, June 17th at 7:00 P.M.

Lowell Rural Fire Protection District Fire Station 1
389 North Pioneer Street, Lowell, OR 97452

1. Call to Order/Roll Call/Pledge

Councilors: Mayor Weathers ____ Murray ____ Harris ____ Stratis ____ Bennett ____

2. Approval of Agenda

3. Consent Agenda: Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

a. Financial Reports April 2025

4. Public Comments: Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

5. Public Hearings: None

6. Staff Reports:

- a. City Administrator Report
- b. Public Works Report
- c. Library Report

7. Presentations:

- a. Yard of the Month Award Presentation

8. Public Hearing: None

9. Old Business: None

10. New Business:

- a. IGA for City Attorney Services – Discussion/Possible Action
- b. Engineering Scope of Services “Geotechnical Exploration” – Discussion/Possible Action
- c. Office 365 quotes - Discussion/Possible Action

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam Dragt at 541-937-2157.

11. Other Business:

Adjourn

Future Meetings / Dates to Remember:

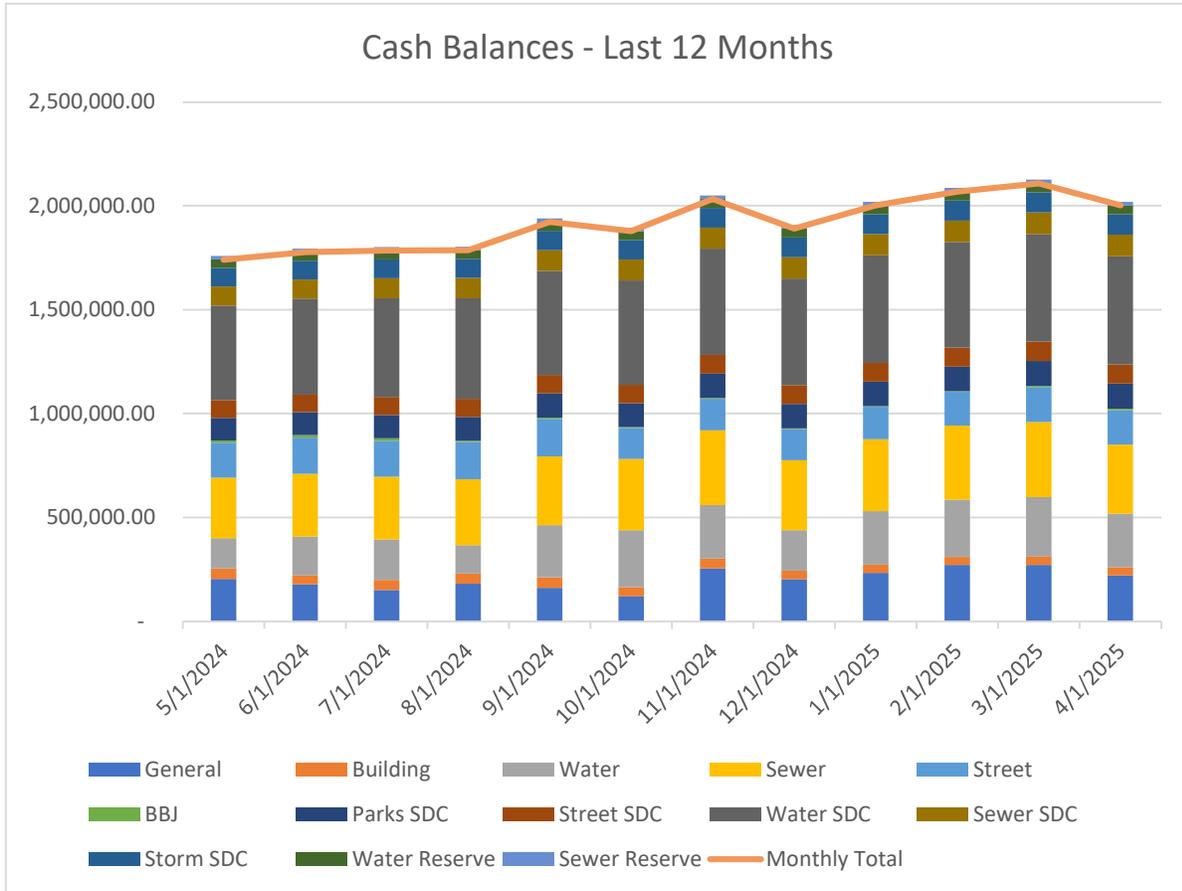
- 6/24 Blackberry Jam Festival Committee Meeting at 6 PM at LRFDP Community Room
- 7/1 Lowell City Council Work Session at 7 PM at LRFDP Community Room
- 7/3 Parks and Recreation Committee Meeting at 7 PM at LRFDP Community Room
- 7/8 Blackberry Jam Festival Committee Meeting at 6 PM at LRFDP Community Room
- 7/9 Library Committee Meeting at 7 PM Maggie Osgood Community Room
- 7/15 Lowell City Council Regular Meeting at 7 PM at LRFDP Community Room

Members of the public may provide comments or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
- By email to admin@ci.lowell.or.us.
- Comments received by 4:00 pm on the meeting date will be included in the record.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam Dragt at 541-937-2157.

City of Lowell
 Cash Balances
 for the Previous 12 Months



CITY OF LOWELL
 COMBINED CASH INVESTMENT
 APRIL 30, 2025

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	307,405.38
999-1115	CASH IN BANK - LGIP	1,711,786.32
		2,019,191.70
	TOTAL COMBINED CASH	2,019,191.70
999-1110	CASH ALLOCATED TO FUNDS	(2,019,191.70)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	221,139.29
220	ALLOCATION TO BUILDING FUND	37,735.83
230	ALLOCATION TO WATER FUND	258,857.49
240	ALLOCATION TO SEWER FUND	333,070.90
312	ALLOCATION TO STREET FUND	164,963.79
314	ALLOCATION TO BLACKBERRY JAM FUND	7,914.60
410	ALLOCATION TO PARKS SDC FUND	119,729.87
412	ALLOCATION TO STREETS SDC FUND	93,161.84
430	ALLOCATION TO WATER SDC FUND	519,799.25
440	ALLOCATION TO SEWER SDC FUND	104,469.03
445	ALLOCATION TO STORMWATER SDC FUND	97,658.69
520	ALLOCATION TO WATER RESERVE FUND	43,543.64
521	ALLOCATION TO SEWER RESERVE FUND	17,147.48
		2,019,191.70
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,019,191.70
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(2,019,191.70)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	91,848.44	
110-1115	CASH IN BANK - LGIP	129,290.85	
110-1120	PETTY CASH	250.00	
110-1710	LAND	2,588,360.20	
110-1720	BUILDINGS & FACILITIES	1,016,818.56	
110-1730	EQUIPMENT & FURNISHINGS	86,009.96	
110-1740	VEHICLES & ROLLING STOCK	40,847.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	31,145.93	
110-1820	AD - BUILDINGS & FACILITIES	(285,931.30)	
110-1830	AD - EQUIPMENT & FURNISHINGS	(26,661.25)	
110-1840	AD - VEHICLES & ROLLING STOCK	(26,140.21)	
110-1850	AD - INFRASTRUCTURE	(19,116.67)	
	TOTAL ASSETS		<u>3,659,485.00</u>

LIABILITIES AND EQUITY

LIABILITIES

110-2205	WAGES PAYABLE	3,308.39	
110-2210	PAYROLL TAXES PAYABLE	1,317.64	
110-2245	HEALTH INSURANCE PAYABLE	591.51	
110-2250	RETIREMENT PAYABLE	1,256.72	
110-2255	DEFERRED COMP PAYABLE	75.86	
110-2525	OTHER DEPOSITS	303.26	
110-2750	LONG TERM DEBT	657,214.62	
	TOTAL LIABILITIES		664,068.00

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	176,650.70	
110-3275	GASB - FIXED ASSETS	3,438,095.71	
110-3277	GAAP - LONG TERM DEBT	(657,214.62)	
	REVENUE OVER EXPENDITURES - YTD	<u>37,885.21</u>	
	BALANCE - CURRENT DATE	<u>37,885.21</u>	
	TOTAL FUND EQUITY		<u>2,995,417.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,659,485.00</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
110-310-4112	600.70	205,716.21	203,895.00	(1,821.21)	100.9
110-310-4114	109.74	2,048.06	1,200.00	(848.06)	170.7
	<u>710.44</u>	<u>207,764.27</u>	<u>205,095.00</u>	<u>(2,669.27)</u>	<u>101.3</u>
<u>INVESTMENT EARNINGS</u>					
110-315-4125	508.37	5,538.61	6,500.00	961.39	85.2
	<u>508.37</u>	<u>5,538.61</u>	<u>6,500.00</u>	<u>961.39</u>	<u>85.2</u>
<u>INTERGOVERNMENTAL</u>					
110-320-4132	7,526.91	16,966.06	13,244.00	(3,722.06)	128.1
110-320-4134	38.86	604.10	708.00	103.90	85.3
110-320-4136	1,049.77	17,325.30	24,724.00	7,398.70	70.1
110-320-4145	.00	.00	50.00	50.00	.0
110-320-4148	733.24	2,175.87	2,862.00	686.13	76.0
	<u>9,348.78</u>	<u>37,071.33</u>	<u>41,588.00</u>	<u>4,516.67</u>	<u>89.1</u>
<u>OPERATING GRANTS</u>					
110-325-4151	.00	.00	23,759.00	23,759.00	.0
110-325-4152	.00	16,604.00	19,100.00	2,496.00	86.9
110-325-4154	.00	5,615.70	14,525.00	8,909.30	38.7
110-325-4158	.00	.00	2,000.00	2,000.00	.0
110-325-4160	.00	.00	5,000.00	5,000.00	.0
	<u>.00</u>	<u>22,219.70</u>	<u>64,384.00</u>	<u>42,164.30</u>	<u>34.5</u>
<u>FRANCHISE FEES</u>					
110-330-4310	391.40	5,557.21	9,356.00	3,798.79	59.4
110-330-4312	.00	58,923.05	60,659.00	1,735.95	97.1
110-330-4314	1,115.39	10,242.46	14,748.00	4,505.54	69.5
110-330-4316	.00	799.71	1,500.00	700.29	53.3
	<u>1,506.79</u>	<u>75,522.43</u>	<u>86,263.00</u>	<u>10,740.57</u>	<u>87.6</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES & PERMITS</u>					
110-335-4352	.00	15,377.84	38,500.00	23,122.16	39.9
110-335-4353	.00	.00	19,150.00	19,150.00	.0
110-335-4354	.00	292.00	500.00	208.00	58.4
110-335-4360	144.00	558.00	600.00	42.00	93.0
TOTAL LICENSES & PERMITS	144.00	16,227.84	58,750.00	42,522.16	27.6
<u>CHARGES FOR SERVICE</u>					
110-340-4410	162.65	751.55	500.00	(251.55)	150.3
110-340-4415	.00	.00	25.00	25.00	.0
110-340-4416	.00	1,244.52	1,500.00	255.48	83.0
110-340-4417	60.00	420.00	225.00	(195.00)	186.7
110-340-4419	.00	50.00	75.00	25.00	66.7
110-340-4421	.00	2,524.75	650.00	(1,874.75)	388.4
110-340-4423	.00	91.00	100.00	9.00	91.0
TOTAL CHARGES FOR SERVICE	222.65	5,081.82	3,075.00	(2,006.82)	165.3
<u>SDC REVENUE</u>					
110-345-4511	.00	329.00	235.00	(94.00)	140.0
TOTAL SDC REVENUE	.00	329.00	235.00	(94.00)	140.0
<u>FINES & FORFEITURES</u>					
110-350-4625	10.93	1,488.75	2,500.00	1,011.25	59.6
TOTAL FINES & FORFEITURES	10.93	1,488.75	2,500.00	1,011.25	59.6
<u>OTHER REVENUE</u>					
110-370-4825	.00	140.81	1,000.00	859.19	14.1
110-370-4826	750.00	6,200.00	4,500.00	(1,700.00)	137.8
TOTAL OTHER REVENUE	750.00	6,340.81	5,500.00	(840.81)	115.3
<u>GAIN/LOSS ON SALE OF ASSETS</u>					
110-375-4849	.00	.00	302,459.00	302,459.00	.0
TOTAL GAIN/LOSS ON SALE OF ASSETS	.00	.00	302,459.00	302,459.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUNDRAISING & EVENT REVENUE</u>					
110-380-4865 LIBRARY CAPITAL CAMPAIGN	100.00	500.00	.00	(500.00)	.0
110-380-4867 PARKS CAPITAL DONATIONS	.00	5,550.00	.00	(5,550.00)	.0
TOTAL FUNDRAISING & EVENT REVENUE	100.00	6,050.00	.00	(6,050.00)	.0
<u>MISCELLANEOUS REVENUE</u>					
110-385-4895 MISCELLANEOUS REVENUE	35.00	240.13	50.00	(190.13)	480.3
TOTAL MISCELLANEOUS REVENUE	35.00	240.13	50.00	(190.13)	480.3
TOTAL FUND REVENUE	13,336.96	383,874.69	776,399.00	392,524.31	49.4

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110	.00	10,029.36	24,737.00	14,707.64	40.5
110-410-5114	412.73	4,526.07	4,953.00	426.93	91.4
110-410-5158	167.54	2,141.01	2,387.00	245.99	89.7
110-410-5220	.00	14.29	69.00	54.71	20.7
110-410-5315	44.40	1,278.43	2,459.00	1,180.57	52.0
110-410-5320	.25	70.01	207.00	136.99	33.8
110-410-5350	.00	.00	2,250.00	2,250.00	.0
110-410-5410	148.84	2,719.80	4,974.00	2,254.20	54.7
110-410-5450	(51.27)	3,399.97	6,796.00	3,396.03	50.0
TOTAL PERSONAL SERVICES	722.49	24,178.94	48,832.00	24,653.06	49.5
<u>MATERIALS & SERVICES</u>					
110-410-6110	.00	9,320.00	12,324.00	3,004.00	75.6
110-410-6112	407.00	26,054.70	50,000.00	23,945.30	52.1
110-410-6114	1,902.20	16,651.00	14,842.00	(1,809.00)	112.2
110-410-6122	.00	7,947.12	14,125.00	6,177.88	56.3
110-410-6124	159.37	1,829.41	3,000.00	1,170.59	61.0
110-410-6128	1,553.58	4,881.64	5,081.00	199.36	96.1
110-410-6210	.00	3,089.20	3,038.00	(51.20)	101.7
110-410-6220	1,177.95	1,457.80	1,500.00	42.20	97.2
110-410-6222	.00	.00	625.00	625.00	.0
110-410-6225	263.34	7,491.56	8,096.00	604.44	92.5
110-410-6228	.00	.00	2,000.00	2,000.00	.0
110-410-6230	424.44	2,113.58	3,000.00	886.42	70.5
110-410-6234	73.19	584.99	500.00	(84.99)	117.0
110-410-6238	3.27	9.07	50.00	40.93	18.1
110-410-6245	.00	2,029.21	3,350.00	1,320.79	60.6
110-410-6290	33.45	682.10	500.00	(182.10)	136.4
110-410-6320	.00	122.73	500.00	377.27	24.6
110-410-6324	.00	35.00	250.00	215.00	14.0
110-410-6334	.00	2,101.16	3,000.00	898.84	70.0
110-410-6420	49.52	851.57	1,750.00	898.43	48.7
110-410-6425	81.00	833.48	1,500.00	666.52	55.6
110-410-6430	134.72	1,325.99	2,000.00	674.01	66.3
110-410-6435	7.50	80.00	48.00	(32.00)	166.7
110-410-6440	150.50	976.10	1,100.00	123.90	88.7
110-410-6445	.00	923.89	1,200.00	276.11	77.0
110-410-6510	199.37	431.37	500.00	68.63	86.3
110-410-6512	.00	945.68	1,100.00	154.32	86.0
110-410-6705	.00	1,791.00	2,080.00	289.00	86.1
TOTAL MATERIALS & SERVICES	6,620.40	94,559.35	137,059.00	42,499.65	69.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
110-410-8225 BUILDINGS & FACILITIES	.00	.00	110,000.00	110,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	110,000.00	110,000.00	.0
TOTAL ADMINISTRATION	7,342.89	118,738.29	295,891.00	177,152.71	40.1
<u>PARKS & RECREATION</u>					
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	.00	2,656.36	4,948.00	2,291.64	53.7
110-420-5150 PUBLIC WORKS DIRECTOR	284.52	2,877.85	2,514.00	(363.85)	114.5
110-420-5152 LEAD OPERATOR	276.12	3,342.14	1,521.00	(1,821.14)	219.7
110-420-5154 OPERATOR	.00	.00	1,521.00	1,521.00	.0
110-420-5156 OPERATOR TRAINEE	742.71	6,932.01	8,610.00	1,677.99	80.5
110-420-5158 MAINTENANCE WORKER	201.04	3,069.55	2,864.00	(205.55)	107.2
110-420-5220 OVERTIME	34.56	713.61	1,775.00	1,061.39	40.2
110-420-5315 SOCIAL SECURITY/MEDICARE	117.75	1,528.35	1,737.00	208.65	88.0
110-420-5320 WORKER'S COMP	.69	766.26	229.00	(537.26)	334.6
110-420-5350 UNEMPLOYMENT	.00	.00	1,590.00	1,590.00	.0
110-420-5410 HEALTH INSURANCE	315.24	4,442.61	8,808.00	4,365.39	50.4
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	325.33	3,218.55	4,800.00	1,581.45	67.1
TOTAL PERSONAL SERVICES	2,297.96	29,547.29	40,917.00	11,369.71	72.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-420-6122	.00	.00	1,676.00	1,676.00	.0
110-420-6128	.00	203.30	1,221.00	1,017.70	16.7
110-420-6210	.00	2,825.49	2,760.00	(65.49)	102.4
110-420-6220	.00	87.09	100.00	12.91	87.1
110-420-6225	105.30	1,318.98	1,740.00	421.02	75.8
110-420-6234	360.52	622.61	3,000.00	2,377.39	20.8
110-420-6238	.00	1.04	2,500.00	2,498.96	.0
110-420-6240	.00	.00	500.00	500.00	.0
110-420-6290	.00	910.40	1,700.00	789.60	53.6
110-420-6320	.00	2,354.27	3,000.00	645.73	78.5
110-420-6324	.00	470.22	2,500.00	2,029.78	18.8
110-420-6328	.00	1,156.99	3,500.00	2,343.01	33.1
110-420-6330	378.62	7,454.68	3,000.00	(4,454.68)	248.5
110-420-6334	1,787.00	1,787.00	.00	(1,787.00)	.0
110-420-6339	.00	.00	4,000.00	4,000.00	.0
110-420-6420	737.25	15,617.70	15,500.00	(117.70)	100.8
110-420-6425	648.00	5,811.06	7,400.00	1,588.94	78.5
110-420-6430	274.47	2,257.59	4,000.00	1,742.41	56.4
110-420-6445	.00	2.04	500.00	497.96	.4
110-420-6535	.00	500.00	1,000.00	500.00	50.0
110-420-6710	247.20	1,256.24	2,500.00	1,243.76	50.3
TOTAL MATERIALS & SERVICES	4,538.36	44,636.70	62,097.00	17,460.30	71.9
<u>CAPITAL OUTLAY</u>					
110-420-8225	.00	.00	16,000.00	16,000.00	.0
110-420-8335	.00	5,022.93	5,500.00	477.07	91.3
110-420-8520	.00	.00	5,000.00	5,000.00	.0
TOTAL CAPITAL OUTLAY	.00	5,022.93	26,500.00	21,477.07	19.0
TOTAL PARKS & RECREATION	6,836.32	79,206.92	129,514.00	50,307.08	61.2
<u>POLICE</u>					
<u>MATERIALS & SERVICES</u>					
110-430-6118	.00	1,575.00	10,000.00	8,425.00	15.8
110-430-6334	.00	.00	426.00	426.00	.0
TOTAL MATERIALS & SERVICES	.00	1,575.00	10,426.00	8,851.00	15.1
TOTAL POLICE	.00	1,575.00	10,426.00	8,851.00	15.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
<u>PERSONAL SERVICES</u>					
110-440-5110	.00	2,507.32	4,948.00	2,440.68	50.7
110-440-5150	284.53	2,742.96	2,514.00	(228.96)	109.1
110-440-5220	.00	98.80	182.00	83.20	54.3
110-440-5315	21.77	409.23	585.00	175.77	70.0
110-440-5320	.05	9.96	50.00	40.04	19.9
110-440-5350	.00	.00	540.00	540.00	.0
110-440-5410	45.91	788.44	1,222.00	433.56	64.5
110-440-5450	60.15	1,141.12	1,617.00	475.88	70.6
	<u>412.41</u>	<u>7,697.83</u>	<u>11,658.00</u>	<u>3,960.17</u>	<u>66.0</u>
<u>TOTAL PERSONAL SERVICES</u>					
 <u>MATERIALS & SERVICES</u>					
110-440-6112	.00	243.75	3,838.00	3,594.25	6.4
110-440-6116	72.69	8,807.73	29,348.00	20,540.27	30.0
110-440-6117	.00	2,815.99	11,965.00	9,149.01	23.5
110-440-6122	.00	639.48	3,267.00	2,627.52	19.6
110-440-6128	892.51	892.51	90.00	(802.51)	991.7
110-440-6220	11.95	81.91	200.00	118.09	41.0
110-440-6225	17.52	293.92	300.00	6.08	98.0
110-440-6230	.86	35.34	200.00	164.66	17.7
110-440-6238	.00	93.56	350.00	256.44	26.7
110-440-6245	.00	1,060.00	1,500.00	440.00	70.7
110-440-6290	.00	39.03	250.00	210.97	15.6
	<u>995.53</u>	<u>15,003.22</u>	<u>51,308.00</u>	<u>36,304.78</u>	<u>29.2</u>
<u>TOTAL MATERIALS & SERVICES</u>					
 <u>TOTAL COMMUNITY DEVELOPMENT</u>					
	<u>1,407.94</u>	<u>22,701.05</u>	<u>62,966.00</u>	<u>40,264.95</u>	<u>36.1</u>
 <u>LIBRARY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-450-5130	LIBRARIAN/SPECIAL EVENTS	1,852.83	20,072.61	22,234.00	2,161.39 90.3
110-450-5158	MAINTENANCE WORKER	167.54	2,141.01	2,387.00	245.99 89.7
110-450-5160	TEMPORARY/ SEASONAL	.00	1,190.93	9,694.00	8,503.07 12.3
110-450-5315	SOCIAL SECURITY/MEDICARE	154.57	1,845.84	2,695.00	849.16 68.5
110-450-5320	WORKER'S COMP	.99	254.82	298.00	43.18 85.5
110-450-5350	UNEMPLOYMENT	.00	.00	2,370.00	2,370.00 .0
110-450-5410	HEALTH INSURANCE	.00	.00	876.00	876.00 .0
110-450-5450	PUBLIC EMPLOYEES RETIREMENT	427.11	4,695.99	7,155.00	2,459.01 65.6
	TOTAL PERSONAL SERVICES	2,603.04	30,201.20	47,709.00	17,507.80 63.3
<u>MATERIALS & SERVICES</u>					
110-450-6122	IT SERVICES	.00	1,278.95	8,169.00	6,890.05 15.7
110-450-6128	OTHER CONTRACT SERVICES	489.72	3,520.77	9,254.00	5,733.23 38.1
110-450-6210	INSURANCE & BONDS	.00	1,140.14	1,151.00	10.86 99.1
110-450-6220	POSTAGE, PRINTING, PUBLICATION	1,176.81	1,430.11	375.00 (1,055.11) 381.4
110-450-6225	SOFTWARE & SUBSCRIPTIONS	63.79	6,986.92	9,329.00	2,342.08 74.9
110-450-6230	OFFICE SUPPLIES/EQUIPMENT	213.22	775.88	600.00 (175.88) 129.3
110-450-6234	GENERAL SUPPLIES	73.19	471.13	200.00 (271.13) 235.6
110-450-6238	BANK SERVICE CHARGES	.00	1.91	50.00	48.09 3.8
110-450-6240	TRAVEL & TRAINING	.00	101.17	.00 (101.17) .0
110-450-6245	MEMBERSHIPS & DUES	.00	.00	140.00	140.00 .0
110-450-6290	MISCELLANEOUS	.00	.00	200.00	200.00 .0
110-450-6320	BUILDING REPAIR & MAINTENANCE	.00	122.74	500.00	377.26 24.6
110-450-6334	NON-CAPITALIZED ASSETS	.00	2,041.21	2,658.00	616.79 76.8
110-450-6420	WATER SERVICES	49.70	942.54	1,750.00	807.46 53.9
110-450-6425	SEWER SERVICES	81.00	840.33	1,300.00	459.67 64.6
110-450-6430	ELECTRICITY SERVICES	192.41	1,889.94	3,000.00	1,110.06 63.0
110-450-6435	INTERNET SERVICES	.00	.00	48.00	48.00 .0
110-450-6445	REFUSE SERVICES	.00	1,008.51	1,500.00	491.49 67.2
110-450-6530	SUMMER READING PROGRAM	30.78	645.30	1,000.00	354.70 64.5
110-450-6780	MATERIALS & COLLECTIONS	.00	888.47	1,000.00	111.53 88.9
	TOTAL MATERIALS & SERVICES	2,370.62	24,086.02	42,224.00	18,137.98 57.0
<u>CAPITAL OUTLAY</u>					
110-450-8225	BUILDINGS & FACILITIES	.00	2,185.00	4,349.00	2,164.00 50.2
110-450-8335	EQUIPMENT & FURNISHINGS	.00	.00	250.00	250.00 .0
	TOTAL CAPITAL OUTLAY	.00	2,185.00	4,599.00	2,414.00 47.5
	TOTAL LIBRARY	4,973.66	56,472.22	94,532.00	38,059.78 59.7
<u>CODE ENFORCEMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-460-5110 CITY ADMINISTRATOR	.00	2,507.32	4,948.00	2,440.68	50.7
110-460-5315 SOCIAL SECURITY/MEDICARE	.00	191.81	529.00	337.19	36.3
110-460-5320 WORKER'S COMP	.00	5.91	1,003.00	997.09	.6
110-460-5350 UNEMPLOYMENT	.00	.00	360.00	360.00	.0
110-460-5410 HEALTH INSURANCE	.00	202.75	549.00	346.25	36.9
110-460-5450 PUBLIC EMPLOYEES RETIREMENT	.00	540.37	1,046.00	505.63	51.7
TOTAL PERSONAL SERVICES	.00	3,448.16	8,435.00	4,986.84	40.9
<u>MATERIALS & SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	.00	.00	1,054.00	1,054.00	.0
110-460-6220 POSTAGE, PRINTING, PUBLICATION	.00	40.50	200.00	159.50	20.3
110-460-6225 SOFTWARE & SUBSCRIPTIONS	.00	8.59	.00	(8.59)	.0
110-460-6234 GENERAL SUPPLIES	.86	35.34	100.00	64.66	35.3
110-460-6238 BANK SERVICE CHARGES	.00	.47	100.00	99.53	.5
110-460-6540 DOG/CAT CONTROL	168.19	264.30	250.00	(14.30)	105.7
TOTAL MATERIALS & SERVICES	169.05	349.20	1,704.00	1,354.80	20.5
TOTAL CODE ENFORCEMENT	169.05	3,797.36	10,139.00	6,341.64	37.5
<u>TOURISM</u>					
<u>MATERIALS & SERVICES</u>					
110-470-6220 POSTAGE, PRINTING, PUBLICATION	.00	.00	50.00	50.00	.0
110-470-6224 MARKETING	.00	.00	500.00	500.00	.0
110-470-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	75.65	690.19	34,928.00	34,237.81	2.0
TOTAL MATERIALS & SERVICES	75.65	690.19	35,578.00	34,887.81	1.9
TOTAL TOURISM	75.65	690.19	35,578.00	34,887.81	1.9
<u>MUNICIPAL COURT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	.00	2,507.32	4,948.00	2,440.68	50.7
110-480-5114 CITY CLERK	206.36	2,262.98	2,476.00	213.02	91.4
110-480-5220 OVERTIME	.00	7.15	35.00	27.85	20.4
110-480-5315 SOCIAL SECURITY/MEDICARE	15.78	365.43	571.00	205.57	64.0
110-480-5320 WORKER'S COMP	.09	12.21	113.00	100.79	10.8
110-480-5350 UNEMPLOYMENT	.00	.00	510.00	510.00	.0
110-480-5410 HEALTH INSURANCE	74.42	1,157.05	1,661.00	503.95	69.7
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	43.63	1,020.32	1,577.00	556.68	64.7
TOTAL PERSONAL SERVICES	340.28	7,332.46	11,891.00	4,558.54	61.7
<u>MATERIALS & SERVICES</u>					
110-480-6120 JUDGE CONTRACT	.00	1,000.00	2,000.00	1,000.00	50.0
110-480-6121 BAILIFF CONTRACT	.00	126.68	500.00	373.32	25.3
110-480-6128 OTHER CONTRACT SERVICES	.00	875.39	1,307.00	431.61	67.0
110-480-6220 POSTAGE, PRINTING, PUBLICATION	.00	6.22	50.00	43.78	12.4
110-480-6225 SOFTWARE & SUBSCRIPTIONS	.00	8.59	50.00	41.41	17.2
110-480-6230 OFFICE SUPPLIES/EQUIPMENT	.86	771.51	1,100.00	328.49	70.1
110-480-6238 BANK SERVICE CHARGES	.00	12.40	50.00	37.60	24.8
110-480-6560 STATE ASSESSMENTS	.00	300.00	500.00	200.00	60.0
110-480-6565 COURT COLLECTION FEES	.00	.00	50.00	50.00	.0
TOTAL MATERIALS & SERVICES	.86	3,100.79	5,607.00	2,506.21	55.3
TOTAL MUNICIPAL COURT	341.14	10,433.25	17,498.00	7,064.75	59.6
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
110-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	11,895.44	11,895.44	11,895.00	(.44)	100.0
110-800-7112 LOAN PRINCIPAL - ROLLING ROCK	9,293.45	9,293.45	9,924.00	630.55	93.7
110-800-7113 LOAN PRINCIPAL - OEDD LIBRARY	.00	3,812.32	62,082.00	58,269.68	6.1
110-800-7114 LOAN PRINCIPAL - OEDD CITYHALL	.00	3,431.06	55,104.00	51,672.94	6.2
110-800-7511 LOAN INTEREST - LIBRARY/CITY	10,755.01	10,755.01	10,755.00	(.01)	100.0
110-800-7512 LOAN INTEREST - ROLLING ROCK	8,402.48	8,402.48	8,403.00	.52	100.0
110-800-7513 LOAN INTEREST - OEDD LIBRARY	.00	2,518.66	2,550.00	31.34	98.8
110-800-7514 LOAN INTEREST - OEDD CITY HALL	.00	2,266.78	2,295.00	28.22	98.8
TOTAL DEBT SERVICES	40,346.38	52,375.20	163,008.00	110,632.80	32.1
TOTAL DEBT SERVICE	40,346.38	52,375.20	163,008.00	110,632.80	32.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
110-900-9590 CONTINGENCY	.00	.00	44,161.00	44,161.00	.0
110-900-9895 RESERVED FOR FUTURE USE - PARK	.00	.00	21,423.00	21,423.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	65,584.00	65,584.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	65,584.00	65,584.00	.0
TOTAL FUND EXPENDITURES	61,493.03	345,989.48	885,136.00	539,146.52	39.1
NET REVENUE OVER EXPENDITURES	(48,156.07)	37,885.21	(108,737.00)	(146,622.21)	34.8

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

BUILDING FUND

ASSETS

220-1110	ALLOCATED CASH	6,177.82	
220-1115	CASH IN BANK - LGIP	31,558.01	
	TOTAL ASSETS		<u>37,735.83</u>

LIABILITIES AND EQUITY

LIABILITIES

220-2205	WAGES PAYABLE	447.84	
220-2210	PAYROLL TAXES PAYABLE	225.33	
220-2245	HEALTH INSURANCE PAYABLE	153.19	
220-2250	RETIREMENT PAYABLE	184.71	
220-2255	DEFERRED COMP PAYABLE	16.55	
	TOTAL LIABILITIES		1,027.62

FUND EQUITY

220-3100	BEGINNING FUND BALANCE	44,107.38	
	REVENUE OVER EXPENDITURES - YTD	(7,399.17)	
	BALANCE - CURRENT DATE	(7,399.17)	
	TOTAL FUND EQUITY		<u>36,708.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>37,735.83</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
220-315-4125 INTEREST EARNED	119.69	1,146.14	100.00	(1,046.14)	1146.1
TOTAL INVESTMENT EARNINGS	119.69	1,146.14	100.00	(1,046.14)	1146.1
<u>LICENSES & PERMITS</u>					
220-335-4356 BUILDING PERMIT FEES	1,777.28	24,891.48	21,645.00	(3,246.48)	115.0
220-335-4358 ELECTRICAL PERMIT FEES	114.24	4,603.42	1,725.00	(2,878.42)	266.9
TOTAL LICENSES & PERMITS	1,891.52	29,494.90	23,370.00	(6,124.90)	126.2
<u>CHARGES FOR SERVICE</u>					
220-340-4445 TECHNOLOGY FEE	52.63	1,115.61	.00	(1,115.61)	.0
TOTAL CHARGES FOR SERVICE	52.63	1,115.61	.00	(1,115.61)	.0
<u>MISCELLANEOUS REVENUE</u>					
220-385-4895 MISCELLANEOUS REVENUE	.00	7.23	.00	(7.23)	.0
TOTAL MISCELLANEOUS REVENUE	.00	7.23	.00	(7.23)	.0
TOTAL FUND REVENUE	2,063.84	31,763.88	23,470.00	(8,293.88)	135.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
220-490-5110	.00	1,003.02	1,979.00	975.98	50.7
220-490-5114	206.36	2,262.98	2,476.00	213.02	91.4
220-490-5150	474.22	4,571.89	4,191.00	(380.89)	109.1
220-490-5220	.00	171.87	339.00	167.13	50.7
220-490-5315	52.06	612.70	688.00	75.30	89.1
220-490-5320	.17	14.99	69.00	54.01	21.7
220-490-5350	.00	.00	630.00	630.00	.0
220-490-5410	150.93	2,011.63	2,475.00	463.37	81.3
220-490-5450	137.44	1,690.98	1,901.00	210.02	89.0
TOTAL PERSONAL SERVICES	1,021.18	12,340.06	14,748.00	2,407.94	83.7
<u>MATERIALS & SERVICES</u>					
220-490-6110	.00	1,165.00	1,562.00	397.00	74.6
220-490-6114	237.77	2,081.37	1,856.00	(225.37)	112.1
220-490-6122	.00	639.48	3,269.00	2,629.52	19.6
220-490-6128	528.61	528.61	186.00	(342.61)	284.2
220-490-6150	574.91	16,024.84	20,000.00	3,975.16	80.1
220-490-6152	139.50	2,900.25	5,000.00	2,099.75	58.0
220-490-6220	5.87	163.21	200.00	36.79	81.6
220-490-6225	22.93	292.96	392.00	99.04	74.7
220-490-6230	.86	64.90	150.00	85.10	43.3
220-490-6238	45.62	205.53	250.00	44.47	82.2
220-490-6330	.00	59.98	200.00	140.02	30.0
220-490-6420	11.03	199.37	600.00	400.63	33.2
220-490-6425	18.00	185.98	500.00	314.02	37.2
220-490-6430	9.67	99.07	100.00	.93	99.1
220-490-6524	83.64	1,781.16	3,000.00	1,218.84	59.4
220-490-6525	118.32	431.28	1,000.00	568.72	43.1
TOTAL MATERIALS & SERVICES	1,796.73	26,822.99	38,265.00	11,442.01	70.1
TOTAL NON-DEPARTMENTAL	2,817.91	39,163.05	53,013.00	13,849.95	73.9

OTHER REQUIREMENTS

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
220-900-9590 CONTINGENCY	.00	.00	4,509.00	4,509.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,509.00	4,509.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,509.00	4,509.00	.0
TOTAL FUND EXPENDITURES	2,817.91	39,163.05	57,522.00	18,358.95	68.1
NET REVENUE OVER EXPENDITURES	(754.07)	(7,399.17)	(34,052.00)	(26,652.83)	(21.7)

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	51,352.41	
230-1115	CASH IN BANK - LGIP	207,505.08	
230-1510	ACCOUNTS RECEIVABLE	46,973.43	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	35,875.00	
230-1730	EQUIPMENT & FURNISHINGS	40,026.38	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,817,521.42	
230-1795	CONSTRUCTION IN PROGRESS	106,557.92	
230-1820	AD - BUILDINGS & FACILITIES	(22,600.32)	
230-1830	AD - EQUIPMENT & FURNISHINGS	(24,744.09)	
230-1840	AD - VEHICLES & ROLLING STOCK	(24,264.42)	
230-1850	AD - INFRASTRUCTURE	(2,630,437.00)	
	TOTAL ASSETS		<u>2,719,011.47</u>

LIABILITIES AND EQUITY

LIABILITIES

230-2205	WAGES PAYABLE	7,733.48	
230-2210	PAYROLL TAXES PAYABLE	3,525.19	
230-2245	HEALTH INSURANCE PAYABLE	2,857.26	
230-2250	RETIREMENT PAYABLE	3,073.04	
230-2255	DEFERRED COMP PAYABLE	231.04	
230-2520	UTILITY DEPOSITS	44,556.61	
230-2530	H2O DONATIONS	1,110.00	
230-2750	LONG TERM DEBT	961,473.30	
	TOTAL LIABILITIES		1,024,559.92

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	141,455.53	
230-3275	GASB - FIXED ASSETS	2,413,180.55	
230-3277	GAAP - LONG TERM DEBT	(961,473.30)	
	REVENUE OVER EXPENDITURES - YTD	<u>101,288.77</u>	
	BALANCE - CURRENT DATE	<u>101,288.77</u>	
	TOTAL FUND EQUITY		<u>1,694,451.55</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,719,011.47</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
230-315-4125 INTEREST EARNED	787.37	5,266.79	.00	(5,266.79)	.0
TOTAL INVESTMENT EARNINGS	787.37	5,266.79	.00	(5,266.79)	.0
<u>CAPITAL GRANTS</u>					
230-328-4162 WATER - CAPITAL GRANTS	.00	227,984.00	1,100,000.00	872,016.00	20.7
TOTAL CAPITAL GRANTS	.00	227,984.00	1,100,000.00	872,016.00	20.7
<u>LICENSES & PERMITS</u>					
230-335-4370 WATER/SEWER CONNECTION PERMIT	.00	2,550.00	2,500.00	(50.00)	102.0
TOTAL LICENSES & PERMITS	.00	2,550.00	2,500.00	(50.00)	102.0
<u>CHARGES FOR SERVICE</u>					
230-340-4425 WATER/SEWER SALES	37,283.16	489,987.36	552,196.00	62,208.64	88.7
230-340-4426 BULK WATER SALES	.00	426.54	1,200.00	773.46	35.6
230-340-4430 WATER/SEWER CONNECTION FEES	.00	.00	4,325.00	4,325.00	.0
230-340-4435 FIRE HYDRANT FEE	430.50	4,698.78	4,994.00	295.22	94.1
230-340-4440 BACKFLOW TESTING	.00	89.59	1,250.00	1,160.41	7.2
TOTAL CHARGES FOR SERVICE	37,713.66	495,202.27	563,965.00	68,762.73	87.8
<u>SDC REVENUE</u>					
230-345-4531 WATER REIMBURSEMENT SDC	.00	5,215.00	3,725.00	(1,490.00)	140.0
TOTAL SDC REVENUE	.00	5,215.00	3,725.00	(1,490.00)	140.0
<u>MISCELLANEOUS REVENUE</u>					
230-385-4850 WATER/SEWER PENALTIES	225.00	2,387.50	3,270.00	882.50	73.0
230-385-4895 MISCELLANEOUS REVENUE	14.53	318.13	.00	(318.13)	.0
TOTAL MISCELLANEOUS REVENUE	239.53	2,705.63	3,270.00	564.37	82.7
TOTAL FUND REVENUE	38,740.56	738,923.69	1,673,460.00	934,536.31	44.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
230-490-5110	CITY ADMINISTRATOR	.00	13,467.72	24,738.00	11,270.28 54.4
230-490-5114	CITY CLERK	1,650.90	18,104.07	19,811.00	1,706.93 91.4
230-490-5150	PUBLIC WORKS DIRECTOR	3,983.42	38,335.32	35,201.00 (3,134.32) 108.9
230-490-5152	LEAD OPERATOR	4,207.28	42,840.96	25,106.00 (17,734.96) 170.6
230-490-5154	OPERATOR	.00	.00	21,302.00	21,302.00 .0
230-490-5156	OPERATOR TRAINEE	891.25	8,318.71	10,334.00	2,015.29 80.5
230-490-5158	MAINTENANCE WORKER	67.01	1,001.36	955.00 (46.36) 104.9
230-490-5220	OVERTIME	522.97	10,161.96	8,547.00 (1,614.96) 118.9
230-490-5315	SOCIAL SECURITY/MEDICARE	866.20	10,084.37	11,202.00	1,117.63 90.0
230-490-5320	WORKER'S COMP	3.49	344.59	1,053.00	708.41 32.7
230-490-5350	UNEMPLOYMENT	.00	.00	10,230.00	10,230.00 .0
230-490-5410	HEALTH INSURANCE	2,833.83	35,605.76	41,789.00	6,183.24 85.2
230-490-5450	PUBLIC EMPLOYEES RETIREMENT	2,254.13	26,815.72	30,952.00	4,136.28 86.6
	TOTAL PERSONAL SERVICES	17,280.48	205,080.54	241,220.00	36,139.46 85.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
230-490-6110	.00	5,825.00	7,712.00	1,887.00	75.5
230-490-6112	.00	31.25	.00	(31.25)	.0
230-490-6114	1,188.88	10,406.92	9,276.00	(1,130.92)	112.2
230-490-6116	.00	3,618.25	35,500.00	31,881.75	10.2
230-490-6122	.00	1,278.95	219.00	(1,059.95)	584.0
230-490-6128	1,410.79	2,748.82	5,064.00	2,315.18	54.3
230-490-6210	.00	16,340.15	16,349.00	8.85	100.0
230-490-6220	232.34	2,384.83	1,500.00	(884.83)	159.0
230-490-6225	452.22	8,353.90	8,896.00	542.10	93.9
230-490-6230	7.42	690.23	1,250.00	559.77	55.2
230-490-6234	108.57	130.55	.00	(130.55)	.0
230-490-6238	412.42	4,251.98	7,000.00	2,748.02	60.7
230-490-6240	.00	1,025.00	2,500.00	1,475.00	41.0
230-490-6245	.00	291.10	1,525.00	1,233.90	19.1
230-490-6290	.00	.00	1,500.00	1,500.00	.0
230-490-6320	.00	1,246.88	5,500.00	4,253.12	22.7
230-490-6324	.00	5,201.37	15,550.00	10,348.63	33.5
230-490-6330	1,413.75	18,622.92	25,000.00	6,377.08	74.5
230-490-6334	.00	2,481.61	11,500.00	9,018.39	21.6
230-490-6420	53.97	917.21	1,800.00	882.79	51.0
230-490-6425	72.00	716.51	1,020.00	303.49	70.3
230-490-6430	1,594.52	15,690.76	20,000.00	4,309.24	78.5
230-490-6435	117.88	1,178.80	2,700.00	1,521.20	43.7
230-490-6440	289.54	2,106.05	3,800.00	1,693.95	55.4
230-490-6445	512.35	449.77	600.00	150.23	75.0
230-490-6710	.00	73.55	1,520.00	1,446.45	4.8
230-490-6712	11.98	8,760.63	6,150.00	(2,610.63)	142.5
230-490-6750	286.28	14,021.20	42,454.00	28,432.80	33.0
230-490-6755	175.50	3,478.40	4,358.00	879.60	79.8
230-490-6758	.00	4,124.56	5,000.00	875.44	82.5
TOTAL MATERIALS & SERVICES	8,340.41	136,447.15	245,243.00	108,795.85	55.6
TOTAL NON-DEPARTMENTAL	25,620.89	341,527.69	486,463.00	144,935.31	70.2
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
230-700-8225	.00	.00	8,000.00	8,000.00	.0
230-700-8540	.00	237,768.17	1,100,000.00	862,231.83	21.6
TOTAL CAPITAL OUTLAY	.00	237,768.17	1,108,000.00	870,231.83	21.5
TOTAL CAPITAL OUTLAY	.00	237,768.17	1,108,000.00	870,231.83	21.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
230-800-7122	.00	5,487.95	5,488.00	.05	100.0
230-800-7124	18,431.47	18,431.47	18,432.00	.53	100.0
230-800-7125	.00	7,982.40	7,983.00	.60	100.0
230-800-7522	.00	1,934.55	1,935.00	.45	100.0
230-800-7524	20,948.53	20,948.53	20,949.00	.47	100.0
230-800-7525	.00	3,554.16	3,555.00	.84	100.0
TOTAL DEBT SERVICES	39,380.00	58,339.06	58,342.00	2.94	100.0
TOTAL DEBT SERVICE	39,380.00	58,339.06	58,342.00	2.94	100.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
230-900-9590	.00	.00	126,994.00	126,994.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	126,994.00	126,994.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	126,994.00	126,994.00	.0
TOTAL FUND EXPENDITURES	65,000.89	637,634.92	1,779,799.00	1,142,164.08	35.8
NET REVENUE OVER EXPENDITURES	(26,260.33)	101,288.77	(106,339.00)	(207,627.77)	95.3

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	61,343.45	
240-1115	CASH IN BANK - LGIP	271,727.45	
240-1510	ACCOUNTS RECEIVABLE	45,509.95	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	89,114.40	
240-1730	EQUIPMENT & FURNISHINGS	93,182.36	
240-1740	VEHICLES & ROLLING STOCK	21,779.50	
240-1750	INFRASTRUCTURE	4,959,303.28	
240-1820	AD - BUILDINGS & FACILITIES	(51,196.42)	
240-1830	AD - EQUIPMENT & FURNISHINGS	(47,469.52)	
240-1840	AD - VEHICLES & ROLLING STOCK	(11,978.73)	
240-1850	AD - INFRASTRUCTURE	(3,220,306.23)	
	TOTAL ASSETS		<u>2,222,009.49</u>

LIABILITIES AND EQUITY

LIABILITIES

240-2205	WAGES PAYABLE	7,757.71	
240-2210	PAYROLL TAXES PAYABLE	3,569.44	
240-2245	HEALTH INSURANCE PAYABLE	2,756.93	
240-2250	RETIREMENT PAYABLE	3,091.08	
240-2255	DEFERRED COMP PAYABLE	231.04	
240-2750	LONG TERM DEBT	444,867.14	
	TOTAL LIABILITIES		462,273.34

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	303,091.63	
240-3275	GASB - FIXED ASSETS	1,843,428.64	
240-3277	GAAP - LONG TERM DEBT	(444,867.14)	
	REVENUE OVER EXPENDITURES - YTD	<u>58,083.02</u>	
	BALANCE - CURRENT DATE	<u>58,083.02</u>	
	TOTAL FUND EQUITY		<u>1,759,736.15</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,222,009.49</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
240-315-4125 INTEREST EARNED	1,030.89	9,473.81	5,500.00	(3,973.81)	172.3
TOTAL INVESTMENT EARNINGS	1,030.89	9,473.81	5,500.00	(3,973.81)	172.3
<u>OPERATING GRANTS</u>					
240-325-4151 SEWER - OPERATING GRANTS	.00	14,475.00	.00	(14,475.00)	.0
TOTAL OPERATING GRANTS	.00	14,475.00	.00	(14,475.00)	.0
<u>LICENSES & PERMITS</u>					
240-335-4370 WATER/SEWER CONNECTION PERMIT	.00	1,895.60	.00	(1,895.60)	.0
TOTAL LICENSES & PERMITS	.00	1,895.60	.00	(1,895.60)	.0
<u>CHARGES FOR SERVICE</u>					
240-340-4425 WATER/SEWER SALES	42,960.24	470,737.82	530,496.00	59,758.18	88.7
TOTAL CHARGES FOR SERVICE	42,960.24	470,737.82	530,496.00	59,758.18	88.7
<u>SDC REVENUE</u>					
240-345-4541 SEWER REIMBURSEMENT SDC	.00	4,326.00	3,090.00	(1,236.00)	140.0
TOTAL SDC REVENUE	.00	4,326.00	3,090.00	(1,236.00)	140.0
<u>MISCELLANEOUS REVENUE</u>					
240-385-4850 WATER/SEWER PENALTIES	215.00	2,261.00	4,200.00	1,939.00	53.8
240-385-4895 MISCELLANEOUS REVENUE	.00	12,366.90	.00	(12,366.90)	.0
TOTAL MISCELLANEOUS REVENUE	215.00	14,627.90	4,200.00	(10,427.90)	348.3
TOTAL FUND REVENUE	44,206.13	515,536.13	543,286.00	27,749.87	94.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
240-490-5110	.00	13,467.73	24,738.00	11,270.27	54.4
240-490-5114	1,650.90	18,104.07	19,811.00	1,706.93	91.4
240-490-5150	3,983.42	38,335.31	35,201.00	(3,134.31)	108.9
240-490-5152	4,259.78	45,650.22	21,302.00	(24,348.22)	214.3
240-490-5154	.00	.00	25,106.00	25,106.00	.0
240-490-5156	891.25	8,318.69	10,334.00	2,015.31	80.5
240-490-5158	67.01	1,001.36	955.00	(46.36)	104.9
240-490-5220	537.05	8,855.25	8,547.00	(308.25)	103.6
240-490-5315	871.30	10,199.21	11,202.00	1,002.79	91.1
240-490-5320	3.52	345.22	2,885.00	2,539.78	12.0
240-490-5350	.00	.00	10,230.00	10,230.00	.0
240-490-5410	2,734.26	35,044.79	41,789.00	6,744.21	83.9
240-490-5450	2,268.18	26,825.02	30,952.00	4,126.98	86.7
TOTAL PERSONAL SERVICES	17,266.67	206,146.87	243,052.00	36,905.13	84.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
240-490-6110	.00	5,825.00	7,712.00	1,887.00	75.5
240-490-6112	93.10	124.35	.00	(124.35)	.0
240-490-6114	1,188.88	10,406.92	9,276.00	(1,130.92)	112.2
240-490-6116	3,634.25	14,603.85	45,000.00	30,396.15	32.5
240-490-6122	.00	1,278.95	219.00	(1,059.95)	584.0
240-490-6128	1,410.79	2,748.82	3,800.00	1,051.18	72.3
240-490-6210	.00	14,848.11	14,895.00	46.89	99.7
240-490-6220	232.34	1,570.18	2,000.00	429.82	78.5
240-490-6225	452.22	6,260.59	8,896.00	2,635.41	70.4
240-490-6230	7.42	646.73	750.00	103.27	86.2
240-490-6234	268.56	311.95	.00	(311.95)	.0
240-490-6238	496.74	4,162.00	5,500.00	1,338.00	75.7
240-490-6240	616.88	1,473.75	2,500.00	1,026.25	59.0
240-490-6245	.00	291.10	4,370.00	4,078.90	6.7
240-490-6290	.00	39.98	500.00	460.02	8.0
240-490-6320	.00	1,894.94	6,000.00	4,105.06	31.6
240-490-6324	.00	5,674.30	11,800.00	6,125.70	48.1
240-490-6330	.00	25,231.15	17,500.00	(7,731.15)	144.2
240-490-6334	.00	5,600.94	13,000.00	7,399.06	43.1
240-490-6420	599.24	4,933.12	12,000.00	7,066.88	41.1
240-490-6425	648.00	6,448.59	7,500.00	1,051.41	86.0
240-490-6430	2,468.28	22,810.35	29,100.00	6,289.65	78.4
240-490-6435	101.69	1,016.90	2,700.00	1,683.10	37.7
240-490-6440	211.63	1,404.81	1,380.00	(24.81)	101.8
240-490-6445	6.35	54.59	9,000.00	8,945.41	.6
240-490-6520	3,798.00	3,798.00	4,300.00	502.00	88.3
240-490-6705	90.00	810.00	.00	(810.00)	.0
240-490-6710	139.42	1,408.39	3,150.00	1,741.61	44.7
240-490-6712	84.95	3,898.79	4,750.00	851.21	82.1
240-490-6750	2,353.50	18,441.46	25,795.00	7,353.54	71.5
240-490-6755	1,976.40	12,888.00	17,680.00	4,792.00	72.9
240-490-6758	.00	.00	2,500.00	2,500.00	.0
TOTAL MATERIALS & SERVICES	20,878.64	180,906.61	273,573.00	92,666.39	66.1
TOTAL NON-DEPARTMENTAL	38,145.31	387,053.48	516,625.00	129,571.52	74.9
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
240-700-8335	.00	.00	8,000.00	8,000.00	.0
240-700-8550	18,175.00	18,175.00	50,000.00	31,825.00	36.4
TOTAL CAPITAL OUTLAY	18,175.00	18,175.00	58,000.00	39,825.00	31.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL CAPITAL OUTLAY	18,175.00	18,175.00	58,000.00	39,825.00	31.3
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
240-800-7110 LOAN PRINCIPAL - G02002	.00	24,170.00	24,170.00	.00	100.0
240-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	5,487.95	5,488.00	.05	100.0
240-800-7124 LOAN PRINCIPAL - RUS 92-05	7,369.13	7,369.13	7,370.00	.87	100.0
240-800-7510 LOAN INTEREST - G02002	.00	4,888.13	4,889.00	.87	100.0
240-800-7522 LOAN INTEREST - J05001 SPWF	.00	1,934.55	1,935.00	.45	100.0
240-800-7524 LOAN INTEREST - RUS 92-05	8,374.87	8,374.87	8,375.00	.13	100.0
TOTAL DEBT SERVICES	15,744.00	52,224.63	52,227.00	2.37	100.0
TOTAL DEBT SERVICE	15,744.00	52,224.63	52,227.00	2.37	100.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
240-900-9590 CONTINGENCY	.00	.00	144,362.00	144,362.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	144,362.00	144,362.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	144,362.00	144,362.00	.0
TOTAL FUND EXPENDITURES	72,064.31	457,453.11	771,214.00	313,760.89	59.3
NET REVENUE OVER EXPENDITURES	(27,858.18)	58,083.02	(227,928.00)	(286,011.02)	25.5

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	59,176.81	
312-1115	CASH IN BANK - LGIP	105,786.98	
312-1710	LAND	93,558.00	
312-1720	BUILDINGS & FACILITIES	528.00	
312-1730	EQUIPMENT & FURNISHINGS	6,061.05	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	2,344,523.75	
312-1820	AD - BUILDINGS & FACILITIES	(140.80)	
312-1830	AD - EQUIPMENT & FURNISHINGS	(3,180.12)	
312-1840	AD - VEHICLES & ROLLING STOCK	(6,214.89)	
312-1850	AD - INFRASTRUCTURE	(580,861.47)	
	TOTAL ASSETS		<u>2,030,537.14</u>

LIABILITIES AND EQUITY

LIABILITIES

312-2205	WAGES PAYABLE	982.32	
312-2210	PAYROLL TAXES PAYABLE	452.38	
312-2245	HEALTH INSURANCE PAYABLE	330.91	
312-2250	RETIREMENT PAYABLE	390.15	
312-2255	DEFERRED COMP PAYABLE	26.55	
312-2750	LONG TERM DEBT	72,750.91	
	TOTAL LIABILITIES		74,933.22

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	173,400.73	
312-3275	GASB - FIXED ASSETS	1,865,573.35	
312-3277	GAAP - LONG TERM DEBT	(72,750.91)	
	REVENUE OVER EXPENDITURES - YTD	(10,619.25)	
	BALANCE - CURRENT DATE	(10,619.25)	
	TOTAL FUND EQUITY		<u>1,955,603.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,030,537.14</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
312-315-4125 INTEREST EARNED	401.83	4,313.98	3,200.00	(1,113.98)	134.8
TOTAL INVESTMENT EARNINGS	401.83	4,313.98	3,200.00	(1,113.98)	134.8
<u>INTERGOVERNMENTAL</u>					
312-320-4142 STATE HWY STREET TAX	.00	78,807.59	95,000.00	16,192.41	83.0
TOTAL INTERGOVERNMENTAL	.00	78,807.59	95,000.00	16,192.41	83.0
<u>SDC REVENUE</u>					
312-345-4513 TRANSPORTATION REIMBURSEMENT S	.00	728.00	520.00	(208.00)	140.0
TOTAL SDC REVENUE	.00	728.00	520.00	(208.00)	140.0
<u>MISCELLANEOUS REVENUE</u>					
312-385-4895 MISCELLANEOUS REVENUE	.00	626.65	.00	(626.65)	.0
TOTAL MISCELLANEOUS REVENUE	.00	626.65	.00	(626.65)	.0
TOTAL FUND REVENUE	401.83	84,476.22	98,720.00	14,243.78	85.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110	.00	2,596.74	2,969.00	372.26	87.5
312-490-5150	474.22	4,571.89	4,191.00 (380.89)	109.1
312-490-5152	460.16	4,617.57	2,536.00 (2,081.57)	182.1
312-490-5154	.00	.00	2,536.00	2,536.00	.0
312-490-5156	445.62	4,159.35	5,167.00	1,007.65	80.5
312-490-5158	.00	348.80	.00 (348.80)	.0
312-490-5220	57.60	986.10	1,055.00	68.90	93.5
312-490-5315	109.94	1,299.69	1,411.00	111.31	92.1
312-490-5320	.50	46.51	2,002.00	1,955.49	2.3
312-490-5350	.00	.00	1,290.00	1,290.00	.0
312-490-5410	330.37	4,001.28	5,342.00	1,340.72	74.9
312-490-5450	260.67	3,022.80	3,899.00	876.20	77.5
TOTAL PERSONAL SERVICES	2,139.08	25,650.73	32,398.00	6,747.27	79.2
<u>MATERIALS & SERVICES</u>					
312-490-6110	.00	1,165.00	1,562.00	397.00	74.6
312-490-6114	237.77	2,081.29	1,856.00 (225.29)	112.1
312-490-6116	.00	880.33	20,000.00	19,119.67	4.4
312-490-6122	.00	440.52	1,674.00	1,233.48	26.3
312-490-6128	.00	203.30	20,000.00	19,796.70	1.0
312-490-6210	.00	5,671.90	5,678.00	6.10	99.9
312-490-6220	.00	38.64	50.00	11.36	77.3
312-490-6225	85.58	869.60	2,500.00	1,630.40	34.8
312-490-6230	1.42	107.14	150.00	42.86	71.4
312-490-6238	.00	.00	50.00	50.00	.0
312-490-6324	.00	.00	500.00	500.00	.0
312-490-6330	458.99	1,277.30	10,000.00	8,722.70	12.8
312-490-6334	.00	.00	5,000.00	5,000.00	.0
312-490-6430	850.50	9,438.83	14,100.00	4,661.17	66.9
312-490-6720	.00	1,705.82	5,000.00	3,294.18	34.1
312-490-6724	.00	1,483.46	1,000.00 (483.46)	148.4
312-490-6726	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	1,634.26	25,363.13	90,120.00	64,756.87	28.1
TOTAL NON-DEPARTMENTAL	3,773.34	51,013.86	122,518.00	71,504.14	41.6
<u>CAPITAL OUTLAY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
312-700-8530 STREET IMPROVEMENTS	.00	38,910.05	60,428.00	21,517.95	64.4
TOTAL CAPITAL OUTLAY	.00	38,910.05	60,428.00	21,517.95	64.4
TOTAL CAPITAL OUTLAY	.00	38,910.05	60,428.00	21,517.95	64.4
 <u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
312-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	1,755.00	1,755.00	.0
312-800-7125 LOAN PRINCIPAL - L21001	.00	3,578.31	3,579.00	.69	100.0
312-800-7525 LOAN INTEREST - L21001	.00	1,593.25	1,594.00	.75	100.0
TOTAL DEBT SERVICES	.00	5,171.56	6,928.00	1,756.44	74.7
TOTAL DEBT SERVICE	.00	5,171.56	6,928.00	1,756.44	74.7
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
312-900-9590 CONTINGENCY	.00	.00	22,996.00	22,996.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	22,996.00	22,996.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	22,996.00	22,996.00	.0
TOTAL FUND EXPENDITURES	3,773.34	95,095.47	212,870.00	117,774.53	44.7
NET REVENUE OVER EXPENDITURES	(3,371.51)	(10,619.25)	(114,150.00)	(103,530.75)	(9.3)

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

BLACKBERRY JAM FUND

ASSETS

314-1110	ALLOCATED CASH		7,914.60	
	TOTAL ASSETS			7,914.60

LIABILITIES AND EQUITY

FUND EQUITY

314-3100	BEGINNING FUND BALANCE		12,118.10	
	REVENUE OVER EXPENDITURES - YTD	(4,203.50)		
	BALANCE - CURRENT DATE		(4,203.50)	
	TOTAL FUND EQUITY			7,914.60
	TOTAL LIABILITIES AND EQUITY			7,914.60

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
314-315-4125 INTEREST EARNED	.12	1.00	10.00	9.00	10.0
TOTAL INVESTMENT EARNINGS	.12	1.00	10.00	9.00	10.0
<u>OTHER REVENUE</u>					
314-370-4824 BBJ DONATIONS	.00	.00	564.00	564.00	.0
TOTAL OTHER REVENUE	.00	.00	564.00	564.00	.0
<u>FUNDRAISING & EVENT REVENUE</u>					
314-380-4861 CRAFT/COMMERCIAL BOOTH SALES	910.00	3,355.00	1,000.00	(2,355.00)	335.5
314-380-4862 FOOD BOOTH SALES	250.00	1,000.00	500.00	(500.00)	200.0
314-380-4863 BEER GARDEN	.00	200.00	.00	(200.00)	.0
314-380-4864 JAM SALES	95.00	1,752.20	950.00	(802.20)	184.4
314-380-4870 SPONSORSHIP REVENUE	.00	2,600.00	1,500.00	(1,100.00)	173.3
314-380-4878 CAR SHOW REVENUE	.00	.00	325.00	325.00	.0
314-380-4882 HORSESHOE TOURNEY REVENUE	.00	185.00	.00	(185.00)	.0
314-380-4884 KIDZ KORNER REVENUE	.00	294.85	.00	(294.85)	.0
TOTAL FUNDRAISING & EVENT REVENUE	1,255.00	9,387.05	4,275.00	(5,112.05)	219.6
<u>MISCELLANEOUS REVENUE</u>					
314-385-4895 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL FUND REVENUE	1,255.12	9,388.05	4,949.00	(4,439.05)	189.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
314-490-6118	.00	3,957.67	2,500.00	(1,457.67)	158.3
314-490-6122	(529.59)	(487.43)	660.00	1,147.43	(73.9)
314-490-6220	.00	.00	100.00	100.00	.0
314-490-6225	579.81	832.26	550.00	(282.26)	151.3
314-490-6238	9.62	31.25	50.00	18.75	62.5
314-490-6290	209.80	2,279.26	450.00	(1,829.26)	506.5
314-490-6445	.00	.00	1,500.00	1,500.00	.0
314-490-6705	90.00	850.00	960.00	110.00	88.5
314-490-6714	.00	965.24	4,500.00	3,534.76	21.5
314-490-6814	.00	1,111.75	.00	(1,111.75)	.0
314-490-6858	.00	626.55	.00	(626.55)	.0
314-490-6864	.00	3,425.00	2,500.00	(925.00)	137.0
TOTAL MATERIALS & SERVICES	359.64	13,591.55	13,770.00	178.45	98.7
TOTAL NON-DEPARTMENTAL	359.64	13,591.55	13,770.00	178.45	98.7
TOTAL FUND EXPENDITURES	359.64	13,591.55	13,770.00	178.45	98.7
NET REVENUE OVER EXPENDITURES	895.48	(4,203.50)	(8,821.00)	(4,617.50)	(47.7)

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

PARKS SDC FUND

ASSETS

410-1110	ALLOCATED CASH	4,368.50	
410-1115	CASH IN BANK - LGIP	115,361.37	
	TOTAL ASSETS		<u>119,729.87</u>

LIABILITIES AND EQUITY

FUND EQUITY

410-3100	BEGINNING FUND BALANCE	110,249.87	
	REVENUE OVER EXPENDITURES - YTD	9,480.00	
	BALANCE - CURRENT DATE	9,480.00	
	TOTAL FUND EQUITY		<u>119,729.87</u>
	TOTAL LIABILITIES AND EQUITY		<u>119,729.87</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
410-315-4125	INTEREST EARNED	437.24	4,590.23	3,000.00	(1,590.23)	153.0
	TOTAL INVESTMENT EARNINGS	437.24	4,590.23	3,000.00	(1,590.23)	153.0
<u>SDC REVENUE</u>						
410-345-4510	PARK SDC FEES	.00	7,009.00	5,020.00	(1,989.00)	139.6
410-345-4511	PARKS REIMBURSEMENT SDC	.00	.00	4,925.00	4,925.00	.0
	TOTAL SDC REVENUE	.00	7,009.00	9,945.00	2,936.00	70.5
	TOTAL FUND REVENUE	437.24	11,599.23	12,945.00	1,345.77	89.6

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
410-700-8520 PARKS IMPROVEMENTS	.00	2,119.23	122,723.00	120,603.77	1.7
TOTAL CAPITAL OUTLAY	.00	2,119.23	122,723.00	120,603.77	1.7
TOTAL CAPITAL OUTLAY	.00	2,119.23	122,723.00	120,603.77	1.7
TOTAL FUND EXPENDITURES	.00	2,119.23	122,723.00	120,603.77	1.7
NET REVENUE OVER EXPENDITURES	437.24	9,480.00	(109,778.00)	(119,258.00)	8.6

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2025

STREETS SDC FUND

ASSETS

412-1110	ALLOCATED CASH	3,817.95	
412-1115	CASH IN BANK - LGIP	89,343.89	
	TOTAL ASSETS		93,161.84

LIABILITIES AND EQUITY

FUND EQUITY

412-3100	BEGINNING FUND BALANCE	85,484.59	
	REVENUE OVER EXPENDITURES - YTD	7,677.25	
	BALANCE - CURRENT DATE	7,677.25	
	TOTAL FUND EQUITY		93,161.84
	TOTAL LIABILITIES AND EQUITY		93,161.84

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
412-315-4125 INTEREST EARNED	338.63	3,533.25	2,500.00	(1,033.25)	141.3
TOTAL INVESTMENT EARNINGS	338.63	3,533.25	2,500.00	(1,033.25)	141.3
<u>SDC REVENUE</u>					
412-345-4512 TRANSPORTATION SDC	.00	4,144.00	2,975.00	(1,169.00)	139.3
TOTAL SDC REVENUE	.00	4,144.00	2,975.00	(1,169.00)	139.3
TOTAL FUND REVENUE	338.63	7,677.25	5,475.00	(2,202.25)	140.2

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
412-700-8530 STREET IMPROVEMENTS	.00	.00	90,613.00	90,613.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	90,613.00	90,613.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	90,613.00	90,613.00	.0
TOTAL FUND EXPENDITURES	.00	.00	90,613.00	90,613.00	.0
NET REVENUE OVER EXPENDITURES	338.63	7,677.25	(85,138.00)	(92,815.25)	9.0

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

WATER SDC FUND

ASSETS

430-1110	ALLOCATED CASH	3,751.51	
430-1115	CASH IN BANK - LGIP	516,047.74	
	TOTAL ASSETS		519,799.25

LIABILITIES AND EQUITY

FUND EQUITY

430-3100	BEGINNING FUND BALANCE	461,732.95	
	REVENUE OVER EXPENDITURES - YTD	58,066.30	
	BALANCE - CURRENT DATE	58,066.30	
	TOTAL FUND EQUITY		519,799.25
	TOTAL LIABILITIES AND EQUITY		519,799.25

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
430-315-4125 INTEREST EARNED	1,917.89	20,067.30	15,000.00	(5,067.30)	133.8
TOTAL INVESTMENT EARNINGS	1,917.89	20,067.30	15,000.00	(5,067.30)	133.8
<u>SDC REVENUE</u>					
430-345-4530 WATER SDC	.00	46,238.00	45,500.00	(738.00)	101.6
TOTAL SDC REVENUE	.00	46,238.00	45,500.00	(738.00)	101.6
TOTAL FUND REVENUE	1,917.89	66,305.30	60,500.00	(5,805.30)	109.6

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
430-700-8540 WATER SYSTEMS IMPROVEMTS	.00	8,239.00	525,277.00	517,038.00	1.6
TOTAL CAPITAL OUTLAY	.00	8,239.00	525,277.00	517,038.00	1.6
TOTAL CAPITAL OUTLAY	.00	8,239.00	525,277.00	517,038.00	1.6
TOTAL FUND EXPENDITURES	.00	8,239.00	525,277.00	517,038.00	1.6
NET REVENUE OVER EXPENDITURES	1,917.89	58,066.30	(464,777.00)	(522,843.30)	12.5

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

SEWER SDC FUND

ASSETS

440-1110	ALLOCATED CASH	6,587.03	
440-1115	CASH IN BANK - LGIP	97,882.00	
	TOTAL ASSETS		<u>104,469.03</u>

LIABILITIES AND EQUITY

FUND EQUITY

440-3100	BEGINNING FUND BALANCE	93,041.81	
	REVENUE OVER EXPENDITURES - YTD	11,427.22	
	BALANCE - CURRENT DATE	11,427.22	
	TOTAL FUND EQUITY		<u>104,469.03</u>
	TOTAL LIABILITIES AND EQUITY		<u>104,469.03</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
440-315-4125	INTEREST EARNED	371.03	3,930.22	3,500.00	(430.22)	112.3
	TOTAL INVESTMENT EARNINGS	371.03	3,930.22	3,500.00	(430.22)	112.3
<u>SDC REVENUE</u>						
440-345-4540	SEWER SDC	.00	7,497.00	8,035.00	538.00	93.3
	TOTAL SDC REVENUE	.00	7,497.00	8,035.00	538.00	93.3
	TOTAL FUND REVENUE	371.03	11,427.22	11,535.00	107.78	99.1

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
440-700-8550 SEWER SYSTEMS	.00	.00	157,873.00	157,873.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	157,873.00	157,873.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	157,873.00	157,873.00	.0
TOTAL FUND EXPENDITURES	.00	.00	157,873.00	157,873.00	.0
NET REVENUE OVER EXPENDITURES	371.03	11,427.22	(146,338.00)	(157,765.22)	7.8

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

STORMWATER SDC FUND

ASSETS

445-1110	ALLOCATED CASH	5,905.71	
445-1115	CASH IN BANK - LGIP	91,752.98	
	TOTAL ASSETS		97,658.69

LIABILITIES AND EQUITY

FUND EQUITY

445-3100	BEGINNING FUND BALANCE	89,310.31	
	REVENUE OVER EXPENDITURES - YTD	8,348.38	
	BALANCE - CURRENT DATE	8,348.38	
	TOTAL FUND EQUITY		97,658.69
	TOTAL LIABILITIES AND EQUITY		97,658.69

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
445-315-4125 INTEREST EARNED	347.79	3,637.38	2,500.00	(1,137.38)	145.5
TOTAL INVESTMENT EARNINGS	347.79	3,637.38	2,500.00	(1,137.38)	145.5
<u>SDC REVENUE</u>					
445-345-4545 STORM DRAINAGE SDC	.00	4,711.00	5,000.00	289.00	94.2
TOTAL SDC REVENUE	.00	4,711.00	5,000.00	289.00	94.2
TOTAL FUND REVENUE	347.79	8,348.38	7,500.00	(848.38)	111.3

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

STORMWATER SDC FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
445-700-8560 STORMWATER IMPROVEMENTS	.00	.00	96,645.00	96,645.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	96,645.00	96,645.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	96,645.00	96,645.00	.0
TOTAL FUND EXPENDITURES	.00	.00	96,645.00	96,645.00	.0
NET REVENUE OVER EXPENDITURES	347.79	8,348.38	(89,145.00)	(97,493.38)	9.4

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

WATER RESERVE FUND

ASSETS

520-1110	ALLOCATED CASH	2,405.02	
520-1115	CASH IN BANK - LGIP	41,138.62	
	TOTAL ASSETS		43,543.64

LIABILITIES AND EQUITY

FUND EQUITY

520-3100	BEGINNING FUND BALANCE	41,933.08	
	REVENUE OVER EXPENDITURES - YTD	1,610.56	
	BALANCE - CURRENT DATE	1,610.56	
	TOTAL FUND EQUITY		43,543.64
	TOTAL LIABILITIES AND EQUITY		43,543.64

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
520-315-4125	INTEREST EARNED	155.94	1,610.56	1,500.00	(110.56)	107.4
	TOTAL INVESTMENT EARNINGS	155.94	1,610.56	1,500.00	(110.56)	107.4
	TOTAL FUND REVENUE	155.94	1,610.56	1,500.00	(110.56)	107.4

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

WATER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
520-900-9892 RESERVED FOR WATER BOND PYMT	.00	.00	43,382.00	43,382.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	43,382.00	43,382.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	43,382.00	43,382.00	.0
TOTAL FUND EXPENDITURES	.00	.00	43,382.00	43,382.00	.0
NET REVENUE OVER EXPENDITURES	155.94	1,610.56	(41,882.00)	(43,492.56)	3.9

CITY OF LOWELL
 BALANCE SHEET
 APRIL 30, 2025

SEWER RESERVE FUND

ASSETS

521-1110	ALLOCATED CASH		2,756.13
521-1115	CASH IN BANK - LGIP		14,391.35
			<hr/>
	TOTAL ASSETS		17,147.48
			<hr/> <hr/>

LIABILITIES AND EQUITY

FUND EQUITY

521-3100	BEGINNING FUND BALANCE		16,598.41
	REVENUE OVER EXPENDITURES - YTD	549.07	
		<hr/>	
	BALANCE - CURRENT DATE		549.07
			<hr/>
	TOTAL FUND EQUITY		17,147.48
			<hr/>
	TOTAL LIABILITIES AND EQUITY		17,147.48
			<hr/> <hr/>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
521-315-4125	INTEREST EARNED	54.58	549.07	500.00	(49.07)	109.8
	TOTAL INVESTMENT EARNINGS	54.58	549.07	500.00	(49.07)	109.8
	TOTAL FUND REVENUE	54.58	549.07	500.00	(49.07)	109.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2025

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
521-900-9892 RESERVED FOR SEWER BOND PYMT	.00	.00	17,081.00	17,081.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	17,081.00	17,081.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	17,081.00	17,081.00	.0
TOTAL FUND EXPENDITURES	.00	.00	17,081.00	17,081.00	.0
NET REVENUE OVER EXPENDITURES	54.58	549.07	(16,581.00)	(17,130.07)	3.3

CITY OF LOWELL
GENERAL FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

110 General Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		176,650.70	108,737.00		
Revenues					
310 Property Taxes	710.44	207,764.27	205,095.00	(2,669.27)	101.30
315 Interest Earned	508.37	5,538.61	6,500.00	961.39	85.21
320 Intergovernmental Revenue	9,348.78	37,071.33	41,588.00	4,516.67	89.14
325 Operating Grants	-	22,219.70	62,944.00	40,724.30	35.30
328 Capital Grants	-	-	-	-	0.00
330 Franchise Fees	1,506.79	75,522.43	86,263.00	10,740.57	87.55
335 Licenses & Permits	144.00	16,227.84	58,750.00	42,522.16	27.62
340 Charges for Service	222.65	5,081.82	3,075.00	(2,006.82)	165.26
345 Reimbursement SDC's	-	329.00	235.00	(94.00)	140.00
350 Fines & Forfeitures	10.93	1,488.75	2,500.00	1,011.25	59.55
360 Loan Proceeds	-	-	-	-	0.00
370 Other Revenue	750.00	6,340.81	5,500.00	(840.81)	115.29
375 Gain(Loss) on Sale of Fixed Assets	-	-	302,459.00	302,459.00	0.00
380 Fundraising & Event Revenue	100.00	6,050.00	-	(6,050.00)	0.00
385 Miscellaneous Revenue	35.00	240.13	50.00	(190.13)	480.26
Total Revenues	13,336.96	383,874.69	774,959.00	391,084.31	49.53
Expenditures					
410 Administration					
5000 Personal Services	722.49	24,178.94	48,832.00	24,653.06	49.51
6000 Materials & Services	6,620.40	94,559.35	131,859.00	37,299.65	71.71
8000 Capital Outlay	-	-	110,000.00	110,000.00	0.00
Total Administration	7,342.89	118,738.29	290,691.00	171,952.71	40.85
420 Parks & Recreation					
5000 Personal Services	2,297.96	29,547.29	40,917.00	11,369.71	72.21
6000 Materials & Services	4,538.36	44,636.70	55,897.00	11,260.30	79.86
8000 Capital Outlay	-	5,022.93	21,000.00	15,977.07	23.92
Total Parks & Recreation	6,836.32	79,206.92	117,814.00	38,607.08	67.23
430 Police					
5000 Personal Services	-	-	-	-	0.00
6000 Materials & Services	-	1,575.00	10,426.00	8,851.00	15.11
8000 Capital Outlay	-	-	-	-	0.00
Total Police	-	1,575.00	10,426.00	8,851.00	15.11
440 Community Development					
5000 Personal Services	412.41	7,697.83	11,658.00	3,960.17	66.03
6000 Materials & Services	995.53	15,003.22	49,558.00	34,554.78	30.27
8000 Capital Outlay	-	-	-	-	0.00
Total Community Development	1,407.94	22,701.05	61,216.00	38,514.95	37.08

CITY OF LOWELL
GENERAL FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

110 General Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
450 Library					
5000 Personal Services	2,603.04	30,201.20	46,269.00	16,067.80	65.27
6000 Materials & Services	2,370.62	24,086.02	39,724.00	15,637.98	60.63
8000 Capital Outlay	-	2,185.00	4,599.00	2,414.00	47.51
Total Library	<u>4,973.66</u>	<u>56,472.22</u>	<u>90,592.00</u>	<u>34,119.78</u>	<u>62.34</u>
460 Code Enforcement					
5000 Personal Services	-	3,448.16	8,435.00	4,986.84	40.88
6000 Materials & Services	169.05	349.20	1,704.00	1,354.80	20.49
8000 Capital Outlay	-	-	-	-	0.00
Total Code Enforcement	<u>169.05</u>	<u>3,797.36</u>	<u>10,139.00</u>	<u>6,341.64</u>	<u>37.45</u>
470 Tourism					
5000 Personal Services	-	-	-	-	
6000 Materials & Services	75.65	690.19	35,578.00	34,887.81	1.94
8000 Capital Outlay	-	-	-	-	0.00
Total Tourism	<u>75.65</u>	<u>690.19</u>	<u>35,578.00</u>	<u>34,887.81</u>	<u>1.94</u>
480 Municipal Court					
5000 Personal Services	340.28	7,332.46	11,891.00	4,558.54	61.66
6000 Materials & Services	0.86	3,100.79	857.00	(2,243.79)	361.82
8000 Capital Outlay	-	-	-	-	0.00
Total Municipal Court	<u>341.14</u>	<u>10,433.25</u>	<u>12,748.00</u>	<u>2,314.75</u>	<u>81.84</u>
800 Debt Service					
7111 Principal	21,188.89	28,432.27	139,005.00	110,572.73	20.45
7511 Interest	19,157.49	23,942.93	24,003.00	60.07	99.75
Total Debt Service	<u>40,346.38</u>	<u>52,375.20</u>	<u>163,008.00</u>	<u>110,632.80</u>	<u>32.13</u>
900 Other Requirements					
9100 Transfers to Other Funds	-	-	-	-	0.00
9500 Contingency	-	-	70,061.00	70,061.00	0.00
9800 Ending Balance (Budgeted)	-	-	21,423.00	21,423.00	0.00
Total Other Requirements	<u>-</u>	<u>-</u>	<u>91,484.00</u>	<u>91,484.00</u>	<u>0.00</u>
Total General Fund Expenditures	<u>61,493.03</u>	<u>345,989.48</u>	<u>883,696.00</u>	<u>537,706.52</u>	<u>39.15</u>
Net Revenues over Expenditures	<u>(48,156.07)</u>	<u>37,885.21</u>	<u>(108,737.00)</u>	<u>(146,622.21)</u>	<u>(34.84)</u>
Ending Fund Balance		214,535.91	-		

CITY OF LOWELL
BUILDING FUND
REVENUES AND EXPENDITURES SUMMARY WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

220 Building Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		44,107.38	34,052.00		
Revenues					
315 Interest Earned	119.69	1,146.14	100.00	(1,046.14)	1146.14
335 Licenses & Permits	1,891.52	29,494.90	23,370.00	(6,124.90)	126.21
340 Technology Fee	52.63	1,115.61	-	(1,115.61)	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	-	7.23	-	(7.23)	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u><u>2,063.84</u></u>	<u><u>31,763.88</u></u>	<u><u>23,470.00</u></u>	<u><u>(8,293.88)</u></u>	<u><u>135.34</u></u>
Expenditures					
220 Building Department					
5000 Personal Services	1,021.18	12,340.06	14,748.00	2,407.94	83.67
6000 Materials & Services	1,796.73	26,822.99	31,065.00	4,242.01	86.34
8000 Capital Outlay	-	-	-	-	0.00
Total Building Department	<u><u>2,817.91</u></u>	<u><u>39,163.05</u></u>	<u><u>45,813.00</u></u>	<u><u>6,649.95</u></u>	<u><u>85.48</u></u>
900 Other Requirements					
9100 Transfers to Other Funds	-	-	-	-	0.00
9500 Contingency	-	-	11,709.00	11,709.00	0.00
9800 Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>11,709.00</u></u>	<u><u>11,709.00</u></u>	<u><u>-</u></u>
Total Building Fund Expenditures	<u><u>2,817.91</u></u>	<u><u>39,163.05</u></u>	<u><u>57,522.00</u></u>	<u><u>18,358.95</u></u>	<u><u>68.08</u></u>
Net Revenues over Expenditures	<u><u>(754.07)</u></u>	<u><u>(7,399.17)</u></u>	<u><u>(34,052.00)</u></u>	<u><u>(26,652.83)</u></u>	<u><u>(21.73)</u></u>
Ending Fund Balance		36,708.21	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
230 Water Fund					
3100 Beginning Fund Balance		141,455.53	106,339.00		
Revenues					
315 Interest Earned	787.37	5,266.79	-	(5,266.79)	0.00
325 Operating Grants	-	-	-	-	0.00
328 Capital Grants	-	227,984.00	1,100,000.00	872,016.00	20.73
335 Licenses & Permits	-	2,550.00	2,500.00	(50.00)	102.00
340 Charges for Service	37,713.66	495,202.27	563,965.00	68,762.73	87.81
345 Reimbursement SDC's	-	5,215.00	3,725.00	(1,490.00)	140.00
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	239.53	2,705.63	3,270.00	564.37	82.74
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	38,740.56	738,923.69	1,673,460.00	934,536.31	44.16
Expenditures					
230 Water Department					
5000 Personal Services	17,280.48	205,080.54	241,220.00	36,139.46	85.02
6000 Materials & Services	8,340.41	136,447.15	245,243.00	108,795.85	55.64
8000 Capital Outlay	-	237,768.17	1,108,000.00	870,231.83	21.46
Total Water Department	25,620.89	#REF!	1,594,463.00	1,015,167.14	#REF!
800 Debt Service					
7111 Principal	18,431.47	31,901.82	31,903.00	1.18	100.00
7511 Interest	20,948.53	26,437.24	26,439.00	1.76	99.99
Total Debt Service	39,380.00	58,339.06	58,342.00	2.94	99.99
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	126,994.00	126,994.00	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	126,994.00	126,994.00	0.00
Total General Fund Expenditures	65,000.89	#REF!	1,779,799.00	1,142,164.08	#REF!
Net Revenues over Expenditures	(26,260.33)	#REF!	(106,339.00)	(207,627.77)	95.25
Ending Fund Balance		#REF!	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
240 Sewer Fund					
3100 Beginning Fund Balance		303,091.63	227,928.00		
Revenues					
315 Interest Earned	1,030.89	9,473.81	5,500.00	(3,973.81)	172.25
325 Operating Grants	-	14,475.00	-	(14,475.00)	0.00
328 Capital Grants	-	-	-	-	0.00
335 Licenses & Permits	-	1,895.60	-	(1,895.60)	0.00
340 Charges for Service	42,960.24	470,737.82	530,496.00	59,758.18	88.74
345 Reimbursement SDC's	-	4,326.00	3,090.00	(1,236.00)	140.00
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	215.00	14,627.90	4,200.00	(10,427.90)	348.28
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	44,206.13	515,536.13	543,286.00	27,749.87	94.89
Expenditures					
230 Sewer Department					
5000 Personal Services	17,266.67	206,146.87	243,052.00	36,905.13	84.82
6000 Materials & Services	20,878.64	180,906.61	273,573.00	92,666.39	66.13
8000 Capital Outlay	18,175.00	18,175.00	58,000.00	39,825.00	31.34
Total Sewer Department	56,320.31	#REF!	574,625.00	169,396.52	#REF!
800 Debt Service					
7111 Principal	7,369.13	37,027.08	37,028.00	0.92	100.00
7511 Interest	8,374.87	15,197.55	15,199.00	1.45	99.99
Total Debt Service	15,744.00	52,224.63	52,227.00	2.37	100.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	144,362.00	144,362.00	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	144,362.00	144,362.00	0.00
Total General Fund Expenditures	72,064.31	#REF!	771,214.00	313,760.89	#REF!
Net Revenues over Expenditures	(27,858.18)	#REF!	(227,928.00)	(286,011.02)	25.48
Ending Fund Balance		#REF!	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

312 Street Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		173,400.73	114,150.00		
Revenues					
315 Interest Earned	401.83	4,313.98	3,200.00	(1,113.98)	134.81
325 Operating Grants	-	-	-	-	0.00
328 Capital Grants	-	-	-	-	0.00
335 Intergovernmental	-	78,807.59	95,000.00	16,192.41	82.96
345 Reimbursement SDC's	-	728.00	520.00	(208.00)	140.00
360 Loan Payments & Proceeds	-	-	-	-	0.00
375 Gain(Loss) on Sale of Fixed Assets	-	-	-	-	0.00
385 Miscellaneous Revenue	-	626.65	-	(626.65)	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	401.83	84,476.22	98,720.00	14,243.78	85.57
Expenditures					
312 Street Department					
5000 Personal Services	2,139.08	25,650.73	32,398.00	6,747.27	79.17
6000 Materials & Services	1,634.26	25,363.13	90,120.00	64,756.87	28.14
8000 Capital Outlay	-	38,910.05	60,428.00	21,517.95	64.39
Total Street Department	3,773.34	89,923.91	182,946.00	93,022.09	49.15
800 Debt Service					
7111 Principal	-	3,578.31	5,334.00	1,755.69	67.08
7511 Interest	-	1,593.25	1,594.00	0.75	99.95
Total Debt Service	-	5,171.56	6,928.00	1,756.44	74.65
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	22,996.00	22,996.00	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	22,996.00	22,996.00	0.00
Total General Fund Expenditures	3,773.34	95,095.47	212,870.00	117,774.53	44.67
Net Revenues over Expenditures	(3,371.51)	(10,619.25)	(114,150.00)	(103,530.75)	(9.30)
Ending Fund Balance		162,781.48	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

314 Blackberry Jam Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		12,118.10	8,821.00		
Revenues					
315 Interest Earned	0.12	1.00	10.00	9.00	10.00
370 Other Revenue	-	-	564.00	564.00	0.00
380 Fundraising & Event Revenue	1,255.00	9,387.05	4,275.00	(5,112.05)	219.58
385 Miscellaneous Revenue	-	-	100.00	100.00	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u><u>1,255.12</u></u>	<u><u>9,388.05</u></u>	<u><u>4,949.00</u></u>	<u><u>(4,439.05)</u></u>	<u><u>189.70</u></u>
Expenditures					
314 Blackberry Jam					
5000 Personal Services	-	-	-	-	0.00
6000 Materials & Services	359.64	13,591.55	13,770.00	178.45	98.70
8000 Capital Outlay	-	-	-	-	0.00
Total Blackberry Jam	<u><u>359.64</u></u>	<u><u>13,591.55</u></u>	<u><u>13,770.00</u></u>	<u><u>178.45</u></u>	<u><u>98.70</u></u>
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>0.00</u></u>
Total General Fund Expenditures	<u><u>359.64</u></u>	<u><u>13,591.55</u></u>	<u><u>13,770.00</u></u>	<u><u>178.45</u></u>	<u><u>98.70</u></u>
Net Revenues over Expenditures	<u><u>895.48</u></u>	<u><u>(4,203.50)</u></u>	<u><u>(8,821.00)</u></u>	<u><u>(4,617.50)</u></u>	<u><u>(47.65)</u></u>
Ending Fund Balance		7,914.60	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

410 Parks SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		110,249.87	109,778.00		
Revenues					
315 Interest Earned	437.24	4,590.23	3,000.00	(1,590.23)	153.01
345 SDC Revenue	-	7,009.00	9,945.00	2,936.00	70.48
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	437.24	11,599.23	12,945.00	1,345.77	89.60
Expenditures					
410 Parks SDC					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	2,119.23	122,723.00	120,603.77	1.73
Total Parks SDC	-	2,119.23	122,723.00	120,603.77	1.73
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	2,119.23	122,723.00	120,603.77	1.73
Net Revenues over Expenditures	437.24	9,480.00	(109,778.00)	(119,258.00)	8.64
Ending Fund Balance		119,729.87	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

412 Streets SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		85,484.59	85,138.00		
Revenues					
315 Interest Earned	338.63	3,533.25	2,500.00	(1,033.25)	141.33
345 SDC Revenue	-	4,144.00	2,975.00	(1,169.00)	139.29
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	338.63	7,677.25	5,475.00	(2,202.25)	140.22
Expenditures					
412 Streets SDC					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	90,613.00	90,613.00	0.00
Total Streets SDC	-	-	90,613.00	90,613.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	90,613.00	90,613.00	0.00
Net Revenues over Expenditures	338.63	7,677.25	(85,138.00)	(92,815.25)	9.02
Ending Fund Balance		93,161.84	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

430 Water SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		461,732.95	464,777.00		
Revenues					
315 Interest Earned	1,917.89	20,067.30	15,000.00	(5,067.30)	133.78
345 SDC Revenue	-	46,238.00	45,500.00	(738.00)	101.62
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	<u><u>1,917.89</u></u>	<u><u>66,305.30</u></u>	<u><u>60,500.00</u></u>	<u><u>(5,805.30)</u></u>	<u><u>109.60</u></u>
Expenditures					
430 Water SDC					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	8,239.00	525,277.00	517,038.00	1.57
Total Water SDC	<u><u>-</u></u>	<u><u>8,239.00</u></u>	<u><u>525,277.00</u></u>	<u><u>517,038.00</u></u>	<u><u>1.57</u></u>
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>0.00</u></u>
Total General Fund Expenditures	<u><u>-</u></u>	<u><u>8,239.00</u></u>	<u><u>525,277.00</u></u>	<u><u>517,038.00</u></u>	<u><u>1.57</u></u>
Net Revenues over Expenditures	<u><u>1,917.89</u></u>	<u><u>58,066.30</u></u>	<u><u>(464,777.00)</u></u>	<u><u>(522,843.30)</u></u>	<u><u>12.49</u></u>
Ending Fund Balance		519,799.25	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

440 Sewer SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		93,041.81	146,338.00		
Revenues					
315 Interest Earned	371.03	3,930.22	3,500.00	(430.22)	112.29
345 SDC Revenue	-	7,497.00	8,035.00	538.00	93.30
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	371.03	11,427.22	11,535.00	107.78	99.07
Expenditures					
440 Sewer SDC					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	157,873.00	157,873.00	0.00
Total Sewer SDC	-	-	157,873.00	157,873.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	157,873.00	157,873.00	0.00
Net Revenues over Expenditures	371.03	11,427.22	(146,338.00)	(157,765.22)	7.81
Ending Fund Balance		104,469.03	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

445 Stormwater SDC Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		89,310.31	89,145.00		
Revenues					
315 Interest Earned	347.79	3,637.38	2,500.00	(1,137.38)	145.50
345 SDC Revenue	-	4,711.00	5,000.00	289.00	94.22
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	347.79	8,348.38	7,500.00	(848.38)	111.31
Expenditures					
445 Stormwater SDC					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	96,645.00	96,645.00	0.00
Total Stormwater SDC	-	-	96,645.00	96,645.00	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	-	-	0.00
Total Other Requirements	-	-	-	-	0.00
Total General Fund Expenditures	-	-	96,645.00	96,645.00	0.00
Net Revenues over Expenditures	347.79	8,348.38	(89,145.00)	(97,493.38)	9.36
Ending Fund Balance		97,658.69	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
520 Water Reserve Fund					
3100 Beginning Fund Balance		41,933.08	41,882.00		
Revenues					
315 Interest Earned	155.94	1,610.56	1,500.00	(110.56)	107.37
345 SDC Revenue	-	-	-	-	0.00
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	155.94	1,610.56	1,500.00	(110.56)	107.37
Expenditures					
520 Water Reserve					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Water Reserve	-	-	-	-	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	43,382.00	43,382.00	0.00
Total Other Requirements	-	-	43,382.00	43,382.00	0.00
Total General Fund Expenditures	-	-	43,382.00	43,382.00	0.00
Net Revenues over Expenditures	155.94	1,610.56	(41,882.00)	(43,492.56)	3.85
Ending Fund Balance		43,543.64	-		

CITY OF LOWELL
REVENUES AND EXPENDITURES SUMMARY
WITH COMPARISON TO BUDGET

For the Period Ending: **4/30/2025**

521 Sewer Reserve Fund	Period Actual	YTD Actual	Budget	Unearned	Pcnt
3100 Beginning Fund Balance		16,598.41	16,581.00		
Revenues					
315 Interest Earned	54.58	549.07	500.00	(49.07)	109.81
345 SDC Revenue	-	-	-	-	0.00
385 Miscellaneous Revenue	-	-	-	-	0.00
390 Transfers in from Other Funds	-	-	-	-	0.00
Total Revenues	54.58	549.07	500.00	(49.07)	109.81
Expenditures					
521 Sewer Reserve					
6000 Materials & Services	-	-	-	-	0.00
8000 Capital Outlay	-	-	-	-	0.00
Total Sewer Reserve	-	-	-	-	0.00
900 Other Requirements					
Transfers to Other Funds	-	-	-	-	0.00
Contingency	-	-	-	-	0.00
Ending Balance (Budgeted)	-	-	17,081.00	17,081.00	0.00
Total Other Requirements	-	-	17,081.00	17,081.00	0.00
Total General Fund Expenditures	-	-	17,081.00	17,081.00	0.00
Net Revenues over Expenditures	54.58	549.07	(16,581.00)	(17,130.07)	3.31
Ending Fund Balance		17,147.48	-		



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@ci.lowell.or.us

To: Mayor Weathers and City Council
From: Max Baker, Interim City Administrator
Date: Tuesday, June 17, 2025
Re: City Administrator Staff Report

MEMO

This report highlights activities from May 20, 2025, to current

ECWAG Water Treatment Plant Sed Basin Project

Staff met with ECWAG team on 6/12. USDA discussed the possibility of ECWAG program not being funded in the governments next FY. USACE provided cost estimates for Geo-Technical review, Cultural and Environmental review and Real Estate costs.

Parks

June 9, 2025, a team of volunteers from Weyerhaeuser painted the Caboose, cleaned the inside, pulled weeds and spread bark throughout RR Park.

Covered Bridge IGA with Lane County

I received an email from Lane County that stated they were actively seeking quotes for the repairs identified on the inspection from earlier this year,

Update on Sale of Old City Hall

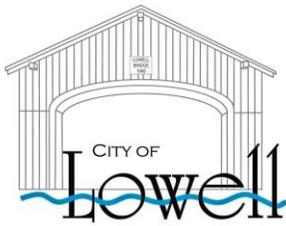
Updates, if there are any, will be provided at the meeting.

Other

Water-main leak 6th street and Carol.

RCAC assistance for USDA funding requirements. Plans include ADA grievance procedure and ADA policy and notice.

Questions from the Council



Public Works Department

P.O. Box 490 Lowell, OR 97452

Phone: 541-937-2157

Email: max.baker@lowelloregon.gov

TO: Mayor Weathers and Council
FROM: Hunter Harris
DATE: June 17th, 2025
SUBJECT: Public Works Report

Streets and Parks

Staff prepared and picked up paint and supplies for Weyerhaeuser volunteer day. They spent the day painting the caboose, cleaning the inside, pulling weeds and spreading bark in rolling rock park.

Staff met with JC Unger with stone goat mowing to take care of Sunridge park before fire restrictions are in affect.

Staff and volunteers have started irrigation systems at the parks and City Hall/Library.

Water Treatment Plant/Distribution

Staff performed cleaning of raw water intake pipe.

We are supplying water to the boring crew on highway 58.

TAG was onsite to fix alarm issue at the Water Treatment Facility

The Treatment Plant is in full summertime operations; we started feeding activated carbon to help with taste and odors. All algae test samples have been non-detects so far this year, but it could be a bad year with this early heat wave.

Staff completed the first round of additional Lead and Copper testing. Results have not yet been received.

Sewer Plant/Collections

The generator at the sewer plant is fixed and is back in service.

Staff have been troubleshooting the digester blower motor along with JK electrical.

Maggie Osgood Library Director's Report

June 2025

Ongoing Projects

1. Book sales/donations
 - a. Still looking for someone to coordinate. I can and have done so in the past.
 - b. Donations of books, money, etc. continue.
2. Bricks/capitol
 - a. Old bricks have been removed.
 - b. Tony is installing new bricks
3. Volunteers
 - a. We can always use more.
4. Teen Intern
 - a. Kristin Murray and Peggy are conducting interviews.
 - b. We have 2 viable candidates.
5. Library cards
 - a. Temporary library cards are ready to go.
 - b. The Library Committee will discuss fees and provide feedback to City Council.
6. Summer Reading
 - a. Schedule attached
 - b. Need to schedule field trip to UO Science Library – Wednesday in July
 - c. Recruiting volunteers to run activities
7. Community Dinner & Fundraiser
 - a. Raised over \$1000.00
 - b. Ten volunteers.
 - c. Will hold annually.
8. Oregon Community Foundation
 - a. Considering a grant application
 - b. Open period June 16-July 11
 - c. Ideas for grant:
 - i. Hiring a marketing consultant to focus on outreach to adults and/or teens.
 - ii. Hiring a consultant to focus on volunteer recruitment.



443

W
E

HELLO



YARD OF THE MONTH
JUNE 2025

AWARDED TO

Linda Brecht-Kwirant

For taking pride in your home and landscape.

Awarded this 17th day of June 2025

Maureen Weathers, Mayor

**INTERGOVERNMENTAL AGREEMENT
For City Attorney Services**

BETWEEN: **Lane Council of Governments (LCOG)**, an organization of governments within Lane County, Oregon

AND: **The City of Lowell (CITY)**, a municipal corporation of the State of Oregon

EFFECTIVE DATE: July 1, 2025

RECITALS

- A. ORS 190.010 provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the agreement, its officers, or agents have the authority to perform.
- B. Provision of services for the remuneration specified in this agreement will mutually benefit the parties to it.
- C. CITY and LCOG desire to enter into an agreement wherein LCOG will provide the services described in this agreement on the terms and conditions set forth herein and in Attachment A (attached hereto and incorporated herein by reference).

AGREEMENT

- 1. **Services to be provided.** LCOG agrees to provide City Attorney Services to CITY as described in Attachment A.
- 2. **Duration.** The agreement term shall be effective July 1, 2025 through June 30, 2027 or until terminated pursuant to Paragraph 4 or amended pursuant to Paragraph 5.
- 3. **Compensation.** CITY shall pay LCOG monthly upon receipt of an invoice and detailed log of City Attorney’s billed time, which shall be issued monthly unless otherwise agreed to by the parties in writing. The invoice will reflect hourly rates for LCOG personnel plus any direct expenses associated with the work performed.
Payment shall be sent to LCOG, 859 Willamette Street, Eugene, OR 97401. Remittance detail must include the invoice number and job **2080032**.
The total cost of this agreement shall not exceed \$10,000 annually.
- 4. **Termination.** Upon thirty days; prior written notice delivered to the persons designated in Paragraph 6, either party, without cause, may terminate its participation in this agreement.
- 5. **Amendments.** This agreement may be modified or extended by written amendment signed by both parties.
- 6. **Administration.** Each party designates the following as its representative for purposes of administering this agreement:

LCOG: Gary Darnielle
Lane Council of Governments
859 Willamette Street, Suite 500
Eugene, OR 97401

CITY: Max Baker
City of Lowell
P.O. Box 490
Lowell, OR 97452

Each party may change its designated representative by giving written notice to the other as provided in paragraph 14.

7. **Records/Inspection.** CITY and LCOG shall each maintain records of its costs and expenses under this agreement for a period of not less than three full fiscal years following completion of this agreement. Upon reasonable advance notice, either party or its authorized representatives may from time to time inspect, audit, and make copies of the other party's records related to this agreement.
8. **Indemnification.** To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, each of the parties hereto agrees to indemnify, defend, and save the other harmless from any claims, liability or damages including attorney fees, at trial and on appeal, arising out of any error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this agreement.
9. The parties shall exert every effort to cooperatively resolve any disagreements they may have under this Agreement. In the event that the parties alone are unable to resolve any conflict under this Agreement, they agree to present their disagreements to a mutually agreeable mediator for mediation. Each procedure shall be followed to its conclusion prior to either party seeking relief from the court, except in the case of an emergency.

If the dispute remains unresolved through mediation, the parties may agree in writing to submit the dispute to arbitration, using such arbitration process as they may choose at the time and which includes the following conditions:

- a. The location of the arbitration shall be in Eugene, Oregon;
 - b. Each party shall bear its own costs (except arbitration filing costs), witness fees, and attorney fees;
 - c. Arbitration filing costs and any arbitrator's fees will be divided equally between the parties; and
 - d. Judgment upon the award rendered by the arbitrator may be entered in the Circuit Court in Lane County, Oregon.
10. **Insurance.** Each party working under this agreement is either a subject employer under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires each to provide Worker's Compensation coverage for all its subject workers, or is an employer that is exempt under ORS 656.126.
 11. **Subcontracting.** LCOG shall not subcontract its work under this agreement, in whole or in part, without the CITY's prior written approval. LCOG shall require any approved subcontractor to agree, as to the portion subcontracted, to comply with all obligations of LCOG specified in this Agreement. Notwithstanding the CITY's approval of a subcontractor, LCOG shall remain obligated for full performance of this Agreement and CITY shall incur no obligation to any sub-contractor.
 12. **Assignment.** Neither party shall assign this agreement in whole or in part, or any right or obligation hereunder, without the other party's written approval.
 13. **Compliance with Laws.** LCOG shall comply with all applicable federal, state, and local laws, rules, ordinances, and regulations at all times and in the performance of the work, including all applicable State and local public contracting provisions.
 14. **Notices.** Any notices permitted or required by this agreement shall be deemed given when personally delivered or upon deposit in the United State mail, first class postage fully prepaid, and addressed to

the representative designated in paragraph 6. Either party may change its address by notice given to the other in accordance with this paragraph.

15. Integration. This agreement embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This agreement shall supersede all prior communications, representations or agreements, either oral or written, between the parties.

15. Interpretation. This agreement shall be governed by and interpreted in accordance with the laws of the state of Oregon.

16. Signatures.

LANE COUNCIL OF GOVERNMENTS:

CITY OF LOWELL:

By:  _____
Brendalee S. Moore

By: _____
Max Baker

Title: Executive Director

Title: City Administrator

Date: 6/10/2025

Date: _____

**ATTACHMENT A
WORK PROGRAM**

On request of CITY, LCOG shall provide the following services:

LCOG agrees to provide city attorney services to the City of Lowell (CITY). LCOG and the City anticipate that the City will require up to fifteen (15) hours of city attorney services per month. These services will include legal counsel and options to City staff, City Council, and City committees and commissions. As needed, LCOG will also coordinate and consult with special counsel and will prepare and present trainings to City staff, City Council, and city committees and commissions. The city and LCOG understand and agree that through this Agreement, LCOG may only represent the interests of the City.

The City and LCOG understand and agree that the majority of correspondence between City and LCOG will occur by e-mail or phone. LCOG may appear at city meetings; however, LCOG will require as much advance notice as possible. Without at least three days notice, LCOG may not guarantee in person appearances. If LCOG is unable to attend a meeting in person, LCOG will make every attempt to be available by conference call or by video conference.

April 30, 2025

Proposal No. 34969

Mr. Marlin Gochnour
Civil West Engineering Services, Inc.
PO Box 1589, Coos Bay, OR 97420

**Subject: Proposal for Geotechnical Exploration
 Proposed Water Treatment Plant Improvement
 60 S. Parker Lane
 Lowell, Oregon**

INTRODUCTION

We respectfully submit this proposal to Civil West Engineering Services to perform geotechnical exploration for the subject project. This proposal was prepared based review of the project related information provided by you, cursory review of readily available published geologic reports/maps and discussions with you via telephone and electronic mail.

SITE DESCRIPTION

The site of the existing Water Treatment Plant (WTP) is located at 60 S. Parker Lane in Lowell, Oregon, adjacent to the existing Dexter Lake reservoir. The WTP site is located in the westernmost portion of a larger 59.7-acre parcel we understand is owned by the Army Corps of Engineers (ACOE) that is bordered by S. Parker Lane on the west, W. Boundary Road on the north, Dexter Lake on the south and vacant land on the east. The project site of the existing WTP and proposed improvements is relatively flat with the surrounding areas gently sloping to the south towards Dexter Lake. For the purposes of this proposal, the global coordinates of the project are designated as:

Latitude 43.9164 / Longitude -122.7779

Oregon state geologic hazard maps designate the project site area as occurring in a low landslide susceptibility zone, and a **very high** liquefaction susceptibility zone. There are no known active faults mapped at the project site nearby vicinity. Given the presence of the adjacent Dexter Lake, the potential for seismically-induced lateral spreading at the site is a consideration warranting evaluation.

Based on review of available regional geologic mapping indicates the site is underlain by Tertiary-age (Eocene to Miocene age) basaltic andesite and olivine basalt flows; however, near surface deposits of unconsolidated sediments that may include alluvium, colluvium, river and coastal terrace, landslide, glacial, eolian, beach, lacustrine, playa and pluvial lake deposits, and outburst flood deposits left by the Missoula and Bonneville floods are expected to exist over the basaltic rock units. The current depth to groundwater is unknown; however, based on the proximity and elevation of the adjacent Dexter Lake, groundwater may exist on the order of approximately 5 to 10 feet below the existing ground surface (bgs).

PROPOSED IMPROVEMENTS

Based on review of information provided by you, we understand the proposed improvements to the existing WTP will include a new sedimentation basin measuring 40 feet by 30 feet by 15 feet deep. The new sedimentation basin will be located northeast of the existing WTP. The sedimentation basin may be constructed of reinforced concrete or possibly a prefabricated modular steel system on a slab on grade type foundation of reinforced concrete. All project elements will be compliant with both the American Iron and Steel (AIS) requirement and the Build America, Buy America Act (BABAA). The approximate site location of the existing WTP and the proposed sedimentation basin are outlined in red on the aerial photograph below.



PROPOSED SCOPE OF WORK

Our proposed scope of work will include a preliminary reconnaissance of the site to assess equipment access, visible utilities, layout exploratory borings, and coordination for the marking of public utilities. Subsurface exploration and sampling using a truck-mounted drill rig will follow, as well as geotechnical laboratory testing, engineering analysis of resultant data, and preparation of a geotechnical report presenting the results of field and laboratory data, and geotechnical recommendations for design and construction of the proposed improvements. Proposed scope of work tasks are further defined below as follows:

- ▶ **Background Review:** We will expand our search/review of readily available published geologic reports/maps, geological hazard maps, unpublished geotechnical reports, and historical aerial photographs and topographic maps relevant to the site.
- ▶ **Site Mark-out:** Prior to the field exploration, we will visit the site, mark locations of proposed borings, and contact Oregon 811 for public utility clearance. The Oregon 811 members will not typically identify unregistered (private) utility locations, nor will they mark areas within locked gates or on private property. We request up-to-date utility plans be provided for our review prior to exploration. And, as Verdantas will not be liable for repairs to any damaged utilities, we suggest a private utility locator be employed by you or the property owner to screen for utilities at the direct location of our planned borings. We assume you will provide unhindered access to the site for utility mark-out and field exploration.
- ▶ **Field Exploration:** We propose to advance, log, and sample a total of two (2) borings using the mud-rotary drilling method. The borings will be approximately 6-inches in diameter. The approximate locations of the proposed borings are shown on the attached Figure 1, *Proposed Exploration Location Map*. The borings will be advanced to target depths ranging between approximately 30 and 50 feet bgs, or practical refusal, in the approximate areas of the planned improvements. The deeper boring will facilitate a site-specific evaluation of the liquefaction potential and estimated seismic settlement at the site. Soil/bedrock samples will be collected during drilling using alternating Standard Penetration Test (SPT) and CalMod samplers. Each boring will be visually logged by a member of our technical staff. The presence of groundwater will be evaluated and measured in each boring if present. Each boring will be backfilled with cement-bentonite grout mix upon drilling completion. Soil cuttings and drilling fluids generated from drilling will be placed in 55-gallon drums for disposal at an offsite facility, which will be handled by the drilling subcontractor.
- ▶ **Geotechnical Laboratory Testing:** Collected soil/bedrock samples will be transported to our laboratory for testing. Tests will be performed on a select suite of representative soil samples to determine engineering properties. The actual number and types of tests will depend on sample recovery and encountered subsurface conditions. Test types are expected to include maximum dry density and optimum moisture content, in-situ dry density and moisture content, grain size distribution, Expansion Index, Atterberg Limits, consolidation, collapse, direct shear, sulfate and chloride content, resistivity, and pH.
- ▶ **Analysis and Report Preparation:** We will perform analysis of data collected to determine potential geotechnical hazards. We will prepare a report presenting our geotechnical findings, conclusions and recommendations. The report will be signed and stamped by an Oregon-licensed Geotechnical Engineer (GE) and Registered Geologist (RG). Our report will include exploration logs and geotechnical testing results and address the following:
 - Site Conditions: Summary of surface, subsurface and groundwater conditions, and the engineering properties of soils encountered.
 - Geologic Hazards: Discussion of potential geologic hazards including surface fault rupture, ground shaking, settlement and lateral spreading. In addition, we will perform a site-specific liquefaction hazard evaluation based on corrected SPT data.
 - Seismicity: Provide seismic coefficients in general accordance with ASCE 7-16 and Oregon Structural Specialty Code.
 - Grading: Present recommendations for site preparation and remedial grading (removals and over-excavation), pavement subgrade preparation; use of site soils as engineered fill, fill placement, and drainage requirements.

- **Shallow Foundation Design:** Provide soil parameters for allowable vertical and lateral bearing pressures for use in foundation design. Provide recommendations for minimum foundation size, embedment depth, and expected total and differential settlements.
- **Deep Foundation Design:** Provide optional parameters for pile design should such be warranted, including depths, spacing, concrete type, etc.
- **Floor Slabs and Pavement:** Provide parameters for design and construction of concrete slabs-on-grade and concrete pavement.
- **Pavement:** Provide recommendations for flexible asphalt concrete as well as rigid Portland cement concrete (PCC) pavement sections based upon an assumed Traffic Index (TI) consistent with vehicle loading anticipated for the proposed development including infrequent use emergency vehicles.
- **Temporary Excavations:** Present guidelines for temporary excavations to facilitate installation of underground utilities and other buried structures (construction site safety is the responsibility of the contractor). Recommendations will be presented for trench backfilling and recommendations for use in design of temporary shoring, including lateral earth pressures. Recommendations may also be required for slot-cutting or underpinning of adjacent foundations may be required to accommodate earthwork grading depending upon the final location of the building footprint(s), the presence of shallow foundations or subterranean structures, and the depth of undocumented or unsuitable fill soils (unknown at this time).
- **Corrosivity:** Characterize corrosion potential of metal in contact with onsite soils. We will address water-soluble sulfate content and evaluate the potential of sulfate and chloride attack on concrete. We will discuss measures for concrete design against sulfate and chloride attack, as necessary.

OPTIONAL SCOPE OF WORK

Based on discussions with you and representatives from the ACOE, we understand that a Drilling and Invasive Program Plan (DIPP) may be required for the project per ACOE Engineer Regulation (ER) 1110-1-1807. If it is determined that a DIPP is required, the optional scope of work includes coordination and preparation of a DIPP for the project through review and approval by the ACOE. The DIPP will include discussion and details of the proposed drilling activities and methodology, a plot plan and cross-sections showing the pertinent features of the proposed exploration, existing available data related to the proposed drilling, project personnel and experience, potential adverse issues or risks to the ACOE reservoir with mitigation alternatives, and emergency response plan. In addition, if federal regulations apply to this site, the drilling activities must be conducted in the presence of a licensed professional engineer or geologist with at least 5 years of drilling experience. Therefore, this optional scope includes the additional fees associated with this.

ASSUMPTIONS

Our scope of work and fee estimate are based on the following assumptions:

- ▶ One day of exploratory drilling will be sufficient at this site. Verdantas staff and equipment will not be impeded to perform the work, during weekdays and daylight hours.



- ▶ No drilling permit(s) are required, and if so, such will be procured and funded by Civil West Engineering Services at no cost to Verdantas.
- ▶ No special backfilling requirements are warranted beyond those specified herein.
- ▶ No temporary storage of soil tailings on the site is required, nor are any special environmental testing, transport or disposal charges warranted.

EXCLUSIONS

Our proposed geotechnical services are limited to those outlined in this proposal, through preparation of a geotechnical exploration report. Services and fees excluded from this proposal are listed below. Should a supplemental proposal(s) be required for any of the following tasks, Verdantas can provide those to you upon request.

- ▶ An assessment of this site for presence of substances that may be considered hazardous. If we encounter material that we suspect may be hazardous, we will discontinue work in the immediate area and notify you. We have available geo-environmental specialists who can assist you should the need arise. A proposal for handling of such materials and recommended further action can be provided upon request.
- ▶ Retention of a private utility locator to screen the site for utilities at the direct locations of our proposed borings.
- ▶ Review of grading and foundation plans for conformance with our geotechnical report.
- ▶ Formal written response(s) to agency review comments.
- ▶ Response(s) to contractor's questions during bidding, pertaining to geotechnical aspects of this project.
- ▶ Geotechnical observation and testing services during grading and construction.

SCHEDULE

Verdantas is prepared to commence with the scope of our work immediately upon receipt of your written notice-to-proceed. Depending on drilling subcontractor availability, weather and site access, we anticipate our field exploration can begin within approximately 15 business days of receiving your notice to proceed. Assuming no access restrictions, we expect our field exploration can be completed in 1 working day. The target depths of our drilling exploration may be adjusted to meet projected timelines. Geotechnical analyses and report preparation will require approximately 4 to 6 weeks after the field exploration is completed. We can provide preliminary results upon request as information becomes available in order to meet your anticipated schedule.

ESTIMATED FEE

Verdantas will perform the proposed geotechnical exploration outlined in this proposal for a fixed fee of **Thirty-One Thousand Three Hundred dollars (\$31,300)**. If selected and authorized, Verdantas will perform the **optional** scope of work associated with the DIPP described herein for an additional fixed fee of **Seventeen Thousand Six Hundred and Twenty dollars (\$17,620)**. A breakdown of the fees for the proposed scope of work is presented in Table 1 below.

Table 1 – Fee Breakdown for Geotechnical Exploration

Description of Service	Estimated Fee
Background Review, Coordination, and Mark-Out	\$ 2,700
Field Exploration (2 mud-rotary borings)	15,780
Geotechnical Laboratory Testing	4,540
Engineering Analysis and Report Preparation	8,280
Total	\$ 31,300
Optional – ACOE Coordination and DIPP Preparation	\$17,620
Total with Option	\$48,920

If at any time during the geotechnical exploration, conditions are disclosed that require a change in the scope of services, project work will be temporarily halted until a modification in the scope of services and your approval of the associated costs in writing.

CONTRACTUAL AUTHORIZATION

If our proposed scope, fee, terms and conditions are acceptable to you, please have the enclosed *Work/Task Order (W/TO) Attachment A to Intercompany Agreement* and our *Scope of Work Agreement (SOW)* executed by a duly authorized officer of your corporation and transmit them to us. Our SOW and W/TO are specific to this project. We will return one fully executed copy of each for your records. Our scope and fees set forth in this proposal reflect the risks that are limited by the terms and conditions in the *Intercompany Agreement*. Your assent to our beginning work prior to the written execution constitutes your agreement that the terms and conditions of this *Scope of Work* are acceptable to you.

CLOSURE

We appreciate the opportunity to submit this proposal. Should you have any questions, please do not hesitate to call.

Sincerely,

Verdantas LLC

Jeffrey Pflueger, RG

Associate Geologist

949-463-2551

jpflueger@verdantas.com

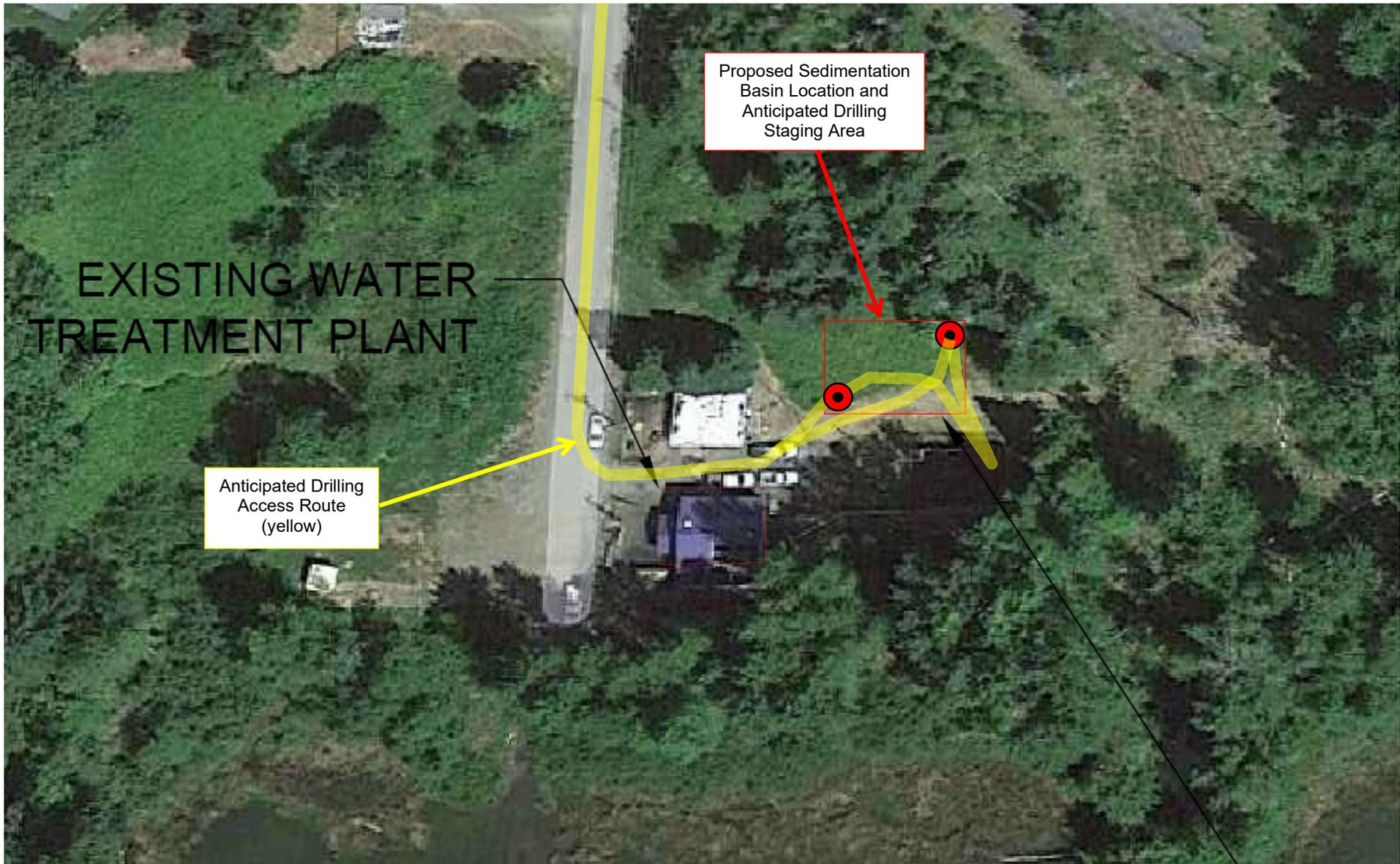
Rouzbeh Afshar, PhD, GE

Principal Engineer

310-890-7723

rafshar@verdantas.com

Attachments: Figure 1, *Proposed Exploration Location Map*
Scope of Work Agreement
Work/Task Order Attachment A to Intercompany Agreement & Scope of Work Agreement



Civil West Engineering Services, Inc.
Lowell Water Treatment Plant Project
60 S. Parker Lane, Lowell, OR

Figure 1 - Proposed Exploration Location Map

● Proposed Boring Location



Verdantas Proposal No. 036.P000034969
April 30, 2025

SCOPE OF WORK AGREEMENT

This Scope of Work, effective April 30, 2025, is, upon execution of the Parties, incorporated under Intercompany Agreement No. signed 1/22/2025 by and between Verdantas LLC and Civil West Engineering Services, Inc. ("CLIENT").

PROJECT LOCATION: City of Lowell Water Treatment Plant, 60 S. Parker Lane, City of Lowell, Lane County, Oregon 97452.

DESCRIPTION OF SERVICES: Proposal for Geotechnical Exploration. See attached Proposal 34969, dated April 30, 2025.

VERDANTAS LLC

2600 Michelson Drive, Suite 400
Irvine, CA 92612
Telephone: 949.250.1421
Email: jpflueger@verdantas.com
Prime Contact: **Mr. Jeff Pflueger**

CIVIL WEST ENGINEERING SERVICES, INC.

PO Box 1589
Coos Bay, OR 97420
Telephone: 541.266.8601
email: mgochnour@civilwest.net
Prime Contact: **Mr. Marlin Gochnour**

FEE: The Services shall be undertaken on a Fixed Fee basis in the amount of **Thirty-One Thousand Three Hundred dollars (\$31,300)**, payable upon receipt of invoice. If selected and authorized, Verdantas will perform the **optional** scope of work associated with the DIPP described herein for an additional fixed fee of **Seventeen Thousand Six Hundred and Twenty dollars (\$17,620)**.

I have reviewed and agree to this scope of work.

VERDANTAS LLC

CIVIL WEST ENGINEERING SERVICES, INC.

By (Signature)

By (Signature)

(Print Name)

(Print Name)

Date

Date

**WORK/TASK ORDER
ATTACHMENT A TO INTERCOMPANY AGREEMENT**

Date: _____

Client Name: _____

Project Name: _____

Verdantas Project Number: _____

External Project Number: _____

Prime Contract Entity: _____

Prime Contract Contact: _____

Subcontracting Entity: _____

Subcontracting Contract Contact: _____

Scope of Services (Attach detail if applicable): _____

Budget (Attach detail if applicable): _____

Compensation Terms: _____

Billing Terms: _____

Estimated Start Date: _____

Estimated Completion Date: _____

Other Notes: _____

Pursuant to the terms and conditions of that Master Intercompany Agreement between Verdantas LLC and Verdantas Inc. (collectively "Verdantas"), CBEC Eco Engineering, LLP, CT Consultants, Inc., Project Navigator, LLP, Peterson Brustad, LLP, Flatwoods Consulting Group, LLC, Aegis Environmental, LLC, ASEC Engineers, LLP, and Groundwater Sciences, Professional Corporation and Groundwater Sciences Corporation (collectively "Groundwater Sciences"), Civil West Engineering Services Inc., M-H-M, Inc. effective January 22, 2025, the parties have agreed to execute this work/task order including the scope of work and costs as described herein and within any applicable attachments.

8306 Laurel Fair Circle
Tampa, Florida 33610

486 E Street
Coos Bay, OR 97420

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____



QUOTE
as of 4/29/2025

Bill to:

City of Lowell, OR
107 E. 3rd Street
Lowell, OR 97452

Ship to:

City of Lowell, OR
107 E. 3rd Street
Lowell, OR 97452

Reseller (Remit To):

LiftOff LLC
Attn: Ron Braatz
1667 Patrice Circle
Crofton, MD 21114

Terms:

Due on Receipt

Payment Options:

ACH Payment (preferred) or check

Quote Description

G SKU Item Name	Part Number	Term in Months	Price/User/Month	Licenses	Cost/Year
Office 365 Plan G1 GCC	U4S-00002	12	11.00	3	\$396.00
Office 365 Plan G3 GCC	AAA-11894	12	25.30	12	\$3,643.20
M365 Apps for Enterprise GCC	3WS-00001	12	13.20	1	\$158.40
Exchange Online Plan 1 GCC	3MS-00001	12	3.80	1	\$45.60
Defender for O365 Plan 1 GCC	3GU-00001	12	1.88	1	\$22.56
Teams Phone Standard GCC	LK9-00003	12	7.48	6	\$538.56
Domestic Calling Plan GCC	LM9-00001	12	13.20	6	\$950.40
LiftOff Licensing Benefits	-	-	-	-	INCLUDED

Total: \$5,754.72

*LIFT OFF LICENSING BENEFITS: As a valued licensing customer, LiftOff offers you a range of free, ongoing services to your organization. This includes: Access to our library of Office 365 Admin best practice documents, our library of end-user training videos, AD Connect support including re-installations and troubleshooting, invitations to our Office 365 Security webinars and access to the recordings, limited free consultations on implementation processes like the "Office Deployment

Tool", annual Office 365 health check-ups and security check-ups, and support for compliance/retention features including ongoing training to staff that need to conduct compliance retention searches.

Pricing Information:

- All prices are displayed in United States Dollars.
- Product and pricing data are updated frequently and may change without notice.
- Pricing valid for 14 days
- License orders are paid up front, are non-refundable, and are one-year licenses that renew each year.
- License reductions, upgrades, or cancellations may only occur at the annual renewal date.

In order to proceed, send a Purchase Order to 365licensing@liftoffonline.com. Once we have the Purchase Order, we will order the licenses from Microsoft. We will immediately invoice the full amount when we place the order.

Customer Terms for Cloud Services Agreement US Public Sector

This agreement is between **LiftOff LLC** (“we”, “us”, and “our”) and **City of Lowell, OR** (“you” and “your”). It is effective when we accept it. Key terms are defined in § 8.

1. General.

Right to use. You may access and use Office 365, and install and use a Client (if any) included with your Subscription, only as described in this agreement. All other rights are reserved.

Acceptable use. You will use Office 365 only per the AUP. You will not use Office 365 in any way that infringes a third party’s patent, copyright, or trademark or misappropriates its trade secret. You may not reverse engineer, decompile, work around technical limits in, or disassemble Office 365, except if applicable law permits despite this limit. You may not rent, lease, lend, resell, transfer, or host Office 365 to or for third parties.

Compliance. You will comply with all laws and regulations applicable to your use of Office 365. In providing Office 365, we and our Providers will comply with all laws and regulations (including applicable security breach notification law) that generally apply to IT service providers. You will obtain any consents required: (1) to allow you to access, monitor, use, and disclose user data; and (2) for us to provide Office 365. If you are an educational institution, you will obtain any parental consent for end users’ use of Office 365 as required by applicable law.

Customer Data. Customer Data is used only to provide you Office 365. This use may include troubleshooting to prevent, find and fix problems with Office 365’s operation. It may also include improving features for finding and protecting against threats to users. Neither we nor our Providers will derive information from Customer Data for any advertising or other commercial purposes. We will enable you to keep Customer Data separate from consumer services. Customer Data will not be disclosed unless required by law or allowed by this agreement. Your contact information may be provided so that a requestor can contact you. If law requires disclosure, we will use commercially reasonable efforts to notify you, if permitted. Customer Data may be transferred to, and stored and processed in, any country we or our Providers maintain facilities, unless you provision your tenant in the United States, If you do, Microsoft will provide Office 365 from data centers in the United States, and storage of the following customer data at rest will be located in data centers only in the United States: (i)

Exchange Online mailbox content (e-mail body, calendar entries, and the content of e-mail attachments), and (ii) SharePoint Online site content and the files stored within that site.

Changes. Office 365 may be changed periodically, after which you may need to agree to new terms. You may be required to run a client software upgrade on devices using Office 365 after a change to maintain full functionality.

Use rights. Use rights specific to Office 365 are posted online at the link to the AUP.

2. Confidentiality and Security.

We and our Providers will (a) maintain appropriate technical and organizational measures, internal controls, and data security routines intended to protect Customer Data against accidental loss or change, unauthorized disclosure or access, or unlawful destruction and (b) not disclose Customer Data, except as required by law or expressly allowed. Neither party will make any public statement about this agreement's terms without the other's prior written consent.

3. Term, Termination, and Suspension.

Term and termination. This agreement will remain in effect for three years subject to your right under applicable law to terminate for convenience.

Customer Data. You may extract Customer Data at any time. If your Subscription expires or terminates, we will keep your Customer Data in a limited account for at least 90 days so you may extract it. We may delete your Customer Data after that.

Regulatory. If a government rule or regulation applies to us or our Providers, but not generally to other businesses, and makes it difficult to operate Office 365 without change, or we or our Providers believe this agreement or Office 365 may conflict with the rule or regulation, we may change Office 365 or terminate the agreement. If we change Office 365 to come into compliance, and you do not like the change, you may terminate.

Suspension. We may suspend use of Office 365: (1) if reasonably needed to prevent unauthorized Customer Data access; (2) if you do not promptly respond under §5 to intellectual property claims; or (3) for non-payment; or (4) if you violate the AUP. A suspension will be in effect only while the condition or need exists and, if under clause (1) or (2), will apply to the minimum extent necessary. We will notify you before we suspend, unless doing so may increase damages. We will notify you at least 30 days before suspending for non-payment. If you do not fully address the reasons for suspension within 60 days after we suspend, we may terminate your Subscription.

4. Limited warranty; disclaimer.

We warrant that Office 365 will meet the SLA terms during the Subscription; your only remedy for breach of warranty is stated in the SLA. *We provide no (and disclaim to the extent permitted by law any) other warranties, express, implied, or statutory, including warranties of merchantability or fitness for a particular purpose.*

5. Duty to protect.

Defense. We or our Providers will defend you against any claims made by an unaffiliated third party that Office 365 infringes its patent, copyright, or trademark or misappropriates its trade secret.

Remedies. If we or our Providers reasonably believe that a claim under §5 may bar your use of Office 365, we or our Providers will seek to: (1) obtain the right for you to keep using it; or (2) modify or replace it with a functional equivalent and notify you to stop use of the prior version. If these options are not commercially reasonable, we or our Providers may terminate your rights to Office 365 and refund any payments for unused Subscription rights.

Other obligations. To the extent permitted by law, you will (1) notify us promptly of a claim under this §5 and (2) allow us or our Providers to assist in your defense or settlement. You will provide reasonable help to defend. We or our Providers will reimburse you for reasonable out-of-pocket expenses incurred in giving that help and pay the amount of any resulting adverse final judgment (or settlement the protecting party consents to). Neither we nor our Providers will be bound by any settlement to which we do not agree in writing, this §5 provides the exclusive remedy for these claims.

Limits. The obligations of us and our Providers in this §5 won't apply to a claim or award based on: (1) Customer Data; (2) software not provided by us or our Providers; (3) modifications you make to Office 365, or materials you provide or make available as part of using Office 365; (4) your combination of Office 365 with, or damages based on the value of, a product, data, or business process not provided by us or our Providers; or (5) your use of a Microsoft trademark without their express, written consent, or your use of Office 365 after being notified to stop due to a third-party claim.

6. Limited liability.

Each party's (and our Providers') maximum aggregate liability for any claim related to this agreement is limited to direct damages up to the fees that you paid for Office 365 during the 12 months before the claim arose (or \$5,000.00 if you paid no fees). *Neither party nor our Providers will be liable for lost revenues or indirect, special, incidental, consequential, punitive, or exemplary damages, even if the party knew they were possible.* The limits and exclusions in this §6 apply to the extent permitted by law, but do not apply to (1) obligations under §5; or (2) intellectual property infringement or misappropriation.

7. Agreement mechanics.

You must send notice by regular mail, return receipt requested, to the address on the Portal (effective when delivered). We may email notice to your account administrators (effective when sent). You may not assign this agreement, or any right or duty under it. If part of this agreement is held unenforceable, the rest remains in force. Failure to enforce this agreement is not a waiver. The parties are independent contractors. This agreement does not create an agency, partnership, or joint venture. This agreement is governed by the laws applicable to Customer, without regard to conflict of laws. This agreement (including the SLA and AUP) and our price sheet are the parties' entire agreement on this subject and supersedes any concurrent or prior communications. Agreement terms that require performance, or apply to events that may occur, after termination or expiration will survive, including §5. Office 365 and the Client are subject to U.S. export jurisdiction. You must comply with the U.S. Export Administration Regulations, the International Traffic in Arms Regulations, and end-user, end-use, and destination restrictions. For more information, see <http://www.microsoft.com/exporting/>. Our Providers may deliver Office 365, and the rights granted to us also apply to them.

8. Definitions.

“AUP” means the acceptable use policy at <http://www.microsoftvolumelicensing.com/Downloader.aspx?DocumentId=5502>.

“Client” means device software that we or our Providers provide you with Office 365.

“Customer Data” means all data, including all text, sound, or image files that are provided to us or our Providers by, or on behalf of, you through your use of Office 365.

“Office 365” means (1) Exchange Online, Exchange Online Archiving, SharePoint Online, Lync Online, and Office Web Apps included in Office 365 Enterprise Plans E1, E2, E3, E4, K1, and K2; and Office 365 Government Plans G1, G2, G3, G4, K1, and K2; and (2) Exchange Online Archiving; Exchange Online Protection; Exchange Online Plans 1, 2, Basic, and Kiosk; SharePoint Online Plans 1, 2, and Kiosk; Office Web Apps Plans 1 and 2; and Lync Online Plans 1, 2, and 3.

“Portal” means the Online Services Portal for Office 365 (see <http://www.microsoft.com/online>).

“Providers” means our affiliates, licensors, and suppliers, including Microsoft and its applicable affiliates.

“SLA” means the service level commitments we or our Providers make regarding delivery and performance of Office 365 (see <http://www.microsoft.com/licensing/contracts>).

“Subscription” means an order for a quantity of Office 365.

Why License with LiftOff and AOSG?

1-year Commitments

At your renewal, you can upsize, downsize, resize, or cancel

3-year Price Lock

Get the same prices on the products you own for your three- year cycle

Add licenses any day of the year

No need to carry extra licenses

LiftOff Benefits Included

Direct support with Microsoft as well as LiftOff customer benefits

How do add-on orders work?

- Email 365licensing@liftonline.com with license types and quantities needed
- LiftOff will send a **prorated quote** within a few hours
- Reply to the email with "Approved"
- LiftOff will place the order with Microsoft
- The license(s) should be available within 24 hours, usually much faster
- LiftOff will send an invoice due upon receipt

[GCC Products and Comparison Chart](#)

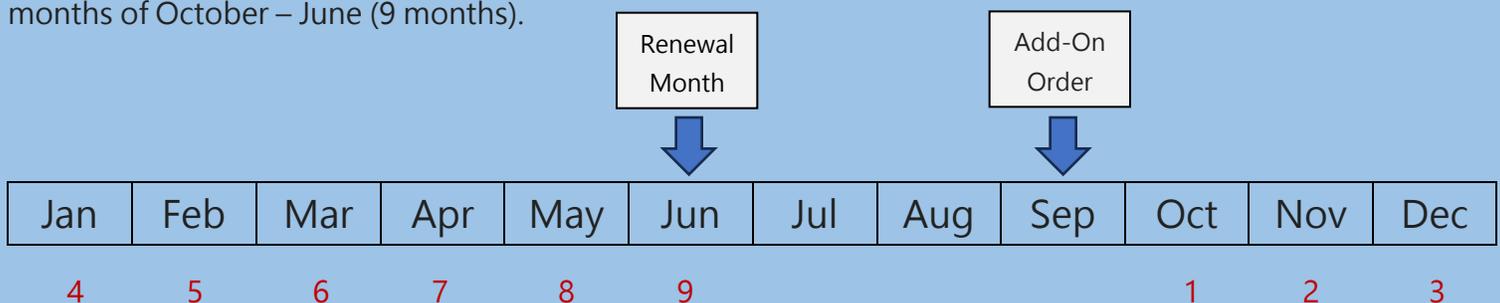
[GCC HIGH Products and Comparison Chart](#)

*If you want to add licenses during your renewal month, your renewal must first be paid and processed (Microsoft rules!)

What is a prorated quote?

When you place an add-on order, you get the current month free. You pay for each remaining month leading up to, and including, your renewal month.

For example, if your renewal is in June, and you place an add-on order in September, you will pay for the months of October – June (9 months).



LiftOff Licensing Benefits



LiftOff Webinar Package: Quarterly (or more)

Our webinars include the webinar itself and a follow up package of helpful links, documents, and a recorded copy of the webinar.



Annual License Review

Prior to your annual renewal, we will offer expert licensing advice for your renewals and your best options for sizing, upgrading (or downgrading). We will be sure you are educated before you buy and that you both buy enough and don't buy too much for your organization's needs.



Proactively Ensuring Your Organization Is Secure

LiftOff will be proactive in consulting your organization with best practices for security including protecting your 365 organization from phishing and hacking as well as securing your inbound and outbound data from phishing, threats and malware.



Security Breach Recovery Assistance

We will be able to provide consulting in the unfortunate situation where your 365 organization has a security breach such as a hacking attack or a user falling victim to a phishing campaign.



Microsoft 365 IT Admin Training

LiftOff will provide training for your existing IT staff as well as new staff with information for managing your 365 systems including onboarding and offboarding new users, managing your data and securing your environment.



Microsoft 365 Health Checkup

We will provide yearly checkups of your 365 cloud organization to ensure everything is set up with best practices and that any new options and features are enabled and configured as they should be.



Ensuring 365 Organizational Compliance

LiftOff will assist with ensuring that your organization's 365 retention/preservation policies are as needed as well as assistance with search through your organization's data. Additionally, we can assist with making sure that there is no unexpected data loss/leakage.



End User Training Videos

LiftOff provides end user training videos for the most common Microsoft 365 products such as desktop Office applications including Outlook, Office Online, Teams and Outlook Web App.



Microsoft 365 Notifications

We will proactively alert your organization for recommended changes to your environment to ensure you remain secure, compliant and up to date (Updating TLS, SMTP Relay, etc.).



Entra Connect/Directory Sync Services

LiftOff can consult with your organization regarding the deployment of Entra Connect, if applicable. If your organization is already relying on Entra Connect, LiftOff will ensure that the service works and assist in the event of a problem. Additionally, we will help you upgrade and, if need be, migrate Entra Connect to a new server when needed.



New Microsoft 365 Product Info

We will assist your organization with understanding the various Microsoft 365 product options available to you including things like Enterprise Mobility + Security and Defender for 365 (Formerly Advanced Threat Protection).



Dell Customer Confidential

Quotation

Customer:
Customer#: 0
Microsoft Enterprise Agreement #

Lane Council of Governments
102826204
Multiple

Date of Issue:
Quote Expires:
Budgetary Quote ID:

5/22/2025
Budgetary
LCORUPP225BS

Baylor Simmons
Baylor.Simmons@dell.com
(512) 720-3596

PLEASE SEE IMPORTANT TERMS AND CONDITIONS AT THE BOTTOM OF THIS QUOTATION

Lowell Users EA 4844955							
Product Description	Mfg#	Quantity	Months	Unit Price 25 /month	2025 Annual per/user	2025 Annual	
O365 G3 Users							
O365 G3 GCC Sub Per User	AAA-11894	12	12	\$20.44	245.28	\$ 2,943.36	O365 G3 User G3 with Phon
Defender O365 P1 GCC Sub Per User	3GU-00001	12	12	\$1.51	18.12	\$ 217.44	
Teams Phones	LK9-00003	6	12	\$6.04	72.48	\$ 869.76	
Teams AC with Dial Out US/CA GCC Sub Add-on	NYH-00001	6	12	\$0.00	0	\$ -	
						4,030.56	Total
O365 G1 Users							
O365 G1 GCC Sub Per User	U45-00002	3	12	\$7.72	92.64	\$ 277.92	O365 G1 U
Defender O365 P1 GCC Sub Per User	3GU-00001	3	12	\$1.51	18.12	\$ 54.36	
Teams AC with Dial Out US/CA GCC Sub Add-on	NYH-00001	3	12	\$0.00	0	\$ -	
EOA Exchange Online GCC Sub Per User	4ES-00001	3	12	\$2.42	29.04	\$ 87.12	
						\$ 419.40	Total

\$ 4,449.96 Annual Cost

- Customer's purchase is subject to Dell's Terms and Conditions of Sale found at www.dell.com, unless Customer has a separate purchase agreement with Dell.
- Sales/use tax is based on the "ship to" address on your invoice. Please indicate your taxability status on your purchase order. If exempt, Customer must have an Exemption Certificate on file.
- If you have a question re: your tax status, please contact your Dell | ASAP Software inside sales representative listed above. Shipments to California; for certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice. Prices do not reflect this fee unless noted. For more information, refer to www.dell.com/environmentalfee.

- All product descriptions and prices are based on latest information available and are subject to change without notice or obligation.
- All prices are based on Net 30 Terms. If not shown, shipping, handling, taxes, and other fees will be added at the time of order, where applicable.
- Customer understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines.