

Lowell City Council
Regular Meeting and Executive Session
Tuesday, October 17, 2023 at 7:00 pm

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
 - In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
 - By email to: admin@ci.lowell.or.us.
-

Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. June 23, 2023 special meeting minutes
2. September 19, 2023 regular meeting minutes
3. October 3, 2023 regular meeting minutes
4. September 2023 check register
5. July 2023 financial report

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library Director

Old Business

New Business

1. Motion to authorize the City Administrator to submit to Business Oregon a “Direct legislative award project information form” in the amount of \$306,420 for the “Lowell water treatment plant PLC and SCADA upgrade,” and to authorize the Mayor to sign. – Discussion/ Possible action

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting. Executive Session to follow.

Executive Session Agenda

Executive Sessions are closed to the public. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision will be made in this executive session.

City Council Meeting Agenda

Call to Order/Roll Call

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray___

Executive Session:

The executive session is being held pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of the city with regards to litigation.

Adjourn the Executive Session

**City of Lowell, Oregon
Minutes of the City Council Meeting
June 23, 2023**

Call to order at 1:00 pm

Members Present: Gail Harris, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle

New Business:

The City Council received a presentation on emergency planning and recovery from Devin Thompson, Executive Director of McKenzie Valley Long Term Recovery Group, and Cliff Richards, Locals Helping Locals.

Adjourn: 2:28 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

City of Lowell, Oregon
Minutes of the City Council Regular Meeting
September 19, 2023

The Regular Session was called to order at 7:-- PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray, Tim Stratis

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Approval of the agenda

Mayor Bennett amended the agenda to add “Discussion of air purifiers” under “Other business,” as requested by Council Weathers.

Consent Agenda

Mayor Bennett removed the June 23, 2023 City Council meeting minutes. These were placed in the packet but not listed on the agenda, in error. City Council will approve these minutes at the next meeting.

Councilor Harris moved to approve the Consent Agenda as presented, second by Councilor Stratis. PASS 5:0

Public Comments

Bob Burr – 566 E. 1st St. Complemented the City Council for doing a good job.

Council Comments: None

City Administrator Report

Update on the city-wide code compliance review that CA and Public Works Director conducted.

- 16 abatement notices by first-class, certified mail to the properties that had the worst instances of noxious vegetation.
- Notice encouraged property owners to contact the city to work out a timeline for addressing their violations.
- Two property owners did, in fact, contact me, and we agreed on a timeline to address their issues.
- The owners of several other properties have since abated the noxious vegetation on their property, and they are now in compliance.
- **CA intends to revisit the list to determine which properties are still out of compliance.**
 - If the owners of those properties have not contacted the city to work out a timeline, then they will receive another letter giving them one more chance.
 - If the properties remain out of compliance after that, they will proceed to the next step in the process. That could include issuing a citation or abatement proceedings.

- **The compliance review also identified instances of trash accumulation and dangerous buildings. notices for those issues have not yet been issued. My goal is to do that by early October.**

Land use and development activities.

- September 12 approved a property-line adjustment after the required notice period. (Land use application 2023-01.) This was for a property located off Moss Street.
- August 22, participated in a pre-application meeting for a tentative partition plat proposal. This property is located off E. 6th Street.
- Staff are processing an application for a property line adjustment on North Cannon Street. (Land use application 2023-02.)
- September 7, participated in a pre-application meeting for a proposed Dollar General store and multi-family development on N. Moss Street.
- The city's contract planner and CA responded to multiple questions from the new owners of the vacant lot that we recently sold.

Bedrock fire.

- In mid-August, there was concern about the Bedrock Fire, as it had not yet been contained and was continuing to spread.
- During this time, CA contacted Lane Council of Government and another small Lane County city to ask if we could use their facilities to store city files in case of evacuation. Both organizations said that they would be willing to assist us.
- Also, during this time, a storage unit was rented in Springfield. CA relocated some of the city's permanent files, located in the archives at the old City Hall, to this storage unit. With the intention of moving all the permanent files to this storage unit until we develop a long-term solution to our storage needs.
- Staff also discussed the steps we would take to safeguard city files, and to ensure continuity of operations, in case of a city-wide evacuation order. We all agreed on the need to ensure wildfire preparedness at the start of each wildfire season.

Other items.

- The week-long leadership program with the Chinook Program, which was to start in early August. was cancelled this year due to lack of registrations.
- Submitted the complete budget document to the Lane County Clerk. State law specified a September 30 deadline to turn this in. State law defines the "budget document" as the budget message, detail sheets, resolutions, and public notices.
- September 15 received confirmation from Business Oregon regarding our \$306,420 grant for the water treatment plant upgrades. Next week, the CA and Public Works Director will meet with our integrator of record to discuss the next steps in the project.
- Next week, the City Attorney and CA are meeting to discuss updates to city ordinances to comply with changes in state law. That includes compliance with a new state law that requires cities to have designated camping areas.
- Also, next week, CA will meet with our IT consultant to discuss policies to improve our cybersecurity.

- City Councilors will now be required to attend at least one ethics training session during their term of office. The training will be through the Oregon Government Ethics Commission. This law goes into effect on January 1, 2024. When the Ethics Commission provides more information on the mandatory training, information will be forwarded to the City Council for your awareness.

Public Works Report:

Streets and Parks

- The new fixtures have been ordered for the Parks Restrooms. Once installed we will begin opening and closing restrooms daily Monday through Friday.

Water Treatment Plant/Distribution

- There continues to be an algae bloom on Dexter Reservoir. To date, all algae samples collected have been non-detects for cyanotoxins.
- The CA and I have a meeting with TAG, our new integrator of record, on September 25th, to discuss the PLC replacement project and the scope of services now that we have funding to complete the full CIP identified in our Water Master Plan .

Wastewater Treatment/Collections

- Staff members and Civil West had a Kick-Off meeting with DEQ on September 13th to discuss the Wastewater Facilities Plan that is in progress and possible changes to the NPDES permit.

Other

- The garbage and recycle dumpsters for City Hall/ Library have been moved to the Wastewater Plant. Sanipac increased the size to 3 yd dumpsters and eliminated the 1 yd dumpsters we had. After this Month there will longer be a charge for garbage and recycle for Public Works or City Hall/Library.
- On October 2nd staff will meet with USDA for a safety and security inspection at the Water and Sewer Treatment Facilities. This is a requirement every three years for our improvement loans with USDA.
- The city has closed their LUAs (Land Use Agreements) for Water and Graywater Disposal for the Bedrock fire.

Library Report

- **Statistics as of September 1, 2023:** Total Items in the catalog: 6040 - Total Library cards: 267 -Total Check outs: 1053 - Facebook posts: 23 - Program attendance: 174.
- **Statistics for July 2023:** Material added: 244 - Patrons added: 18 - Total checkouts: 305 - Visits to the library: 210.
- Summer reading continued to be our primary focus. Although we signed up close to 50 participants only 16 returned reading logs. Next summer we will do a better job of tracking sign-ups as well as we did with returned logs.
- The book sale was an overwhelming success. We collected over \$750.00. The books remained on display for the first two weeks in August. Many people browsed and bought during that time.

- The grant application for Summer Reading 2024 from the State was submitted. We will receive \$1,000 to build on this year’s activities.
- The \$40,000 which we received from grant funding for collection development has been spent.
 - The last shelf ready books have been received.
 - Final reports for the grants have been submitted.
- Attended the first day of teacher back to school workshop at the Lowell School District at the invitation of Superintendent Scot Yacovich. Brought sample bibliographies of works in our collection that support the k-12 curriculum.
- Began the process of completely overhauling the volunteer manual. The document goes into depth on the various tasks that the volunteers are asked to perform.
- The first draft of the 2024 calendar has been completed.
- *Grant program in October for scanning*

Next steps

- Apply for Oregon Heritage Foundation Matching grant.
- Set up an evening event with a speaker.
- Print and market calendar.
- Set up and publicize Freedom to Read Week in conjunction with libraries across the country
 - Facebook Snapshot for August 2023 - Post reach 1,262 Comments - 50 Post engagement 440 - Shares 2 - New Page likes 33 - Photo views 19 - New Page Followers 37 - Link clicks 7 - Reactions 103

Police Report: July and August report provided in packet.

Old Business:

New Business:

- Review proposals for professional auditing services and vote to approve a contract with one of the firms that submitted.
 - CA Caudle’s staff report reviewed the following:
 - The procurement process involved in selecting audit firms, including emailing firms on the State Audit Division’s municipal audit roster, advertising on the city website and Daily Journal of Commerce.
 - Reviewing the 5 proposals received, including reference checks and interviews.
 - Scoring each proposer. The final scoring, as detailed in the packet, was Umpqua Valley Financial, 92; Accuity, 90; Hanford and Associates, 79; Sensiba, 66; KDP CPAs, 63.
 - Councilor Weathers made the following motion: “I move to approve and authorize the City Administrator to sign a personal services contract for auditing services with Umpqua Valley Financial for an initial term of 5 years for the amounts listed in Umpqua Valley Financial’s fee proposal, contingent on the completion of the ‘notice of intent to award’ and bid protest periods.” Second by Councilor Harris. PASS 5:0.

- Motion to approve Resolution 813, “A resolution adopting priorities for the 2023-2024 fiscal year.”
 - CA Caudle’s staff report: The memo attached to the resolution summarizes City Council’s consensus on the policy, operational, and policy from the August 26, 2023 work session.
 - Councilor Harris moved to approve Resolution 813. Seconded by Councilor Weathers. PASS 5:0.
- Motion to approve job descriptions for the Utility Worker 1 and Utility Worker 2 positions.
 - CA Caudle’s staff report: This item follows up from the 2023-2024 budget message, which outlined a career path for the Public Works employees.
 - Councilor Stratis moved to approve job descriptions for the Utility Worker 1 and Utility Worker 2 positions with the following amendments:
 - For Utility Worker 2 qualifications, under wastewater specialization, change duplicate listed of wastewater treatment level 1 to wastewater collections treatment 1, as soon as training and experience requires.
 - Correct scrivener’s errors identified by Councilor Weathers and provided to CA Caudle.
 - Seconded by Councilor Murray. PASS 5:0.
- Review U.S. Economic Development Administration (EDA) “Distressed Area Recompete Pilot Program” information provided by Lane County Community and Economic Development.”
 - CA Caudle’s staff report: Lane County Community and Economic Development is trying to organize a coalition of small Lane County cities to identify workforce development projects.
 - The City Council took no action on this item.

Other Business:

- Councilor Weathers stated that the McKenzie Long-Term Recovery Group contacted her about air purifiers. They shared 20 of these air purifiers with the city. The City Council discussed strategies on how to ensure that people who need the purifiers can receive them. Councilor Weathers will coordinate with CA Caudle on distributing the air purifiers.
- Councilor Harris discussed the need to start planning for the “Tree Lighting” event.

Mayor Comments: None

Councilor Comments: None

Community Comments: Bob Burr discussed the change in meeting time for the Fire District’s board.

Adjourn: 8:08 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

**City of Lowell, Oregon
City Council
Regular Meeting Minutes
October 3, 2023**

The Lowell City Council held a regular meeting on October 3, 2023. The meeting location was Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Bennett called the meeting to order at 7:06 pm.

City Councilors present:

Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray, Tim Stratis (via Zoom)

City Councilors absent:

None

Staff/others present:

City Administrator Jeremy Caudle, Library Director Peggy O’Kane, Public Works Director Max Baker (via Zoom)

Approval of the agenda:

- Add: “Water system updates by Public Works Director Max Baker” under “Staff reports.”
- Under “New business”: Move item #2 (Library grant application) before item #1 (Camping ordinance discussion).

Public comments: None.

Council comments: None.

New business:

1. Review and approval of grant application with the State Historic Preservation Office in the amount of \$10,306.40 for the “Preserving Lowell, Honoring the Legacy of Maggie Osgood” project.

Library Director O’Kane discussed a grant opportunity to preserve items of historical value to Lowell and the surrounding community. The Library Director stated that the total grant budget amount would increase compared to the \$10,306.40 listed in the agenda. The total project is estimated at \$23,000. The city would provide its match through the Library Director’s wages, which are already budgeted. If the grant is approved, staff will bring the grant contract to City Council for approval.

Motion: “I move to authorize the Library Director to submit an application for the Oregon Heritage Grant program in the amount up to \$23,000 for the ‘Preserving Lowell, Honoring the Legacy of Maggie Osgood’ project.”

Motion made by Councilor Murray. Seconded by Councilor Weathers. Approved: 5-0.

Staff report:

- Public Works Director Max Baker updated the City Council on the effect of the Lookout Point drawdown. The drawdown is causing accumulation of sediment in Dexter Reservoir. This is affecting water plant operations through increased staff time, chemical use, and electricity use.
- The City Council asked to see a report on the impact of the drawdown on water treatment operations once the Army Corps of Engineers starts refilling Lookout Point. The City Council would like to communicate the findings of that report to higher levels of government.

Return to new business:

2. Discussion on amending the city’s ordinances related to camping and vagrancy to comply with state law on “homeless individuals’ use of real property.”

CA Caudle introduced this item by stating that the city needs to amend its ordinances to comply with changes in state law. The purpose of this meeting’s discussion is to start developing parameters from City Council on what time, place, and manger restrictions are reasonable.

Key points from City Council discussion:

- The City of Halsey camping ordinance provided in the packet is a good model.
- Staff should use the Halsey ordinance as a template, with amendments to reflect the City of Lowell.
- Staff will contact LCOG planners to see if they can use their GIS to pinpoint areas where camping could occur under the restrictions listed in the Halsey ordinance.

3. Motion to approve Resolution 814, “A resolution approving the City of Lowell’s annex into Lane County’s ‘Multi-jurisdictional natural hazard mitigation plan.”

CA Caudle reviewed the timeline involved in updating the city’s annex into Lane County’s emergency management plan, as well as the process for the Lane County Board of Commissioners to approve the county-wide emergency management plan.

Motion: “I move to approve Resolution 814, ‘A resolution approving the City of Lowell’s annex into Lane County’s ‘Multi-jurisdictional natural hazard mitigation plan.’”

Motion made by Councilor Harris. Seconded by Councilor Murray. Approved: 5-0.

4. Motion to approve an “Amendment of easement” with Lookout Point LLC regarding the “Temporary emergency vehicle turnaround easement,” recorded on May 26, 2023 as Reception Number 2021-035493 and located on Tract C of Crestview Estates, and to authorize the City Administrator to sign.

CA Caudle explained that this is related to the emergency vehicle turnaround easement at the top of Rockcrest Drive. This is also related to a private access easement to the

benefit of lot C. The owner of the private access easement is willing to release it, but the emergency turnaround easement needs to be amended.

Motion: "I move to approve an 'Amendment of easement' with Lookout Point LLC regarding the 'Temporary emergency vehicle turnaround easement,' recorded on May 26, 2023 as Reception Number 2021-035493 and located on Tract C of Crestview Estates, and to authorize the City Administrator to sign."

Motion made by Councilor Harris. Seconded by Councilor Murray. Approved: 5-0.

5. Motion to approve an "Intergovernmental partnership agreement" for "ePermit system and services" with the Oregon Department of Consumer and Business Services, Building Codes Division, and to authorize the City Administrator to sign.

CA Caudle explained that this is an electronic permitting system for building permits, as required by state law. This will be at no cost to the city.

Motion: "I move to approve an 'Intergovernmental partnership agreement' for 'ePermit system and services' with the Oregon Department of Consumer and Business Services, Building Codes Division, and to authorize the City Administrator to sign."

Motion made by Councilor Murray. Seconded by Councilor Weathers. Approved: 5-0.

Mayor comments: None.

Councilor comments: None.

Community comments: None.

Adjourned at 8:20 pm.

APPROVED:

Don Bennett, Mayor

ATTEST:

Jeremy Caudle, City Recorder

Report Criteria:

Report type: GL detail
 Check.Type = {<-} "Adjustment"
 Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17710								
17710	Banner Bank	JEREMY AU	1	Zoom	110-410-6122	.00	15.99	15.99
17710	Banner Bank	JEREMY AU	2	Zoom - BBJ	314-490-6122	.00	15.99	15.99
17710	Banner Bank	JEREMY AU	3	federal Security	110-450-6128	.00	39.98	39.98
17710	Banner Bank	JEREMY AU	4	Federal Security	110-410-6128	.00	39.98	39.98
17710	Banner Bank	JEREMY AU	5	Microsoft Cloud storage	110-410-6230	.00	8.87	8.87
17710	Banner Bank	JEREMY AU	6	Microsoft Cloud Storage	110-420-6234	.00	1.04	1.04
17710	Banner Bank	JEREMY AU	7	Microsoft Cloud Storage	110-440-6230	.00	1.57	1.57
17710	Banner Bank	JEREMY AU	8	Microsoft Cloud Storage	110-450-6234	.00	6.23	6.23
17710	Banner Bank	JEREMY AU	9	Microsoft Cloud Storage	110-460-6234	.00	1.57	1.57
17710	Banner Bank	JEREMY AU	10	Microsoft Cloud Storage	110-480-6230	.00	1.57	1.57
17710	Banner Bank	JEREMY AU	11	Microsoft Cloud Storage	220-490-6230	.00	1.57	1.57
17710	Banner Bank	JEREMY AU	12	Microsoft Cloud Storage	230-490-6230	.00	13.57	13.57
17710	Banner Bank	JEREMY AU	13	Microsoft Cloud Storage	240-490-6230	.00	13.57	13.57
17710	Banner Bank	JEREMY AU	14	Microsoft Cloud Storage	312-490-6230	.00	2.61	2.61
17710	Banner Bank	JEREMY AU	15	EZCATERSUBWAY	110-410-6240	.00	154.33	154.33
17710	Banner Bank	JEREMY AU	16	USPS -Certified - Lumen Tech - fr	110-410-6226	.00	10.02	10.02
17710	Banner Bank	MAX AUG 20	1	Lane County Public Works - Stree	312-490-6724	.00	194.00	194.00
17710	Banner Bank	MAX AUG 20	2	Home Depot - Replacement air C	230-490-6324	.00	479.00	479.00
17710	Banner Bank	MAX AUG 20	3	Home Depot - Hose Repair Kits	240-490-6330	.00	43.04	43.04
17710	Banner Bank	MAX AUG 20	4	Home Depot - MAterial to repair st	110-420-6320	.00	59.26	59.26
17710	Banner Bank	MAX AUG 20	5	PSI Services Inc - Hunter Harris C	230-490-6240	.00	104.00	104.00
17710	Banner Bank	MAX AUG 20	6	PSI Services Inc - Nick Harris Cer	230-490-6240	.00	104.00	104.00
17710	Banner Bank	PEGGY AUG	1	Walmart - SRP	110-450-6530	.00	98.00	98.00
17710	Banner Bank	PEGGY AUG	2	Bed Bath and Beyond - SRP	110-450-6530	.00	19.84	19.84
17710	Banner Bank	PEGGY AUG	3	Bridge Town Market - Snacks SR	110-450-6530	.00	19.58	19.58
17710	Banner Bank	PEGGY AUG	4	Target - Snacks SRP	110-450-6530	.00	8.79	8.79
17710	Banner Bank	PEGGY AUG	5	Amazon - Games and Prizes SRP	110-450-6530	.00	236.73	236.73
17710	Banner Bank	PEGGY AUG	6	Illinois Library Assoc. - T-shirts an	110-450-6530	.00	259.50	259.50
17710	Banner Bank	PEGGY AUG	7	Dollar Tree - Display easels - 5 an	110-450-6234	.00	10.00	10.00
17710	Banner Bank	SAM AUGUS	1	HD Fowler - Water meter repair p	230-490-6712	.00	535.48	535.48
17710	Banner Bank	SAM AUGUS	2	Les Schwab - Tire REpair for Trac	110-420-6234	.00	20.00	20.00
17710	Banner Bank	SAM AUGUS	3	Staples - Library Toner	110-450-6234	.00	105.19	105.19
Total 17710:						.00		2,624.87
17711								
17711	Cascade Columbia	873912	1	Carbon	230-490-6750	.00	2,419.99	2,419.99
Total 17711:						.00		2,419.99
17712								
17712	Caselle	127403	1	Contract Support and Maintenanc	110-410-6122	.00	218.59	218.59
17712	Caselle	127403	2	Contract Support and Maintenanc	110-420-6122	.00	86.03	86.03
17712	Caselle	127403	3	Contract Support and Maintenanc	110-440-6122	.00	16.85	16.85
17712	Caselle	127403	4	Contract Support and Maintenanc	220-490-6122	.00	22.06	22.06
17712	Caselle	127403	5	Contract Support and Maintenanc	230-490-6122	.00	400.77	400.77
17712	Caselle	127403	6	Contract Support and Maintenanc	240-490-6122	.00	400.77	400.77
17712	Caselle	127403	7	Contract Support and Maintenanc	312-490-6122	.00	82.28	82.28
17712	Caselle	127403	8	Contract Support and Maintenanc	314-490-6122	.00	11.58	11.58
17712	Caselle	127403	9	Contract Support and Maintenanc	110-450-6122	.00	46.07	46.07

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17712:						.00		1,285.00
17713								
17713	Century Link	AUGUST 202	1	line for water tower	230-490-6440	.00	79.50	79.50
Total 17713:						.00		79.50
17714								
17714	City of Lowell	AUGUST 202	1	Water Service	110-410-6420	.00	199.81	199.81
17714	City of Lowell	AUGUST 202	2	Water Service	110-420-6420	.00	1,927.18	1,927.18
17714	City of Lowell	AUGUST 202	3	Water Service	110-450-6420	.00	237.57	237.57
17714	City of Lowell	AUGUST 202	4	Water Service	220-490-6420	.00	48.60	48.60
17714	City of Lowell	AUGUST 202	5	Water Service	230-490-6420	.00	83.00	83.00
17714	City of Lowell	AUGUST 202	6	Water Service	240-490-6420	.00	1,687.71	1,687.71
17714	City of Lowell	AUGUST 202	7	Sewer Service	110-410-6425	.00	104.48	104.48
17714	City of Lowell	AUGUST 202	8	Sewer Service	110-420-6425	.00	616.59	616.59
17714	City of Lowell	AUGUST 202	9	Sewer Service	110-450-6425	.00	111.33	111.33
17714	City of Lowell	AUGUST 202	10	Sewer Service	220-490-6425	.00	23.98	23.98
17714	City of Lowell	AUGUST 202	11	Sewer Service	230-490-6425	.00	68.51	68.51
17714	City of Lowell	AUGUST 202	12	Sewer Service	240-490-6425	.00	616.59	616.59
Total 17714:						.00		5,725.35
17715								
17715	City of Oakridge	SEPT/0056/2	1	Police Service	110-430-6118	.00	3,029.67	3,029.67
Total 17715:						.00		3,029.67
17716								
17716	Douglas Fast Net	DFN 0923	1	Internet service	110-410-6435	.00	5.00	5.00
Total 17716:						.00		5.00
17717								
17717	Graham Landscape and D	43856	1	Trees for Paul Fisher Park - Rema	110-420-8520	.00	1,597.47	1,597.47
Total 17717:						.00		1,597.47
17718								
17718	Ingram Library Services	76932819,76	1	Books - 76932819	110-450-8375	.00	748.36	748.36
17718	Ingram Library Services	76932819,76	2	books - 76932820	110-450-8375	.00	488.72	488.72
17718	Ingram Library Services	76932819,76	3	Books - 77008919	110-450-8375	.00	357.02	357.02
17718	Ingram Library Services	76932819,76	4	Books - 77008920	110-450-8375	.00	198.33	198.33
Total 17718:						.00		1,792.43
17719								
17719	Lane Electric Cooperative	AUG 23 LE	1	Electricity	110-410-6430	.00	122.02	122.02
17719	Lane Electric Cooperative	AUG 23 LE	2	Electricity	110-420-6430	.00	172.07	172.07
17719	Lane Electric Cooperative	AUG 23 LE	3	Electricity	110-450-6430	.00	176.67	176.67
17719	Lane Electric Cooperative	AUG 23 LE	4	Electricity	110-470-6326	.00	59.40	59.40
17719	Lane Electric Cooperative	AUG 23 LE	5	Electricity	220-490-6430	.00	6.36	6.36
17719	Lane Electric Cooperative	AUG 23 LE	6	Electricity	230-490-6430	.00	1,881.45	1,881.45
17719	Lane Electric Cooperative	AUG 23 LE	7	Electricity	240-490-6430	.00	2,193.49	2,193.49
17719	Lane Electric Cooperative	AUG 23 LE	8	Electricity	312-490-6430	.00	990.42	990.42

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17719:						.00		5,601.88
17720								
17720	Lost Creek Rock Products	LCRP-00010	1	gravel for Sewer Plant	240-490-6324	.00	88.94	88.94
Total 17720:						.00		88.94
17721								
17721	Lowell Mini Storage	SEPT 2023	1	Storage Rental Unit #L029	314-490-6705	.00	80.00	80.00
Total 17721:						.00		80.00
17722								
17722	National Business Solution	IN120646	1	b/w copies - 5959	110-410-6234	.00	25.03	25.03
17722	National Business Solution	IN120646	2	color copies 1615	110-410-6234	.00	67.83	67.83
17722	National Business Solution	IN120646	3	service base JD	110-410-6124	.00	19.00	19.00
Total 17722:						.00		111.86
17723								
17723	Nichols, Layli	AUGUST 202	1	Consulting Services	110-410-6114	.00	1,019.20	1,019.20
17723	Nichols, Layli	AUGUST 202	2	Consulting Services	220-490-6114	.00	127.40	127.40
17723	Nichols, Layli	AUGUST 202	3	Consulting Services	230-490-6114	.00	637.00	637.00
17723	Nichols, Layli	AUGUST 202	4	Consulting Services	240-490-6114	.00	637.00	637.00
17723	Nichols, Layli	AUGUST 202	5	Consulting Services	312-490-6114	.00	127.40	127.40
Total 17723:						.00		2,548.00
17724								
17724	Northwest Code Profession	4717	1	Building Permit Cost - August 202	220-490-6150	.00	2,034.94	2,034.94
17724	Northwest Code Profession	4717	2	Electrical Permit Cost August 202	220-490-6152	.00	462.00	462.00
Total 17724:						.00		2,496.94
17725								
17725	O'Kane, Peggy	PO 8/17	1	Milage - Tour of UofO Library and	110-450-6240	.00	19.65	19.65
Total 17725:						.00		19.65
17726								
17726	Pacific Office Automation In	3809698	1	Ink for Postage Machine	110-410-6324	.00	248.00	248.00
17726	Pacific Office Automation In	526499482	1	Postage machine	110-410-6128	.00	44.19	44.19
17726	Pacific Office Automation In	526499482	2	postage machine	230-490-6128	.00	88.37	88.37
17726	Pacific Office Automation In	526499482	3	postage machine	240-490-6128	.00	88.37	88.37
Total 17726:						.00		468.93
17727								
17727	Pleasant Hill Feed & Farm	349738	1	Cement for benches at Paul Fishe	110-420-6330	.00	39.90	39.90
Total 17727:						.00		39.90
17728								
17728	Renewable Resource Grou	160681,1606	1	Invoice 160766 BOD, TSS	240-490-6755	.00	216.00	216.00
17728	Renewable Resource Grou	160681,1606	2	Invoice 160681 E-Coli	240-490-6755	.00	68.40	68.40

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17728	Renewable Resource Grou	160681,1606	3	Invoice 160630 BOD TSS ,E-Coli	240-490-6755	.00	284.40	284.40
Total 17728:						.00		568.80
17729								
17729	Sanders, Tim	107	1	Monthly DRC fee for Collections	240-490-6128	.00	300.00	300.00
17729	Sanders, Tim	108	1	Monthly DRC fee for Collections	240-490-6128	.00	300.00	300.00
Total 17729:						.00		600.00
17730								
17730	SaniPac	43638390S0	1	Refuse Services	230-490-6445	.00	48.18	48.18
17730	SaniPac	43638390S0	2	Refuse Services	240-490-6445	.00	48.18	48.18
Total 17730:						.00		96.36
17731								
17731	Verizon Wireless	9942669744	1	Cell Phone, tablet	110-410-6440	.00	91.59	91.59
17731	Verizon Wireless	9942669744	2	Cell Phone, tablet	230-490-6440	.00	109.99	109.99
17731	Verizon Wireless	9942669744	3	Cell Phone	240-490-6440	.00	69.18	69.18
Total 17731:						.00		270.76
17732								
17732	Wells Fargo Financial Leas	5026619489	1	Monthly Lease	110-410-6124	.00	95.96	95.96
Total 17732:						.00		95.96
17733								
17733	Baker, Max	MAX 2023	1	AWWA exam Prep 12 Month Subs	230-490-6240	.00	24.99	24.99
17733	Baker, Max	MAX 2023	2	AWWA exam Prep 12 Month Subs	240-490-6240	.00	25.00	25.00
Total 17733:						.00		49.99
17734								
17734	Bridge Town Market	JULY-SEPT 2	1	Fuel for Mower and 2017 Ram	110-420-6710	.00	591.12	591.12
17734	Bridge Town Market	JULY-SEPT 2	2	Saop for Bathrooms	110-410-6234	.00	16.56	16.56
17734	Bridge Town Market	JULY-SEPT 2	3	paint Brushes	110-420-6320	.00	10.77	10.77
17734	Bridge Town Market	JULY-SEPT 2	4	propane for Water Samples	230-490-6712	.00	38.99	38.99
Total 17734:						.00		657.44
17735								
17735	Brodart Co	B6659485	1	10 assorted books	110-450-6780	.00	260.04	260.04
17735	Brodart Co	B6659485	2	10 assorted books	110-450-6780	.00	161.25	161.25
17735	Brodart Co	B6659485	3	6 Brodart Guard	110-450-6780	.00	13.80	13.80
17735	Brodart Co	B6659485	4	Cataloging and Processing	110-450-6780	.00	28.60	28.60
17735	Brodart Co	B6659485	5	Freight	110-450-6780	.00	8.41	8.41
Total 17735:						.00		472.10
17736								
17736	Brothers Plumbing Inc	11766	1	Water Line Repair Sewer Plant	240-490-6330	.00	444.00	444.00
Total 17736:						.00		444.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17737								
17737	Cascade Columbia	877770	1	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	1,347.26	1,347.26
Total 17737:						.00		1,347.26
17738								
17738	Century Link	SEPT 2023	1	Phone and Auto Dialer for Water	230-490-6440	.00	139.01	139.01
17738	Century Link	SEPT 2023	2	Auto Dialer for Lift Station	240-490-6440	.00	51.08	51.08
17738	Century Link	SEPT 2023	3	Internet Service	230-490-6435	.00	75.00	75.00
Total 17738:						.00		265.09
17739								
17739	Charter Communications	0003329090	1	Internet	240-490-6435	.00	146.93	146.93
Total 17739:						.00		146.93
17740								
17740	Chenoweth Law Group	44179	1	Invoice 44179 - Legal Service re 2	110-440-6128	.00	808.89	808.89
Total 17740:						.00		808.89
17741								
17741	Consolidated Supply	S011540185	1	Parts for Water line repair at WWT	240-490-6330	.00	2,217.58	2,217.58
Total 17741:						.00		2,217.58
17742								
17742	Grainger	9817034755,	1	Slow Closing Solenoid fro Helsive	240-490-6324	.00	560.90	560.90
17742	Grainger	9817034755,	2	Solenoid Valve for Turbidity Meter	230-490-6324	.00	269.41	269.41
17742	Grainger	9817034755,	3	Firehose adapters, Hydrant Gate	230-490-6290	.00	345.48	345.48
17742	Grainger	9817034755,	4	Hand soap, Paper Towels	110-420-6234	.00	398.63	398.63
Total 17742:						.00		1,574.42
17743								
17743	J & K Electrical LLC	8949	1	electrical repair on Helsive	240-490-6324	.00	232.62	232.62
Total 17743:						.00		232.62
17744								
17744	Lane County Public Works	PWF2417	1	Animal Enforcement Services 1.0	110-440-6128	.00	96.11	96.11
Total 17744:						.00		96.11
17745								
17745	Lane County Waste Mgmt.	PWA0001171	1	Street Striping	312-490-6128	.00	324.32	324.32
Total 17745:						.00		324.32
17746								
17746	Lane Forest Products	S668351,S66	1	Green waste haul off fee	110-420-6328	.00	82.50	82.50
Total 17746:						.00		82.50

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17747								
17747	Lowell School District	AUG FUEL	1	August 2023 Fuel for Quad Cab	240-490-6710	.00	191.81	191.81
17747	Lowell School District	AUG FUEL	2	August 2023 Fuel for Tractor	240-490-6710	.00	110.19	110.19
Total 17747:						.00		302.00
17748								
17748	One Call Concepts	308417	1	Fee for Locates	230-490-6712	.00	5.60	5.60
17748	One Call Concepts	308417	2	Fee for Locates	240-490-6712	.00	5.60	5.60
Total 17748:						.00		11.20
17749								
17749	Oregon Dept of Revenue	AUG 2023 C	1	Criminal Fine Account - 928 Augu	110-480-6560	.00	100.00	100.00
Total 17749:						.00		100.00
17750								
17750	Page Freezer Software, Inc	INV-114800	1	Website /Social Media Manageme	110-410-6122	.00	1,385.21	1,385.21
Total 17750:						.00		1,385.21
17751								
17751	Renewable Resource Grou	161168,1610	1	Invoice 161168 BOD TSS	240-490-6755	.00	216.00	216.00
17751	Renewable Resource Grou	161168,1610	2	Invoice 161062 E-Coli	240-490-6755	.00	68.40	68.40
17751	Renewable Resource Grou	161168,1610	3	Invoice 160980 BOD TSS	240-490-6755	.00	216.00	216.00
17751	Renewable Resource Grou	161168,1610	4	Invoive 160848 E-Coli	240-490-6755	.00	68.40	68.40
17751	Renewable Resource Grou	161168,1610	5	Invoice 160801 Coliform	230-490-6755	.00	50.40	50.40
Total 17751:						.00		619.20
17752								
17752	Roto-Rooter Plumbers	135540	1	Clean Root Blockage on W Lakevi	240-490-6330	.00	930.00	930.00
Total 17752:						.00		930.00
17753								
17753	Samantha Dragt	OAMR 2023	1	Milage to/from Grand Ronde OAM	110-410-6240	.00	142.79	142.79
Total 17753:						.00		142.79
17754								
17754	The Automation Group Inc	W13447, W1	1	Troubleshoot SCADA, Filter 3 Tro	230-490-6324	.00	1,659.34	1,659.34
Total 17754:						.00		1,659.34
17755								
17755	USA Blue Book	00126151	1	CL-17 Buffer Solution	230-490-6750	.00	477.87	477.87
Total 17755:						.00		477.87
17756								
17756	WATTS Water Technologie	16265534	1	ProCal Primary Calibration Kit	230-490-6750	.00	481.54	481.54
Total 17756:						.00		481.54

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Grand Totals:						.00		46,475.66

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	17,412.30-	17,412.30-
110-410-6114	1,019.20	.00	1,019.20
110-410-6122	1,619.79	.00	1,619.79
110-410-6124	114.96	.00	114.96
110-410-6128	84.17	.00	84.17
110-410-6226	10.02	.00	10.02
110-410-6230	8.87	.00	8.87
110-410-6234	109.42	.00	109.42
110-410-6240	297.12	.00	297.12
110-410-6324	248.00	.00	248.00
110-410-6420	199.81	.00	199.81
110-410-6425	104.48	.00	104.48
110-410-6430	122.02	.00	122.02
110-410-6435	5.00	.00	5.00
110-410-6440	91.59	.00	91.59
110-420-6122	86.03	.00	86.03
110-420-6234	419.67	.00	419.67
110-420-6320	70.03	.00	70.03
110-420-6328	82.50	.00	82.50
110-420-6330	39.90	.00	39.90
110-420-6420	1,927.18	.00	1,927.18
110-420-6425	616.59	.00	616.59
110-420-6430	172.07	.00	172.07
110-420-6710	591.12	.00	591.12
110-420-8520	1,597.47	.00	1,597.47
110-430-6118	3,029.67	.00	3,029.67
110-440-6122	16.85	.00	16.85
110-440-6128	905.00	.00	905.00
110-440-6230	1.57	.00	1.57
110-450-6122	46.07	.00	46.07
110-450-6128	39.98	.00	39.98
110-450-6234	121.42	.00	121.42
110-450-6240	19.65	.00	19.65
110-450-6420	237.57	.00	237.57
110-450-6425	111.33	.00	111.33
110-450-6430	176.67	.00	176.67
110-450-6530	642.44	.00	642.44
110-450-6780	472.10	.00	472.10
110-450-8375	1,792.43	.00	1,792.43
110-460-6234	1.57	.00	1.57
110-470-6326	59.40	.00	59.40
110-480-6230	1.57	.00	1.57
110-480-6560	100.00	.00	100.00
220-2125	.00	2,726.91-	2,726.91-
220-490-6114	127.40	.00	127.40
220-490-6122	22.06	.00	22.06
220-490-6150	2,034.94	.00	2,034.94
220-490-6152	462.00	.00	462.00

GL Account	Debit	Credit	Proof
220-490-6230	1.57	.00	1.57
220-490-6420	48.60	.00	48.60
220-490-6425	23.98	.00	23.98
220-490-6430	6.36	.00	6.36
230-2125	.00	10,620.44-	10,620.44-
230-490-6114	637.00	.00	637.00
230-490-6122	400.77	.00	400.77
230-490-6128	88.37	.00	88.37
230-490-6230	13.57	.00	13.57
230-490-6240	232.99	.00	232.99
230-490-6290	345.48	.00	345.48
230-490-6324	2,407.75	.00	2,407.75
230-490-6420	83.00	.00	83.00
230-490-6425	68.51	.00	68.51
230-490-6430	1,881.45	.00	1,881.45
230-490-6435	75.00	.00	75.00
230-490-6440	328.50	.00	328.50
230-490-6445	48.18	.00	48.18
230-490-6712	580.07	.00	580.07
230-490-6750	3,379.40	.00	3,379.40
230-490-6755	50.40	.00	50.40
240-2125	.00	13,887.41-	13,887.41-
240-490-6114	637.00	.00	637.00
240-490-6122	400.77	.00	400.77
240-490-6128	688.37	.00	688.37
240-490-6230	13.57	.00	13.57
240-490-6240	25.00	.00	25.00
240-490-6324	882.46	.00	882.46
240-490-6330	3,634.62	.00	3,634.62
240-490-6420	1,687.71	.00	1,687.71
240-490-6425	616.59	.00	616.59
240-490-6430	2,193.49	.00	2,193.49
240-490-6435	146.93	.00	146.93
240-490-6440	120.26	.00	120.26
240-490-6445	48.18	.00	48.18
240-490-6710	302.00	.00	302.00
240-490-6712	5.60	.00	5.60
240-490-6750	1,347.26	.00	1,347.26
240-490-6755	1,137.60	.00	1,137.60
312-2125	.00	1,721.03-	1,721.03-
312-490-6114	127.40	.00	127.40
312-490-6122	82.28	.00	82.28
312-490-6128	324.32	.00	324.32
312-490-6230	2.61	.00	2.61
312-490-6430	990.42	.00	990.42
312-490-6724	194.00	.00	194.00
314-2125	.00	107.57-	107.57-
314-490-6122	27.57	.00	27.57
314-490-6705	80.00	.00	80.00
Grand Totals:	<u>46,475.66</u>	<u>46,475.66-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"

CITY OF LOWELL
 COMBINED CASH INVESTMENT
 JULY 31, 2023

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	914,568.45
999-1115	CASH IN BANK - LGIP	792,407.79
		1,706,976.24
	TOTAL COMBINED CASH	1,706,976.24
999-1110	CASH ALLOCATED TO FUNDS	(1,706,976.24)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	233,078.22
220	ALLOCATION TO BUILDING FUND	63,499.98
230	ALLOCATION TO WATER FUND	102,361.07
240	ALLOCATION TO SEWER FUND	248,596.58
312	ALLOCATION TO STREET FUND	136,121.43
314	ALLOCATION TO BLACKBERRY JAM FUND	11,545.95
410	ALLOCATION TO PARKS SDC FUND	105,447.63
412	ALLOCATION TO STREETS SDC FUND	82,024.92
430	ALLOCATION TO WATER SDC FUND	439,924.59
440	ALLOCATION TO SEWER SDC FUND	142,309.90
445	ALLOCATION TO STORMWATER SDC FUND	85,499.29
520	ALLOCATION TO WATER RESERVE FUND	40,459.80
521	ALLOCATION TO SEWER RESERVE FUND	16,106.88
		1,706,976.24
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,706,976.24
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(1,706,976.24)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	175,042.21	
110-1115	CASH IN BANK - LGIP	58,036.01	
110-1120	PETTY CASH	250.00	
110-1710	LAND	2,588,360.20	
110-1720	BUILDINGS & FACILITIES	1,016,818.56	
110-1730	EQUIPMENT & FURNISHINGS	86,009.96	
110-1740	VEHICLES & ROLLING STOCK	40,847.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	29,954.23	
110-1820	AD - BUILDINGS & FACILITIES	(238,524.60)	
110-1830	AD - EQUIPMENT & FURNISHINGS	(16,777.71)	
110-1840	AD - VEHICLES & ROLLING STOCK	(22,062.96)	
110-1850	AD - INFRASTRUCTURE	(17,900.99)	
	TOTAL ASSETS		<u>3,732,815.40</u>

LIABILITIES AND EQUITY

LIABILITIES

110-2205	WAGES PAYABLE	3,116.88	
110-2210	PAYROLL TAXES PAYABLE	1,351.94	
110-2245	HEALTH INSURANCE PAYABLE	823.38	
110-2250	RETIREMENT PAYABLE	1,099.46	
110-2255	DEFERRED COMP PAYABLE	39.00	
110-2510	BAIL HELD	577.00	
110-2515	CET TAX COLLECTED	3,442.82	
110-2525	OTHER DEPOSITS	689.23	
110-2750	LONG TERM DEBT	687,210.00	
	TOTAL LIABILITIES		698,349.71

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	244,733.57	
110-3275	GASB - FIXED ASSETS	3,499,487.18	
110-3277	GAAP - LONG TERM DEBT	(687,210.00)	
	REVENUE OVER EXPENDITURES - YTD	(22,545.06)	
	BALANCE - CURRENT DATE	(22,545.06)	
	TOTAL FUND EQUITY		<u>3,034,465.69</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,732,815.40</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
110-310-4112	.00	.00	179,870.00	179,870.00	.0
110-310-4114	81.04	81.04	2,500.00	2,418.96	3.2
	<u>81.04</u>	<u>81.04</u>	<u>182,370.00</u>	<u>182,288.96</u>	<u>.0</u>
<u>INVESTMENT EARNINGS</u>					
110-315-4125	220.02	220.02	1,252.00	1,031.98	17.6
	<u>220.02</u>	<u>220.02</u>	<u>1,252.00</u>	<u>1,031.98</u>	<u>17.6</u>
<u>INTERGOVERNMENTAL</u>					
110-320-4132	.00	.00	11,800.00	11,800.00	.0
110-320-4134	151.21	151.21	780.00	628.79	19.4
110-320-4136	2,807.74	2,807.74	23,680.00	20,872.26	11.9
110-320-4148	601.32	601.32	2,400.00	1,798.68	25.1
	<u>3,560.27</u>	<u>3,560.27</u>	<u>38,660.00</u>	<u>35,099.73</u>	<u>9.2</u>
<u>GRANT REVENUES</u>					
110-325-4152	.00	.00	10,586.00	10,586.00	.0
110-325-4154	.00	.00	1,000.00	1,000.00	.0
110-325-4155	.00	.00	4,200.00	4,200.00	.0
110-325-4158	.00	.00	1,000.00	1,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>16,786.00</u>	<u>16,786.00</u>	<u>.0</u>
<u>FRANCHISE FEES</u>					
110-330-4310	.00	.00	6,000.00	6,000.00	.0
110-330-4312	.00	.00	55,000.00	55,000.00	.0
110-330-4314	.00	.00	6,000.00	6,000.00	.0
110-330-4316	130.00	130.00	1,500.00	1,370.00	8.7
110-330-4318	1,346.94	1,346.94	.00	(1,346.94)	.0
110-330-4320	1,828.02	1,828.02	.00	(1,828.02)	.0
	<u>3,304.96</u>	<u>3,304.96</u>	<u>68,500.00</u>	<u>65,195.04</u>	<u>4.8</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES & PERMITS</u>					
110-335-4352	1,302.18	1,302.18	41,250.00	39,947.82	3.2
110-335-4354	583.00	583.00	100.00	(483.00)	583.0
110-335-4360	.00	.00	500.00	500.00	.0
	<u>1,885.18</u>	<u>1,885.18</u>	<u>41,850.00</u>	<u>39,964.82</u>	<u>4.5</u>
<u>CHARGES FOR SERVICE</u>					
110-340-4410	2.40	2.40	500.00	497.60	.5
110-340-4417	40.00	40.00	500.00	460.00	8.0
110-340-4421	50.67	50.67	260.00	209.33	19.5
110-340-4423	.00	.00	100.00	100.00	.0
	<u>93.07</u>	<u>93.07</u>	<u>1,360.00</u>	<u>1,266.93</u>	<u>6.8</u>
<u>SDC REVENUE</u>					
110-345-4511	.00	.00	47.00	47.00	.0
	<u>.00</u>	<u>.00</u>	<u>47.00</u>	<u>47.00</u>	<u>.0</u>
<u>FINES & FORFEITURES</u>					
110-350-4625	555.93	555.93	5,000.00	4,444.07	11.1
	<u>555.93</u>	<u>555.93</u>	<u>5,000.00</u>	<u>4,444.07</u>	<u>11.1</u>
<u>LOAN PAYMENTS & PROCEEDS</u>					
110-360-4225	.00	.00	230,224.00	230,224.00	.0
	<u>.00</u>	<u>.00</u>	<u>230,224.00</u>	<u>230,224.00</u>	<u>.0</u>
<u>OTHER REVENUE</u>					
110-370-4825	51.06	51.06	2,500.00	2,448.94	2.0
110-370-4826	.00	.00	1,000.00	1,000.00	.0
110-370-4849	.00	.00	467,287.00	467,287.00	.0
	<u>51.06</u>	<u>51.06</u>	<u>470,787.00</u>	<u>470,735.94</u>	<u>.0</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>						
110-385-4895	MISCELLANEOUS REVENUE	49.99	49.99	800.00	750.01	6.3
	TOTAL MISCELLANEOUS REVENUE	49.99	49.99	800.00	750.01	6.3
	TOTAL FUND REVENUE	9,801.52	9,801.52	1,057,636.00	1,047,834.48	.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110 CITY ADMINISTRATOR	2,352.09	2,352.09	19,123.00	16,770.91	12.3
110-410-5114 CITY CLERK	591.40	591.40	4,784.00	4,192.60	12.4
110-410-5158 MAINTENANCE WORKER I	217.38	217.38	2,306.00	2,088.62	9.4
110-410-5220 OVERTIME	6.90	6.90	69.00	62.10	10.0
110-410-5315 SOCIAL SECURITY/MEDICARE	242.32	242.32	2,010.00	1,767.68	12.1
110-410-5320 WORKER'S COMP	.77	.77	502.00	501.23	.2
110-410-5350 UNEMPLOYMENT	.00	.00	1,665.00	1,665.00	.0
110-410-5410 HEALTH INSURANCE	521.01	521.01	4,160.00	3,638.99	12.5
110-410-5450 PUBLIC EMPLOYEES RETIREMENT	669.66	669.66	6,815.00	6,145.34	9.8
TOTAL PERSONAL SERVICES	4,601.53	4,601.53	41,434.00	36,832.47	11.1
<u>MATERIALS & SERVICES</u>					
110-410-6110 AUDITING	.00	.00	6,205.00	6,205.00	.0
110-410-6112 LEGAL SERVICES	1,395.72	1,395.72	4,000.00	2,604.28	34.9
110-410-6114 FINANCIAL SERVICES	728.00	728.00	14,231.00	13,503.00	5.1
110-410-6122 IT SERVICES	.00	.00	13,882.00	13,882.00	.0
110-410-6124 COPIER CONTRACT	4.17	4.17	1,200.00	1,195.83	.4
110-410-6128 OTHER CONTRACT SERVICES	1,239.19	1,239.19	2,801.00	1,561.81	44.2
110-410-6210 INSURANCE & BONDS	.00	.00	1,452.00	1,452.00	.0
110-410-6220 PUBLICATIONS, PRINTING & DUES	2,255.00	2,255.00	2,865.00	610.00	78.7
110-410-6226 POSTAGE	178.00	178.00	739.00	561.00	24.1
110-410-6228 PUBLIC NOTICES	825.22	825.22	2,900.00	2,074.78	28.5
110-410-6230 OFFICE SUPPLIES/EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
110-410-6234 GENERAL SUPPLIES	.03	.03	527.00	526.97	.0
110-410-6238 BANK SERVICE CHARGES	.05	.05	2,000.00	1,999.95	.0
110-410-6240 TRAVEL & TRAINING	.00	.00	4,000.00	4,000.00	.0
110-410-6290 MISCELLANEOUS	.00	.00	464.00	464.00	.0
110-410-6320 BUILDING REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
110-410-6324 EQUIPMENT REPAIR & MAINTENANCE	95.96	95.96	.00	(95.96)	.0
110-410-6334 NON-CAPITALIZED ASSETS	.00	.00	2,000.00	2,000.00	.0
110-410-6420 WATER SERVICES	144.65	144.65	2,030.00	1,885.35	7.1
110-410-6425 SEWER SERVICES	245.06	245.06	3,997.00	3,751.94	6.1
110-410-6430 ELECTRICITY SERVICES	135.43	135.43	3,310.00	3,174.57	4.1
110-410-6435 INTERNET SERVICES	8.00	8.00	50.00	42.00	16.0
110-410-6440 TELEPHONE SERVICES	.00	.00	1,500.00	1,500.00	.0
110-410-6445 REFUSE SERVICES	.00	.00	3,000.00	3,000.00	.0
110-410-6510 COUNCIL EXPENDITURE	.00	.00	1,000.00	1,000.00	.0
110-410-6512 STATE ETHICS COMMISSION	.00	.00	575.00	575.00	.0
TOTAL MATERIALS & SERVICES	7,254.48	7,254.48	78,728.00	71,473.52	9.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
110-410-8225 BUILDINGS & FACILITIES	.00	.00	85,000.00	85,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	85,000.00	85,000.00	.0
TOTAL ADMINISTRATION	11,856.01	11,856.01	205,162.00	193,305.99	5.8
<u>PARKS & RECREATION</u>					
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	588.02	588.02	4,780.00	4,191.98	12.3
110-420-5150 PUBLIC WORKS DIRECTOR	500.40	500.40	4,050.00	3,549.60	12.4
110-420-5152 UTILITY WORKER I	1,170.34	1,170.34	9,802.00	8,631.66	11.9
110-420-5156 TEMPORARY/ SEASONAL	824.00	824.00	4,306.00	3,482.00	19.1
110-420-5158 MAINTENANCE WORKER I	1,086.84	1,086.84	11,532.00	10,445.16	9.4
110-420-5220 OVERTIME	172.30	172.30	1,540.00	1,367.70	11.2
110-420-5315 SOCIAL SECURITY/MEDICARE	332.21	332.21	2,755.00	2,422.79	12.1
110-420-5320 WORKER'S COMP	1.97	1.97	1,354.00	1,352.03	.2
110-420-5350 UNEMPLOYMENT	.00	.00	2,280.00	2,280.00	.0
110-420-5410 HEALTH INSURANCE	710.46	710.46	5,389.00	4,678.54	13.2
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	743.70	743.70	9,337.00	8,593.30	8.0
TOTAL PERSONAL SERVICES	6,130.24	6,130.24	57,125.00	50,994.76	10.7
<u>MATERIALS & SERVICES</u>					
110-420-6122 IT SERVICES	.00	.00	1,094.00	1,094.00	.0
110-420-6128 OTHER CONTRACT SERVICES	.00	.00	500.00	500.00	.0
110-420-6210 INSURANCE & BONDS	.00	.00	2,566.00	2,566.00	.0
110-420-6234 GENERAL SUPPLIES	.00	.00	3,000.00	3,000.00	.0
110-420-6238 BANK SERVICE CHARGES	.00	.00	20.00	20.00	.0
110-420-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
110-420-6320 BUILDING REPAIR & MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
110-420-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
110-420-6330 OTHER REPAIR & MAINTENANCE	.00	.00	3,500.00	3,500.00	.0
110-420-6339 MAINTENANCE - NELSON LAND DONA	.00	.00	4,000.00	4,000.00	.0
110-420-6420 WATER SERVICES	1,547.95	1,547.95	12,661.00	11,113.05	12.2
110-420-6425 SEWER SERVICES	134.28	134.28	1,981.00	1,846.72	6.8
110-420-6430 ELECTRICITY SERVICES	156.12	156.12	2,495.00	2,338.88	6.3
110-420-6445 REFUSE SERVICES	.00	.00	500.00	500.00	.0
110-420-6535 MOVIES IN THE PARK	.00	.00	1,000.00	1,000.00	.0
110-420-6710 GAS & OIL	.00	.00	2,500.00	2,500.00	.0
TOTAL MATERIALS & SERVICES	1,838.35	1,838.35	41,817.00	39,978.65	4.4

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
110-420-8520	.00	.00	5,000.00	5,000.00	.0
	.00	.00	5,000.00	5,000.00	.0
<u>TOTAL CAPITAL OUTLAY</u>					
	.00	.00	5,000.00	5,000.00	.0
	7,968.59	7,968.59	103,942.00	95,973.41	7.7
<u>POLICE</u>					
<u>MATERIALS & SERVICES</u>					
110-430-6118	3,029.67	3,029.67	36,231.00	33,201.33	8.4
	3,029.67	3,029.67	36,231.00	33,201.33	8.4
	3,029.67	3,029.67	36,231.00	33,201.33	8.4
<u>COMMUNITY DEVELOPMENT</u>					
<u>PERSONAL SERVICES</u>					
110-440-5110	588.02	588.02	4,780.00	4,191.98	12.3
110-440-5114	.02	.02	.00	(.02)	.0
110-440-5150	300.28	300.28	2,429.00	2,128.72	12.4
110-440-5220	.00	.00	182.00	182.00	.0
110-440-5315	67.96	67.96	566.00	498.04	12.0
110-440-5320	.17	.17	160.00	159.83	.1
110-440-5350	.00	.00	468.00	468.00	.0
110-440-5410	145.91	145.91	1,144.00	998.09	12.8
110-440-5450	187.78	187.78	1,916.00	1,728.22	9.8
	1,290.14	1,290.14	11,645.00	10,354.86	11.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-440-6116	ENGINEERING SERVICES	425.00	425.00	30,000.00	29,575.00 1.4
110-440-6122	IT SERVICES	.00	.00	360.00	360.00 .0
110-440-6128	OTHER CONTRACT SERVICES	550.00	550.00	10,000.00	9,450.00 5.5
110-440-6210	INSURANCE & BONDS	.00	.00	371.00	371.00 .0
110-440-6226	POSTAGE	.00	.00	200.00	200.00 .0
110-440-6238	BANK SERVICE CHARGES	7.41	7.41	.00 (7.41) .0
110-440-6522	LAND USE & DEVELOPMENT COSTS	.00	.00	25,000.00	25,000.00 .0
	TOTAL MATERIALS & SERVICES	982.41	982.41	65,931.00	64,948.59 1.5
	TOTAL COMMUNITY DEVELOPMENT	2,272.55	2,272.55	77,576.00	75,303.45 2.9
<u>LIBRARY</u>					
<u>PERSONAL SERVICES</u>					
110-450-5130	LIBRARIAN/SPECIAL EVENTS	2,654.95	2,654.95	21,482.00	18,827.05 12.4
110-450-5156	TEMPORARY/ SEASONAL	164.80	164.80	861.00	696.20 19.1
110-450-5158	MAINTENANCE WORKER I	217.38	217.38	2,306.00	2,088.62 9.4
110-450-5315	SOCIAL SECURITY/MEDICARE	232.34	232.34	1,885.00	1,652.66 12.3
110-450-5320	WORKER'S COMP	1.41	1.41	1,026.00	1,024.59 .1
110-450-5350	UNEMPLOYMENT	.00	.00	1,560.00	1,560.00 .0
110-450-5450	PUBLIC EMPLOYEES RETIREMENT	607.21	607.21	6,391.00	5,783.79 9.5
	TOTAL PERSONAL SERVICES	3,878.09	3,878.09	35,511.00	31,632.91 10.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-450-6122	800.00	800.00	1,356.00	556.00	59.0
110-450-6128	.00	.00	800.00	800.00	.0
110-450-6210	.00	.00	10.00	10.00	.0
110-450-6226	.00	.00	372.00	372.00	.0
110-450-6230	.00	.00	1,816.00	1,816.00	.0
110-450-6234	.00	.00	250.00	250.00	.0
110-450-6238	.00	.00	200.00	200.00	.0
110-450-6240	.00	.00	1,132.00	1,132.00	.0
110-450-6290	65.00	65.00	450.00	385.00	14.4
110-450-6320	.00	.00	500.00	500.00	.0
110-450-6420	7.05	7.05	1,540.00	1,532.95	.5
110-450-6425	16.79	16.79	492.00	475.21	3.4
110-450-6430	145.89	145.89	1,605.00	1,459.11	9.1
110-450-6435	.00	.00	50.00	50.00	.0
110-450-6445	.00	.00	1,000.00	1,000.00	.0
110-450-6530	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	1,034.73	1,034.73	12,573.00	11,538.27	8.2
<u>CAPITAL OUTLAY</u>					
110-450-8335	.00	.00	3,200.00	3,200.00	.0
110-450-8375	.00	.00	6,000.00	6,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	9,200.00	9,200.00	.0
TOTAL LIBRARY	4,912.82	4,912.82	57,284.00	52,371.18	8.6
<u>CODE ENFORCEMENT</u>					
<u>PERSONAL SERVICES</u>					
110-460-5110	588.02	588.02	4,780.00	4,191.98	12.3
110-460-5315	44.98	44.98	516.00	471.02	8.7
110-460-5320	.11	.11	137.00	136.89	.1
110-460-5350	.00	.00	303.00	303.00	.0
110-460-5410	64.76	64.76	519.00	454.24	12.5
110-460-5450	124.31	124.31	1,239.00	1,114.69	10.0
TOTAL PERSONAL SERVICES	822.18	822.18	7,494.00	6,671.82	11.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	.00	.00	500.00	500.00	.0
110-460-6234 GENERAL SUPPLIES	.00	.00	100.00	100.00	.0
110-460-6238 BANK SERVICE CHARGES	.00	.00	100.00	100.00	.0
110-460-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-460-6445 REFUSE SERVICES	.00	.00	1,000.00	1,000.00	.0
110-460-6540 DOG/CAT CONTROL	.00	.00	100.00	100.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	1,900.00	1,900.00	.0

TOTAL CODE ENFORCEMENT	822.18	822.18	9,394.00	8,571.82	8.8
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TOURISM

<u>MATERIALS & SERVICES</u>					
110-470-6128 OTHER CONTRACT SERVICES	.00	.00	500.00	500.00	.0
110-470-6224 MARKETING	.00	.00	500.00	500.00	.0
110-470-6226 POSTAGE	.00	.00	50.00	50.00	.0
110-470-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	60.89	60.89	5,936.00	5,875.11	1.0
110-470-6527 COMMUNITY GRANT PROGRAM	.00	.00	3,500.00	3,500.00	.0
TOTAL MATERIALS & SERVICES	60.89	60.89	10,586.00	10,525.11	.6

TOTAL TOURISM	60.89	60.89	10,586.00	10,525.11	.6
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MUNICIPAL COURT

<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	588.02	588.02	4,780.00	4,191.98	12.3
110-480-5114 CITY CLERK	295.70	295.70	2,393.00	2,097.30	12.4
110-480-5220 OVERTIME	3.45	3.45	35.00	31.55	9.9
110-480-5315 SOCIAL SECURITY/MEDICARE	67.87	67.87	552.00	484.13	12.3
110-480-5320 WORKER'S COMP	.23	.23	129.00	128.77	.2
110-480-5350 UNEMPLOYMENT	.00	.00	458.00	458.00	.0
110-480-5410 HEALTH INSURANCE	195.76	195.76	1,565.00	1,369.24	12.5
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	187.55	187.55	1,869.00	1,681.45	10.0
TOTAL PERSONAL SERVICES	1,338.58	1,338.58	11,781.00	10,442.42	11.4

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>MATERIALS & SERVICES</u>						
110-480-6120	JUDGE CONTRACT	.00	.00	1,250.00	1,250.00	.0
110-480-6121	BAILIFF CONTRACT	.00	.00	1,500.00	1,500.00	.0
110-480-6128	OTHER CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
110-480-6220	PUBLICATIONS, PRINTING & DUES	.00	.00	80.00	80.00	.0
110-480-6226	POSTAGE	.00	.00	29.00	29.00	.0
110-480-6238	BANK SERVICE CHARGES	12.29	12.29	150.00	137.71	8.2
110-480-6560	STATE ASSESSMENTS	50.00	50.00	1,023.00	973.00	4.9
110-480-6565	COURT COLLECTION FEES	23.00	23.00	80.00	57.00	28.8
	TOTAL MATERIALS & SERVICES	85.29	85.29	5,112.00	5,026.71	1.7
	TOTAL MUNICIPAL COURT	1,423.87	1,423.87	16,893.00	15,469.13	8.4
<u>DEBT SERVICE</u>						
<u>DEBT SERVICES</u>						
110-800-7111	LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	11,396.00	11,396.00	.0
110-800-7112	LOAN PRINCIPAL - ROLLING ROCK	.00	.00	8,904.00	8,904.00	.0
110-800-7113	LOAN PRINCIPAL - OEDD LIBRARY	.00	.00	145,041.00	145,041.00	.0
110-800-7114	LOAN PRINCIPAL - OEDD CITYHALL	.00	.00	85,184.00	85,184.00	.0
110-800-7511	LOAN INTEREST - LIBRARY/CITY	.00	.00	11,255.00	11,255.00	.0
110-800-7512	LOAN INTEREST - ROLLING ROCK	.00	.00	8,794.00	8,794.00	.0
110-800-7513	LOAN INTEREST - OEDD LIBRARY	.00	.00	9,740.00	9,740.00	.0
110-800-7514	LOAN INTEREST - OEDD CITY HALL	.00	.00	6,135.00	6,135.00	.0
	TOTAL DEBT SERVICES	.00	.00	286,449.00	286,449.00	.0
	TOTAL DEBT SERVICE	.00	.00	286,449.00	286,449.00	.0
<u>OTHER REQUIREMENTS</u>						
<u>OTHER REQUIREMENTS</u>						
110-900-9113	TRANSFER TO BLACKBERRY JAM	.00	.00	5,000.00	5,000.00	.0
110-900-9140	TRANSFER TO SEWER FUND	.00	.00	76,200.00	76,200.00	.0
110-900-9590	CONTINGENCY	.00	.00	168,496.00	168,496.00	.0
110-900-9899	UNAPPROPRIATED ENDING BALANCE	.00	.00	74,885.00	74,885.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	324,581.00	324,581.00	.0

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL OTHER REQUIREMENTS	.00	.00	324,581.00	324,581.00	.0
TOTAL FUND EXPENDITURES	32,346.58	32,346.58	1,128,098.00	1,095,751.42	2.9
NET REVENUE OVER EXPENDITURES	(22,545.06)	(22,545.06)	(70,462.00)	(47,916.94)	(32.0)

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

BUILDING FUND

ASSETS

220-1110	ALLOCATED CASH	63,499.98	
	TOTAL ASSETS		<u>63,499.98</u>

LIABILITIES AND EQUITY

LIABILITIES

220-2205	WAGES PAYABLE	232.06	
220-2210	PAYROLL TAXES PAYABLE	121.63	
220-2245	HEALTH INSURANCE PAYABLE	146.92	
220-2250	RETIREMENT PAYABLE	95.29	
220-2255	DEFERRED COMP PAYABLE	2.50	
	TOTAL LIABILITIES		598.40

FUND EQUITY

220-3100	BEGINNING FUND BALANCE	68,792.87	
	REVENUE OVER EXPENDITURES - YTD	(5,891.29)	
	BALANCE - CURRENT DATE	(5,891.29)	
	TOTAL FUND EQUITY		<u>62,901.58</u>
	TOTAL LIABILITIES AND EQUITY		<u>63,499.98</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

BUILDING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
220-315-4125	INTEREST EARNED	1.13	1.13	10.00	8.87	11.3
	TOTAL INVESTMENT EARNINGS	1.13	1.13	10.00	8.87	11.3
<u>LICENSES & PERMITS</u>						
220-335-4356	BUILDING PERMIT FEES	.00	.00	80,000.00	80,000.00	.0
220-335-4358	ELECTRICAL PERMIT FEES	201.60	201.60	7,143.00	6,941.40	2.8
	TOTAL LICENSES & PERMITS	201.60	201.60	87,143.00	86,941.40	.2
	TOTAL FUND REVENUE	202.73	202.73	87,153.00	86,950.27	.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
220-490-5110	235.20	235.20	1,912.00	1,676.80	12.3
220-490-5114	295.70	295.70	2,393.00	2,097.30	12.4
220-490-5150	500.40	500.40	4,049.00	3,548.60	12.4
220-490-5220	3.45	3.45	339.00	335.55	1.0
220-490-5315	79.18	79.18	665.00	585.82	11.9
220-490-5320	.26	.26	155.00	154.74	.2
220-490-5350	.00	.00	550.00	550.00	.0
220-490-5410	292.14	292.14	2,294.00	2,001.86	12.7
220-490-5450	218.74	218.74	2,255.00	2,036.26	9.7
TOTAL PERSONAL SERVICES	1,625.07	1,625.07	14,612.00	12,986.93	11.1
<u>MATERIALS & SERVICES</u>					
220-490-6110	.00	.00	1,035.00	1,035.00	.0
220-490-6122	.00	.00	1,295.00	1,295.00	.0
220-490-6150	3,777.71	3,777.71	60,000.00	56,222.29	6.3
220-490-6152	671.25	671.25	5,000.00	4,328.75	13.4
220-490-6238	2.56	2.56	300.00	297.44	.9
220-490-6420	2.82	2.82	500.00	497.18	.6
220-490-6425	6.71	6.71	500.00	493.29	1.3
220-490-6430	7.90	7.90	300.00	292.10	2.6
220-490-6435	.00	.00	300.00	300.00	.0
220-490-6524	.00	.00	8,190.00	8,190.00	.0
220-490-6525	.00	.00	1,061.00	1,061.00	.0
TOTAL MATERIALS & SERVICES	4,468.95	4,468.95	78,481.00	74,012.05	5.7
TOTAL NON-DEPARTMENTAL	6,094.02	6,094.02	93,093.00	86,998.98	6.6
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
220-900-9590	.00	.00	55,015.00	55,015.00	.0
220-900-9899	.00	.00	4,980.00	4,980.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	59,995.00	59,995.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	59,995.00	59,995.00	.0

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	6,094.02	6,094.02	153,088.00	146,993.98	4.0
NET REVENUE OVER EXPENDITURES	(5,891.29)	(5,891.29)	(65,935.00)	(60,043.71)	(8.9)

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	101,496.17	
230-1115	CASH IN BANK - LGIP	864.90	
230-1510	ACCOUNTS RECEIVABLE	73,819.76	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	35,875.00	
230-1730	EQUIPMENT & FURNISHINGS	40,026.38	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,817,521.42	
230-1820	AD - BUILDINGS & FACILITIES	(21,637.44)	
230-1830	AD - EQUIPMENT & FURNISHINGS	(20,262.82)	
230-1840	AD - VEHICLES & ROLLING STOCK	(22,086.16)	
230-1850	AD - INFRASTRUCTURE	(2,519,273.37)	
	TOTAL ASSETS		<u>2,601,589.50</u>

LIABILITIES AND EQUITY

LIABILITIES

230-2205	WAGES PAYABLE	3,656.17	
230-2210	PAYROLL TAXES PAYABLE	1,767.26	
230-2245	HEALTH INSURANCE PAYABLE	2,343.13	
230-2250	RETIREMENT PAYABLE	1,449.14	
230-2255	DEFERRED COMP PAYABLE	62.99	
230-2520	UTILITY DEPOSITS	41,380.00	
230-2530	H2O DONATIONS	1,110.00	
230-2750	LONG TERM DEBT	992,440.97	
	TOTAL LIABILITIES		1,044,209.66

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	37,018.65	
230-3275	GASB - FIXED ASSETS	2,425,408.67	
230-3277	GAAP - LONG TERM DEBT	(992,440.97)	
	REVENUE OVER EXPENDITURES - YTD	<u>87,393.49</u>	
	BALANCE - CURRENT DATE	<u>87,393.49</u>	
	TOTAL FUND EQUITY		<u>1,557,379.84</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,601,589.50</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
230-315-4125 INTEREST EARNED	4.55	4.55	273.00	268.45	1.7
TOTAL INVESTMENT EARNINGS	4.55	4.55	273.00	268.45	1.7
<u>LICENSES & PERMITS</u>					
230-335-4370 WATER/SEWER CONNECTION PERMIT	.00	.00	3,750.00	3,750.00	.0
TOTAL LICENSES & PERMITS	.00	.00	3,750.00	3,750.00	.0
<u>CHARGES FOR SERVICE</u>					
230-340-4425 WATER/SEWER SALES	115,203.15	115,203.15	527,651.00	412,447.85	21.8
230-340-4426 BULK WATER SALES	1,906.90	1,906.90	.00	(1,906.90)	.0
230-340-4435 FIRE HYDRANT FEE	747.34	747.34	4,595.00	3,847.66	16.3
230-340-4440 BACKFLOW TESTING	.00	.00	1,500.00	1,500.00	.0
TOTAL CHARGES FOR SERVICE	117,857.39	117,857.39	533,746.00	415,888.61	22.1
<u>LOAN PAYMENTS & PROCEEDS</u>					
230-360-4210 PRINCIPAL PAYMENTS RECIEVED	.00	.00	70,000.00	70,000.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	70,000.00	70,000.00	.0
<u>MISELLANEOUS REVENUE</u>					
230-385-4850 WATER/SEWER PENALTIES	392.50	392.50	3,270.00	2,877.50	12.0
230-385-4895 MISCELLANEOUS REVENUE	4,488.22	4,488.22	1,500.00	(2,988.22)	299.2
TOTAL MISELLANEOUS REVENUE	4,880.72	4,880.72	4,770.00	(110.72)	102.3
<u>TRANSFERS IN</u>					
230-390-4940 TRANSFER FROM SEWER FUND	.00	.00	30,000.00	30,000.00	.0
TOTAL TRANSFERS IN	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND REVENUE	122,742.66	122,742.66	642,539.00	519,796.34	19.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
230-490-5110	3,116.51	3,116.51	25,336.00	22,219.49	12.3
230-490-5114	2,365.63	2,365.63	19,141.00	16,775.37	12.4
230-490-5150	4,103.34	4,103.34	33,201.00	29,097.66	12.4
230-490-5152	4,974.02	4,974.02	41,654.00	36,679.98	11.9
230-490-5156	164.80	164.80	861.00	696.20	19.1
230-490-5158	326.04	326.04	3,459.00	3,132.96	9.4
230-490-5220	759.87	759.87	8,022.00	7,262.13	9.5
230-490-5315	1,209.49	1,209.49	10,073.00	8,863.51	12.0
230-490-5320	5.07	5.07	3,848.00	3,842.93	.1
230-490-5350	.00	.00	8,340.00	8,340.00	.0
230-490-5410	4,669.42	4,669.42	35,915.00	31,245.58	13.0
230-490-5450	3,307.49	3,307.49	34,142.00	30,834.51	9.7
TOTAL PERSONAL SERVICES	25,001.68	25,001.68	223,992.00	198,990.32	11.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
230-490-6110	.00	.00	6,206.00	6,206.00	.0
230-490-6114	455.00	455.00	8,894.00	8,439.00	5.1
230-490-6116	2,679.50	2,679.50	30,500.00	27,820.50	8.8
230-490-6122	.00	.00	7,908.00	7,908.00	.0
230-490-6128	88.37	88.37	2,501.00	2,412.63	3.5
230-490-6210	.00	.00	12,276.00	12,276.00	.0
230-490-6220	913.17	913.17	3,275.00	2,361.83	27.9
230-490-6226	.00	.00	1,250.00	1,250.00	.0
230-490-6230	.00	.00	1,250.00	1,250.00	.0
230-490-6238	353.05	353.05	6,900.00	6,546.95	5.1
230-490-6240	.00	.00	2,270.00	2,270.00	.0
230-490-6290	.00	.00	1,500.00	1,500.00	.0
230-490-6320	.00	.00	5,500.00	5,500.00	.0
230-490-6324	.00	.00	15,550.00	15,550.00	.0
230-490-6330	3,730.12	3,730.12	20,000.00	16,269.88	18.7
230-490-6334	.00	.00	8,000.00	8,000.00	.0
230-490-6420	47.63	47.63	1,680.00	1,632.37	2.8
230-490-6425	67.14	67.14	1,180.00	1,112.86	5.7
230-490-6430	1,798.51	1,798.51	19,930.00	18,131.49	9.0
230-490-6435	.00	.00	1,090.00	1,090.00	.0
230-490-6440	.00	.00	3,800.00	3,800.00	.0
230-490-6445	.00	.00	800.00	800.00	.0
230-490-6710	.00	.00	1,520.00	1,520.00	.0
230-490-6712	215.00	215.00	7,250.00	7,035.00	3.0
230-490-6750	.00	.00	22,100.00	22,100.00	.0
230-490-6755	.00	.00	4,200.00	4,200.00	.0
230-490-6758	.00	.00	5,000.00	5,000.00	.0
TOTAL MATERIALS & SERVICES	10,347.49	10,347.49	202,330.00	191,982.51	5.1
TOTAL NON-DEPARTMENTAL	35,349.17	35,349.17	426,322.00	390,972.83	8.3
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
230-700-8320	.00	.00	100,000.00	100,000.00	.0
230-700-8540	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	110,000.00	110,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	110,000.00	110,000.00	.0
<u>DEBT SERVICE</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICES</u>					
230-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	.00	5,219.00	5,219.00	.0
230-800-7124 LOAN PRINCIPAL - RUS 91-03	.00	.00	17,939.00	17,939.00	.0
230-800-7125 LOAN PRINCIPAL - L21001	.00	.00	7,812.00	7,812.00	.0
230-800-7126 LOAN PRINCIPAL - SEWER FUND	.00	.00	11,932.00	11,932.00	.0
230-800-7522 LOAN INTEREST - J05001 SPWF	.00	.00	2,205.00	2,205.00	.0
230-800-7524 LOAN INTEREST - RUS 91-03	.00	.00	21,442.00	21,442.00	.0
230-800-7525 LOAN INTEREST - L21001	.00	.00	3,726.00	3,726.00	.0
230-800-7526 LOAN INTEREST - SEWER FUND	.00	.00	5,600.00	5,600.00	.0
TOTAL DEBT SERVICES	.00	.00	75,875.00	75,875.00	.0
TOTAL DEBT SERVICE	.00	.00	75,875.00	75,875.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
230-900-9140 TRANSFER TO SEWER FUND	.00	.00	20,342.00	20,342.00	.0
230-900-9590 CONTINGENCY	.00	.00	20,000.00	20,000.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	40,342.00	40,342.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	40,342.00	40,342.00	.0
TOTAL FUND EXPENDITURES	35,349.17	35,349.17	652,539.00	617,189.83	5.4
NET REVENUE OVER EXPENDITURES	87,393.49	87,393.49	(10,000.00)	(97,393.49)	873.9

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	157,607.82	
240-1115	CASH IN BANK - LGIP	90,988.76	
240-1510	ACCOUNTS RECEIVABLE	38,131.47	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	89,114.40	
240-1730	EQUIPMENT & FURNISHINGS	93,182.36	
240-1740	VEHICLES & ROLLING STOCK	21,779.50	
240-1750	INFRASTRUCTURE	4,959,303.28	
240-1820	AD - BUILDINGS & FACILITIES	(48,362.85)	
240-1830	AD - EQUIPMENT & FURNISHINGS	(40,882.82)	
240-1840	AD - VEHICLES & ROLLING STOCK	(9,800.78)	
240-1850	AD - INFRASTRUCTURE	(3,110,069.48)	
	TOTAL ASSETS		<u>2,251,991.66</u>

LIABILITIES AND EQUITY

LIABILITIES

240-2205	WAGES PAYABLE	3,656.22	
240-2210	PAYROLL TAXES PAYABLE	1,767.24	
240-2245	HEALTH INSURANCE PAYABLE	2,343.11	
240-2250	RETIREMENT PAYABLE	1,449.11	
240-2255	DEFERRED COMP PAYABLE	62.99	
240-2750	LONG TERM DEBT	481,238.21	
	TOTAL LIABILITIES		490,516.88

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	232,418.87	
240-3275	GASB - FIXED ASSETS	1,965,263.61	
240-3277	GAAP - LONG TERM DEBT	(481,238.21)	
	REVENUE OVER EXPENDITURES - YTD	<u>45,030.51</u>	
	BALANCE - CURRENT DATE	<u>45,030.51</u>	
	TOTAL FUND EQUITY		<u>1,761,474.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,251,991.66</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
240-315-4125 INTEREST EARNED	318.73	318.73	1,000.00	681.27	31.9
TOTAL INVESTMENT EARNINGS	318.73	318.73	1,000.00	681.27	31.9
<u>LICENSES & PERMITS</u>					
240-335-4370 WATER/SEWER CONNECTION PERMIT	115.00	115.00	115.00	.00	100.0
TOTAL LICENSES & PERMITS	115.00	115.00	115.00	.00	100.0
<u>CHARGES FOR SERVICE</u>					
240-340-4425 WATER/SEWER SALES	73,780.35	73,780.35	483,366.00	409,585.65	15.3
TOTAL CHARGES FOR SERVICE	73,780.35	73,780.35	483,366.00	409,585.65	15.3
<u>SDC REVENUE</u>					
240-345-4541 SEWER REIMBURSEMENT SDC	618.00	618.00	618.00	.00	100.0
TOTAL SDC REVENUE	618.00	618.00	618.00	.00	100.0
<u>LOAN PAYMENTS & PROCEEDS</u>					
240-360-4225 LOAN PROCEEDS	.00	.00	90,000.00	90,000.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	90,000.00	90,000.00	.0
<u>MISCELLANEOUS REVENUE</u>					
240-385-4850 WATER/SEWER PENALTIES	357.50	357.50	1,500.00	1,142.50	23.8
240-385-4895 MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL MISCELLANEOUS REVENUE	357.50	357.50	2,000.00	1,642.50	17.9
<u>TRANSFERS IN</u>					
240-390-4910 TRANSFER FROM GENERAL FUND	.00	.00	76,200.00	76,200.00	.0
240-390-4930 TRANSFER FROM WATER FUND	.00	.00	20,342.00	20,342.00	.0
TOTAL TRANSFERS IN	.00	.00	96,542.00	96,542.00	.0
TOTAL FUND REVENUE	75,189.58	75,189.58	673,641.00	598,451.42	11.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
240-490-5110	3,116.51	3,116.51	25,336.00	22,219.49	12.3
240-490-5114	2,365.63	2,365.63	19,141.00	16,775.37	12.4
240-490-5150	4,103.34	4,103.34	33,201.00	29,097.66	12.4
240-490-5152	4,974.02	4,974.02	41,654.00	36,679.98	11.9
240-490-5156	164.80	164.80	861.00	696.20	19.1
240-490-5158	326.04	326.04	3,459.00	3,132.96	9.4
240-490-5220	759.87	759.87	8,022.00	7,262.13	9.5
240-490-5315	1,209.48	1,209.48	10,073.00	8,863.52	12.0
240-490-5320	5.06	5.06	3,865.00	3,859.94	.1
240-490-5350	.00	.00	8,340.00	8,340.00	.0
240-490-5410	4,669.40	4,669.40	35,915.00	31,245.60	13.0
240-490-5450	3,307.45	3,307.45	34,142.00	30,834.55	9.7
TOTAL PERSONAL SERVICES	25,001.60	25,001.60	224,009.00	199,007.40	11.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
240-490-6110	AUDITING	.00	.00	6,206.00	6,206.00 .0
240-490-6114	FINANCIAL SERVICES	182.00	182.00	8,894.00	8,712.00 2.1
240-490-6116	ENGINEERING SERVICES	1,004.50	1,004.50	25,000.00	23,995.50 4.0
240-490-6122	IT SERVICES	.00	.00	6,000.00	6,000.00 .0
240-490-6128	OTHER CONTRACT SERVICES	88.37	88.37	4,701.00	4,612.63 1.9
240-490-6210	INSURANCE & BONDS	.00	.00	11,672.00	11,672.00 .0
240-490-6220	PUBLICATIONS, PRINTING & DUES	13.18	13.18	1,500.00	1,486.82 .9
240-490-6226	POSTAGE	.00	.00	1,200.00	1,200.00 .0
240-490-6230	OFFICE SUPPLIES/EQUIPMENT	.00	.00	750.00	750.00 .0
240-490-6238	BANK SERVICE CHARGES	313.98	313.98	4,000.00	3,686.02 7.9
240-490-6240	TRAVEL & TRAINING	.00	.00	2,770.00	2,770.00 .0
240-490-6290	MISCELLANEOUS	.00	.00	500.00	500.00 .0
240-490-6320	BUILDING REPAIR & MAINTENANCE	.00	.00	5,000.00	5,000.00 .0
240-490-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	.00	9,300.00	9,300.00 .0
240-490-6330	OTHER REPAIR & MAINTENANCE	.00	.00	15,000.00	15,000.00 .0
240-490-6334	NON-CAPITALIZED ASSETS	.00	.00	12,000.00	12,000.00 .0
240-490-6420	WATER SERVICES	831.39	831.39	11,256.00	10,424.61 7.4
240-490-6425	SEWER SERVICES	604.26	604.26	8,860.00	8,255.74 6.8
240-490-6430	ELECTRICITY SERVICES	2,119.79	2,119.79	25,500.00	23,380.21 8.3
240-490-6435	INTERNET SERVICES	.00	.00	1,660.00	1,660.00 .0
240-490-6440	TELEPHONE SERVICES	.00	.00	3,225.00	3,225.00 .0
240-490-6445	REFUSE SERVICES	.00	.00	9,600.00	9,600.00 .0
240-490-6520	PERMITS	.00	.00	4,300.00	4,300.00 .0
240-490-6710	GAS & OIL	.00	.00	3,150.00	3,150.00 .0
240-490-6712	OPERATIONS & SUPPLIES	.00	.00	2,100.00	2,100.00 .0
240-490-6750	CHEMICALS & LAB SUPPLIES	.00	.00	22,315.00	22,315.00 .0
240-490-6755	WATER/SEWER ANALYSIS	.00	.00	17,220.00	17,220.00 .0
240-490-6758	WATER/SEWER CONNECTION EXPENDI	.00	.00	2,500.00	2,500.00 .0
	TOTAL MATERIALS & SERVICES	5,157.47	5,157.47	226,179.00	221,021.53 2.3
	TOTAL NON-DEPARTMENTAL	30,159.07	30,159.07	450,188.00	420,028.93 6.7
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
240-700-8225	BUILDINGS & FACILITIES	.00	.00	5,000.00	5,000.00 .0
240-700-8550	SEWER SYSTEMS	.00	.00	125,000.00	125,000.00 .0
	TOTAL CAPITAL OUTLAY	.00	.00	130,000.00	130,000.00 .0
	TOTAL CAPITAL OUTLAY	.00	.00	130,000.00	130,000.00 .0
<u>DEBT SERVICE</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICES</u>					
240-800-7110 LOAN PRINCIPAL - G02002	.00	.00	23,981.00	23,981.00	.0
240-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	.00	5,219.00	5,219.00	.0
240-800-7124 LOAN PRINCIPAL - RUS 92-05	.00	.00	7,172.00	7,172.00	.0
240-800-7510 LOAN INTEREST - G02002	.00	.00	6,028.00	6,028.00	.0
240-800-7522 LOAN INTEREST - J05001 SPWF	.00	.00	2,205.00	2,205.00	.0
240-800-7524 LOAN INTEREST - RUS 92-05	.00	.00	8,573.00	8,573.00	.0
TOTAL DEBT SERVICES	.00	.00	53,178.00	53,178.00	.0
TOTAL DEBT SERVICE	.00	.00	53,178.00	53,178.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
240-900-9130 TRANSFER TO WATER FUND	.00	.00	30,000.00	30,000.00	.0
240-900-9590 CONTINGENCY	.00	.00	77,425.00	77,425.00	.0
240-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	39,157.00	39,157.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	146,582.00	146,582.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	146,582.00	146,582.00	.0
TOTAL FUND EXPENDITURES	30,159.07	30,159.07	779,948.00	749,788.93	3.9
NET REVENUE OVER EXPENDITURES	45,030.51	45,030.51	(106,307.00)	(151,337.51)	42.4

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	78,338.48	
312-1115	CASH IN BANK - LGIP	57,782.95	
312-1710	LAND	93,558.00	
312-1720	BUILDINGS & FACILITIES	528.00	
312-1730	EQUIPMENT & FURNISHINGS	6,061.05	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	2,325,854.75	
312-1820	AD - BUILDINGS & FACILITIES	(105.60)	
312-1830	AD - EQUIPMENT & FURNISHINGS	(2,574.01)	
312-1840	AD - VEHICLES & ROLLING STOCK	(5,084.91)	
312-1850	AD - INFRASTRUCTURE	(513,505.80)	
	TOTAL ASSETS		<u>2,052,152.74</u>

LIABILITIES AND EQUITY

LIABILITIES

312-2205	WAGES PAYABLE	499.73	
312-2210	PAYROLL TAXES PAYABLE	231.79	
312-2245	HEALTH INSURANCE PAYABLE	227.93	
312-2250	RETIREMENT PAYABLE	162.40	
312-2255	DEFERRED COMP PAYABLE	7.52	
312-2750	LONG TERM DEBT	76,252.54	
	TOTAL LIABILITIES		77,381.91

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	130,803.86	
312-3275	GASB - FIXED ASSETS	1,916,031.31	
312-3277	GAAP - LONG TERM DEBT	(76,252.54)	
	REVENUE OVER EXPENDITURES - YTD	<u>4,188.20</u>	
	BALANCE - CURRENT DATE	<u>4,188.20</u>	
	TOTAL FUND EQUITY		<u>1,974,770.83</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,052,152.74</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
312-315-4125 INTEREST EARNED	202.08	202.08	200.00	(2.08)	101.0
TOTAL INVESTMENT EARNINGS	202.08	202.08	200.00	(2.08)	101.0
<u>INTERGOVERNMENTAL</u>					
312-320-4142 STATE DISTRIBUTIONS	9,129.58	9,129.58	80,000.00	70,870.42	11.4
TOTAL INTERGOVERNMENTAL	9,129.58	9,129.58	80,000.00	70,870.42	11.4
<u>SDC REVENUE</u>					
312-345-4513 TRANSPORTATION REIMBURSEMENT S	.00	.00	104.00	104.00	.0
TOTAL SDC REVENUE	.00	.00	104.00	104.00	.0
<u>LOAN PAYMENTS & PROCEEDS</u>					
312-360-4225 LOAN PROCEEDS	.00	.00	270,000.00	270,000.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	270,000.00	270,000.00	.0
TOTAL FUND REVENUE	9,331.66	9,331.66	350,304.00	340,972.34	2.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110 CITY ADMINISTRATOR	588.02	588.02	4,780.00	4,191.98	12.3
312-490-5150 PUBLIC WORKS DIRECTOR	500.40	500.40	4,049.00	3,548.60	12.4
312-490-5152 UTILITY WORKER I	585.20	585.20	4,900.00	4,314.80	11.9
312-490-5156 TEMPORARY/ SEASONAL	329.60	329.60	1,722.00	1,392.40	19.1
312-490-5220 OVERTIME	86.15	86.15	922.00	835.85	9.3
312-490-5315 SOCIAL SECURITY/MEDICARE	159.79	159.79	1,253.00	1,093.21	12.8
312-490-5320 WORKER'S COMP	.75	.75	721.00	720.25	.1
312-490-5350 UNEMPLOYMENT	.00	.00	1,038.00	1,038.00	.0
312-490-5410 HEALTH INSURANCE	455.08	455.08	3,477.00	3,021.92	13.1
312-490-5450 PUBLIC EMPLOYEES RETIREMENT	372.01	372.01	4,245.00	3,872.99	8.8
TOTAL PERSONAL SERVICES	3,077.00	3,077.00	27,107.00	24,030.00	11.4
<u>MATERIALS & SERVICES</u>					
312-490-6110 AUDITING	.00	.00	1,035.00	1,035.00	.0
312-490-6114 FINANCIAL SERVICES	455.00	455.00	3,558.00	3,103.00	12.8
312-490-6116 ENGINEERING SERVICES	596.50	596.50	20,000.00	19,403.50	3.0
312-490-6122 IT SERVICES	.00	.00	220.00	220.00	.0
312-490-6128 OTHER CONTRACT SERVICES	.00	.00	10,000.00	10,000.00	.0
312-490-6210 INSURANCE & BONDS	.00	.00	4,263.00	4,263.00	.0
312-490-6234 GENERAL SUPPLIES	.00	.00	500.00	500.00	.0
312-490-6238 BANK SERVICE CHARGES	.00	.00	50.00	50.00	.0
312-490-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
312-490-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
312-490-6330 OTHER REPAIR & MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
312-490-6334 NON-CAPITALIZED ASSETS	.00	.00	2,500.00	2,500.00	.0
312-490-6430 ELECTRICITY SERVICES	1,014.96	1,014.96	14,800.00	13,785.04	6.9
312-490-6720 STORM DRAIN MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
312-490-6724 STREET SIGNS	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	2,066.46	2,066.46	70,426.00	68,359.54	2.9
TOTAL NON-DEPARTMENTAL	5,143.46	5,143.46	97,533.00	92,389.54	5.3
<u>CAPITAL OUTLAY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
312-700-8530 STREET IMPROVEMENTS	.00	.00	270,000.00	270,000.00	.0
312-700-8532 SIGNAGE	.00	.00	5,000.00	5,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	275,000.00	275,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	275,000.00	275,000.00	.0
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
312-800-7125 LOAN PRINCIPAL - L21001	.00	.00	3,541.00	3,541.00	.0
312-800-7525 LOAN INTEREST - L21001	.00	.00	1,670.00	1,670.00	.0
TOTAL DEBT SERVICES	.00	.00	5,211.00	5,211.00	.0
TOTAL DEBT SERVICE	.00	.00	5,211.00	5,211.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
312-900-9590 CONTINGENCY	.00	.00	97,177.00	97,177.00	.0
312-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	8,796.00	8,796.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	105,973.00	105,973.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	105,973.00	105,973.00	.0
TOTAL FUND EXPENDITURES	5,143.46	5,143.46	483,717.00	478,573.54	1.1
NET REVENUE OVER EXPENDITURES	4,188.20	4,188.20	(133,413.00)	(137,601.20)	3.1

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

BLACKBERRY JAM FUND

ASSETS

314-1110	ALLOCATED CASH		11,545.95	
	TOTAL ASSETS			11,545.95

LIABILITIES AND EQUITY

FUND EQUITY

314-3100	BEGINNING FUND BALANCE		13,758.71	
	REVENUE OVER EXPENDITURES - YTD	(2,212.76)		
	BALANCE - CURRENT DATE	(2,212.76)		
	TOTAL FUND EQUITY			11,545.95
	TOTAL LIABILITIES AND EQUITY			11,545.95

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
314-315-4125 INTEREST EARNED	.22	.22	10.00	9.78	2.2
TOTAL INVESTMENT EARNINGS	.22	.22	10.00	9.78	2.2
<u>OTHER REVENUE</u>					
314-370-4824 BBJ DONATIONS	250.00	250.00	.00	(250.00)	.0
TOTAL OTHER REVENUE	250.00	250.00	.00	(250.00)	.0
<u>FUNDRAISING & EVENT REVENUE</u>					
314-380-4861 CRAFT/COMMERCIAL BOOTH SALES	870.00	870.00	1,115.00	245.00	78.0
314-380-4862 FOOD BOOTH SALES	600.00	600.00	610.00	10.00	98.4
314-380-4864 JAM SALES	202.19	202.19	810.00	607.81	25.0
314-380-4870 SPONSORSHIP REVENUE	.00	.00	330.00	330.00	.0
314-380-4882 HORSESHOE TOURNEY REVENUE	.00	.00	95.00	95.00	.0
TOTAL FUNDRAISING & EVENT REVENUE	1,672.19	1,672.19	2,960.00	1,287.81	56.5
<u>MISCELLANEOUS REVENUE</u>					
314-385-4895 MISCELLANEOUS REVENUE	.00	.00	110.00	110.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	110.00	110.00	.0
<u>TRANSFER FROM GENERAL FUND</u>					
314-390-4910 TRANSFER FROM GENERAL FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL SOURCE 390	.00	.00	5,000.00	5,000.00	.0
TOTAL FUND REVENUE	1,922.41	1,922.41	8,080.00	6,157.59	23.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
314-490-6118	.00	.00	1,000.00	1,000.00	.0
314-490-6122	.00	.00	700.00	700.00	.0
314-490-6220	.00	.00	100.00	100.00	.0
314-490-6238	10.17	10.17	100.00	89.83	10.2
314-490-6290	350.00	350.00	7,450.00	7,100.00	4.7
314-490-6445	.00	.00	1,400.00	1,400.00	.0
314-490-6705	80.00	80.00	1,000.00	920.00	8.0
314-490-6714	1,195.00	1,195.00	150.00	(1,045.00)	796.7
314-490-6810	.00	.00	150.00	150.00	.0
314-490-6812	.00	.00	100.00	100.00	.0
314-490-6814	.00	.00	500.00	500.00	.0
314-490-6820	.00	.00	100.00	100.00	.0
314-490-6856	.00	.00	100.00	100.00	.0
314-490-6864	2,500.00	2,500.00	3,500.00	1,000.00	71.4
TOTAL MATERIALS & SERVICES	4,135.17	4,135.17	16,350.00	12,214.83	25.3
TOTAL NON-DEPARTMENTAL	4,135.17	4,135.17	16,350.00	12,214.83	25.3
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
314-900-9899	.00	.00	1,773.00	1,773.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	1,773.00	1,773.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	1,773.00	1,773.00	.0
TOTAL FUND EXPENDITURES	4,135.17	4,135.17	18,123.00	13,987.83	22.8
NET REVENUE OVER EXPENDITURES	(2,212.76)	(2,212.76)	(10,043.00)	(7,830.24)	(22.0)

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

PARKS SDC FUND

ASSETS

410-1110	ALLOCATED CASH	43,488.07	
410-1115	CASH IN BANK - LGIP	61,959.56	
	TOTAL ASSETS		<u>105,447.63</u>

LIABILITIES AND EQUITY

FUND EQUITY

410-3100	BEGINNING FUND BALANCE	105,231.59	
	REVENUE OVER EXPENDITURES - YTD	216.04	
	BALANCE - CURRENT DATE	216.04	
	TOTAL FUND EQUITY		<u>105,447.63</u>
	TOTAL LIABILITIES AND EQUITY		<u>105,447.63</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
410-315-4125	INTEREST EARNED	216.04	216.04	200.00	(16.04)	108.0
	TOTAL INVESTMENT EARNINGS	216.04	216.04	200.00	(16.04)	108.0
<u>SDC REVENUE</u>						
410-345-4510	PARK SDC FEES	.00	.00	1,004.00	1,004.00	.0
	TOTAL SDC REVENUE	.00	.00	1,004.00	1,004.00	.0
	TOTAL FUND REVENUE	216.04	216.04	1,204.00	987.96	17.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
410-700-8520	.00	.00	93,275.00	93,275.00	.0
	.00	.00	93,275.00	93,275.00	.0
	.00	.00	93,275.00	93,275.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
410-900-9895	.00	.00	8,443.00	8,443.00	.0
	.00	.00	8,443.00	8,443.00	.0
	.00	.00	8,443.00	8,443.00	.0
	.00	.00	101,718.00	101,718.00	.0
	216.04	216.04	(100,514.00)	(100,730.04)	.2

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

STREETS SDC FUND

ASSETS

412-1110	ALLOCATED CASH	34,077.08	
412-1115	CASH IN BANK - LGIP	47,947.84	
	TOTAL ASSETS		<u>82,024.92</u>

LIABILITIES AND EQUITY

FUND EQUITY

412-3100	BEGINNING FUND BALANCE	81,857.73	
	REVENUE OVER EXPENDITURES - YTD	167.19	
	BALANCE - CURRENT DATE	167.19	
	TOTAL FUND EQUITY		<u>82,024.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>82,024.92</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
412-315-4125 INTEREST EARNED	167.19	167.19	150.00	(17.19)	111.5
TOTAL INVESTMENT EARNINGS	167.19	167.19	150.00	(17.19)	111.5
<u>SDC REVENUE</u>					
412-345-4512 TRANSPORTATION SDC	.00	.00	592.00	592.00	.0
TOTAL SDC REVENUE	.00	.00	592.00	592.00	.0
TOTAL FUND REVENUE	167.19	167.19	742.00	574.81	22.5

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
412-700-8530 STREET IMPROVEMENTS	.00	.00	64,838.00	64,838.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	64,838.00	64,838.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	64,838.00	64,838.00	.0
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
412-900-9898 RESERVED FOR FUTURE USE - STRE	.00	.00	5,869.00	5,869.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	5,869.00	5,869.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	5,869.00	5,869.00	.0
TOTAL FUND EXPENDITURES	.00	.00	70,707.00	70,707.00	.0
NET REVENUE OVER EXPENDITURES	167.19	167.19	(69,965.00)	(70,132.19)	.2

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

WATER SDC FUND

ASSETS

430-1110	ALLOCATED CASH	126,906.20	
430-1115	CASH IN BANK - LGIP	313,018.39	
	TOTAL ASSETS		<u>439,924.59</u>

LIABILITIES AND EQUITY

FUND EQUITY

430-3100	BEGINNING FUND BALANCE	438,834.75	
	REVENUE OVER EXPENDITURES - YTD	1,089.84	
	BALANCE - CURRENT DATE	1,089.84	
	TOTAL FUND EQUITY		<u>439,924.59</u>
	TOTAL LIABILITIES AND EQUITY		<u>439,924.59</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
430-315-4125	INTEREST EARNED	1,089.84	1,089.84	500.00	(589.84)	218.0
	TOTAL INVESTMENT EARNINGS	1,089.84	1,089.84	500.00	(589.84)	218.0
<u>SDC REVENUE</u>						
430-345-4530	WATER SDC	.00	.00	9,100.00	9,100.00	.0
	TOTAL SDC REVENUE	.00	.00	9,100.00	9,100.00	.0
<u>TRANSFERS IN</u>						
430-390-4930	TRANSFER FROM WATER FUND	.00	.00	65,548.00	65,548.00	.0
	TOTAL TRANSFERS IN	.00	.00	65,548.00	65,548.00	.0
	TOTAL FUND REVENUE	1,089.84	1,089.84	75,148.00	74,058.16	1.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
430-700-8540 WATER SYSTEMS IMPROVEMTS	.00	.00	390,473.00	390,473.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	390,473.00	390,473.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	390,473.00	390,473.00	.0
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
430-900-9893 RESERVED FOR FUTURE USE - WATE	.00	.00	35,047.00	35,047.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	35,047.00	35,047.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	35,047.00	35,047.00	.0
TOTAL FUND EXPENDITURES	.00	.00	425,520.00	425,520.00	.0
NET REVENUE OVER EXPENDITURES	1,089.84	1,089.84	(350,372.00)	(351,461.84)	.3

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

SEWER SDC FUND

ASSETS

440-1110	ALLOCATED CASH	71,892.75	
440-1115	CASH IN BANK - LGIP	70,417.15	
	TOTAL ASSETS		142,309.90

LIABILITIES AND EQUITY

FUND EQUITY

440-3100	BEGINNING FUND BALANCE	140,993.01	
	REVENUE OVER EXPENDITURES - YTD	1,316.89	
	BALANCE - CURRENT DATE	1,316.89	
	TOTAL FUND EQUITY		142,309.90
	TOTAL LIABILITIES AND EQUITY		142,309.90

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
440-315-4125 INTEREST EARNED	245.89	245.89	500.00	254.11	49.2
TOTAL INVESTMENT EARNINGS	245.89	245.89	500.00	254.11	49.2
<u>SDC REVENUE</u>					
440-345-4540 SEWER SDC	1,071.00	1,071.00	1,071.00	.00	100.0
TOTAL SDC REVENUE	1,071.00	1,071.00	1,071.00	.00	100.0
TOTAL FUND REVENUE	1,316.89	1,316.89	1,571.00	254.11	83.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
440-490-6128 OTHER CONTRACT SERVICES	.00	.00	62,000.00	62,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	62,000.00	62,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	62,000.00	62,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
440-700-8550 SEWER SYSTEMS	.00	.00	52,941.00	52,941.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	52,941.00	52,941.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	52,941.00	52,941.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
440-900-9897 RESERVED FOR FUTURE USE - SEWE	.00	.00	4,792.00	4,792.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,792.00	4,792.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,792.00	4,792.00	.0
TOTAL FUND EXPENDITURES	.00	.00	119,733.00	119,733.00	.0
NET REVENUE OVER EXPENDITURES	1,316.89	1,316.89	(118,162.00)	(119,478.89)	1.1

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

STORMWATER SDC FUND

ASSETS

445-1110	ALLOCATED CASH	35,516.90	
445-1115	CASH IN BANK - LGIP	49,982.39	
	TOTAL ASSETS		85,499.29

LIABILITIES AND EQUITY

FUND EQUITY

445-3100	BEGINNING FUND BALANCE	85,325.00	
	REVENUE OVER EXPENDITURES - YTD	174.29	
	BALANCE - CURRENT DATE	174.29	
	TOTAL FUND EQUITY		85,499.29
	TOTAL LIABILITIES AND EQUITY		85,499.29

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
445-315-4125 INTEREST EARNED	174.29	174.29	200.00	25.71	87.2
TOTAL INVESTMENT EARNINGS	174.29	174.29	200.00	25.71	87.2
<u>SDC REVENUE</u>					
445-345-4545 STORM DRAINAGE SDC	.00	.00	1,000.00	1,000.00	.0
TOTAL SDC REVENUE	.00	.00	1,000.00	1,000.00	.0
TOTAL FUND REVENUE	174.29	174.29	1,200.00	1,025.71	14.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
445-700-8560 STORMWATER IMPROVEMENTS	.00	.00	75,456.00	75,456.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	75,456.00	75,456.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	75,456.00	75,456.00	.0
 <u>OTHER REQUIREMENTS</u>					
 <u>OTHER REQUIREMENTS</u>					
445-900-9897 RESERVED FOR FUTURE USE-STORM	.00	.00	6,921.00	6,921.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	6,921.00	6,921.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	6,921.00	6,921.00	.0
TOTAL FUND EXPENDITURES	.00	.00	82,377.00	82,377.00	.0
NET REVENUE OVER EXPENDITURES	174.29	174.29	(81,177.00)	(81,351.29)	.2

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

WATER RESERVE FUND

ASSETS

520-1110	ALLOCATED CASH	9,402.39	
520-1115	CASH IN BANK - LGIP	31,057.41	
	TOTAL ASSETS		40,459.80

LIABILITIES AND EQUITY

FUND EQUITY

520-3100	BEGINNING FUND BALANCE	40,351.72	
	REVENUE OVER EXPENDITURES - YTD	108.08	
	BALANCE - CURRENT DATE	108.08	
	TOTAL FUND EQUITY		40,459.80
	TOTAL LIABILITIES AND EQUITY		40,459.80

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
520-315-4125	INTEREST EARNED	108.08	108.08	500.00	391.92	21.6
	TOTAL INVESTMENT EARNINGS	108.08	108.08	500.00	391.92	21.6
	TOTAL FUND REVENUE	108.08	108.08	500.00	391.92	21.6

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
520-900-9892 RESERVED FOR WATER BOND PYMT	.00	.00	40,507.00	40,507.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	40,507.00	40,507.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	40,507.00	40,507.00	.0
TOTAL FUND EXPENDITURES	.00	.00	40,507.00	40,507.00	.0
NET REVENUE OVER EXPENDITURES	108.08	108.08	(40,007.00)	(40,115.08)	.3

CITY OF LOWELL
 BALANCE SHEET
 JULY 31, 2023

SEWER RESERVE FUND

ASSETS

521-1110	ALLOCATED CASH	5,754.44	
521-1115	CASH IN BANK - LGIP	10,352.44	
	TOTAL ASSETS		16,106.88

LIABILITIES AND EQUITY

FUND EQUITY

521-3100	BEGINNING FUND BALANCE	16,070.81	
	REVENUE OVER EXPENDITURES - YTD	36.07	
	BALANCE - CURRENT DATE	36.07	
	TOTAL FUND EQUITY		16,106.88
	TOTAL LIABILITIES AND EQUITY		16,106.88

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
521-315-4125	INTEREST EARNED	36.07	36.07	200.00	163.93	18.0
	TOTAL INVESTMENT EARNINGS	36.07	36.07	200.00	163.93	18.0
	TOTAL FUND REVENUE	36.07	36.07	200.00	163.93	18.0

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
521-900-9892 RESERVED FOR SEWER BOND PYMT	.00	.00	16,222.00	16,222.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	16,222.00	16,222.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	16,222.00	16,222.00	.0
TOTAL FUND EXPENDITURES	.00	.00	16,222.00	16,222.00	.0
NET REVENUE OVER EXPENDITURES	36.07	36.07	(16,022.00)	(16,058.07)	.2



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@ci.lowell.or.us

To: Mayor Bennett and City Council
From: Jeremy Caudle, City Administrator
Date: Wednesday, October 11, 2023
Re: Administrator's report for October

MEMO

This City Administrator's report covers activities since the September 19, 2023 regular meeting. A summary of major activities is as follows:

1. I have signed the contract and engagement letters with Umpqua Valley Financial. Staff and I have held initial meetings with them to discuss the audit process. They are scheduled to start field work at City Hall on October 26.
2. In late September/early October, the city's integrator of record completed preliminary design and budget work for the PLC. This was necessary to complete the Business Oregon grant paperwork, which we will discuss later in the meeting.
3. On 9/15, I participated in a webinar with the Oregon Department of Administrative Services regarding federal and state grant funding for cybersecurity improvements. The grant funding could possibly pay for some of the policy and process changes that we need to implement to increase our cybersecurity coverage. I also started reviewing cybersecurity policies with our LCOG IT consultants. CIS has a model policy that we can adapt for Lowell. I will continue working on this during the fall.
4. I signed the e-permitting contract and turned it in to the Oregon Building Codes Division. I also contacted our third-party building official, Northwest Code Professionals, about updating our building code ordinances prior to the city implementing e-permitting. They sent me several models from other cities, which I will review with the City Attorney. My goal is to complete these updates by the end of the year.
5. On 10/4, I signed the easement amendment that City Council approved at the 10/3 meeting. I received copies of this, along with the termination from Lookout Point LLC of the easement that ran across the backyards of several homes on Rockcrest Drive.
6. Planning inquiries and code complaints:
 - a. Informal interpretation requested of definition of stories and how that affects setbacks.
 - b. Approved land use application 2023-02 for a property line adjustment on N. Cannon St.
 - c. Responded to zoning inquiry regarding allowed uses for a property on N. Cannon St.

- d. Received a new land use application (#2023-03). This is a rezoning request on N. Moss St. The current zoning is public lands, and the applicant requests a rezoning to general commercial and multi-family. This application is currently undergoing staff review for completeness.
- e. Received 2 complaints regarding code enforcement issues. I am still investigating these issues.



Public Works Department
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Fax: 541-937-2936
Email: mbaker@ci.lowell.or.us

TO: Mayor Bennett and Council
FROM: Max Baker, Public Works Director
DATE: October 17, 2023
SUBJECT: Public Works Report

Streets and Parks

Repairs were made and new fixtures installed at the Park Restrooms on 9/26/23. The restrooms have been opened and closed daily, Monday-Friday. So far, no issues to report.

Water Treatment Plant/Distribution

I will provide an update on water Treatment operations.

Wastewater Treatment/Collections

Nothing new to report at this time.

Other

Staff meet with USDA on 10/16/23 for a safety and security inspection at the Water Treatment Plant and the Sewer Treatment Plant.

Maggie Osgood Library

Report for October 18, 2023

Submitted by Peggy O’Kane, Library Director

Statistics as of October 1, 2023	Statistics for September 2023
Total Items in the catalog: 6094	Material added: 54
Total Library cards: 288	Patrons added: 21
Total Check outs:	Total checkouts: 215
	Visits to the library: 162
	Program attendance:

September Activities

- Finalized 2024 calendar.
- Researched and began writing Oregon Heritage Trust digitization grant proposal.
- Completed adding grant funded books to the collection.
- Revised Volunteer manual.
- Continued to post to Facebook.
- Added 2 volunteers.

Next steps

Submit grant application (done 10/11/2023)

Set up a weekly program for January – June 2024

Explore potential grants including Federal Library and Technology Act grant to add oral histories to the digital archive, and Oregon Humanities for a programming grant.

Contact Highway 58 newspaper to expand outreach.

Agenda Item Sheet

City of Lowell City Council

Type of item:	Other
---------------	-------

Item title/recommended action:

Motion to authorize the City Administrator to submit to Business Oregon a "Direct legislative award project information form" in the amount of \$306,420 for the "Lowell water treatment plant PLC and SCADA upgrade," and to authorize the Mayor to sign. – Discussion/ Possible action

Justification or background:

On September 15, 2023, the city received a letter from Business Oregon stating that the city has received a direct legislative award of \$306,420. The grant is for the PLC/SCADA upgrade at the water plant. To receive these funds, Business Oregon requires the city to submit a "project information form." The City Council must authorize submission of the form. Once the city submits the form, then Business Oregon will send a contract, which will also require City Council approval.

Budget impact:

Receipt of \$306,420 in non-matching grant funds.

Department or Council sponsor:

Public Works

Attachments:

Project information form; budget developed by TAG.

Meeting date:	10/17/2023
---------------	------------



775 Summer Street, NE, Suite 200
Salem, Oregon 97301-1280

Office Use Only
Date Received:
Portfol #:

Direct Legislative Award Project Information Form

Applicant Information

Entity Name: City of Lowell

Project Name: Lowell Water Treatment Plant PLC and SCADA Upgrade

Funding Amount: 306,420

Funding Source: Direct Legislative Appropriation

Project Type (choose one): Design/Constru

Federal Tax ID #: 93-6011170

Organization Type & ORS #: City
 County
 Special District under ORS _____
 Port District under ORS _____
 Tribe

Street Address/City/State/ZIP: 70 N. Pioneer St., Lowell, OR 97452

Mailing Address/City/State/ZIP: PO Box 490

County: Lane

Contact Name: Jeremy Caudle

Contact Title: City Administrator

Phone Number: 541-204-0330

Email Address: jcaudle@ci.lowell.or.us

Contract Signatory Name
(Highest Elected Official): Don Bennett

Title: Mayor

Project Information

Lowell Water Treatment Plant PLC and SCADA Upgrade

Project Name: (e.g., Stayton Water System Improvements)

Background: (Please provide the project background, including the community need which the project will address.)

The programmable logic control (PLC) and supervisory control and data acquisition system (SCADA) for the water treatment plant (WTP) has failed. These systems are necessary to ensure automated control over the plant. Without these systems, staff must run the plant manually, 24 hours per day, 7 days per week. We are operating on an outdated loaner system. If this loaner system fails, then we must resort to manual operation of the plant. With only 3 public works staff, manual operation of the plant is not feasible. This project includes: bidding out the project; procuring the software and hardware; and hiring a consultant to program the new system. Grant funding is needed because system development charges will not pay for the project, and the City's water fund is fiscally distressed. The community need that this project addresses is the city's ability to continue providing drinking water.

Detailed Project Description / Scope of Work:

Clearly describe the proposed project work to be accomplished. Identify each project element to be constructed/replaced/rehabilitated.

Water Plant: SCADA & PLC system upgrade including alarm system. This is used for operation and notification of the Filtering system.

Existing Reservoir: Upgrade of the reservoir control system and telemetry system to the water plant for control.

New Reservoir: Reservoir control panel and telemetry radio.

Has a licensed expert (e.g., engineer, architect, etc.) aided you in project development and the completion of this form? Yes No

If yes, list name and contact information:

Engineer Name: Gary Jenks (integrator of record for the City of Lowell)

Firm: The Automation Group

Phone: 541-912-3766

Email: gjenks@tag-inc.us

Project Budget Line Items and Estimated Cost			
Project Budget Line Items	Legislative Amt	Other Funds	Total
Engineering (Final Design/Construction)	27,702.00		27,702.00
Construction	278,338.20		278,338.20
Construction Contingency	379.80		379.80
Legal			
Other:			
TOTAL	\$ 306,420.00	\$ 0.00	\$ 306,420.00

Project budget prepared by:

Name: Gary Jenks
 Title: President
 Organization: The Automation Group
 Date: 10/9/2023

Source of Other Funds and Status (Committed / Budgeted)			
Organization	Amount	Status: C-Committed AS-Application Submitted AI-Application Invited PS-Potential Source	Date funds will be committed and available
		Choose One	
	0.00	Choose One	
TOTAL	\$ 0.00		

Proposed Work Plan		
List project activity milestones with estimated start and completion dates.		
Activity	Estimated Date	
	Start	Completion
Design	11/13/2023	11/30/2023
Ordering Materials	12/1/2023	4/8/2024
Programming	2/5/2024	5/13/2024
Installation	6/3/2024	7/8/2024
Startup	7/8/2024	7/15/2024

General Certification

I certify to the best of my knowledge that all information contained in this document, as well as in any attached supplements, is valid and accurate. I further certify that to the best of my knowledge:

1. This funding request form has been approved by the governing body or is otherwise being submitted using the governing body's lawful process, and
2. Signature Authority is verified (Attachment C)

Check One:

- Yes, I am the highest elected official.
- No, I am not the highest elected official, so I have attached documentation that verifies my authority to sign on behalf of the applicant. (Document such as a charter, resolution, ordinance, or governing body meeting minutes must be attached).

Signature _____

Printed Name **Don Bennett** _____

Printed Title **Mayor** _____

Date _____

Attachment(s)

- Attachment A: Engineer's Cost Estimate
- Attachment B: Letter of Funding Commitment
- Attachment C: Signature Authority Documentation



Quote

The Automation Group, Inc.

www.tag-inc.us

CCB #172838

Phone: 541-359-3755

Quote #100123G

Oct. 1, 2023

City of Lowell
Water Department

RE: Lowell WTP - Water System Improvements

Project Scope:

TAG is providing a Quote to supply and install an upgraded SCADA System, PLC System and Wireless Telemetry System including new hardware for the existing Reservoirs and future Reservoir. This system upgrade will be designed to allow for use in the new future water treatment plant with its modular design. Below is a list of materials and task that are included.

Materials:

- **Water Plant**
 - SCADA/HMI
 - Computer Dell Precision Tower
 - RAID 5 SSHD 1TB System
 - Windows Server OS
 - Dual 32" Monitors
 - Smart UPS
 - Software
 - SCADA Server Software 100 Display
 - SCADA Clients (2)
 - SCADA Studio Development
 - PLC Logix Studio lite for Compact
 - Dream Reports
 - Alarming
 - 96 Channel Ethernet/IP Alarm Dialer
 - 12 Channel Cellular Backup Dialer
 - Remote Monitoring
 - TosiBox Lock 150
 - 2 USB Keys w/2 Mobile Licenses (TAG to Retain on Hard Key for Remote assistance)
 - Radio Propagation FCC License
 - (3) Radio System



Quote

- PLC System
 - PLC Rack
 - (2) 24vdc 10amp PS
 - (1) Main CPU PLC
 - (1) Remote Adapter
 - (4) AC Input Modules
 - (4) Relay Output Modules
 - (4) Analog Input Modules
 - (1) Analog Output Module
 - (2) Rack Power Modules FPDs
 - Radio System
 - Lightly Managed Ethernet Switch
 - Viper 450Mhz
 - Mast
 - Antenna
 - Polyphaser
 - Feedline
 - **Reservoir 1&2**
 - Control Panel
 - PLC System
 - Panelview (OIT)
 - (3) VFDs for Booster Pumps
 - (3) Line Reactors
 - UPS System
 - Radio System
 - Lightly Managed Ethernet Switch
 - Viper 450Mhz
 - Mast
 - Antenna
 - Polyphaser
 - Feedline
 - Transducer
 - E&H Submersible
 - **Reservoir 3 (Future)**
 - Control Panel
 - PLC System
 - Panelview (OIT)
 - Radio System
 - Lightly Managed Ethernet Switch
 - Viper 450Mhz
-



Quote

- Transducer
 - E&H Submersible

Tasks:

- Design
 - SCADA System
 - PLC System
 - Radio Telemetry System
 - Alarming and Notification
 - Remote Monitoring
 - Reservoir Panels
 - Radio Telemetry Propagation Study
 - Test UHF Signals from Existing Reservoir and Future Reservoir to Plant
 - Install Radio System
 - Programming
 - SCADA PC Setup & Install
 - SCADA HMI Screens
 - Water Quality Reports
 - PLC Code – Plant Operations
 - Radio System – including FCC Coordination
 - Alarm Dialer Systems
 - TosiBox Remote Monitoring System
 - Reservoir 1&2 PLC
 - Reservoir 1&2 OIT
 - Reservoir 3 PLC
 - Reservoir 3 OIT
 - Electrical install
 - WTP
 - PLC System
 - Dialers
 - Reservoir 1&2
 - PLC/VFD Panel
 - Level Transducer for old Reservoir
 - Radio System
 - Reservoir 3
 - No install for this site but Panel will be tested as a complete system and be ready for install.
-



Quote

- Services
 - Plant Startup
 - System Backups
 - O&Ms
 - Training

Clarification/Exclusions:

- No labor is included for the future reservoir, only hardware as listed above.
- TAG's Labor Pricing is not affected by the National Supply Chain Shortages, but due to Vendors rapidly increasing material prices, we may need to reprice some materials at time of order.
- Lead Times for specific materials are very unpredictable at this time and cannot be verified until orders are placed. We are also seeing some items slipping from the predicted delivery dates after order by a few weeks and also seeing some items showing up early. TAG will track progress on orders and provide updates.
- Payments with Credit Cards will have additional charges added to the price below based on the current % rate of the processor.

Design.....	\$23,702.00
Water Plant.....	\$195631.80
Existing Reservoir.....	\$60,957.60
<u>New Reservoir.....</u>	<u>\$21,748.80</u>
 Total.....	 \$302,040.20

Thank you,
Gary Jenks
 Gary Jenks
 (541) 912-3766
 gjenks@tag-inc.us

TAG standard terms apply