

Lowell City Council
Regular Meeting
Tuesday, April 18, 2023 at 7:00 p.m.

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
 - In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
 - By email to: admin@ci.lowell.or.us.
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Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. January 17, 2023 regular meeting
2. January 21, 2023 work session
3. February 7, 2023 regular meeting
4. February 21, 2023 regular meeting
5. March 7, 2023 regular meeting and public hearing
6. March 21, 2023 regular meeting and public hearing
7. March 27, 2023 special meeting and public hearing
8. April 4, 2023 regular meeting
9. February 2023 check register
10. March 2023 check register

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator report
2. Public Works report
3. Oakridge police report for March 2023

Public Hearings

1. Public hearing on Ordinance 311, "An ordinance relating to solid waste management in the city of Lowell, Oregon, including but not limited to granting to Sanipac, inc. The exclusive franchise to collect, transport, and convey solid waste, recyclable materials and yard debris over and upon the streets of the city, and to recycle, reuse, dispose of, or recover materials or energy from solid waste; creating new provisions; repealing any portions of any other ordinances in conflict with this ordinance."
 - a. The public hearing is now open at ____ (state time)
 - b. Staff report – City Administrator Jeremy Caudle
 - c. Public comment
 - d. The public hearing is now closed at ____ (state time)

Old Business

New Business

1. First reading on Ordinance 311, "An ordinance relating to solid waste management in the city of Lowell, Oregon, including but not limited to granting to Sanipac, inc. The exclusive franchise to collect, transport, and convey solid waste, recyclable materials and yard debris over and upon the streets of the city, and to recycle, reuse, dispose of,

City Council Meeting Agenda

or recover materials or energy from solid waste; creating new provisions; repealing any portions of any other ordinances in conflict with this ordinance.”

- a. Motion to hold first reading on Ordinance 311 (recommended by title)
 - b. Motion to schedule second reading and final vote on Ordinance 311
2. Motion to authorize the City Administrator to initiate the sale of the vacant 0.26-acre lot at 70 N. Pioneer St. using a for sale by owner method. – Discussion/ Possible action
 3. Motion to authorize the City Administrator to pay \$308,644.78 from the proceeds of the sale of 205 E. Main Street to Southside Bank to pay off loan #263007. – Discussion/ Possible action
 4. Review draft of city annex for inclusion in the Lane County hazard mitigation plan. – Discussion
 5. Review “Renewal notification process” letter from the Oregon Liquor and Cannabis Commission for liquor license renewals. – Discussion/ Possible action

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting

Executive Session Agenda

Executive Sessions are closed to the public. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision will be made in this executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Call to Order/Roll Call

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray___

City Council Meeting Agenda

Executive Session:

The executive session is being held pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of the city with regards to current litigation or litigation likely to be filed.

Adjourn the Executive Session

City of Lowell, Oregon
Minutes of the City Council Regular Session
January 3, 2023

The Regular Session was called to order at 7:05 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle

Oath of Office for returning councilors recited by Don Bennett, Tim Stratis, Jimmy Murray, Maureen Weathers.

Councilor Stratis nominated Mayor Bennett for the position of Mayor. Councilor Harris seconded. **PASS 5:0**

Councilor Stratis nominated Councilor Harris for the position of Council President. Seconded by Councilor Weathers. **PASS 5:0**

Public Comments:

- Hall O'Regan, 62 E 3rd Street, Congratulations to the new members and Happy New Year. Discussed his, self-titled, "crusade" for the town to be cleaned up. His disappointment of response from the council.

Council Comments:

- Councilor Weathers responded to Mr. O'Regan that they, Councilor Weathers and Mr. O'Regan, have spoken of his concerns and some of the misconceptions that Mr. O'Regan may have had.
- Mayor Bennett, responded regarding the council's Charter, as to their responsibility.

Postponed action on Ordinance #307, "An Ordinance to amend sections 2.505, 2.506, 2.507, and 2.634 of the Lowell Revised Code relating to the Lowell public library concept of operations and power and duties of the Library Committee." For a possible clarification of the wording of section 2.505 (d)

CA Caudle had Second full reading of Second reading of Ordinance #308, "An Ordinance to amend section 5.106 of the Lowell Revised Code relating to open burning."

Public hearing opened at 7:23 pm

Public Comment: Unnamed Citizen requested clarification to Ordinance #308.

Mayor Bennett explained it more clearly for the citizen

Public Hearing closed 7:28 pm

Mayor Bennett made a motion to approve Ordinance #308, “An Ordinance to amend section 5.106 of the Lowell Revised Code relating to open burning.” Councilor Stratis seconded. PASS 5:0

Mayor Bennett made a Motion to approve Resolution #797, “A resolution adopting Guiding Principles for the City Council.”, Seconded by Councilor Weathers. PASS 5:0

Councilor Harris made a motion to approve an “Agreement for Improvements” with Jerry and Julie Valencia, pursuant to the conditions of approval in land use application 2022-02, and to authorize the Mayor to sign. Councilor Murray seconded. PASS 5:0

**Other Business: Annual Goal Setting session January 21, 2023 at 9 am at City hall
With the goal as setting forth the priorities for the upcoming budget and year**

Recess: 7:47 PM for Executive session

Adjourn Executive Session 7:53 pm

Reconvene Regular session 7:54pm

Councilor Stratis made a motion to advance the Library Directors pay from step one to step four, second by Councilor Weathers. PASS 5:0

Mayor Comments: None

Councilor Comments: None

Community Comments: None

Adjourn 7:55 pm

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

City of Lowell, Oregon
Minutes of the City Council Regular and Executive Session
January 17, 2023

The Regular Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray, Tim Stratis

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Agenda: CA Caudle requested that the Public Works Director give his report first after the Consent agenda. Also, the first reading of the updates to the Development code will not be held tonight, this will be updated at a later date.

Consent Agenda: Councilor Harris moved to approve the Consent Agenda as presented, second by Councilor Murray. PASS 5:0

Public Comments: None

Council Comments: None

Public Works Report: Streets and Parks report for the total milage of the streets in Lowell has been submitted to the State. Staff is working with Civil West to develop a construction plan set for the Street repairs on East First Street caused by the water leak in November. Annual water report is being completed. Meter change out has slowed with the weather and will begin as the weather improves. DEQ has approved the City of Lowell's Willamette Mercury TMDL implementation plan. Staff is also working on Annual reports for Bio-Solids, I&I and 5year TMDL. Continue to work with Civil West on the Wastewater Master Plan.

City Administrator Report:

- CA Caudle presented report that included an update on the Library/City Hall project:
 - Much of the furniture has been purchased and installed.
 - Staff has installed the shelving in the Library and Volunteers are now putting our collection on the shelves in preparation for opening day.
 - Alpine Heating and Air installed the economizer for the new HVAC unit on January 10.
- **East Main Street**
 - January 10, staff submitted a contaminated media management plan and beneficial water survey to DEQ to fulfill their requirements to receive a no further action (NFA) letter for 205 E. Main St.
 - January 11, staff received the paperwork for the sewer easement, based on the scope of work approved at the November 1, 2022, City Council meeting. This paperwork is ready for recording with the county.
- **Planning and Development issues**
 - The Planning Commission has scheduled work session on January 18 and 25 to continue working on the development code updates.
 - They are scheduled to vote on sending their recommendations to you, and holding a final public hearing, on February 15.

- City Council is scheduled to hold a public hearing and first reading on the development code updates on March 7. A second reading and vote is scheduled on March 21.
 - Our intergovernmental agreement (IGA) with the Transportation and Growth Management Division (TGM) and Lane Council of Governments for this project ends in mid-March. If final action on this matter is delayed past the IGA expiration, then the city will be required to pay for all expenses required to complete the project.
 - Another matter before the City Council is the land use application associated with the Dollar General project on N. Moss St. Since this includes a rezoning request, a public hearing and first reading before City Council is scheduled on March 21. A second reading and vote is scheduled on April 4.
 - The school district submitted building plans for their high school and weightroom expansion project. Several conditions of approval are associated with that, including engineering review of the public improvements, which we have started.
 - The Sunset Hills developer submitted numerous home building permits this week, which staff will start reviewing.
 - Staff held a pre-application meeting on February 12 with a developer who was inquiring about the possibility of a multi-family development on Carol St.
- Other items.
 - Sanipac is tentatively scheduled to make a presentation at the February 7 City Council meeting, on the new solid waste franchise that we have negotiated.
 - Quotes for the fencing on the 70th N Pioneer St have been obtained but will hold off on putting this on the market until there is a decision on final zoning designation.
 - One-Pager was submitted to the League of Oregon Cities regarding the homelessness response taskforce that was discussed at the November 15 meeting.
 - A request has been submitted for a deadline extension for the financial statement audit.
 - Lane County Risk Mapping Assessment and Planning has sent updated flood mapping there does not appear to be an changes for Lowell
 - Emergency Management Planning meeting is scheduled for February with Westfir, Oakridge, and Lowell
 -

Police Report: November and December report provided in packet.

Old Business:

Second full reading and approval of Ordinance #307, “An ordinance to amend sections 2.505, 2.506, 2.507, and 2.634 of the Lowell Revised Code relating to the Lowell public library concept of operations and power and duties of the Library Committee.”

The public hearing open at 7:23 pm

Public comments: None

Public hearing closed at 7:23 pm

Councilor Murray made a motion to approve Ordinance 307 “An ordinance to amend sections 2.505, 2.506, 2.507, and 2.634 of the Lowell Revised Code relating to the Lowell public library concept of operations and power and duties of the Library Committee.” This was seconded by Councilor Stratis. PASS 5:0

New Business:

- **Presentation by Matt Wadlington, PE E – Principal, Civil West Engineering Services, Inc., regarding the Water and Parks System Development Charges (SDC) update.**
 - **More info will be gathered for further discussion at the first meeting in February. With comparison of neighboring cities SDC**
- **Councilor Harris made a motion to approve an “Agreement for improvements” with the Lowell School District, pursuant to the conditions of approval in land use application 2022-05, and to authorize the Mayor to sign. Seconded by Councilor Murray. PASS 5:0**
- **CA Caudle presented information about “Participating city annex template” associated with the Lane County hazard Mitigation planning project. This information was presented with more information to be discussed in the coming months.**
- **CA Caudle requested that the council give input for responding to security alarms at 70 N Pioneer. Discussion.**

Other Business:

Reminder of Goal setting meeting Saturday 1/21/2023 at the City Hall

Mayor Comments: None

Councilor Comments: None

Community Comments: None

Adjourn: 8:28 PM

Approved: _____

Don Bennett, Mayor

_____ Date

Attest: _____

Jeremy Caudle, City Recorder

_____ Date

**City of Lowell, Oregon
Minutes of the City Council Work Session
January 21, 2023
Maggie Osgood Library**

The Work Session was called to order at 9:01 AM by CA Caudle.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Jimmy Murray, Maureen Weathers
Staff Present: CA Caudle, Public Works Max Baker

Work Session Topic(s)

Goal Setting for the upcoming 2023-2024 budget year, using the M.O.S.C.O.W. Prioritization Method. The Team brainstormed ideas for what they would like to see accomplished or started during the year. All ideas were compiled to be presented at an upcoming City Council meeting.

Adjourn: 11:10 AM

Approved: _____
Don Bennett, Mayor _____
Date

Attest: _____
Jeremy Caudle, City Administrator _____
Date

**City of Lowell, Oregon
Minutes of the City Council Regular Session
February 7, 2023**

The Regular Session was called to order at 7:01 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Public Comments: None

Council Comments: None

New Business:

1. **Presentation was made by Aaron Donley, Chris Kjar, Brian White for Sanipac proposed franchise agreement and what this could look like in terms of charges and future charges. A decision to clarify some of the council questions and hold off on making a decision until the City Council meeting on February 21, 2023.**
2. **Councilor Harris made a motion to approve Resolution 796 “A resolution adopting City Council’s priorities for 2023.” Seconded by Councilor Murray. PASS 5:0**
3. **Council discussed hazard types, effect of the hazard, frequency of the hazard, and severity of the hazard**
4. **Councilor Harris made a motion to approve the contract with Paramount Ironworks in the amount of \$18,500 for the construction of a trench drain and authorize the City Administrator to sign. Seconded by Councilor Stratis. PASS 5:0**
5. **Councilor Harris made a motion to approve the Library Volunteer job Description as amended. Seconded by Councilor Murray. PASS 5:0**
6. **Councilor Weathers made a motion to Approve Amendment #1 with Lane Council of Governments and authorize the City Administrator to sign. Seconded by Councilor Stratis. PASS 5:0**

Mayor Comments: None

Councilor Comments: None

Community Comments: None

Adjourn: 8:25 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

**City of Lowell, Oregon
Minutes of the City Council Work Session & Regular Meeting
February 21, 2023**

The Work Session was called to order at 6:30 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Work Session

- Presentation on Willamette Valley System Environmental Impact Statement. Presenter: Greg Taylor, Lead Fisheries Biologist, US Army Corps of Engineers

Work Session Adjourned 7:02 pm

Regular Meeting called to order 7:02 pm by Mayor Bennett

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda:

Councilor Weathers moved to approve the Consent Agenda as presented, seconded by Councilor Stratis. PASS 5:0

Public Comments:

Hall O'Regan 62 E 3rd Street – Code Enforcement, Committee schedules
George Wild 200 Marina Vista Lowell – 2023 Blackberry Jam call for Volunteers

Council Comments: None

Staff Reports

City Administrators report:

- **Ribbon Cutting at the Maggie Osgood Library February 25 at 11 am**
- **E Main Street property: DEQ is finalizing language for easement and equitable servitude filing**
 - Expecting NFA letter soon
 - Postponement of addendum approval until NFA letter is received
- **Planning Commission completed their work sessions and public hearing on the Code Development updates**
- **Planning Commission Chairman Lon Dragt will be stepping down after 6 years**
- **Shade Tree Program has received \$4025 in donations, preparing to order next batch of trees for Paul Fisher Park**
- **Sanipac Franchise ordinance – planning to schedule first reading of the Franchise agreement later in March**

- Surplus city Lot at 70 N Pioneer- fence will be moved the week of March 7th.
- Planning commission is looking at the zoning
- FireWise Grant— the Middle Fork Willamette Watershed Council submitted a Community Wildfire Risk Reduction grant. The grant is for \$24,027.
- Blackberry Jam- Reduction of scope to match capabilities
 - The need for 15 Volunteers to have this event
 - Job descriptions, tasks list, and deadlines for the roles
- Emergency Management planning-- Lane County Emergency Management held a Cascades Region workshop at the library. with officials from Westfir, Oakridge, Lane Electric, and the Forest Service together to discuss key risks to our communities.

Public Works Director report—

- Park restrooms closed again due to vandalism
- West 7th and damages section of East 1st Street have been rocked, graded, and compacted
- Wastewater treatment plant -- Staff are slowly preparing to transition to Summer Permit limits and working on maintenance plant wide.
- Attended the LOC small city meeting in Creswell on February 10.
- Covered Bridge gate is damaged so it will not be open at this time.

Police Report: January 2023 report provided in packet.

Old Business:

- Discussion Follow up on SDC update

New Business:

1. Councilor Harris made a motion to approve applications for and appoint Suzanne Kintzley and Carmen Trimble for Planning Commission vacancies. Seconded by Councilor Weathers. PASS 5:0
2. Councilor Harris made a motion to approve Resolution 798, “A resolution authorizing the transfer of appropriations within funds. Seconded by Councilor Murray. PASS 5:0
3. Councilor Weathers made a motion to decline to go ahead with the 2019 Land and Water Conservation Grant for Rolling Rock Park and to look at resubmitting it at a later date. Seconded by Councilor Stratis. PASS 4:1
 - a. Bennett, Stratis, Harris, Weathers – Aye
 - b. Murray – No

Mayor Comments: none.

Community Comments –

- George Wild 200 Marina Vista Lowell - requested that the parks committee be part of the funding discussion for the parks

- **Carmen Trimble 80 Loftus Lowell– Put in her idea for a pickle ball court or basketball court.**
- **Hall O’Regan 62 E 3rd Street Lowell Question about the trees in Paul Fisher Park**

Adjourn: 8:57 PM

Approved: _____
Don Bennett, Mayor Date

Attest: _____
Jeremy Caudle, City Recorder Date

DRAFT

City of Lowell, Oregon
Minutes of the City Council Regular Session & Public Hearing
March 7, 2023

The Regular Session was called to order at 7:00 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle

Public Comments: None

Council Comments: None

Public hearing on Ordinance 309, “An Ordinance Adopting Text Amendments to Lowell’s Development Code and Text Amendments to Lowell’s Comprehensive Plan Codifying the Lowell Downtown Master Plan

Regular meeting recessed at 7:02pm

Public Hearing called to order at 7:02 pm

Report was presented regarding Ordinance 309 by Jacob Callister Principal Planner with Lane Council of Governments

Community comments:

George Wild

Bill George

Mia Nelson

Jimmy Martini

Bob Burr

Public Hearing closed at 8:12pm

Public Hearing called to order at 8:12 pm

Public hearing on Ordinance 310, “An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map.”

Report was presented regarding Ordinance 310 by Jacob Callister Principal Planner with Lane Council of Governments

Public Comments:

Bob Burr

Public Hearing closed at 8:26 pm

Regular session reconvened at 8:26 pm

New Business

1. Motion by Councilor Stratis for the first reading of Ordinance 309, “An Ordinance Adopting Text Amendments to Lowell’s Development Code and Text Amendments to Lowell’s Comprehensive Plan Codifying the Lowell Downtown Master Plan.” Seconded by Councilor Murray. PASS 5:0

- a. **Motion made by Councilor Murray to accept the Planning Commission’s recommendation on this item. Seconded by Councilor Harris Gayle. PASS 5:0**
 - b. **Motion made by Mayor Bennett to accept the staff recommendation to remove the 18” requirement and reword policy in the Downtown Master Plan regarding by Councilor Stratis. PASS 5:0**
 - c. **Motion by Harris to accept the recommendation on carports by Staff and Planning commission. Seconded by Councilor Murray. PASS 5:0**
 - d. **Motion by Councilor Murray to accept the Staff recommendation to keep the minimum lot size for R1 and R3 at 6000 square feet. Seconded by Councilor Stratis. PASS 3:2.**
 - i. **Roll call: Bennett, Stratis, Murray AYE. Harris, Weathers NAY**
 - e. **Motion Weathers made by Councilor to accept the Planning Commission’s recommendation to accept the downtown city parcel to be detached. Seconded by Councilor Harris. PASS 5:0**
 - f. **Motion made by Councilor Stratis to accept the Planning Commission recommendation for the facade transparency. Seconded by Councilor Murray. PASS 5:0**
 - g. **Mayor Bennett made a motion for the second reading on March 21, 2023, of Ordinance 309, “An Ordinance Adopting Text Amendments to Lowell’s Development Code and Text Amendments to Lowell’s Comprehensive Plan Codifying the Lowell Downtown Master Plan.” Seconded by Councilor Murray. PASS 5:0**
2. **Councilor Harris made a motion for the First reading of Ordinance 310, “An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map.” Seconded by Councilor Stratis. PASS 5:0**
- a. **Councilor Harris made a motion to accept the Planning Commission recommendation to accept the school zones property as public lands. Seconded by Councilor Stratis. PASS 5:0**
 - b. **Councilor Harris made a motion for the second reading on March 21, 2023, of Ordinance 309, “An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map.” Seconded by Councilor Stratis. PASS 5:0**

Recessed 9:38 pm

Reconvened 9:46

- 1. **Discussion about the Sanipac solid waste franchise ordinance**
- 2. **Councilor Stratis made a motion to approve the proposed budget calendar for the 2023-2024 fiscal year. Seconded by Councilor Weathers. PASS 5:0**
- 3. **Councilor Stratis made a motion to accept the resignation letter from Parks Committee member Hall O’Regan. Seconded by Councilor Weathers. PASS 5:0.**
- 4. **Council received recommendation letter from Planning Commission Chair as directed by the Planning Commission.**

Mayor Comments: Mayor spoke about the difference between 7000 lot size and 6000.
Councilor Comments: None

Community Comments:
George Wild, 200 Marina Vista Lowell. Noted the difference in the council from years past.

Adjourn: 10:11 PM

Approved: _____ Date _____
Don Bennett, Mayor

Attest: _____ Date _____
Jeremy Caudle, City Recorder

DRAFT

City of Lowell, Oregon
Minutes of the City Council Regular Session & Public Hearing
March 21, 2023

The Regular Session was called to order at 7:02 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councilor Harris moved to approve the Consent Agenda as presented, second by Councilor Weathers. PASS 4:0

Public Comments:

Ken Hern - 40 Trailblazer Lowell- regarding the Easter Egg Hunt at Rolling Rock Park.

Council Comments: None

City Administrator Report: CA Caudle presented report which included

- Special Meeting on March 21 at 6pm for a public hearing and Council consideration of an addendum for the sale of the Main street property. Closing to targeted to be no later than March 29.
- Shade Tree Program, tree planting tentatively scheduled for March 17.
- Sanipac franchise Ordinance
- Surplus city properties-
 - Update on the Fence move for the vacant lot behind 70 N Pioneer
 - Partition plat for the old City Hall/Paul Fisher park ready to be filed
 - Rolling Rock Park Partition and preparation for market
- Blackberry Jam met March 14. Job descriptions and sign-up sheets
- Emergency Management planning meet on March 20
- State Audit Division granted audit extension
- City Engineer will meet Council April 4 for follow up discussion on SDC
- LIHWA program has assisted 23 households with an average of \$450 – total \$10,470.00

Public Works Report: Max Baker, Public Works Director presented report which included Update on installation of 70 New Water meters. 80 meters are left to complete. Line break by a contractor – corrected immediately, this affected 11 households. 10 new trees planted in Paul Fisher park. The previously planted trees were inspected and attended to as well. All are in good condition.

Police Report: February Patrol Log provided in packet.

Regular meeting recessed at 7:12pm

Public Hearing called to order at 7:12 pm

Second reading of Ordinance 309, “An Ordinance Adopting Text Amendments to Lowell’s Development Code and Text Amendments to Lowell’s Comprehensive Plan Codifying the Lowell Downtown Master Plan.”

Public Comments:

Ken Hern- 40 Trailblazer Ct Lowell – regarding the lot size change

Council Comments: None

Public Hearing on Ordinance 309 closed at 7:20pm

Public Hearing on Ordinance 310 called to order at 7:20 pm

Second reading of Ordinance 310, “An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map.”

Public Comments: None

Council Comments: None

Public Hearing on Ordinance 310 closed at 7:22pm

Regular session reconvened at 7:22 pm

Old Business

Councilor Harris made a Motion for a Second reading of Ordinance 309, “An Ordinance Adopting Text Amendments to Lowell’s Development Code and Text Amendments to Lowell’s Comprehensive Plan Codifying the Lowell Downtown Master Plan.” Seconded by Councilor Stratis. PASS 5:0

Councilor Harris made a Motion to approve Ordinance 309. Seconded by Councilor Murry. PASS 5:0

Councilor Weathers made a Motion for a Second reading of Ordinance 310, “An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map.” Seconded By Councilor Stratis. PASS 5:0

Councilor Weathers made a motion to approve Ordinance 310. Seconded By Councilor Stratis. PASS 5:0

New Business

Councilor Stratis made a motion to direct Councilor Weathers and Councilor Murray to work with the City Attorney on preparing a draft new or amended City Administrator employment contract for further consideration by the City Council.” Seconded by Councilor Harris. PASS 5:0

Mayor Bennett made a motion to direct Councilor Murray and Councilor Harris to work on a draft new or amended City Administrator performance evaluation instrument for further consideration by the City Council.” Seconded by Councilor Weathers. PASS 5:0

Councilor Weathers made a motion to accept Tony Moreci volunteer application for the Blackberry Jam Committee. Seconded by Councilor Stratis. PASS 5:0

Discussion about the Grange Annual Easter Egg Hunt on April 8 at rolling Rock Park

Mayor Comments: None

Councilor Comments: Councilor Stratis will not be present for the April 4 Council meeting

Community Comments:

Bob Burr – 566 E 1st St. Lowell – Re the Easter Egg Hunt

Kathy Hatch – 533 Carol St – Opposed to the Doller General

Ken Hern – 40 Trailblazer Ct – concerned re the sale of the surplus property

Adjourn: 7:47 PM

Approved: _____
Don Bennett, Mayor Date

Attest: _____
Jeremy Caudle, City Recorder Date

DRAFT

City of Lowell, Oregon
Minutes of the City Council Special Meeting & Public Hearing
March 27, 2023

The Special Meeting was called to order via Zoom at 6:00 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

Staff Present: CA Jeremy Caudle

Recess at 6:01 pm

Open Public Hearing at 6:01 pm

Public hearing on sale of real property located at 205 E. Main Street and approval of “Addendum B” to the purchase and sale agreement with Lowell Investment Properties LLC.

Council Comments: None

Citizen comments: None

Public Hearing Closed at 6:02 pm

Reconvene regular meeting 6:02

New Business:

Councilor Stratis made a Motion to approve “Addendum B” to the purchase and sale agreement with Lowell Investment Properties LLC and to authorize the City Administrator to sign, and to authorize the City Administrator to execute remaining documents necessary to complete the sale. Seconded by Councilor Weathers. PASS 5:0

Mayor Comments: Spoke to the character of business of the Martinis.

Adjourn: 6:07 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

**City of Lowell, Oregon
Minutes of the City Council Regular Session
April 4, 2023**

The Regular Session was called to order at 7:01 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray

Absent: Tim Stratis

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Public Comments: None

Council Comments: None

New Business:

- **Discussion on the SDC updates with City Engineer Matt Wadlington**
- **Information regarding Grant Funding possibilities for infrastructure projects**
- **Follow up discussion on the solid waste franchise Ordinance**
- Councilor Weathers made a Motion to adopt Resolution 799, “A resolution establishing 70 North Pioneer Street as the location for Lowell City Hall and the Maggie Osgood Library.” Seconded by Councilor Murray. PASS 4:0
- **Discussion on the upcoming Budget Calendar**

Mayor Comments: None

Councilor Comments: None

Community Comments:

Hall O’Regan- 62 E 3rd St Lowell – Thanked City for the trees at Paul Fisher Park.

Rick Shoot – 449 E 1st St Lowell – re Sanipac and the BBJ trash yards debris

Adjourn: 8:32 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jeremy Caudle, City Recorder

Date

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"
 Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17371								
17371	Banner Bank	JEREMY 1/2	1	Bridgetown Market - Water For Te	110-410-6290	.00	10.39	10.39
17371	Banner Bank	JEREMY 1/2	2	Bridgetown Market - Food For Tea	110-410-6290	.00	90.00	90.00
17371	Banner Bank	JEREMY 1/2	3	Zoom - Remote meetings - regula	110-410-6122	.00	14.99	14.99
17371	Banner Bank	JEREMY 1/2	4	Zoom Remote Meetings - BBJ	314-490-6122	.00	14.99	14.99
17371	Banner Bank	JEREMY 1/2	5	Library Store - Book Cart	110-450-8335	.00	539.55	539.55
17371	Banner Bank	JEREMY 1/2	6	Global Industrial - Library Drop Bo	110-450-8335	.00	431.94	431.94
17371	Banner Bank	MAX 1/23	1	Salt	230-490-6750	.00	63.76	63.76
17371	Banner Bank	MAX 1/23	2	CEU's and Certificate renewal for	230-490-6240	.00	460.00	460.00
17371	Banner Bank	MAX 1/23	3	Jerrys Home Improvement - Shelv	110-450-8335	.00	909.94	909.94
17371	Banner Bank	PEGGY 1/23	1	Walmart - Trash/Recycle bins, Cal	110-450-8335	.00	203.73	203.73
17371	Banner Bank	PEGGY 1/23	2	IKEA - work desk	110-450-8335	.00	154.00	154.00
17371	Banner Bank	PEGGY 1/23	3	Ikea - personal item - (reimbursed	110-450-6290	.00	4.99	4.99
17371	Banner Bank	SAM 1/23	1	OAMR Dues	110-410-6220	.00	60.00	60.00
17371	Banner Bank	SAM 1/23	2	Deluxe - checks	110-410-6230	.00	36.49	36.49
17371	Banner Bank	SAM 1/23	3	Deluxe - checks	110-420-6234	.00	4.87	4.87
17371	Banner Bank	SAM 1/23	4	Deluxe - checks	110-440-6230	.00	12.16	12.16
17371	Banner Bank	SAM 1/23	5	Deluxe - checks	110-450-6230	.00	4.87	4.87
17371	Banner Bank	SAM 1/23	6	Deluxe - checks	110-460-6234	.00	12.16	12.16
17371	Banner Bank	SAM 1/23	7	Deluxe - checks	110-480-6230	.00	7.30	7.30
17371	Banner Bank	SAM 1/23	8	Deluxe - checks	220-490-6230	.00	14.60	14.60
17371	Banner Bank	SAM 1/23	9	Deluxe - checks	230-490-6230	.00	63.25	63.25
17371	Banner Bank	SAM 1/23	10	Deluxe - checks	240-490-6230	.00	63.25	63.25
17371	Banner Bank	SAM 1/23	11	Deluxe - checks	312-490-6230	.00	24.30	24.30
17371	Banner Bank	SAM 1/23	12	Staples - Envelopes, Velcro wire ti	110-410-6230	.00	12.04	12.04
17371	Banner Bank	SAM 1/23	13	Staples - Envelopes, Velcro wire ti	110-420-6234	.00	1.61	1.61
17371	Banner Bank	SAM 1/23	14	Staples - Envelopes, Velcro wire ti	110-440-6230	.00	4.01	4.01
17371	Banner Bank	SAM 1/23	15	Staples - Envelopes, Velcro wire ti	110-450-6230	.00	1.61	1.61
17371	Banner Bank	SAM 1/23	16	Staples - Envelopes, Velcro wire ti	110-460-6234	.00	4.01	4.01
17371	Banner Bank	SAM 1/23	17	Staples - Envelopes, Velcro wire ti	110-480-6230	.00	2.41	2.41
17371	Banner Bank	SAM 1/23	18	Staples - Envelopes, Velcro wire ti	220-490-6230	.00	4.82	4.82
17371	Banner Bank	SAM 1/23	19	Staples - Envelopes, Velcro wire ti	230-490-6230	.00	20.87	20.87
17371	Banner Bank	SAM 1/23	20	Staples - Envelopes, Velcro wire ti	240-490-6230	.00	20.87	20.87
17371	Banner Bank	SAM 1/23	21	Staples - Envelopes, Velcro wire ti	312-490-6230	.00	8.03	8.03
17371	Banner Bank	SAM 1/23	22	GoDaddy - subscription	314-490-6122	.00	30.16	30.16
17371	Banner Bank	SAM 1/23	23	Staples - Calander- library	110-450-6230	.00	4.54	4.54
17371	Banner Bank	SAM 1/23	24	Staples - Blue Water/Sewer folder	230-490-6230	.00	22.92	22.92
17371	Banner Bank	SAM 1/23	25	Staples - Blue Water/Sewer folder	240-490-6230	.00	22.91	22.91
17371	Banner Bank	SAM 1/23	26	OneBox- BBJ	220-490-6230	.00	17.65	17.65
17371	Banner Bank	SAM 1/23	27	Jerrys Home improvement - Wind	110-410-6234	.00	36.59	36.59
Total 17371:						.00		3,416.58
17372								
17372	Bridge Town Market	JANURARY	1	Fuel for 2017 Ram	110-420-6710	.00	101.09	101.09
Total 17372:						.00		101.09
17373								
17373	Cascade Columbia	850402,8561	1	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	1,320.33	1,320.33
17373	Cascade Columbia	850402,8561	2	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	1,320.33	1,320.33

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17373	Cascade Columbia	850402,8561	3	1 tote Pass- C	230-490-6750	.00	2,082.42	2,082.42
Total 17373:						.00		4,723.08
17374								
17374	Caselle	122855	1	Contract Support and Maintenanc	110-410-6122	.00	219.03	219.03
17374	Caselle	122855	2	Contract Support and Maintenanc	110-420-6122	.00	86.15	86.15
17374	Caselle	122855	3	Contract Support and Maintenanc	110-440-6122	.00	16.87	16.87
17374	Caselle	122855	4	Contract Support and Maintenanc	110-450-6122	.00	46.13	46.13
17374	Caselle	122855	5	Contract Support and Maintenanc	220-490-6122	.00	22.10	22.10
17374	Caselle	122855	6	Contract Support and Maintenanc	230-490-6122	.00	400.37	400.37
17374	Caselle	122855	7	Contract Support and Maintenanc	240-490-6122	.00	400.37	400.37
17374	Caselle	122855	8	Contract Support and Maintenanc	312-490-6122	.00	82.38	82.38
17374	Caselle	122855	9	Contract Support and Maintenanc	314-490-6122	.00	11.60	11.60
Total 17374:						.00		1,285.00
17375								
17375	Caudle, Jeremy	CC1212023	1	Office depot - 1 easel pack & Mar	110-410-6510	.00	46.78	46.78
17375	Caudle, Jeremy	CC1212023	2	Winco Foods	110-410-6510	.00	9.79	9.79
Total 17375:						.00		56.57
17376								
17376	Century Link	JAN 2023	1	Internet Service	230-490-6435	.00	79.50	79.50
Total 17376:						.00		79.50
17377								
17377	Charter Communications	0017273010	1	Internet	240-490-6435	.00	136.93	136.93
Total 17377:						.00		136.93
17378								
17378	City of Lowell	JANUARY 23	1	Water Service	110-410-6420	.00	104.71	104.71
17378	City of Lowell	JANUARY 23	2	Water Service	110-420-6420	.00	284.94	284.94
17378	City of Lowell	JANUARY 23	3	Water Service	110-450-6420	.00	7.09	7.09
17378	City of Lowell	JANUARY 23	4	Water Service	220-490-6420	.00	2.84	2.84
17378	City of Lowell	JANUARY 23	5	Water Service	230-490-6420	.00	34.89	34.89
17378	City of Lowell	JANUARY 23	6	Water Service	240-490-6420	.00	1,179.04	1,179.04
17378	City of Lowell	JANUARY 23	7	Sewer Service	110-410-6425	.00	245.06	245.06
17378	City of Lowell	JANUARY 23	8	Sewer Service	110-420-6425	.00	134.28	134.28
17378	City of Lowell	JANUARY 23	9	Sewer Service	110-450-6425	.00	16.79	16.79
17378	City of Lowell	JANUARY 23	10	Sewer Service	220-490-6425	.00	6.71	6.71
17378	City of Lowell	JANUARY 23	11	Sewer Service	230-490-6425	.00	67.14	67.14
17378	City of Lowell	JANUARY 23	12	Sewer Service	240-490-6425	.00	604.26	604.26
Total 17378:						.00		2,687.75
17379								
17379	City of Oakridge	JAN/2023/00	1	Police Service	110-430-6118	.00	2,673.99	2,673.99
17379	City of Oakridge	MUNI 12022	1	Net Revenue Muni Court	110-480-6128	.00	350.69	350.69
17379	City of Oakridge	MUNI 12022	2	Bailiff	110-480-6121	.00	63.34	63.34
Total 17379:						.00		3,088.02

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17380								
17380	DCBS-Fiscal Services	OCTNOVDE	1	Surcharge on Building Permits Oc	220-490-6524	.00	33.60	33.60
17380	DCBS-Fiscal Services	OCTNOVDE	2	Surcharge on Building Permits De	220-490-6524	.00	87.48	87.48
17380	DCBS-Fiscal Services	OCTNOVDE	3	Surcharge on Electrical Permits N	220-490-6525	.00	43.20	43.20
17380	DCBS-Fiscal Services	OCTNOVDE	4	Surcharge on Electrical Permits D	220-490-6525	.00	18.00	18.00
Total 17380:						.00		182.28
17381								
17381	Demco	7241231	1	Acrylic Slatwall Display shelf - 12	110-450-8335	.00	271.08	271.08
17381	Demco	7241231	2	Clear Acrylic Slatwall Leaflet Hold	110-450-8335	.00	69.84	69.84
17381	Demco	7241231	3	Plastic Slatwall Display Bin - 6 co	110-450-8335	.00	240.84	240.84
17381	Demco	7241231	4	ROL Short Classification Labels	110-450-8335	.00	10.69	10.69
17381	Demco	7241231	5	Shiping & Handling	110-450-8335	.00	65.17	65.17
Total 17381:						.00		657.62
17382								
17382	Guardian Fire System Sout	8734	1	Annual Fire Extinguisher mainten	110-410-6230	.00	28.00	28.00
17382	Guardian Fire System Sout	8734	2	Annual Fire Extinguisher mainten	230-490-6234	.00	49.00	49.00
17382	Guardian Fire System Sout	8734	3	Annual Fire Extinguisher Mainten	240-490-6234	.00	21.00	21.00
17382	Guardian Fire System Sout	8734	4	Recharge extinguisher x3	240-490-6324	.00	88.00	88.00
Total 17382:						.00		186.00
17383								
17383	Harris, Hunter	112-0233195	1	Boots	230-490-6712	.00	42.74	42.74
17383	Harris, Hunter	112-0233195	2	Boots	240-490-6712	.00	42.75	42.75
Total 17383:						.00		85.49
17384								
17384	HRdirect	INV11034174	1	Poster Guard 1 year renewal	110-410-6230	.00	89.99	89.99
Total 17384:						.00		89.99
17385								
17385	J & K Electrical LLC	8323	1	Adjustment of Parking lot lights	110-410-6320	.00	263.56	263.56
17385	J & K Electrical LLC	8323	2	Adjustment of parking lot lights	110-450-6320	.00	263.56	263.56
Total 17385:						.00		527.12
17386								
17386	Lane County Public Works	PWF2340	1	Animal Enforcement Services 1.5	110-440-6128	.00	144.17	144.17
Total 17386:						.00		144.17
17387								
17387	Lane County Waste Mgmt.	DEC 2022	1	Trash from Library	110-450-6445	.00	104.05	104.05
Total 17387:						.00		104.05
17388								
17388	Lane Electric Cooperative	JAN2023 EL	1	Electricity	110-410-6430	.00	273.37	273.37
17388	Lane Electric Cooperative	JAN2023 EL	2	Electricity	110-420-6430	.00	177.10	177.10
17388	Lane Electric Cooperative	JAN2023 EL	3	Electricity	110-450-6430	.00	288.27	288.27

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17388	Lane Electric Cooperative	JAN2023 EL	4	Electricity	110-470-6326	.00	72.76	72.76
17388	Lane Electric Cooperative	JAN2023 EL	5	Electricity	220-490-6430	.00	16.80	16.80
17388	Lane Electric Cooperative	JAN2023 EL	6	Electricity	230-490-6430	.00	1,243.66	1,243.66
17388	Lane Electric Cooperative	JAN2023 EL	7	Electricity	240-490-6430	.00	2,316.68	2,316.68
17388	Lane Electric Cooperative	JAN2023 EL	8	Electricity	312-490-6430	.00	1,062.16	1,062.16
Total 17388:						.00		5,450.80
17389								
17389	Lowell Mini Storage	FEB 2023	1	Storage Rental Unit #L029	314-490-6705	.00	80.00	80.00
Total 17389:						.00		80.00
17390								
17390	National Business Solution	IN110784, IN	1	Return Shipping of MX-3570 SR #	110-410-6124	.00	400.00	400.00
17390	National Business Solution	IN110784, IN	2	Copy - overage - b/w	110-410-6234	.00	1.68	1.68
17390	National Business Solution	IN110784, IN	3	copy - overage - color	110-410-6234	.00	4.20	4.20
17390	National Business Solution	IN111925	1	Service - Base JD	110-410-6124	.00	19.00	19.00
17390	National Business Solution	IN111929	1	Network C450i 24837	110-410-6124	.00	159.00	159.00
17390	National Business Solution	IN111930	1	Freight to return Sharp Copier to I	110-410-6124	.00	375.00	375.00
Total 17390:						.00		958.88
17391								
17391	Nichols, Layli	JAN 2023	1	Consulting Services	110-410-6114	.00	728.00	728.00
17391	Nichols, Layli	JAN 2023	2	Consulting Services	312-490-6114	.00	455.00	455.00
17391	Nichols, Layli	JAN 2023	3	Consulting Services	230-490-6114	.00	455.00	455.00
17391	Nichols, Layli	JAN 2023	4	Consulting Services	240-490-6114	.00	182.00	182.00
Total 17391:						.00		1,820.00
17392								
17392	Northwest Code Profession	4400	1	Building Permit Cost - January 20	220-490-6150	.00	56.25	56.25
Total 17392:						.00		56.25
17393								
17393	O'Kane, Peggy	DEC 22 MIL	1	Smith Family Book Store 37 miles	110-450-6240	.00	23.13	23.13
17393	O'Kane, Peggy	DEC 22 MIL	2	Jerrys Home improvement - 25 Mi	110-450-6240	.00	15.63	15.63
17393	O'Kane, Peggy	DEC 22 MIL	3	Lane Events Center- 33 Miles @.	110-450-6240	.00	20.63	20.63
17393	O'Kane, Peggy	DEC 22 MIL	4	IKEA - 33.3 Miles @.625	110-450-6240	.00	20.81	20.81
Total 17393:						.00		80.20
17394								
17394	One Call Concepts	023	1	Membership Fee	230-490-6220	.00	50.00	50.00
17394	One Call Concepts	023	2	Membership Fee	240-490-6220	.00	50.00	50.00
17394	One Call Concepts	2120415	1	Fee for Locates	230-490-6712	.00	7.42	7.42
17394	One Call Concepts	2120415	2	Fee for Locates	240-490-6712	.00	7.43	7.43
Total 17394:						.00		114.85
17395								
17395	Oregon Dept of Revenue	6/12 2022	1	Criminal Fine Account - 928 June	110-480-6560	.00	500.00	500.00
17395	Oregon Dept of Revenue	6/12 2022	2	Criminal Fine Account - 928 July 2	110-480-6560	.00	100.00	100.00
17395	Oregon Dept of Revenue	6/12 2022	3	Criminal Fine Account - 928 Aug 2	110-480-6560	.00	250.00	250.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17395	Oregon Dept of Revenue	6/12 2022	4	Criminal Fine Account - 928 Sept	110-480-6560	.00	100.00	100.00
17395	Oregon Dept of Revenue	6/12 2022	5	Criminal Fine Account - 928 Dec 2	110-480-6560	.00	100.00	100.00
Total 17395:						.00		1,050.00
17396								
17396	Pacific Office Automation In	5023652264	1	Postage Machine	110-410-6128	.00	41.69	41.69
17396	Pacific Office Automation In	5023652264	2	Postage Machine	230-490-6128	.00	83.37	83.37
17396	Pacific Office Automation In	5023652264	3	Postage Machine	240-490-6128	.00	83.37	83.37
Total 17396:						.00		208.43
17397								
17397	Professional Credit Service	26794	1	Collection fee for service	110-480-6565	.00	69.99	69.99
Total 17397:						.00		69.99
17398								
17398	Renewable Resource Grou	154444,1546	1	Invoice 154444 Bod Tss E-Coli	240-490-6755	.00	264.60	264.60
17398	Renewable Resource Grou	154444,1546	2	Invoice 154618 BOD TSS	240-490-6755	.00	216.00	216.00
17398	Renewable Resource Grou	154444,1546	3	Invoice 153874 BOD TSS E-Coli	240-490-6755	.00	284.40	284.40
17398	Renewable Resource Grou	154444,1546	4	Invoice 154617 Bac T	230-490-6755	.00	50.40	50.40
17398	Renewable Resource Grou	154856, 154	1	Invoice 154857 BOD, TSS, EColi	240-490-6755	.00	284.40	284.40
17398	Renewable Resource Grou	154856, 154	2	Invoice 154856 BacT	230-490-6755	.00	50.40	50.40
Total 17398:						.00		1,150.20
17399								
17399	Sanders, Tim	101	1	Monthly DRC fee for Collection	240-490-6128	.00	300.00	300.00
Total 17399:						.00		300.00
17400								
17400	SaniPac	4416213S01	1	Refuse Services	230-490-6445	.00	48.90	48.90
17400	SaniPac	4416213S01	2	Refuse Services	240-490-6445	.00	48.91	48.91
17400	SaniPac	4443924S01	1	Refuse Services	230-490-6445	.00	48.90	48.90
17400	SaniPac	4443924S01	2	Refuse Services	240-490-6445	.00	48.91	48.91
Total 17400:						.00		195.62
17401								
17401	Southside Bank	FEB 2023	1	Main Street Property - interest	110-800-7510	.00	667.28	667.28
Total 17401:						.00		667.28
17402								
17402	USA Blue Book	133872, 135	1	Chlorine Pump Maintenance Kit	240-490-6324	.00	10.36	10.36
17402	USA Blue Book	133872, 135	2	USABB Thermometers	240-490-6750	.00	235.93	235.93
17402	USA Blue Book	133872, 135	3	Marking Paint	240-490-6234	.00	92.95	92.95
17402	USA Blue Book	231697, 244	1	Calibration Standards, Kimwipes,	230-490-6750	.00	1,994.81	1,994.81
17402	USA Blue Book	231697, 244	2	Maintenance Kit for CL-17	230-490-6324	.00	347.00	347.00
17402	USA Blue Book	231697, 244	3	Service Box Combo Key, Gate Wr	230-490-6234	.00	287.90	287.90
17402	USA Blue Book	231697, 244	4	PH Probe, Kimwipes, Total Swifte	240-490-6750	.00	523.67	523.67
Total 17402:						.00		3,492.62

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17403								
17403	Verizon Wireless	9925975958	1	Cell Phone, tablet	110-410-6440	.00	89.83	89.83
17403	Verizon Wireless	9925975958	2	Cell Phone, tablet	230-490-6440	.00	107.87	107.87
17403	Verizon Wireless	9925975958	3	Cell Phone	240-490-6440	.00	67.86	67.86
Total 17403:						.00		265.56
17404								
17404	City of Lowell	JAN 23 W/S	1	Water Franchise fees	230-490-6760	.00	1,359.72	1,359.72
17404	City of Lowell	JAN 23 W/S	2	Sewer Franchise Fees	240-490-6760	.00	1,888.35	1,888.35
Total 17404:						.00		3,248.07
17405								
17405	Brodart Co	B6554674	1	Books - The Anime Art of Hayao	110-450-8335	.00	23.94	23.94
17405	Brodart Co	B6554674	2	Battle for the Zephyr Badge	110-450-8335	.00	4.49	4.49
17405	Brodart Co	B6554674	3	All Fired UP	110-450-8335	.00	4.49	4.49
17405	Brodart Co	B6554674	4	Adventures of a Zombie: Unofficial	110-450-8335	.00	7.19	7.19
17405	Brodart Co	B6554674	5	The # Hares: The Jade Dragonbal	110-450-8335	.00	11.69	11.69
17405	Brodart Co	B6554674	6	Castle in the Sky Film Comic Vol	110-450-8335	.00	17.92	17.92
17405	Brodart Co	B6554674	7	Nausicaa of the Valley of the Wind	110-450-8335	.00	35.07	35.07
17405	Brodart Co	B6554674	8	Alola Region Handbook	110-450-8335	.00	8.99	8.99
17405	Brodart Co	B6554674	9	Ash Ketchum, Pokemon Detective	110-450-8335	.00	4.49	4.49
17405	Brodart Co	B6554674	10	Case Files Handbook: Pokemon	110-450-8335	.00	7.19	7.19
17405	Brodart Co	B6554674	11	Avatar the last Airbender- Smoke	110-450-8335	.00	14.99	14.99
17405	Brodart Co	B6554674	12	Avatar the last Airbender The Rift	110-450-8335	.00	14.99	14.99
17405	Brodart Co	B6554674	13	Attack of the Gnomes	110-450-8335	.00	12.94	12.94
17405	Brodart Co	B6554674	14	Any Day Now	110-450-8335	.00	24.29	24.29
17405	Brodart Co	B6554674	15	Exhalation: Stories, Short Stories	110-450-8335	.00	25.20	25.20
17405	Brodart Co	B6554674	16	The Angel in the Glass: A new For	110-450-8335	.00	26.09	26.09
17405	Brodart Co	B6554674	17	Borrowed Time	110-450-8335	.00	23.40	23.40
17405	Brodart Co	B6554674	18	The ANdromeda Evolution	110-450-8335	.00	26.99	26.99
17405	Brodart Co	B6554674	19	American Dirt: A Novel	110-450-8335	.00	25.19	25.19
17405	Brodart Co	B6554674	20	1635 : Cannon Law	110-450-8335	.00	23.40	23.40
17405	Brodart Co	B6554674	21	American Gods: A novel 10th Anni	110-450-8335	.00	25.19	25.19
17405	Brodart Co	B6554674	22	The Night Visitors- Large Type	110-450-8335	.00	38.94	38.94
17405	Brodart Co	B6554674	23	The Stranger Diaries	110-450-8335	.00	22.50	22.50
17405	Brodart Co	B6554674	24	An Anonymous Girl: A Novel	110-450-8335	.00	25.19	25.19
17405	Brodart Co	B6554674	25	Clark & Division	110-450-8335	.00	25.16	25.16
17405	Brodart Co	B6554674	26	City of Savages	110-450-8335	.00	23.39	23.39
17405	Brodart Co	B6554674	27	Mr Mercedes: A Novel	110-450-8335	.00	27.00	27.00
17405	Brodart Co	B6554674	28	Classic American Crime Fiction of	110-450-8335	.00	35.96	35.96
17405	Brodart Co	B6554674	29	Ordinary Grace, Large Type	110-450-8335	.00	36.94	36.94
17405	Brodart Co	B6554674	30	All the Beloved Ghosts, Short Stor	110-450-8335	.00	24.30	24.30
17405	Brodart Co	B6554674	31	Red Sparrow	110-450-8335	.00	26.10	26.10
17405	Brodart Co	B6554674	32	Bearskin: A novel	110-450-8335	.00	24.29	24.29
17405	Brodart Co	B6554674	33	American By Day	110-450-8335	.00	23.40	23.40
17405	Brodart Co	B6554674	34	Always Happy Hour: Stories, Shor	110-450-8335	.00	22.46	22.46
17405	Brodart Co	B6554674	35	Please See Us	110-450-8335	.00	24.29	24.29
17405	Brodart Co	B6554674	36	The Doll- Master & Other Tales of	110-450-8335	.00	21.60	21.60
17405	Brodart Co	B6554674	37	The Accusation: Forbidden Storie	110-450-8335	.00	22.50	22.50
17405	Brodart Co	B6554674	38	The Murdstone Trilogy	110-450-8335	.00	17.09	17.09
17405	Brodart Co	B6554674	39	All the Devils are Here; A Novel	110-450-8335	.00	26.09	26.09
17405	Brodart Co	B6554674	40	Alternate Side: A novel	110-450-8335	.00	25.20	25.20
17405	Brodart Co	B6554674	41	All The Water in the World : A Nov	110-450-8335	.00	24.30	24.30
17405	Brodart Co	B6554674	42	All that is Left is all that Matters: S	110-450-8335	.00	22.46	22.46

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17405	Brodart Co	B6554674	43	The Age of Perpetual Light, Short	110-450-8335	.00	22.50	22.50
17405	Brodart Co	B6554674	44	American Histories: Stories, Short	110-450-8335	.00	23.40	23.40
17405	Brodart Co	B6554674	45	Ash & Pikachu: Pokemon Heros	110-450-8335	.00	25.09	25.09
17405	Brodart Co	B6554674	46	Albert Einstein & the Theory of Re	110-450-8335	.00	24.52	24.52
17405	Brodart Co	B6554674	47	Acting Class	110-450-8335	.00	16.77	16.77
17405	Brodart Co	B6554674	48	Afternoon at McBurgers	110-450-8335	.00	15.29	15.29
17405	Brodart Co	B6554674	49	Battling in Pokemon Go	110-450-8335	.00	24.52	24.52
17405	Brodart Co	B6554674	50	My Brothers Husband Vol 1	110-450-8335	.00	22.46	22.46
17405	Brodart Co	B6554674	51	One Drop: Shifting the Lens on R	110-450-8335	.00	27.00	27.00
17405	Brodart Co	B6554674	52	In Love: A Memoir of Love and Lo	110-450-8335	.00	15.12	15.12
17405	Brodart Co	B6554674	53	The Shattering : America in the 19	110-450-8335	.00	28.80	28.80
17405	Brodart Co	B6554674	54	All About Me! My Remarkable life i	110-450-8335	.00	16.79	16.79
17405	Brodart Co	B6554674	55	Boys and Oil: Growing up Gay in	110-450-8335	.00	25.16	25.16
17405	Brodart Co	B6554674	56	The Beauty of Dusk: On Vision Lo	110-450-8335	.00	15.68	15.68
17405	Brodart Co	B6554674	57	Flight 149: A Hostage Crisis, A Se	110-450-8335	.00	25.20	25.20
17405	Brodart Co	B6554674	58	King Richard: Nixon and Watergat	110-450-8335	.00	18.20	18.20
17405	Brodart Co	B6554674	59	Star Wars Knitting the Galaxy	110-450-8335	.00	16.79	16.79
17405	Brodart Co	B6554674	60	This is Assisted Dying : A Dr. Stor	110-450-8335	.00	25.20	25.20
17405	Brodart Co	B6554674	61	Fight Like Hell: The Untold Story o	110-450-8335	.00	15.68	15.68
17405	Brodart Co	B6554674	62	All In: Autobiography	110-450-8335	.00	16.80	16.80
17405	Brodart Co	B6554674	63	Main Quilts: 250 Years of Comfort	110-450-8335	.00	45.00	45.00
17405	Brodart Co	B6554674	64	The Failed Promise: Reconstructi	110-450-8335	.00	24.26	24.26
17405	Brodart Co	B6554674	65	Beyond the Sand and Sea : One	110-450-8335	.00	16.23	16.23
17405	Brodart Co	B6554674	66	Happier Hour: How To Beat Distra	110-450-8335	.00	26.09	26.09
17405	Brodart Co	B6554674	67	Better Not Bitter : Living On Purpo	110-450-8335	.00	25.20	25.20
17405	Brodart Co	B6554674	68	AppKid: How A Child of Immigrant	110-450-8335	.00	15.12	15.12
17405	Brodart Co	B6554674	69	Taste Makers: 7 Immigrant Wome	110-450-8335	.00	24.26	24.26
17405	Brodart Co	B6554674	70	Movies(And Other Things)	110-450-8335	.00	22.50	22.50
17405	Brodart Co	B6554674	71	God Is Here: Reimagining the Dev	110-450-8335	.00	16.23	16.23
17405	Brodart Co	B6554674	72	Overground Railroad: The Green	110-450-8335	.00	31.50	31.50
17405	Brodart Co	B6554674	73	On that Day : Definitive Timeline	110-450-8335	.00	17.09	17.09
17405	Brodart Co	B6554674	74	Asian American Art A History 1850	110-450-8335	.00	18.00	18.00
17405	Brodart Co	B6554674	75	The Art of Confession: Performan	110-450-8335	.00	27.00	27.00
17405	Brodart Co	B6554674	76	Adorable Knitted Animals : Cute S	110-450-8335	.00	14.39	14.39
17405	Brodart Co	B6554674	77	Creating Wooden Jewelry : 24 Skil	110-450-8335	.00	17.99	17.99
17405	Brodart Co	B6554674	78	Undermining : A Wild Ride Throug	110-450-8335	.00	26.99	26.99
17405	Brodart Co	B6554674	79	How To be A Muslim: An American	110-450-8335	.00	15.30	15.30
17405	Brodart Co	B6554674	80	Brodart Guard	110-450-8335	.00	39.60	39.60
17405	Brodart Co	B6554674	81	One Night Gone, Large Type	110-450-8335	.00	35.94	35.94
17405	Brodart Co	B6554674	82	Cataloging and Processing	110-450-8335	.00	112.05	112.05
17405	Brodart Co	B6554674	83	Freight	110-450-8335	.00	34.93	34.93
Total 17405:						.00		1,933.93
17406								
17406	Cascade Columbia	857072, 859	1	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	874.33	874.33
Total 17406:						.00		874.33
17407								
17407	Century Link	FEB 2023	1	Phone and AutoDialer for Sewer P	230-490-6440	.00	215.30	215.30
17407	Century Link	FEB 2023	2	Phone and Auto Dialer for Sewer	240-490-6440	.00	100.94	100.94
Total 17407:						.00		316.24

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17408								
17408	Charter Communications	0001717302	1	Internet	240-490-6435	.00	136.93	136.93
Total 17408:						.00		136.93
17409								
17409	City of Oakridge	FEB/2023/00	1	Police Service	110-430-6118	.00	2,673.99	2,673.99
Total 17409:						.00		2,673.99
17410								
17410	Ingram Library Services	73967208	1	Books - Art of Ceremony	110-450-8335	.00	20.97	20.97
17410	Ingram Library Services	73967208	2	Art of Drawing Manga	110-450-8335	.00	13.79	13.79
17410	Ingram Library Services	73967208	3	Art of Happiness	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967208	4	Baby Led Weaning	110-450-8335	.00	9.57	9.57
17410	Ingram Library Services	73967208	5	Big Book of Oregon Ghost Stories	110-450-8335	.00	11.97	11.97
17410	Ingram Library Services	73967208	6	Breadworkers	110-450-8335	.00	13.80	13.80
17410	Ingram Library Services	73967208	7	Beginners Step By Step Coding	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967208	8	Best Easy Day Hikes - Salem and	110-450-8335	.00	7.77	7.77
17410	Ingram Library Services	73967208	9	Betrayal of Anne Frank	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967208	10	The Biology Book	110-450-8335	.00	15.00	15.00
17410	Ingram Library Services	73967208	11	Birds of Oregon Field Guide	110-450-8335	.00	10.17	10.17
17410	Ingram Library Services	73967208	12	Birds of the PNW	110-450-8335	.00	8.97	8.97
17410	Ingram Library Services	73967208	13	Bridge to the Sun	110-450-8335	.00	21.00	21.00
17410	Ingram Library Services	73967208	14	Caste: The Origins of Our Discont	110-450-8335	.00	19.20	19.20
17410	Ingram Library Services	73967208	15	Complete Fishing Manual	110-450-8335	.00	15.00	15.00
17410	Ingram Library Services	73967208	16	Dont Worry	110-450-8335	.00	13.20	13.20
17410	Ingram Library Services	73967208	17	Estate Planning Basics	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73967208	18	Gardening with Native Plants of th	110-450-8335	.00	23.97	23.97
17410	Ingram Library Services	73967208	19	Growing Berries and Fruit Trees	110-450-8335	.00	11.97	11.97
17410	Ingram Library Services	73967208	20	Guitar all in 1 for Dummies	110-450-8335	.00	20.99	20.99
17410	Ingram Library Services	73967208	21	Hiking Oregon: A Guide to the Sta	110-450-8335	.00	14.97	14.97
17410	Ingram Library Services	73967208	22	Houseplants for Beginners	110-450-8335	.00	13.19	13.19
17410	Ingram Library Services	73967208	23	How to Be An Antiracist	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967208	24	Infographic Guide for Entrepreneu	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967208	25	InstaKnits	110-450-8335	.00	16.17	16.17
17410	Ingram Library Services	73967208	26	Invisible Kingdom	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967208	27	Islam Book	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967208	28	Launch	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967208	29	Light We Give	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967208	30	The Math Book	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967208	31	The MAyo Clinic Book of Home R	110-450-8335	.00	10.77	10.77
17410	Ingram Library Services	73967208	32	Mayo Clinic On Alzheimers Disea	110-450-8335	.00	13.17	13.17
17410	Ingram Library Services	73967208	33	MAyo Clinic On Fibromyalgia	110-450-8335	.00	13.17	13.17
17410	Ingram Library Services	73967208	34	Mayo Clinic The Essential Diabete	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73967208	35	The Medicine Clothes that Look at	110-450-8335	.00	10.47	10.47
17410	Ingram Library Services	73967208	36	Nolo's Encyclopedia of Everyday	110-450-8335	.00	20.99	20.99
17410	Ingram Library Services	73967208	37	Nolo's Essential Guide to Divorce:	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73967208	38	NPR's Podcast Start Up Guide: Cr	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967208	39	Oil Painting Every Day	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73967208	40	Oregon Farm Table CookBook	110-450-8335	.00	14.97	14.97
17410	Ingram Library Services	73967208	41	Oregon My Oregon	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967208	42	Oregon Off the Beaten Path: Disc	110-450-8335	.00	10.77	10.77
17410	Ingram Library Services	73967208	43	Pagan Curious	110-450-8335	.00	11.39	11.39
17410	Ingram Library Services	73967208	44	Parables of the Quran	110-450-8335	.00	8.97	8.97
17410	Ingram Library Services	73967208	45	Parkinsons Disease For Dummies	110-450-8335	.00	14.99	14.99

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17410	Ingram Library Services	73967208	46	Pioneer Woman Cooks - Super E	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967208	47	Power Of Regret	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967208	48	Sew Step By Step	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	73967208	49	Simply Philosophy	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967208	50	Simply Psychology	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967208	51	Simply Wicca	110-450-8335	.00	11.89	11.89
17410	Ingram Library Services	73967208	52	Talking to Strangers	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967208	53	Think Indigenous	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967208	54	Think Like A Monk	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967208	55	Trees To Know in OR and WA	110-450-8335	.00	12.00	12.00
17410	Ingram Library Services	73967208	56	Without Reservation	110-450-8335	.00	12.00	12.00
17410	Ingram Library Services	73967208	57	World Religions	110-450-8335	.00	15.00	15.00
17410	Ingram Library Services	73967208	58	Write for Your Life	110-450-8335	.00	15.60	15.60
17410	Ingram Library Services	73967208	59	Your Pregnancy and Childbirth	110-450-8335	.00	11.97	11.97
17410	Ingram Library Services	73967208	60	Zen & the Art of Saving the Planet	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967208	61	Seven Circles	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967208	62	Auto Proc W/O Pocket Pro	110-450-8335	.00	92.38	92.38
17410	Ingram Library Services	73967208	63	Laminated PB Covers	110-450-8335	.00	63.86	63.86
17410	Ingram Library Services	73967208	64	Black and Decker the Book of Ho	110-450-8335	.00	11.99	11.99
17410	Ingram Library Services	73967208	65	shipping	110-450-8335	.00	83.97	83.97
17410	Ingram Library Services	73967209	1	Books- Boldly Go	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967209	2	Crying in the H Mart	110-450-8335	.00	16.17	16.17
17410	Ingram Library Services	73967209	3	Dying of Politeness	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967209	4	Extraordinary Life of an Ordinary	110-450-8335	.00	19.20	19.20
17410	Ingram Library Services	73967209	5	Finding Me	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967209	6	Path Lit By Lightning	110-450-8335	.00	19.50	19.50
17410	Ingram Library Services	73967209	7	Auto Proc W/O Pocket Pro	110-450-8335	.00	8.94	8.94
17410	Ingram Library Services	73967209	8	Shipping	110-450-8335	.00	20.59	20.59
17410	Ingram Library Services	73967211	1	Books- Booksellers Promise	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967211	2	Orchard	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967211	3	Auto Proc W/O Pocket Pro	110-450-8335	.00	2.98	2.98
17410	Ingram Library Services	73967211	4	shipping	110-450-8335	.00	18.30	18.30
17410	Ingram Library Services	73967213	1	Books- Along the Rio Grande	110-450-8335	.00	11.99	11.99
17410	Ingram Library Services	73967213	2	Book Lovers	110-450-8335	.00	35.14	35.14
17410	Ingram Library Services	73967213	3	Dream Town	110-450-8335	.00	18.60	18.60
17410	Ingram Library Services	73967213	4	Drunk on Love	110-450-8335	.00	30.71	30.71
17410	Ingram Library Services	73967213	5	Fevered Star	110-450-8335	.00	29.96	29.96
17410	Ingram Library Services	73967213	6	Hotel Nantucket	110-450-8335	.00	23.68	23.68
17410	Ingram Library Services	73967213	7	Layla	110-450-8335	.00	30.71	30.71
17410	Ingram Library Services	73967213	8	Long Shadows	110-450-8335	.00	19.84	19.84
17410	Ingram Library Services	73967213	9	Love on the Brain	110-450-8335	.00	30.71	30.71
17410	Ingram Library Services	73967213	10	Lucy By the Sea	110-450-8335	.00	30.71	30.71
17410	Ingram Library Services	73967213	11	Mad Honey	110-450-8335	.00	37.04	37.04
17410	Ingram Library Services	73967213	12	Match	110-450-8335	.00	19.84	19.84
17410	Ingram Library Services	73967213	13	Prime Directive	110-450-8335	.00	22.17	22.17
17410	Ingram Library Services	73967213	14	Record Keeper	110-450-8335	.00	28.46	28.46
17410	Ingram Library Services	73967213	15	Sea Glass Cottage	110-450-8335	.00	28.46	28.46
17410	Ingram Library Services	73967213	16	Winners	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73967213	17	Four Anties & A Wedding	110-450-8335	.00	30.39	30.39
17410	Ingram Library Services	73967213	18	Man	110-450-8335	.00	18.60	18.60
17410	Ingram Library Services	73967213	19	Auto Proc W/O Pocket Pro	110-450-8335	.00	26.82	26.82
17410	Ingram Library Services	73967213	20	Laminated PB Covers	110-450-8335	.00	2.06	2.06
17410	Ingram Library Services	73967213	21	Shipping	110-450-8335	.00	27.66	27.66
17410	Ingram Library Services	73967214	1	Abandoned in Death	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	2	All Good People Here	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	3	All the White Spaces	110-450-8335	.00	16.20	16.20

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17410	Ingram Library Services	73967214	4	Atlas Paradox	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	5	Atlas 6	110-450-8335	.00	15.59	15.59
17410	Ingram Library Services	73967214	6	Babel	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	7	Battle of the Linguist Mages	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	8	Beneath the Stairs	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	9	Best Is Yet To Come	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	10	Book Lovers	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	11	Book of Night	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	12	Black Cake	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	13	By The Book - A Meant To be nov	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	14	Captive	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	15	Caramel Pecan Roll Murder	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	16	Carrie Soto Is Back	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	17	Challenge	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	18	Change	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	19	Christmas Spirit	110-450-8335	.00	13.20	13.20
17410	Ingram Library Services	73967214	20	CleanAir	110-450-8335	.00	16.17	16.17
17410	Ingram Library Services	73967214	21	Clive Cusslers HellBurner	110-450-8335	.00	17.97	17.97
17410	Ingram Library Services	73967214	22	Counterfeit	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	23	Country Born Original	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	24	Daphne	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	25	Dark Music	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	26	Dark Stars	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	27	Dark Whisper	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	28	Dashing Through the Snowbirds	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	29	Daughter of Dr Moreau	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	30	Daughter of the Moon Goddess	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	31	Dawnshard	110-450-8335	.00	6.59	6.59
17410	Ingram Library Services	73967214	32	Dead Romantics	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967214	33	Dead Silence	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	34	Death of Jane Lawrence	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	35	Demon Copperhead	110-450-8335	.00	19.50	19.50
17410	Ingram Library Services	73967214	36	Desperation in Death	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	37	Diamond Eye	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	38	Dinosaurs	110-450-8335	.00	16.17	16.17
17410	Ingram Library Services	73967214	39	Distant Thunder	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	40	Dream Town	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	41	Dreamland	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	42	Drunk on Love	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	43	Endless Summer	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	44	Fairy Tale	110-450-8335	.00	19.50	19.50
17410	Ingram Library Services	73967214	45	Falling Stars	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	46	Family REmains	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	47	Fear Thy Neighbors	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	48	Fervor	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	49	Fevered Star	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	50	Flight Risk	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	51	Flowers For the Sea	110-450-8335	.00	8.39	8.39
17410	Ingram Library Services	73967214	52	Furies	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	53	Genesis of Misery	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	54	Girl Forgotten	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	55	Go Tell The Bees That I am Gone	110-450-8335	.00	21.60	21.60
17410	Ingram Library Services	73967214	56	Going Rogue	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	57	Golden Enclaves	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	58	Goliath	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	59	Grace Under Fire	110-450-8335	.00	16.80	16.80

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17410	Ingram Library Services	73967214	60	Hell and Back	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	61	Hidden Picture	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	62	Hidden 1	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	63	Hide	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	64	High Notes	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	65	Hollow Kind	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	66	Home Sweet Xmas Original	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	67	Homewreckers	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	68	Horse	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	69	Hotel Nantucket	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	70	Hunt	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	71	Husband Material	110-450-8335	.00	9.59	9.59
17410	Ingram Library Services	73967214	72	Illuminations	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	73	Immortal King Rao	110-450-8335	.00	16.77	16.77
17410	Ingram Library Services	73967214	74	It Girl	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	75	It Starts With Us	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	73967214	76	Juniper and Thorn	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	77	Kaiju Preservation Society	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	78	Killers Of A Certain Age	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	79	Kiss Curse	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	80	Ladys Guide To Fortune Hunting	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	81	Last Chairlift	110-450-8335	.00	22.80	22.80
17410	Ingram Library Services	73967214	82	Less Is Lost	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	83	Lessons in Chemistry	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	84	Leviathan Falls	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	85	Liberation Day	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	86	Light YEarS From Home Original	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	87	Lightning in a Mirror	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	88	Lincoln Highway	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	89	Little Eve	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	90	Livid	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	91	Lizzie Blakes Best Mistakes	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967214	92	Long Shadows	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	93	Love Hypothesis	110-450-8335	.00	9.60	9.60
17410	Ingram Library Services	73967214	94	Love in the Time Of Serial Killers	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967214	95	Love on the Brain	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967214	96	Lucy By the Sea	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	97	Mad Money	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967214	98	Maid	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	99	ManHunt	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	73967214	100	Many Daughters of Afong Moy	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	101	Maybe Now	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	73967214	102	Maze	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	103	Meant To Be	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	104	Memory Librarian	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	105	Memorys Legion	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	106	Merry Little Meet Cute	110-450-8335	.00	13.19	13.19
17410	Ingram Library Services	73967214	107	Mexican Gothic	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	108	Mickey 7	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	109	Midnight Lib	110-450-8335	.00	15.60	15.60
17410	Ingram Library Services	73967214	110	Mirror Mended	110-450-8335	.00	11.39	11.39
17410	Ingram Library Services	73967214	111	Mistakes Were Made	110-450-8335	.00	10.19	10.19
17410	Ingram Library Services	73967214	112	Moon Witch Spider King	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	113	Mother Daughter Traitor Spy	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	114	Mr Perfect On Paper Original	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	115	Next In Line	110-450-8335	.00	17.39	17.39

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17410	Ingram Library Services	73967214	116	Night Of Plague	110-450-8335	.00	20.40	20.40
17410	Ingram Library Services	73967214	117	Nightwork	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967214	118	No Plan B	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	119	Nona The 9th	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	120	Noor	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	121	Nothing But Blackened Teeth	110-450-8335	.00	11.99	11.99
17410	Ingram Library Services	73967214	122	Oath of Loyalty	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	123	Oceans Echo	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	124	Ordinary Monsters	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	125	Our Missing Hearts	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	126	Overboard	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	127	Overkill	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73967214	128	Pallbearers Club	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	129	Paris Apartment	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	130	Partners In Crime	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	131	Portrait of An Unknown Woman	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	73967214	132	Poster Girl	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	133	Prayer For the Crown-Shy	110-450-8335	.00	13.19	13.19
17410	Ingram Library Services	73967214	134	Prisoner	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	135	Quicksand	110-450-8335	.00	15.60	15.60
17410	Ingram Library Services	73967214	136	Razzmatazz	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	137	Reckoning	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	138	Recovery Agent	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	139	Red On The River	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	140	Relative Murder Original	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	141	Remember Love	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	142	Resting Place	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	143	Restless Truth	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	144	Righteous Prey	110-450-8335	.00	17.97	17.97
17410	Ingram Library Services	73967214	145	Rules of Engagement	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	146	Run Rose Run	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	73967214	147	Santas Little Yelpers	110-450-8335	.00	15.59	15.59
17410	Ingram Library Services	73967214	148	School For Good Mothers	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	149	Sea Of Tranquility	110-450-8335	.00	15.00	15.00
17410	Ingram Library Services	73967214	150	Sentence	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	151	Siren Queen	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	152	Someday Maybe Original	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	153	Something Wilder	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	154	Soul Taken	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	155	Spanish Love Deception	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	73967214	156	Spare Man	110-450-8335	.00	18.59	18.59
17410	Ingram Library Services	73967214	157	Sparring Partners	110-450-8335	.00	17.37	17.37
17410	Ingram Library Services	73967214	158	Stand-Up Groomsman	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967214	159	Starless Crown	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	160	Such a Pretty Smile	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	161	Such Sharp Teeth	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	162	Summer Place	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	163	Sundial	110-450-8335	.00	16.19	16.19
17410	Ingram Library Services	73967214	164	Sweep of Stars	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	165	Sweetwater & The Witch	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73967214	166	Theif of Fate Original	110-450-8335	.00	17.39	17.39
17410	Ingram Library Services	73967214	167	Very Secret Society of Irregular W	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967214	168	White Horse	110-450-8335	.00	16.79	16.79
17410	Ingram Library Services	73967214	169	1 Italian Summer	110-450-8335	.00	16.20	16.20
17410	Ingram Library Services	73967214	170	4 Aunties & A Wedding	110-450-8335	.00	15.60	15.60
17410	Ingram Library Services	73967214	171	620 Man	110-450-8335	.00	17.40	17.40

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17410	Ingram Library Services	73967214	172	Auto Proc W/O Pocket Pro	110-450-8335	.00	254.79	254.79
17410	Ingram Library Services	73967214	173	Laminated PB Covers	110-450-8335	.00	28.84	28.84
17410	Ingram Library Services	73967214	174	Shipping	110-450-8335	.00	214.95	214.95
17410	Ingram Library Services	73967215	1	Books- Act Like You Got Some Se	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73967215	2	And There Was Light	110-450-8335	.00	27.50	27.50
17410	Ingram Library Services	73967215	3	The Book of Hope	110-450-8335	.00	20.99	20.99
17410	Ingram Library Services	73967215	4	Brighter By the Day	110-450-8335	.00	16.50	16.50
17410	Ingram Library Services	73967215	5	Happy-Go-Lucky	110-450-8335	.00	24.75	24.75
17410	Ingram Library Services	73967215	6	James Patterson by James Patter	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73967215	7	Killing the Killers	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73967215	8	Power Of Thank You	110-450-8335	.00	19.25	19.25
17410	Ingram Library Services	73967215	9	Starry Messenger	110-450-8335	.00	16.49	16.49
17410	Ingram Library Services	73967215	10	Spoken Audio Medium	110-450-8335	.00	4.75	4.75
17410	Ingram Library Services	73967215	11	Spoken CD Clam	110-450-8335	.00	30.40	30.40
17410	Ingram Library Services	73967215	12	Barcodes	110-450-8335	.00	2.97	2.97
17410	Ingram Library Services	73967215	13	MARC Record lpage/FTP	110-450-8335	.00	4.95	4.95
17410	Ingram Library Services	73967215	14	Spine Label	110-450-8335	.00	2.97	2.97
17410	Ingram Library Services	73967215	15	Shipping	110-450-8335	.00	19.94	19.94
17410	Ingram Library Services	73967216	1	Biscuits & Gravy	110-450-8335	.00	16.77	16.77
17410	Ingram Library Services	73967216	2	Old Cowboys Never Die	110-450-8335	.00	10.17	10.17
17410	Ingram Library Services	73967216	3	Settling His Hash	110-450-8335	.00	16.77	16.77
17410	Ingram Library Services	73967216	4	Strongheart	110-450-8335	.00	21.69	21.69
17410	Ingram Library Services	73967216	5	Whiskey When We're Dry	110-450-8335	.00	10.20	10.20
17410	Ingram Library Services	73967216	6	Wicked Die Twice	110-450-8335	.00	19.57	19.57
17410	Ingram Library Services	73967216	7	Auto Proc W/O Pocket Pro	110-450-8335	.00	8.94	8.94
17410	Ingram Library Services	73967216	8	Laminated PB Covers	110-450-8335	.00	4.12	4.12
17410	Ingram Library Services	73967216	9	Shipping	110-450-8335	.00	19.15	19.15
17410	Ingram Library Services	73967216-1	1	Books- Black Church	110-450-8335	.00	22.49	22.49
17410	Ingram Library Services	73967216-1	2	Country Music	110-450-8335	.00	74.99	74.99
17410	Ingram Library Services	73967216-1	3	Driving While Black	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73967216-1	4	Finding Your Roots	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73967216-1	5	Harbinger Decoded	110-450-8335	.00	11.99	11.99
17410	Ingram Library Services	73967216-1	6	Nature	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73967216-1	7	DVD Case	110-450-8335	.00	1.99	1.99
17410	Ingram Library Services	73967216-1	8	Barcodes (1) (ILS/S)	110-450-8335	.00	1.98	1.98
17410	Ingram Library Services	73967216-1	9	MARC Record lpage/FTP	110-450-8335	.00	3.30	3.30
17410	Ingram Library Services	73967216-1	10	Spine Label	110-450-8335	.00	1.98	1.98
17410	Ingram Library Services	73967216-1	11	Shipping	110-450-8335	.00	18.30	18.30
17410	Ingram Library Services	73986384	1	Books - Aftermath	110-450-8335	.00	18.89	18.89
17410	Ingram Library Services	73986384	2	All the Cowboys Ain't Gone	110-450-8335	.00	19.22	19.22
17410	Ingram Library Services	73986384	3	Book of The Womans Daughter	110-450-8335	.00	23.07	23.07
17410	Ingram Library Services	73986384	4	Chef Kiss	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	5	Coulters Journey	110-450-8335	.00	20.97	20.97
17410	Ingram Library Services	73986384	6	Cottonmouth	110-450-8335	.00	13.99	13.99
17410	Ingram Library Services	73986384	7	Darling Duval	110-450-8335	.00	23.07	23.07
17410	Ingram Library Services	73986384	8	Digging Up Love	110-450-8335	.00	12.64	12.64
17410	Ingram Library Services	73986384	9	Escape From Amsterdam	110-450-8335	.00	18.14	18.14
17410	Ingram Library Services	73986384	10	Ex Appela	110-450-8335	.00	12.64	12.64
17410	Ingram Library Services	73986384	11	Gold in these Hills	110-450-8335	.00	14.84	14.84
17410	Ingram Library Services	73986384	12	House of the Earth & Blood	110-450-8335	.00	19.24	19.24
17410	Ingram Library Services	73986384	13	In A NewYork Minute	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73986384	14	It Ends With Us	110-450-8335	.00	27.99	27.99
17410	Ingram Library Services	73986384	15	Last House on the Street	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	16	Lauras Shadow	110-450-8335	.00	18.14	18.14
17410	Ingram Library Services	73986384	17	Lovecraft Country	110-450-8335	.00	27.99	27.99
17410	Ingram Library Services	73986384	18	People in Person	110-450-8335	.00	21.99	21.99

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17410	Ingram Library Services	73986384	19	Racing the Light	110-450-8335	.00	20.89	20.89
17410	Ingram Library Services	73986384	20	Reluctant Immortals	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	21	Ruby Fever	110-450-8335	.00	25.84	25.84
17410	Ingram Library Services	73986384	22	Sam Gunn Jr	110-450-8335	.00	19.22	19.22
17410	Ingram Library Services	73986384	23	Saving Mrs Roosevelt	110-450-8335	.00	18.14	18.14
17410	Ingram Library Services	73986384	24	Sweeter Than Honey	110-450-8335	.00	12.64	12.64
17410	Ingram Library Services	73986384	25	Twilight at Moorington Cross	110-450-8335	.00	14.84	14.84
17410	Ingram Library Services	73986384	26	Warriors of God	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73986384	27	Where to Wait	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	28	Wonderland	110-450-8335	.00	28.00	28.00
17410	Ingram Library Services	73986384	29	Yerba Buena	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	30	Younger Wife	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986384	31	One X-Mas Wish	110-450-8335	.00	23.09	23.09
17410	Ingram Library Services	73986384	32	Two Towers	110-450-8335	.00	26.99	26.99
17410	Ingram Library Services	73986384	33	Shipping	110-450-8335	.00	45.23	45.23
17410	Ingram Library Services	73986385	1	Books - Gospel According to Billy	110-450-8335	.00	11.97	11.97
17410	Ingram Library Services	73986385	2	Auto Proc W/O Pocket Pro	110-450-8335	.00	1.49	1.49
17410	Ingram Library Services	73986385	3	Laminated PB Covers	110-450-8335	.00	2.06	2.06
17410	Ingram Library Services	73986385	4	Shipping	110-450-8335	.00	19.91	19.91
17410	Ingram Library Services	73986386	1	Books- House of Sky & Breath	110-450-8335	.00	16.80	16.80
17410	Ingram Library Services	73986386	2	Shrines of Gaiety	110-450-8335	.00	17.40	17.40
17410	Ingram Library Services	73986386	3	Auto Proc W/O Pocket Pro	110-450-8335	.00	2.98	2.98
17410	Ingram Library Services	73986386	4	Shipping	110-450-8335	.00	26.47	26.47
17410	Ingram Library Services	73986387	1	Books- Falling For the Cowgirl	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	2	In Search Of A Prince	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	3	Model of Devotion	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	4	Season of the Wind	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	5	Sweet Life	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	6	Threads of Hope	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	7	Under the Starry Skies	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73986387	8	Worthy of Legend	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986387	9	Auto Proc W/O Pocket Pro	110-450-8335	.00	11.92	11.92
17410	Ingram Library Services	73986387	10	Shipping	110-450-8335	.00	31.07	31.07
17410	Ingram Library Services	73986388	1	Books - Anchored Hearts	110-450-8335	.00	30.39	30.39
17410	Ingram Library Services	73986388	2	Baxters	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	3	Becoming	110-450-8335	.00	37.04	37.04
17410	Ingram Library Services	73986388	4	Booksellers Promise	110-450-8335	.00	32.29	32.29
17410	Ingram Library Services	73986388	5	Christmas Promise	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	6	Duke the Spy, An Artist & a Lie	110-450-8335	.00	30.39	30.39
17410	Ingram Library Services	73986388	7	Fairy Tale	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	8	Final Girl Support Group	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	9	Fear Thy Neighbor	110-450-8335	.00	32.29	32.29
17410	Ingram Library Services	73986388	10	Grace Under Fire	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	11	Ladys Mine	110-450-8335	.00	32.29	32.29
17410	Ingram Library Services	73986388	12	Last House On Needless Street	110-450-8335	.00	33.24	33.24
17410	Ingram Library Services	73986388	13	Midnight Lib	110-450-8335	.00	35.14	35.14
17410	Ingram Library Services	73986388	14	Nightwork	110-450-8335	.00	37.04	37.04
17410	Ingram Library Services	73986388	15	Quicksand	110-450-8335	.00	36.09	36.09
17410	Ingram Library Services	73986388	16	Recovery Agent	110-450-8335	.00	37.04	37.04
17410	Ingram Library Services	73986388	17	Wedding Crasher	110-450-8335	.00	30.39	30.39
17410	Ingram Library Services	73986388	18	Auto Proc W/O Pocket Pro	110-450-8335	.00	25.33	25.33
17410	Ingram Library Services	73986388	19	Shipping	110-450-8335	.00	59.11	59.11
17410	Ingram Library Services	73986389	1	Books- Abundance	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73986389	2	Comeback Careers	110-450-8335	.00	24.50	24.50
17410	Ingram Library Services	73986389	3	Eat that Frog	110-450-8335	.00	16.09	16.09
17410	Ingram Library Services	73986389	4	Gardening Hacks	110-450-8335	.00	20.99	20.99

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17410	Ingram Library Services	73986389	5	Journey to Fulfillment	110-450-8335	.00	17.49	17.49
17410	Ingram Library Services	73986389	6	Last Slave Ship	110-450-8335	.00	21.99	21.99
17410	Ingram Library Services	73986389	7	Loving People Who Are Hard	110-450-8335	.00	22.00	22.00
17410	Ingram Library Services	73986389	8	Will	110-450-8335	.00	24.75	24.75
17410	Ingram Library Services	73986389	9	5 Languages of Appreciation	110-450-8335	.00	17.49	17.49
17410	Ingram Library Services	73986389	10	Spoken Audio Medium (CD)	110-450-8335	.00	4.75	4.75
17410	Ingram Library Services	73986389	11	Spoken CD Clam	110-450-8335	.00	30.40	30.40
17410	Ingram Library Services	73986389	12	Barcodes (1)(ILS)	110-450-8335	.00	2.97	2.97
17410	Ingram Library Services	73986389	13	Marc Record lpage/FTP	110-450-8335	.00	4.95	4.95
17410	Ingram Library Services	73986389	14	Spine Label	110-450-8335	.00	2.97	2.97
17410	Ingram Library Services	73986389	15	Shipping	110-450-8335	.00	26.48	26.48
17410	Ingram Library Services	73986390	1	BOOKS - Africas Great Civilizatio	110-450-8335	.00	26.24	26.24
17410	Ingram Library Services	73986390	2	Anthony Bourdain A Cooks Tour	110-450-8335	.00	41.99	41.99
17410	Ingram Library Services	73986390	3	Appollo 11	110-450-8335	.00	14.94	14.94
17410	Ingram Library Services	73986390	4	Benjamin Franklin	110-450-8335	.00	22.49	22.49
17410	Ingram Library Services	73986390	5	Blackfish	110-450-8335	.00	9.08	9.08
17410	Ingram Library Services	73986390	6	Central Park 5	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73986390	7	Cow	110-450-8335	.00	20.98	20.98
17410	Ingram Library Services	73986390	8	Cowboys	110-450-8335	.00	18.71	18.71
17410	Ingram Library Services	73986390	9	Cowboys Without Borders	110-450-8335	.00	23.24	23.24
17410	Ingram Library Services	73986390	10	Dick Johnson is Dead Criterion	110-450-8335	.00	22.46	22.46
17410	Ingram Library Services	73986390	11	Equal Playing Field	110-450-8335	.00	18.71	18.71
17410	Ingram Library Services	73986390	12	Finding Your Roots	110-450-8335	.00	89.97	89.97
17410	Ingram Library Services	73986390	13	Greta Thunberg Mod/E	110-450-8335	.00	13.99	13.99
17410	Ingram Library Services	73986390	14	Hallelujah Mod/E	110-450-8335	.00	19.49	19.49
17410	Ingram Library Services	73986390	15	Harry Potter	110-450-8335	.00	14.99	14.99
17410	Ingram Library Services	73986390	16	Hemingway	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986390	17	Ken Burns	110-450-8335	.00	29.99	29.99
17410	Ingram Library Services	73986390	18	Last Waltz	110-450-8335	.00	9.73	9.73
17410	Ingram Library Services	73986390	19	Maya Angelou & Still I Rise	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73986390	20	Rolling Thunder Revue Criterion	110-450-8335	.00	22.46	22.46
17410	Ingram Library Services	73986390	21	Time Criterion Collection	110-450-8335	.00	22.46	22.46
17410	Ingram Library Services	73986390	22	Tulsa	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73986390	23	Who We Are	110-450-8335	.00	38.98	38.98
17410	Ingram Library Services	73986390	24	Wild Kratts	110-450-8335	.00	4.54	4.54
17410	Ingram Library Services	73986390	25	50 Years at the Opry	110-450-8335	.00	18.74	18.74
17410	Ingram Library Services	73986390	26	DVD Case	110-450-8335	.00	1.99	1.99
17410	Ingram Library Services	73986390	27	Barcodes	110-450-8335	.00	9.24	9.24
17410	Ingram Library Services	73986390	28	MARC Record lpage/FTP	110-450-8335	.00	14.85	14.85
17410	Ingram Library Services	73986390	29	Spine Label	110-450-8335	.00	9.24	9.24
17410	Ingram Library Services	73986390	30	Shipping	110-450-8335	.00	27.28	27.28
17410	Ingram Library Services	74104880	1	Books - Allah Loves	110-450-8335	.00	8.97	8.97
17410	Ingram Library Services	74104880	2	Black and Decker - the Book of th	110-450-8335	.00	11.99	11.99
17410	Ingram Library Services	74104880	3	Business Plans For Dummies	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	74104880	4	Knit Step by Step	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	74104880	5	NOLO's Essential Guide To Child	110-450-8335	.00	17.99	17.99
17410	Ingram Library Services	74104880	6	Quilt Step By Step	110-450-8335	.00	10.79	10.79
17410	Ingram Library Services	74104880	7	Watercolor Techniques for Artists	110-450-8335	.00	18.00	18.00
17410	Ingram Library Services	74104880	8	Auto Proc W/O Pocket Pro	110-450-8335	.00	11.92	11.92
17410	Ingram Library Services	74104880	9	Laminated PB Covers	110-450-8335	.00	12.36	12.36
17410	Ingram Library Services	74104880	10	Shipping	110-450-8335	.00	33.82	33.82
Total 17410:						.00		8,546.35
17411								
17411	J & K Electrical LLC	8471	1	Water Heater repair - City Hall All	110-410-6320	.00	113.41	113.41

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17411	J & K Electrical LLC	8471	2	Water Heater Repair - Library Allo	110-450-6320	.00	453.64	453.64
Total 17411:						.00		567.05
17412								
17412	Lane County Waste Mgmt.	JAN 2023	1	Trash from Library	110-450-6445	.00	115.55	115.55
Total 17412:						.00		115.55
17413								
17413	LUCC	2023	1	Annual Membership	230-490-6220	.00	50.00	50.00
17413	LUCC	2023	2	Annual Membership	240-490-6220	.00	50.00	50.00
Total 17413:						.00		100.00
17414								
17414	National Business Solution	IN111923	1	Copy Charges BW copies 7,402	110-410-6124	.00	31.09	31.09
17414	National Business Solution	IN111923	2	Copy Charges Color Copies 3,013	110-410-6124	.00	126.55	126.55
17414	National Business Solution	IN111923	3	Rental Base	110-410-6124	.00	191.92	191.92
17414	National Business Solution	IN111924	1	Copy Charges - BW copies 712	110-410-6124	.00	2.99	2.99
17414	National Business Solution	IN111924	2	Copy Charges Color Copies 248	110-410-6124	.00	10.42	10.42
Total 17414:						.00		362.97
17415								
17415	Oregon Library Association	20087	1	OLA 2023 Conference	110-450-6240	.00	389.00	389.00
Total 17415:						.00		389.00
17416								
17416	Portable Rock Production	16408	1	Grade and Roll 1st St/Water Leak	230-490-6330	.00	1,200.00	1,200.00
Total 17416:						.00		1,200.00
17417								
17417	Portable Rock Production	16409,16410	1	Rock for Road Maintenance on 7t	312-490-6330	.00	2,155.00	2,155.00
Total 17417:						.00		2,155.00
17418								
17418	Renewable Resource Grou	155044,1551	1	Invoice 155044 BOD, TSS, E-Coli	240-490-6755	.00	284.40	284.40
17418	Renewable Resource Grou	155044,1551	2	Invoice 155170 BOD TSS E-Coli	240-490-6755	.00	284.40	284.40
17418	Renewable Resource Grou	155044,1551	3	Invoice 155338 E-Coli	240-490-6755	.00	68.40	68.40
17418	Renewable Resource Grou	155044,1551	4	Invoice 155421 BOD TSS	240-490-6755	.00	216.00	216.00
17418	Renewable Resource Grou	155044,1551	5	Invoice 155169 Bac-T	230-490-6755	.00	50.40	50.40
17418	Renewable Resource Grou	155481,1554	1	Invoice 155482 E-Coli	240-490-6755	.00	68.40	68.40
17418	Renewable Resource Grou	155481,1554	2	Invoice 155562 BOD, TSS	240-490-6755	.00	216.00	216.00
17418	Renewable Resource Grou	155481,1554	3	Invoice 155481 Bac T	230-490-6755	.00	50.40	50.40
Total 17418:						.00		1,238.40
17419								
17419	The Automation Group Inc	23-2768	1	Maintenance on Flow Meter	240-490-6324	.00	360.00	360.00
Total 17419:						.00		360.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17420								
17420	Traffic Logix Corp	SIN19544	1	Web Director Annual Service Fee	312-490-6128	.00	500.00	500.00
Total 17420:						.00		500.00
17421								
17421	Weston Woods Studios, In	42949718-1	1	Book - Will I have a friend	110-450-8335	.00	19.76	19.76
17421	Weston Woods Studios, In	45644983	1	Book - Lincoln & Douglass	110-450-8335	.00	19.76	19.76
17421	Weston Woods Studios, In	45720383	1	Book - One Fine Day	110-450-8335	.00	29.66	29.66
17421	Weston Woods Studios, In	457355446	1	Book - Be Strong	110-450-8335	.00	29.66	29.66
Total 17421:						.00		98.84
Grand Totals:						.00		58,328.57

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	27,706.93-	27,706.93-
110-410-6114	728.00	.00	728.00
110-410-6122	234.02	.00	234.02
110-410-6124	1,315.97	.00	1,315.97
110-410-6128	41.69	.00	41.69
110-410-6220	60.00	.00	60.00
110-410-6230	166.52	.00	166.52
110-410-6234	42.47	.00	42.47
110-410-6290	100.39	.00	100.39
110-410-6320	376.97	.00	376.97
110-410-6420	104.71	.00	104.71
110-410-6425	245.06	.00	245.06
110-410-6430	273.37	.00	273.37
110-410-6440	89.83	.00	89.83
110-410-6510	56.57	.00	56.57
110-420-6122	86.15	.00	86.15
110-420-6234	6.48	.00	6.48
110-420-6420	284.94	.00	284.94
110-420-6425	134.28	.00	134.28
110-420-6430	177.10	.00	177.10
110-420-6710	101.09	.00	101.09
110-430-6118	5,347.98	.00	5,347.98
110-440-6122	16.87	.00	16.87
110-440-6128	144.17	.00	144.17
110-440-6230	16.17	.00	16.17
110-450-6122	46.13	.00	46.13
110-450-6230	11.02	.00	11.02
110-450-6240	469.20	.00	469.20
110-450-6290	4.99	.00	4.99
110-450-6320	717.20	.00	717.20
110-450-6420	7.09	.00	7.09
110-450-6425	16.79	.00	16.79
110-450-6430	288.27	.00	288.27
110-450-6445	219.60	.00	219.60
110-450-8335	13,475.90	.00	13,475.90

GL Account	Debit	Credit	Proof
110-460-6234	16.17	.00	16.17
110-470-6326	72.76	.00	72.76
110-480-6121	63.34	.00	63.34
110-480-6128	350.69	.00	350.69
110-480-6230	9.71	.00	9.71
110-480-6560	1,050.00	.00	1,050.00
110-480-6565	69.99	.00	69.99
110-800-7510	667.28	.00	667.28
220-2125	.00	324.05-	324.05-
220-490-6122	22.10	.00	22.10
220-490-6150	56.25	.00	56.25
220-490-6230	37.07	.00	37.07
220-490-6420	2.84	.00	2.84
220-490-6425	6.71	.00	6.71
220-490-6430	16.80	.00	16.80
220-490-6524	121.08	.00	121.08
220-490-6525	61.20	.00	61.20
230-2125	.00	11,088.31-	11,088.31-
230-490-6114	455.00	.00	455.00
230-490-6122	400.37	.00	400.37
230-490-6128	83.37	.00	83.37
230-490-6220	100.00	.00	100.00
230-490-6230	107.04	.00	107.04
230-490-6234	336.90	.00	336.90
230-490-6240	460.00	.00	460.00
230-490-6324	347.00	.00	347.00
230-490-6330	1,200.00	.00	1,200.00
230-490-6420	34.89	.00	34.89
230-490-6425	67.14	.00	67.14
230-490-6430	1,243.66	.00	1,243.66
230-490-6435	79.50	.00	79.50
230-490-6440	323.17	.00	323.17
230-490-6445	97.80	.00	97.80
230-490-6712	50.16	.00	50.16
230-490-6750	4,140.99	.00	4,140.99
230-490-6755	201.60	.00	201.60
230-490-6760	1,359.72	.00	1,359.72
240-2125	.00	14,785.66-	14,785.66-
240-490-6114	182.00	.00	182.00
240-490-6122	400.37	.00	400.37
240-490-6128	383.37	.00	383.37
240-490-6220	100.00	.00	100.00
240-490-6230	107.03	.00	107.03
240-490-6234	113.95	.00	113.95
240-490-6324	458.36	.00	458.36
240-490-6420	1,179.04	.00	1,179.04
240-490-6425	604.26	.00	604.26
240-490-6430	2,316.68	.00	2,316.68
240-490-6435	273.86	.00	273.86
240-490-6440	168.80	.00	168.80
240-490-6445	97.82	.00	97.82
240-490-6712	50.18	.00	50.18
240-490-6750	4,274.59	.00	4,274.59
240-490-6755	2,187.00	.00	2,187.00
240-490-6760	1,888.35	.00	1,888.35
312-2125	.00	4,286.87-	4,286.87-
312-490-6114	455.00	.00	455.00

GL Account	Debit	Credit	Proof
312-490-6122	82.38	.00	82.38
312-490-6128	500.00	.00	500.00
312-490-6230	32.33	.00	32.33
312-490-6330	2,155.00	.00	2,155.00
312-490-6430	1,062.16	.00	1,062.16
314-2125	.00	136.75-	136.75-
314-490-6122	56.75	.00	56.75
314-490-6705	80.00	.00	80.00
Grand Totals:	<u>58,328.57</u>	<u>58,328.57-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"
 Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17394								
17394	One Call Concepts	023	1	Membership Fee	230-490-6220	.00	50.00-	50.00- V
17394	One Call Concepts	023	2	Membership Fee	240-490-6220	.00	50.00-	50.00- V
17394	One Call Concepts	2120415	1	Fee for Locates	230-490-6712	.00	7.42-	7.42- V
17394	One Call Concepts	2120415	2	Fee for Locates	240-490-6712	.00	7.43-	7.43- V
Total 17394:						.00		114.85-
17412								
17412	Lane County Waste Mgmt.	JAN 2023	1	Trash from Library	110-450-6445	.00	115.55-	115.55- V
Total 17412:						.00		115.55-
17422								
17422	Backflow Specialties	583236	1	Backflow Tests	230-490-6320	.00	1,990.00	1,990.00
Total 17422:						.00		1,990.00
17423								
17423	Banner Bank	JEREMY 2/2	1	Panera Bread - Council Work Ses	110-410-6510	.00	24.87	24.87
17423	Banner Bank	JEREMY 2/2	2	USPS - C@ - Water Main Break 1	110-410-6226	.00	8.13	8.13
17423	Banner Bank	JEREMY 2/2	3	Zoom - regular	110-410-6122	.00	14.99	14.99
17423	Banner Bank	JEREMY 2/2	4	Zoom BBJ	314-490-6122	.00	14.99	14.99
17423	Banner Bank	JEREMY 2/2	5	Federal Security - Subscription - L	110-450-6128	.00	27.97	27.97
17423	Banner Bank	JEREMY 2/2	6	Federal Security - Subscription -	110-410-6128	.00	11.98	11.98
17423	Banner Bank	JEREMY 2/2	7	Adobe Acro Pro	110-410-6230	.00	239.88	239.88
17423	Banner Bank	JEREMY 2/2	8	Microsoft Cloud Storage	110-410-6230	.00	8.03	8.03
17423	Banner Bank	JEREMY 2/2	9	Microsoft Cloud Storage	110-420-6234	.00	1.07	1.07
17423	Banner Bank	JEREMY 2/2	10	Microsoft Cloud Storage	110-440-6230	.00	2.68	2.68
17423	Banner Bank	JEREMY 2/2	11	Microsoft Cloud Storage	110-450-6230	.00	1.07	1.07
17423	Banner Bank	JEREMY 2/2	12	Microsoft Cloud Storage	110-460-6234	.00	2.68	2.68
17423	Banner Bank	JEREMY 2/2	13	Microsoft Cloud Storage	110-480-6230	.00	1.61	1.61
17423	Banner Bank	JEREMY 2/2	14	Microsoft Cloud Storage	220-490-6230	.00	3.21	3.21
17423	Banner Bank	JEREMY 2/2	15	Microsoft Cloud Storage	230-490-6230	.00	13.90	13.90
17423	Banner Bank	JEREMY 2/2	16	Microsoft Cloud Storage	240-490-6230	.00	13.90	13.90
17423	Banner Bank	JEREMY 2/2	17	Microsoft Cloud Storage	312-490-6230	.00	5.35	5.35
17423	Banner Bank	JEREMY 2/2	18	Office Depot - Binder Tabs	110-410-6230	.00	15.78	15.78
17423	Banner Bank	MAX 2/2023	1	GearBox for CL2 Pump	240-490-6324	.00	290.00	290.00
17423	Banner Bank	MAX 2/2023	2	Cleaning Supplies For City Hall	110-410-6230	.00	388.08	388.08
17423	Banner Bank	MAX 2/2023	3	Hardware for Library	110-450-8335	.00	106.57	106.57
17423	Banner Bank	PEGGY 2/23	1	Walmart - 3 door Stops	110-450-8335	.00	34.53	34.53
17423	Banner Bank	PEGGY 2/23	2	Walmart 3 8 gal Trash cans	110-450-8335	.00	51.51	51.51
17423	Banner Bank	PEGGY 2/23	3	Walmart 2 Dry erase Boards	110-450-8335	.00	21.24	21.24
17423	Banner Bank	PEGGY 2/23	4	Walmart - Round Table	110-450-8335	.00	325.66	325.66
17423	Banner Bank	PEGGY 2/23	5	Walmart 2 7 Gal Wastebasket	110-450-8335	.00	19.96	19.96
17423	Banner Bank	PEGGY 2/23	6	Walmart 2 Recycling containers	110-450-8335	.00	32.58	32.58
17423	Banner Bank	PEGGY 2/23	7	Dragon Vine - Book - Deserted Isl	110-450-8225	.00	19.98	19.98
17423	Banner Bank	PEGGY 2/23	8	Dragon Vine - Book- Chi's Sweet	110-450-8225	.00	23.90	23.90
17423	Banner Bank	PEGGY 2/23	9	Dragon Vine - Book - Manga Cras	110-450-8225	.00	22.99	22.99
17423	Banner Bank	PEGGY 2/23	10	Dragon Vine - Book - Unicorn in Si	110-450-8225	.00	9.95	9.95
17423	Banner Bank	PEGGY 2/23	11	Dragon Vine - Book - Dragons in	110-450-8225	.00	9.95	9.95

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17423	Banner Bank	PEGGY 2/23	12	Barnes and Noble - Hate U give	110-450-8225	.00	15.19	15.19
17423	Banner Bank	PEGGY 2/23	13	Barnes and Noble How the word i	110-450-8225	.00	15.19	15.19
17423	Banner Bank	PEGGY 2/23	14	Barnes and Noble Educated - a M	110-450-8225	.00	15.19	15.19
17423	Banner Bank	PEGGY 2/23	15	Barnes and Noble 7 dailey Rituals	110-450-8225	.00	2.40	2.40
17423	Banner Bank	PEGGY 2/23	16	Barnes and Noble Indigenous Peo	110-450-8225	.00	12.80	12.80
17423	Banner Bank	PEGGY 2/23	17	Banres and Noble Sociology Big i	110-450-8225	.00	15.99	15.99
17423	Banner Bank	PEGGY 2/23	18	Barnes and Noble - Spare	110-450-8225	.00	20.16	20.16
17423	Banner Bank	PEGGY 2/23	19	Amazon - Giant Ribbon Cutting sc	110-450-6234	.00	45.98	45.98
17423	Banner Bank	PEGGY 2/23	20	Joann Stores- Fabric for Display	110-450-8335	.00	7.80	7.80
17423	Banner Bank	PEGGY 2/23	21	Joann Stores- Fabric for display	110-450-8335	.00	.54	.54
17423	Banner Bank	PEGGY 2/23	22	Joann Stores the West home Edit	110-450-8225	.00	22.80	22.80
17423	Banner Bank	PEGGY 2/23	23	Dollar Tree - Valentines Decor	110-450-8335	.00	5.00	5.00
17423	Banner Bank	PEGGY 2/23	24	Dollar tree Plant Saucers	110-450-8335	.00	3.75	3.75
17423	Banner Bank	PEGGY 2/23	25	Dollar Tree - Display Easel	110-450-8335	.00	2.50	2.50
17423	Banner Bank	PEGGY 2/23	26	Dollar Tree Spray Bottle	110-450-8335	.00	1.25	1.25
17423	Banner Bank	PEGGY 2/23	27	Oregon Library Association Dues	110-450-6290	.00	46.00	46.00
17423	Banner Bank	PEGGY 2/23	28	Dragton Vine - Book Manga Anim	110-450-8225	.00	9.95	9.95
17423	Banner Bank	SAM 2/2023	1	Staples - printer ink Water Plant	230-490-6230	.00	122.23	122.23
17423	Banner Bank	SAM 2/2023	2	Staples - Printer ink for Sewer Pla	240-490-6230	.00	122.24	122.24
17423	Banner Bank	SAM 2/2023	3	Amazon Desk Cord Grommets	110-410-6230	.00	5.30	5.30
17423	Banner Bank	SAM 2/2023	4	Amazon Desk Grommets	110-450-6230	.00	5.29	5.29
17423	Banner Bank	SAM 2/2023	5	One Box BBJ - Closing Bill	220-490-6230	.00	21.62	21.62
17423	Banner Bank	SAM 2/2023	6	Staples - Library Laminating Sleeve	110-450-6230	.00	44.99	44.99
17423	Banner Bank	SAM 2/2023	7	Office Depot - Invitations for Ribbo	110-450-6230	.00	97.87	97.87
17423	Banner Bank	SAM 2/2023	8	Staples - Volunteer Badge Holder	110-450-6230	.00	16.89	16.89
17423	Banner Bank	SAM 2/2023	9	Staples - Invitations for Ribbon Cu	110-450-6230	.00	33.78	33.78
Total 17423:						.00		2,481.69
17424								
17424	BB&A Enviornmental	24627 24628	1	Inv 24627 Professional Services 2	110-440-8225	.00	212.44	212.44
17424	BB&A Enviornmental	24627 24628	2	Inv 24628 Drafting Service	110-440-8225	.00	162.50	162.50
17424	BB&A Enviornmental	24627 24628	3	inv 24628 Professional Service	110-440-8225	.00	3,159.53	3,159.53
Total 17424:						.00		3,534.47
17425								
17425	Caselle	123517	1	Contract Support and Maintenanc	110-410-6122	.00	219.03	219.03
17425	Caselle	123517	2	Contract Support and Maintenanc	110-420-6122	.00	86.15	86.15
17425	Caselle	123517	3	Contract Support and Maintenanc	110-440-6122	.00	16.87	16.87
17425	Caselle	123517	4	Contract Support and Maintenanc	110-450-6122	.00	46.13	46.13
17425	Caselle	123517	5	Contract Support and Maintenanc	220-490-6122	.00	22.10	22.10
17425	Caselle	123517	6	Contract Support and Maintenanc	230-490-6122	.00	400.37	400.37
17425	Caselle	123517	7	Contract Support and Maintenanc	240-490-6122	.00	400.37	400.37
17425	Caselle	123517	8	Contract Support and Maintenanc	312-490-6122	.00	82.38	82.38
17425	Caselle	123517	9	Contract Support and Maintenanc	314-490-6122	.00	11.60	11.60
Total 17425:						.00		1,285.00
17426								
17426	Chenoweth Law Group	LEGAL 205 E	1	Deposit for Legal Service RE 205	110-410-6112	.00	4,900.00	4,900.00
Total 17426:						.00		4,900.00
17427								
17427	City of Lowell	FEB 2023 W	1	Water Service	110-410-6420	.00	105.39	105.39

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17427	City of Lowell	FEB 2023 W	2	Water Service	110-420-6420	.00	283.90	283.90
17427	City of Lowell	FEB 2023 W	3	Water Service	110-450-6420	.00	7.07	7.07
17427	City of Lowell	FEB 2023 W	4	Water Service	220-490-6420	.00	2.83	2.83
17427	City of Lowell	FEB 2023 W	5	Water Service	230-490-6420	.00	36.36	36.36
17427	City of Lowell	FEB 2023 W	6	Water Service	240-490-6420	.00	1,076.67	1,076.67
17427	City of Lowell	FEB 2023 W	7	Sewer Service	110-410-6425	.00	245.06	245.06
17427	City of Lowell	FEB 2023 W	8	Sewer Service	110-450-6425	.00	134.28	134.28
17427	City of Lowell	FEB 2023 W	9	Sewer Service	110-450-6425	.00	16.79	16.79
17427	City of Lowell	FEB 2023 W	10	Sewer Service	220-490-6425	.00	6.70	6.70
17427	City of Lowell	FEB 2023 W	11	Sewer Service	230-490-6425	.00	67.14	67.14
17427	City of Lowell	FEB 2023 W	12	Sewer Service	240-490-6425	.00	604.26	604.26
Total 17427:						.00		2,586.45
17428								
17428	City of Lowell	FEB 2023 W/	1	Water Franchise fees	230-490-6760	.00	1,248.05	1,248.05
17428	City of Lowell	FEB 2023 W/	2	Sewer Franchise Fees	240-490-6760	.00	1,775.04	1,775.04
Total 17428:						.00		3,023.09
17429								
17429	City of Oakridge	MAR/2023/0	1	Police Service	110-430-6118	.00	2,673.99	2,673.99
Total 17429:						.00		2,673.99
17430								
17430	Civil West Engineering Ser	2101.001.B.0	1	2101.001b.001.1.01c - Ledbetter	110-440-6116	.00	255.00	255.00
17430	Civil West Engineering Ser	2101.001.B.0	2	2101.001b.001.1.07.5 - McDougal	110-440-6116	.00	3,302.00	3,302.00
17430	Civil West Engineering Ser	2101.001.B.0	3	2101.001b.001.1.07.9 LSD Weigh	110-440-6116	.00	412.50	412.50
17430	Civil West Engineering Ser	2101.001.B.0	4	2101.001b.001.1.01a General Ser	110-440-6116	.00	170.00	170.00
17430	Civil West Engineering Ser	2101.001.B.0	5	2101.021.005 - Parks SDC Updat	410-490-6714	.00	1,500.50	1,500.50
17430	Civil West Engineering Ser	2101.001.B.0	6	2101.001b.001.1.03.1 Sewer Serv	240-490-6116	.00	2,546.50	2,546.50
17430	Civil West Engineering Ser	2101.001.B.0	7	2101.001b.001.1.01b Sewer Ease	240-490-6116	.00	255.00	255.00
17430	Civil West Engineering Ser	2101.001.B.0	8	2101.021.002 Water SDC Update	430-490-6128	.00	1,500.50	1,500.50
17430	Civil West Engineering Ser	2101.001.B.0	9	2101.015.014 WW Facilities Plan	440-490-6128	.00	500.00	500.00
Total 17430:						.00		10,442.00
17431								
17431	Civil West Engineering Ser	2101.015.01	1	2101.001a.012.1.07.1 - McDougal	110-440-6116	.00	78.00	78.00
17431	Civil West Engineering Ser	2101.015.01	2	2101.001a.008.1.07.5 McDougal	110-440-6116	.00	2,664.00	2,664.00
17431	Civil West Engineering Ser	2101.015.01	3	2101.001a.0121.01 1st St Leak R	230-490-6128	.00	247.50	247.50
17431	Civil West Engineering Ser	2101.015.01	4	2101.021.005 - Parks SDC Updat	410-490-6714	.00	860.75	860.75
17431	Civil West Engineering Ser	2101.015.01	5	2101.001a.11.1.02.1 Water Servic	230-490-6116	.00	684.50	684.50
17431	Civil West Engineering Ser	2101.015.01	6	2101.015.014 WW Facilities Plan	440-490-6128	.00	189.00	189.00
17431	Civil West Engineering Ser	2101.015.01	7	2101.001a.012.1.04 Storm Water	312-490-6128	.00	351.00	351.00
17431	Civil West Engineering Ser	2101.015.01	8	2101.001a.008.1.01 Sewer Servic	240-490-6116	.00	34.50	34.50
17431	Civil West Engineering Ser	2101.015.01	9	2101.021.002 Water SDC Update	430-490-6128	.00	860.75	860.75
Total 17431:						.00		5,970.00
17432								
17432	Douglas Fast Net	DFN 0223	1	Processing Fee	110-410-6435	.00	3.00	3.00
Total 17432:						.00		3.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17433								
17433	Gatehouse Eugene - Adver	0005265762	1	Notice of Public Hearing 12/6/202	110-410-6220	.00	139.74	139.74
17433	Gatehouse Eugene - Adver	0005265762	2	Public Hearing Ord 309 & 310 1/1/	110-410-6220	.00	104.12	104.12
Total 17433:						.00		243.86
17434								
17434	Graham Landscape and D	11799	1	50% Deposit for 10 trees for Paul	110-420-8520	.00	2,163.54	2,163.54
Total 17434:						.00		2,163.54
17435								
17435	Lane Council of Governme	87093 87094	1	InInvoice 87094 - It City Hall 28.8	110-410-6122	.00	2,978.04	2,978.04
17435	Lane Council of Governme	87093 87094	2	It Project Management City Hall 4.	110-410-6122	.00	513.37	513.37
17435	Lane Council of Governme	87093 87094	3	It For Library 3.75 Hours	110-450-6122	.00	386.97	386.97
17435	Lane Council of Governme	87093 87094	4	It Project Management Library 4.9	110-450-6122	.00	513.37	513.37
17435	Lane Council of Governme	87093 87094	5	Invoice 87093 - IT computer Supp	110-410-6122	.00	1,623.87	1,623.87
17435	Lane Council of Governme	87093 87094	6	Direct Sharges - Carbon Black So	110-410-6230	.00	177.00	177.00
17435	Lane Council of Governme	87093 87094	7	Direct Charges - Carbon Black So	110-450-6230	.00	177.00	177.00
Total 17435:						.00		6,369.62
17436								
17436	Lane Electric Cooperative	FEB 2023	1	Electricity	110-410-6430	.00	303.43	303.43
17436	Lane Electric Cooperative	FEB 2023	2	Electricity	110-420-6430	.00	166.20	166.20
17436	Lane Electric Cooperative	FEB 2023	3	Electricity	110-450-6430	.00	329.45	329.45
17436	Lane Electric Cooperative	FEB 2023	4	Electricity	110-470-6326	.00	70.72	70.72
17436	Lane Electric Cooperative	FEB 2023	5	Electricity	220-490-6430	.00	17.34	17.34
17436	Lane Electric Cooperative	FEB 2023	6	Electricity	230-490-6430	.00	1,319.40	1,319.40
17436	Lane Electric Cooperative	FEB 2023	7	Electricity	240-490-6430	.00	2,290.29	2,290.29
17436	Lane Electric Cooperative	FEB 2023	8	Electricity	312-490-6430	.00	1,027.48	1,027.48
Total 17436:						.00		5,524.31
17437								
17437	Lowell Mini Storage	MAR 2023	1	Storage Rental Unit #L029	314-490-6705	.00	80.00	80.00
Total 17437:						.00		80.00
17438								
17438	Nichols, Layli	FEB 2023	1	Consulting Services	110-410-6114	.00	728.00	728.00
17438	Nichols, Layli	FEB 2023	2	Consulting Services	312-490-6114	.00	455.00	455.00
17438	Nichols, Layli	FEB 2023	3	Consulting Services	230-490-6114	.00	455.00	455.00
17438	Nichols, Layli	FEB 2023	4	Consulting Services	240-490-6114	.00	182.00	182.00
Total 17438:						.00		1,820.00
17439								
17439	Northwest Code Profession	4448	1	Building Permit Cost - February 2	220-490-6150	.00	2,324.44	2,324.44
17439	Northwest Code Profession	4448	2	Electrical Permit Cost February 20	220-490-6152	.00	60.00	60.00
Total 17439:						.00		2,384.44
17440								
17440	OR DEQ - DEQ-CRIS	LUST 20-22-	1	Estimated Final Invoice for 205 E	110-440-8225	.00	4,000.00	4,000.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17440:						.00		4,000.00
17441								
17441	Oregon Dept of Revenue	JANUARY FI	1	Criminal Fine Account - 928 Jan 2	110-480-6560	.00	50.00	50.00
Total 17441:						.00		50.00
17442								
17442	Owens Pump & Equipment	996125	1	Bluetooth Dongle for RAS Pump	240-490-6234	.00	180.00	180.00
Total 17442:						.00		180.00
17443								
17443	Peterson	ARIP157	1	Finance Charge	230-490-6324	.00	74.31	74.31
Total 17443:						.00		74.31
17444								
17444	Southside Bank	MAR 2023	1	Interest - Main St	110-800-7510	.00	667.28	667.28
Total 17444:						.00		667.28
17445								
17445	ULINE	158184390	1	Black Stackable Chairs 16 - Com	110-410-8225	.00	1,040.00	1,040.00
17445	ULINE	158184390	2	60x24 Mobile Tables 6 Community	110-410-8225	.00	1,920.00	1,920.00
17445	ULINE	158184390	3	Shipping and Handeling Communi	110-410-8225	.00	337.27	337.27
Total 17445:						.00		3,297.27
17446								
17446	BB&A Enviornmental	24628	1	Inv 24628 Drafting services	110-440-8225	.00	162.50	162.50
Total 17446:						.00		162.50
17447								
17447	Bridge Town Market	FEBRUARY	1	Fuel for 2017 Ram	110-420-6710	.00	50.67	50.67
17447	Bridge Town Market	FEBRUARY	2	windex for Library	110-450-6234	.00	7.69	7.69
Total 17447:						.00		58.36
17448								
17448	Cascade Columbia	860266,8613	1	3 Drums Hypo, 1 drum Thio	240-490-6750	.00	770.31	770.31
Total 17448:						.00		770.31
17449								
17449	Century Link	MARCH 202	1	Internet Service	230-490-6435	.00	75.00	75.00
17449	Century Link	MARCH 202	2	Telephone Service	230-490-6440	.00	145.90	145.90
17449	Century Link	MARCH 202	3	Telephone Service	240-490-6440	.00	179.50	179.50
Total 17449:						.00		400.40
17450								
17450	CenturyLink Business Serv	632515520	1	Telephone Service	110-410-6440	.00	.21	.21

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17450:						.00		.21
17451								
17451	Charter Communications	0017273030	1	Internet	240-490-6435	.00	137.98	137.98
Total 17451:						.00		137.98
17452								
17452	Correct Equipment, Inc.	48620	1	Kamstrup Software and Hosting a	230-490-6220	.00	1,591.61	1,591.61
17452	Correct Equipment, Inc.	48801	1	Auto Dialer for WWTP	240-490-6324	.00	2,532.40	2,532.40
Total 17452:						.00		4,124.01
17453								
17453	Douglas Fast Net	DFN0323	1	Processing fee	110-410-6435	.00	3.00	3.00
17453	Douglas Fast Net	DFN0323	2	Internet service	110-410-6435	.00	7.50	7.50
Total 17453:						.00		10.50
17454								
17454	Gatehouse Eugene - Adver	0005364897	1	Notice of Public Hearing ORD 309	110-410-6220	.00	109.60	109.60
17454	Gatehouse Eugene - Adver	0005364897	2	Notice of Public Hearing for Sale	110-410-6220	.00	128.78	128.78
Total 17454:						.00		238.38
17455								
17455	Graham Landscape and D	42370.	1	final 50% for 10 trees for Paul Fis	110-420-8520	.00	2,163.55	2,163.55
Total 17455:						.00		2,163.55
17456								
17456	Lowell School District	FUEL 7/5/23-	1	Gas for Quad cab	230-490-6710	.00	228.66	228.66
17456	Lowell School District	FUEL 7/5/23-	2	Fuel for tractor	312-490-6234	.00	34.94	34.94
Total 17456:						.00		263.60
17457								
17457	National Business Solution	IN113326	1	Copy charges - B/W	110-410-6234	.00	.42	.42
17457	National Business Solution	IN113326	2	Copy charges- Color	110-410-6234	.00	1.68	1.68
17457	National Business Solution	IN113326	3	Service Bade JD	110-410-6124	.00	19.00	19.00
Total 17457:						.00		21.10
17458								
17458	One Call Concepts	212 0415	1	Fee for Locates	230-490-6712	.00	7.42	7.42
17458	One Call Concepts	212 0415	2	Fee for Locates	240-490-6712	.00	7.43	7.43
Total 17458:						.00		14.85
17459								
17459	Oregon Dept of Revenue	MARCH 202	1	Criminal Fine Account - 928 Marc	110-480-6560	.00	50.00	50.00
Total 17459:						.00		50.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17460								
17460	Oregon DEQ	WQ23DOM-1	1	State of OR DEQ Water Quality P	240-490-6520	.00	3,583.00	3,583.00
Total 17460:						.00		3,583.00
17461								
17461	Pacific Office Automation In	5024113200	1	Postage Machine	110-410-6128	.00	41.69	41.69
17461	Pacific Office Automation In	5024113200	2	Postage Machine	230-490-6128	.00	83.37	83.37
17461	Pacific Office Automation In	5024113200	3	Postage Machine	240-490-6128	.00	83.37	83.37
Total 17461:						.00		208.43
17462								
17462	Paramount Iron Works	2101-001-02	1	Rockcrest Trench Drain - Original	110-440-6522	.00	18,544.62	18,544.62
17462	Paramount Iron Works	2101-001-02	2	Rockcrest Trench Drain - CHange	110-440-6522	.00	1,500.00	1,500.00
Total 17462:						.00		20,044.62
17463								
17463	Renewable Resource Grou	155728,1558	1	Invoice 155728 BOD TSS	240-490-6755	.00	216.00	216.00
17463	Renewable Resource Grou	155728,1558	2	Invoice 155847 E-Coli	240-490-6755	.00	68.40	68.40
17463	Renewable Resource Grou	155728,1558	3	Invoice 156082 BOD TSS E-Coli	240-490-6755	.00	284.40	284.40
17463	Renewable Resource Grou	155728,1558	4	Invoice 156169 BOD TSS	240-490-6755	.00	216.00	216.00
17463	Renewable Resource Grou	155728,1558	5	Invoice 156212 E-Coli	240-490-6755	.00	68.40	68.40
17463	Renewable Resource Grou	155728,1558	6	Invoice 156345 BOD TSS	240-490-6755	.00	216.00	216.00
17463	Renewable Resource Grou	155728,1558	7	Invoice 155644 E-Coli	240-490-6755	.00	68.40	68.40
17463	Renewable Resource Grou	155728,1558	8	Invoice 155846 Bac-T	230-490-6755	.00	50.40	50.40
17463	Renewable Resource Grou	155728,1558	9	Invoice 156168 TOC, Alkalinity	230-490-6755	.00	200.70	200.70
17463	Renewable Resource Grou	155728,1558	10	Invoice 156192 Bac-T	230-490-6755	.00	50.40	50.40
17463	Renewable Resource Grou	155728,1558	11	Invoice 156344 Bac-T	230-490-6755	.00	120.60	120.60
Total 17463:						.00		1,559.70
17464								
17464	Sanders, Tim	102	1	Monthly DRC fee for Collection	240-490-6128	.00	300.00	300.00
Total 17464:						.00		300.00
17465								
17465	SaniPac	4472381S01	1	Refuse Services	230-490-6445	.00	48.18	48.18
17465	SaniPac	4472381S01	2	Refuse Services	240-490-6445	.00	48.18	48.18
Total 17465:						.00		96.36
17466								
17466	Segarra Law, LLC	MARCH 202	1	Municipal Court Judge	110-480-6120	.00	200.00	200.00
Total 17466:						.00		200.00
17467								
17467	The Automation Group Inc	W12795	1	Maintenance on Raw Pump WTP	230-490-6324	.00	926.10	926.10
Total 17467:						.00		926.10
17468								
17468	USA Blue Book	262611, 2752	1	Parts for CArbon Pump	230-490-6324	.00	478.08	478.08

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17468	USA Blue Book	262611, 2752	2	Marking Paint	312-490-6234	.00	38.97	38.97
Total 17468:						.00		517.05
17469								
17469	Verizon Wireless	9928358695	1	Cell Phone, tablet	110-410-6440	.00	89.83	89.83
17469	Verizon Wireless	9928358695	2	Cell Phone, tablet	230-490-6440	.00	107.87	107.87
17469	Verizon Wireless	9928358695	3	Cell Phone	240-490-6440	.00	67.86	67.86
Total 17469:						.00		265.56
17470								
17470	Weston Woods Studios, In	46215492	1	Book- Pigeon will Ride a Roller C	110-450-8335	.00	29.66	29.66
Total 17470:						.00		29.66
Grand Totals:						.00		101,660.15

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	115.55	62,527.65-	62,412.10-
110-410-6112	4,900.00	.00	4,900.00
110-410-6114	728.00	.00	728.00
110-410-6122	5,349.30	.00	5,349.30
110-410-6124	19.00	.00	19.00
110-410-6128	53.67	.00	53.67
110-410-6220	482.24	.00	482.24
110-410-6226	8.13	.00	8.13
110-410-6230	834.07	.00	834.07
110-410-6234	2.10	.00	2.10
110-410-6420	105.39	.00	105.39
110-410-6425	245.06	.00	245.06
110-410-6430	303.43	.00	303.43
110-410-6435	13.50	.00	13.50
110-410-6440	90.04	.00	90.04
110-410-6510	24.87	.00	24.87
110-410-8225	3,297.27	.00	3,297.27
110-420-6122	86.15	.00	86.15
110-420-6234	1.07	.00	1.07
110-420-6420	283.90	.00	283.90
110-420-6430	166.20	.00	166.20
110-420-6710	50.67	.00	50.67
110-420-8520	4,327.09	.00	4,327.09
110-430-6118	2,673.99	.00	2,673.99
110-440-6116	6,881.50	.00	6,881.50
110-440-6122	16.87	.00	16.87
110-440-6230	2.68	.00	2.68
110-440-6522	20,044.62	.00	20,044.62
110-440-8225	7,696.97	.00	7,696.97
110-450-6122	946.47	.00	946.47
110-450-6128	27.97	.00	27.97
110-450-6230	376.89	.00	376.89

GL Account	Debit	Credit	Proof
110-450-6234	53.67	.00	53.67
110-450-6290	46.00	.00	46.00
110-450-6420	7.07	.00	7.07
110-450-6425	151.07	.00	151.07
110-450-6430	329.45	.00	329.45
110-450-6445	.00	115.55-	115.55-
110-450-8225	216.44	.00	216.44
110-450-8335	642.55	.00	642.55
110-460-6234	2.68	.00	2.68
110-470-6326	70.72	.00	70.72
110-480-6120	200.00	.00	200.00
110-480-6230	1.61	.00	1.61
110-480-6560	100.00	.00	100.00
110-800-7510	667.28	.00	667.28
220-2125	.00	2,458.24-	2,458.24-
220-490-6122	22.10	.00	22.10
220-490-6150	2,324.44	.00	2,324.44
220-490-6152	60.00	.00	60.00
220-490-6230	24.83	.00	24.83
220-490-6420	2.83	.00	2.83
220-490-6425	6.70	.00	6.70
220-490-6430	17.34	.00	17.34
230-2125	57.42	10,773.05-	10,715.63-
230-490-6114	455.00	.00	455.00
230-490-6116	684.50	.00	684.50
230-490-6122	400.37	.00	400.37
230-490-6128	330.87	.00	330.87
230-490-6220	1,591.61	50.00-	1,541.61
230-490-6230	136.13	.00	136.13
230-490-6320	1,990.00	.00	1,990.00
230-490-6324	1,478.49	.00	1,478.49
230-490-6420	36.36	.00	36.36
230-490-6425	67.14	.00	67.14
230-490-6430	1,319.40	.00	1,319.40
230-490-6435	75.00	.00	75.00
230-490-6440	253.77	.00	253.77
230-490-6445	48.18	.00	48.18
230-490-6710	228.66	.00	228.66
230-490-6712	7.42	7.42-	.00
230-490-6755	422.10	.00	422.10
230-490-6760	1,248.05	.00	1,248.05
240-2125	57.43	18,618.40-	18,560.97-
240-490-6114	182.00	.00	182.00
240-490-6116	2,836.00	.00	2,836.00
240-490-6122	400.37	.00	400.37
240-490-6128	383.37	.00	383.37
240-490-6220	.00	50.00-	50.00-
240-490-6230	136.14	.00	136.14
240-490-6234	180.00	.00	180.00
240-490-6324	2,822.40	.00	2,822.40
240-490-6420	1,076.67	.00	1,076.67
240-490-6425	604.26	.00	604.26
240-490-6430	2,290.29	.00	2,290.29
240-490-6435	137.98	.00	137.98
240-490-6440	247.36	.00	247.36
240-490-6445	48.18	.00	48.18
240-490-6520	3,583.00	.00	3,583.00

GL Account	Debit	Credit	Proof
240-490-6712	7.43	7.43-	.00
240-490-6750	770.31	.00	770.31
240-490-6755	1,137.60	.00	1,137.60
240-490-6760	1,775.04	.00	1,775.04
312-2125	.00	1,995.12-	1,995.12-
312-490-6114	455.00	.00	455.00
312-490-6122	82.38	.00	82.38
312-490-6128	351.00	.00	351.00
312-490-6230	5.35	.00	5.35
312-490-6234	73.91	.00	73.91
312-490-6430	1,027.48	.00	1,027.48
314-2125	.00	106.59-	106.59-
314-490-6122	26.59	.00	26.59
314-490-6705	80.00	.00	80.00
410-2125	.00	2,361.25-	2,361.25-
410-490-6714	2,361.25	.00	2,361.25
430-2125	.00	2,361.25-	2,361.25-
430-490-6128	2,361.25	.00	2,361.25
440-2125	.00	689.00-	689.00-
440-490-6128	689.00	.00	689.00
Grand Totals:	102,120.95	102,120.95-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@ci.lowell.or.us

To: Mayor Bennett and City Council
From: Jeremy Caudle, City Administrator
Date: Friday, April 13 2023
Re: Administrator's report for April

MEMO

This City Administrator's report covers activities since the March 21, 2023 regular meeting. A summary of major activities is as follows:

E. Main Street property

1. I completed the sale of 205 E. Main St. to Lowell Investment Properties, LLC in late March. After real estate brokerage fees, escrow fees, and title charges, the City received \$354,715 for the sale. Our cost to purchase the property was \$307,977 plus \$45,700 for the Lane County right-of-way. I am still calculating the costs that the City incurred to prepare the property for sale. Those costs include removing the house that was on the property, environmental studies, underground storage tank decommissioning, and fees paid to the Department of Environmental Quality.
2. Later on this agenda, we have an item authorizing me to pay off the loan that we used to purchase the property.

Surplus city properties

1. The fence contractor installed the fence behind the vacant lot on the 70 N. Pioneer St campus. I have contacted an appraiser to appraise the property. I will request City Council authorization in April to put the property up for sale using a "for sale by owner" method.
2. I've received the partition plats for Rolling Rock Park and City Hall. As soon as my schedule allows, I will drop these off at the Lane County Surveyor's Office for recording. I plan on ordering phase 1 environmental studies of both properties for our awareness on if additional work will be required to prepare these properties for sale.
3. A licensed real estate professional has agreed to provide sales documents for the surplus 70 N. Pioneer St. property, in case we need assistance.

Temporary school parking lot at Rolling Rock Park

1. I asked both the Parks Committee and Blackberry Jam Committees to provide a recommendation on if the City should remove the temporary parking lot that the School

District placed at Rolling Rock Park. Both committees provided a recommendation to keep the parking lot for future use. Therefore, I will postpone action on removing the parking lot unless I receive further direction from City Council.

Other items

1. I will schedule a public hearing on updating the SDCs for the May 2 meeting using the figures that City Council developed at your last meeting. State law requires us to maintain a list of individuals requesting notice of any changes to SDCs or the methodology used to calculate SDCs. We are required to provide 90 days' notice to those individuals prior to implementing any changes to the SDCs. So far, we don't have anyone registered on that list. Unless that changes, City Council can adopt the new SDC resolution after the public hearing on May 2.

Other items

1. The State Audit Division granted us a third audit extension deadline until May 31.
2. I submitted a \$60,000 capital funding request to Rep. Conrad's office. This is for the programmable logic control and supervisory control and acquisition data system for the water plant.
3. My focus for the rest of this month will be completing the recommended budget.

LOWELL PATROL LOG March 2023

DATE	OFFICERS	START TIME	END TIME	# HOURS	CONTACTS	ARRESTS	CITES	WARNINGS	CALLS	REPORT #
3-Mar	410	16:15	22:30	6:15						
3-Mar	401	19:30	21:30	2:00						
5-Mar	410	12:00	13:30	1:30						
5-Mar	403	19:30	20:30	1:00						
8-Mar	404	15:30	17:30	2:00						
10-Mar	410	17:00	21:45	4:45						
12-Mar	410	11:30	13:45	2:15						
13-Mar	403	15:15	18:15	3:00						
15-Mar	404	23:00	0:30	1:30						
16-Mar	410	17:00	21:45	4:45						
20-Mar	401	12:00	15:00	3:00						
21-Mar	404	0:00	1:30	1:30						
22-Mar	404	0:00	1:30	1:30						
24-Mar	403	17:00	18:00	1:00						
27-Mar	401	16:30	19:30	3:00						
30-Mar	403	18:30	19:30	1:00						
31-Mar	403	16:30	21:30	5:00						
31-Mar	413	16:30	21:30	5:00						
ADMIN				1						
TOTAL HOURS				51.0						

TRAFFIC VIOLATIONS	CITATION	WARNING
SPEED	5	4
DWS		
FAIL TO SIGNAL		
STOP VIOLATIONS		
OTHER MOVING	1	

DATE	TIME	DESCRIPTION
10-Mar	17:44	Traffic Stop
	18:23	Traffic Stop
	19:09	Traffic Stop
	19:40	Traffic Stop
	18:39	Traffic Stop
	20:34	Traffic Stop
16-Mar	18:35	Traffic Stop
31-Mar		Traffic Stop
		Traffic Stop
		Traffic Stop

Agenda Item Sheet

City of Lowell City Council



Type of item:	Public Hearing
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Item title/recommended action:

Public hearing on Ordinance 311, "An ordinance relating to solid waste management in the city of Lowell, Oregon, including but not limited to granting to Sanipac, inc. The exclusive franchise to collect, transport, and convey solid waste, recyclable materials and yard debris over and upon the streets of the city, and to recycle, reuse, dispose of, or recover materials or energy from solid waste; creating new provisions; repealing any portions of any other ordinances in conflict with this ordinance."

- a. The public hearing is now open at ____ (state time)
- b. Staff report – City Administrator Jeremy Caudle
- c. Public comment
- d. The public hearing is now closed at ____ (state time)

Justification or background:

At the April 4, 2023 meeting, City Council continued its discussion on the franchise agreement with Sanipac. This included additional information on expanded options for every other week service, further discussion on the rate standardization, the plan for communicating rate changes with customers, and the goal of starting an assistance program for financially distressed households. Based on that discussion, the consensus among City Council was to proceed with the franchise ordinance as presented in the packet. Features of the ordinance include: (1) 10-year term, which renews on an annual rolling basis; (2) rates standardized according to the schedule in Exhibit A; (3) 5% franchise fee paid to the city; (4) donated services to the city, including 3 roll off boxes for community clean-up days, City Hall dumpster service, and Blackberry Jam Festival dumpster service.

Budget impact:

Receipt of an estimated \$6,000 in franchise fee revenues. At least half of that is projected to be applied towards an assistance program whose duration is yet to be determined.

Agenda Item Sheet
City of Lowell City Council



Type of item:	Public Hearing
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Department or Council sponsor:

Administration

Attachments:

Ordinance 311 and Exhibit A

Meeting date:	04/18/2023
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Public Notice
Notice of First and Second Readings
and Public Hearing for Ordinance 311
City of Lowell, Oregon

The Lowell City Council will hold a first reading, second reading, and public hearing for Ordinance 311 in April and May. The dates, times, and locations of these meetings are as follows:

First reading and public hearing: Date and time – April 18, 2023 at 7:00 pm. Location – Lowell Fire Department, 389 N. Pioneer St., Lowell, OR 97452.

Second reading and vote on approval: Date and time – May 2, 2023 at 7:00 pm. Location – Lowell Fire Department, 389 N. Pioneer St., Lowell, OR 97452.

Ordinance 311, if approved, will grant an exclusive, 10-year franchise to Sanipac, Inc. to collect, transport, convey, and dispose of solid waste, recyclable materials, and yard debris within the City. Ordinance 311 will also establish a uniform fee schedule for all service levels. Under the new uniform fee schedule, some current customers may pay more for their current level of service, and some customers may pay less than their current level of service. Ordinance 311 will also require Sanipac, Inc. to pay a 5% franchise fee to the City, as well as to donate garbage collection services to the City for community-wide clean-up, Blackberry Jam Festival, and City Hall trash collection. Copies of the ordinance and proposed new rate schedule are available for public inspection at Lowell City Hall, 70 N. Pioneer St., Lowell, OR 97452 during business hours.

Members of the public may participate in person or electronically through personal computer or telephone. For instructions on how to join electronically, go to the following web address and select the meeting in question: <https://www.ci.lowell.or.us/calendar>.

Any written comments concerning Ordinance 311 received by the City prior to the public hearing will be provided to the City Council. Any interested party may submit oral or written comments at the public hearings.

Questions concerning Ordinance 311 may be directed to City Administrator Jeremy Caudle by telephone at (541) 937-2157; by email at admin@ci.lowell.or.us; through mail at PO Box 490, Lowell, OR 97452; or in-person at Lowell City Hall.

CITY OF LOWELL

ORDINANCE 311

AN ORDINANCE RELATING TO SOLID WASTE MANAGEMENT IN THE CITY OF LOWELL, OREGON, INCLUDING BUT NOT LIMITED TO GRANTING TO SANIPAC, INC. THE EXCLUSIVE FRANCHISE TO COLLECT, TRANSPORT, AND CONVEY SOLID WASTE, RECYCLABLE MATERIALS AND YARD DEBRIS OVER AND UPON THE STREETS OF THE CITY, AND TO RECYCLE, REUSE, DISPOSE OF, OR RECOVER MATERIALS OR ENERGY FROM SOLID WASTE; CREATING NEW PROVISIONS; REPEALING ANY PORTIONS OF ANY OTHER ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

THE CITY OF LOWELL ORDAINS AS FOLLOWS:

SECTION 1: SHORT TITLE

This Ordinance shall be known as the "Solid Waste Management Ordinance", and it may be so cited and pleaded, and it shall be referred to herein as "this Ordinance".

SECTION 2: POLICY, PURPOSE, AND SCOPE

It is declared to be the public policy of the City to regulate solid waste management to accomplish the following:

- 2.1. Ensure safe, economical, financially stable, reliable, and comprehensive solid waste service;
- 2.2. Ensure rates that are just, fair, reasonable, and adequate to provide necessary public service and to prohibit rate preferences and other discriminatory practices;
- 2.3. Provide technologically and economically feasible resource recovery by and through the franchisee; and
- 2.4. Provide the opportunity to recycle.

SECTION 3: DEFINITIONS

"Administrator" means the City Administrator of the City or the City Administrator's designee.

"City" means the City of Lowell, Oregon, and the local government of that name.

"cart" means a receptacle provided by the franchisee that does not exceed one (1) cubic yard.

"compensation" means and includes:

- a) Any type of consideration paid for service, including but not limited to rent, the proceeds from resource recovery, and any direct or indirect provision for payment of money, goods, services, or benefits by tenants, lessees, occupants, or similar persons;
- b) The exchange of service between persons; and

- c) The flow of consideration from the person owning or possessing the solid waste to the person providing service.

"container" means a receptacle, of at least 1-yard capacity, provided by the franchisee.

"Council" means the City Council of the City.

"excluded waste" means any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, toxic or hazardous material as defined by applicable federal, state or local laws or regulations.

"franchisee" means the person granted the franchise by Section 4 of this Ordinance, or a subcontractor to that person.

"person" means an individual, partnership, association, corporation, trust, firm, estate, or other legal entity.

"recover resources", "resource recover" and "resource recovery" means the process of obtaining useful material or energy resources from solid waste, including energy recovery, materials recovery, recycling, or reuse of solid waste.

"recyclable material" means any material or group of materials that can be collected and sold for recycling at a net cost equal to or less than the cost of collection and disposal of the same material.

"service" means storage, collection, transportation, treatment, utilization, processing, and final disposal of, or resource recovery from, solid waste, yard debris and recyclable material; and providing facilities necessary or convenient to those activities.

"solid waste" means all putrescible and non-putrescible solid wastes, including but not limited to waste, garbage, rubbish, refuse, ashes, waste paper and cardboard, yard debris, residential, commercial, and industrial, demolition and construction wastes, discarded residential, commercial, and industrial appliances, equipment, and furniture, vehicle tires, manure, vegetable or animal solid or semisolid waste, small dead animals, and all other wastes not excepted by this Ordinance. Solid waste does not include:

- a) Hazardous wastes as defined by or pursuant to ORS 466.005 (**"hazardous waste"**);
- b) Septic tank and cesspool pumping or chemical toilet waste;
- c) Reusable beverage containers as defined in ORS 459A.725; or
- d) Excluded waste.

"solid waste management" means management of service.

"waste" means material that is no longer usable by or that is no longer wanted by the last user, producer, or source of the material, which material is to be disposed of or be resource recovered by another person.

"yard debris" means grass clippings, leaves, hedge trimmings, and similar vegetable or fruit waste generated from residential property or residential or commercial landscaping activities but does not include rocks, soil, concrete, stumps, or similar bulky wood materials.

SECTION 4: EXCLUSIVE FRANCHISE AND EXCEPTIONS

4.1 There is hereby granted to Sanipac, Inc., the franchisee, the exclusive right, privilege, and franchise to provide service in, and for that purpose to use the streets and facilities of, the City.

4.2 Except for the franchisee and except as otherwise specifically provided in this Ordinance, it shall be unlawful for any person to:

4.2.1 Provide service for compensation, or offer to provide, or advertise for the performance of service for compensation;

4.2.2 Provide service for compensation to any tenant, lessee, or occupant of any real property of the person.

4.3 Solid waste, whether or not source-separated, and including recyclable material, once placed in franchisee's vehicle, becomes the property of the franchisee. No person other than the franchisee shall remove solid waste placed out for collection and resource recovery by the franchisee, including, without limitation, any person acting or purporting to act as an agent for the owner of the solid waste in question. No person other than franchisee or the customer, including, without limitation, any person acting or purporting to act as an agent for the customer, shall place material in or remove material from a container or cart. No person other than franchisee shall enter any container or cart, including, but not limited to, entrance by climbing into it, reaching into it, using a tool or otherwise.

4.4 Nothing in this Ordinance shall prohibit any person from transporting solid waste he or she generates himself or herself to an authorized disposal site or resource recovery facility providing he or she complies with all other provisions of this Ordinance. Solid waste generated by a tenant, licensee, occupant, or similar person is produced by that person, not the landlord or property owner.

4.5 The exclusive right, privilege, and franchise to provide service granted to franchisee by this Ordinance shall extend to all land within the corporate limits of the City. Any land annexed to the City during the term of this Ordinance shall automatically be subject to this Ordinance, and the franchisee shall have the exclusive right, privilege and franchise to provide service to property in any land so annexed. Upon annexation, the franchisee shall contact the property owners of the newly annexed land and arrange for service.

SECTION 5: FRANCHISE TERM AND RENEWAL

The rights, privileges and franchise herein granted to the franchisee shall commence on the 1st day of July 2023, and shall be considered as a continuing ten (10) year franchise. That is, on July 1st of each year, the franchise will be considered renewed for an additional ten (10) year term, unless at least thirty (30) days prior to July 1st of any year the City notifies the franchisee in writing of the intent to terminate the franchise. Upon the giving of such notice of termination, the franchisee shall have a franchise, which will terminate ten (10) years from the date of notice of termination. After such notification, the City may extend the term or reinstate the continuing renewal upon mutual agreement with the franchisee.

SECTION 6: INDEMNIFICATION AND INSURANCE

6.1 The franchisee shall indemnify and save harmless the City and its officers, agents and employees from any and all loss, cost, and expense arising from damage to property and from injury to or death of persons to the extent caused by any wrongful or negligent act or omission of the franchisee, its agents, or employees in exercising the rights, privileges, and franchise hereby granted.

6.2 None of the rights granted by this franchise shall be exercised by the franchisee until it shall supply the City with a certificate or a policy of commercial general liability insurance in a form approved by the City and naming the City as an additional insured for \$5,000,000 in combined single limit coverage for each occurrence of personal liability and property damage.

6.3 The franchisee shall be required to furnish a surety bond with a bonding company entitled to transact business in the State of Oregon in the sum of \$10,000, conditioned that the franchisee shall well and truly observe and comply with the terms and conditions of this Ordinance. The franchisee shall renew the surety bond annually and file the bond with the City. The franchisee and the City may agree in writing to some additional method of securing to the City the assurance that the amount due to the City will be paid and that the franchisee will perform the terms of this Ordinance.

SECTION 7: RATES

7.1 The initial rates for service are attached as **Exhibit A**.

7.2 Disposal or service cost increases established by a unit of federal, state or local government having jurisdiction or by the owner or operator of the applicable disposal site may be passed on to customers following a thirty (30) days' notice of such increases to affected customers.

7.3 The rates for service described above shall be automatically adjusted annually, effective March 1st of each year during the term of the franchise, commencing on March 1, 2023, based on the annual average increase, if any, of the Consumer Price Index – The "CPI" means the Consumer Price Index for All Urban Consumers, All items in West - Size Class B/C, all urban consumers, not seasonally adjusted – West-Size Class B/C. <https://data.bls.gov/timeseries/cuurn400sa0,cuusn400sa0> Calculated and prepared by the United States Department of Labor, Bureau of Labor Statistics or its successor during the most recent twelve (12) month period ending no later than December 31st of the calendar year preceding the upcoming year. For example, if the CPI increased three percent (3%) from the annual average of 2022 to the annual average of 2023 then the rates for service would automatically be subject to a three percent (3%) increase effective as of March 1, 2024. Under no circumstances shall the franchisee's rates be decreased below the rates in effect during the immediately preceding year. In the event the CPI increased over seven-point-two-five percent (7.25%) from the prior year's annual average, the automatic increase shall be capped at seven-point-two-five percent (7.25%) and the franchisee and the City shall meet and confer in good faith to determine whether the franchisee shall be entitled to receive the remaining increase above seven-point-two-five percent (7.25%). In this case the remaining increase above seven-point-two-five percent (7.25%) shall not be unreasonably withheld. In the event the CPI index is no longer published, the parties shall confer in good faith to select an alternative index and shall confirm their agreement on a substitute index in writing. All percentages shall be computed to the third decimal place.

7.4 In addition to the adjustment mechanisms set forth above, the franchisee may request an adjustment to the rates for service, under the following extraordinary circumstances: (i) any changes in existing, or adoption of new, federal, state, local or administrative laws, rules or regulations that result in an increase in the franchisee's costs, including but not limited to the imposition of new or the increase to existing governmental, regulatory or administrative taxes or fees; and (ii) in the event that unforeseen circumstances arise which materially affect the franchisee's costs or revenues under this Ordinance, including, but not limited to, extraordinary increases in the cost of fuel. The franchisee's application for an extraordinary rate adjustment shall include a statement of the amount of the requested rate adjustment, the basis there for, and all financial and other records on which the franchisee relies for its claim that the franchisee's costs have increased. City staff shall promptly review the franchisee's rate application and notify the franchisee if its application is complete or whether City staff wishes to review and/or audit any additional documents or information reasonably related to the requested increase before submitting the matter to the Council for its consideration. Rate adjustments made under this Section 7.5 may be requested by the franchisee at any time during the course of an operating year. The Council shall review and consider approval of adjustment requests under this Section 7.5 in its discretion; provided that such approval shall not be unreasonably withheld, conditioned or delayed. The Council shall review and consider such requests within a reasonable period of time after the complete submittal by the franchisee of its application for an

extraordinary rate adjustment and after the City has had a reasonable period of time to request, review and audit any applicable financial records of the franchisee. The Council may grant the franchisee's requested rate adjustment or, based on the information presented, increase the rates for service in amounts differing from the franchisee's request. The adjusted rates, if approved by the Council, shall go into effect after customers have received thirty (30) days' notice of such approval.

7.5 In an effort to defray the costs incurred by the franchisee for providing its services under this Ordinance, the franchisee shall be entitled to receive and retain all revenues, if any, from the sale of recyclable material and/or yard debris received by the franchisee from its customers.

SECTION 8: FRANCHISE FEE

8.1 In consideration of the granting of this franchise, the franchisee agrees to pay to the City a franchise fee of five percent (5.0%) of its gross receipts collected from customers within the City; provided that the franchisee shall be permitted to add (i.e., pass-through) the amount of such franchise fee to the rates charged to customers for solid waste, recyclable material and yard debris collection services. Such franchise fee shall be payable by the franchisee every other month beginning February 1, 2023.

8.2 The franchisee shall keep and maintain accurate books and records for the purpose of determining the amounts due the City under the provisions of this franchise. These books and records shall be open to inspection by the City, its attorney, or authorized agent at any time during the franchisee's business hours. The franchisee shall keep and maintain books and records related to the franchise for a period of five (5) years following the expiration or earlier termination of the franchise. During that five (5) year period, the books and records shall continue to be open to inspection by the City, its attorney, or authorized agent at any time during the franchisee's business hours.

SECTION 9: FRANCHISE RESPONSIBILITY

The franchisee shall:

9.1 Dispose of solid wastes collected at a site approved by the local government unit having jurisdiction of the site or recover resources from the solid wastes, in compliance with Chapter 459, Oregon Revised Statutes, and regulations promulgated thereunder.

9.2 Provide the opportunity to recycle consistent with ORS Chapter 459A and regulations promulgated thereunder.

9.3 Comply with all applicable local, state, and federal laws, now or hereafter enacted (Laws). In the case of a conflict between this Ordinance and other Laws, the Laws shall prevail.

9.4 Provide a minimum of weekly on-route collection of residential solid waste materials (35, 65, 96-gallon).

9.5 Provide a minimum of once per month collection of residential commingled recyclable materials (96-gallon) on the same pick-up day as solid waste service.

9.6 Provide recycling education and promotion through its quarterly newsletters.

9.7 Be responsible for mailing educational welcome packets to all new customers in an effort to outline all recycling services.

9.8 Offer recycling collection service to multi-family dwelling complexes having five (5) or more units.

9.9 Offer on-site collection of commingled recyclable materials from commercial customers.

9.10 Within 30 days after the effective date of this Ordinance, file with the City Recorder a written acceptance of this franchise.

9.11 Provide sufficient collection vehicles, containers, facilities, personnel, and finances to provide the service pursuant to this Ordinance. Where one or a few large customers require substantial investment in new or added equipment not otherwise necessary to service the franchised service area, the franchisee may require a contract with those customers providing that the customer will require and pay for service for a reasonable period of time. This Ordinance exception is intended to assist in financing the necessary equipment and in protecting the integrity of the remaining service should the source or sources terminate collection service.

9.12 Respond to any written complaint on service.

9.13 Provide three (3) roll off boxes annually for waste material generated from the City's community wide clean-up, free of charge.

9.14 Annually, remove all solid waste collected within one (1) 5-yard solid waste container from the Lowell Blackberry Jam Festival, free of charge.

9.15 Provide solid waste collection services for waste generated as part of the regular business of City Hall, free of charge.

SECTION 10: PUBLIC RESPONSIBILITY

In addition to compliance with ORS Chapters 459 and 459A and regulations promulgated thereunder:

10.1 To prevent recurring back and other injuries to the franchisee and other persons and to comply with safety instructions to the franchisee from the State Accident Insurance Fund:

10.1.1 All customers who subscribe to the franchisee's residential collection service shall only use carts furnished by the franchisee. All such carts shall remain the property of the franchisee.

10.1.2 To allow proper use of franchisee's pickup equipment for carts, all residential customers shall, whether on collection days or for on-call service, place all carts at the street, curb, or other pickup point designated by the franchisee. Carts shall not be loaded beyond the manufacturer's recommended maximum load weight.

10.1.3 If any disabled residential customer (with a DMV disabled-parking certification, physician's letter, or other reasonable certification of disability) is unable to roll the cart to the street or curb, the franchisee will pick up the cart at the customer's residence at the same rate as curb service. All such carts shall remain the property of the franchisee. Any other customer who wants the cart picked up at a location other than the curb shall, at franchisee's request, specify the location in writing. The location must be visible from the street. The franchisee may charge an additional fee for non-curbside service.

10.1.4 Sunken receptacles shall not be used.

10.1.5 The customer shall provide safe access to the pickup point, so as not to jeopardize the safety of the driver of a collection vehicle or the motoring public or to create a hazard or risk to the person providing service. Where the Council finds that a private bridge, culvert, or other structure or road is incapable of safely carrying the weight of the collection vehicle, the franchisee shall not enter onto the structure or road. The user shall provide a safe alternative access point or system.

10.2 To protect the privacy, safety and security of customers and to prevent unnecessary physical and legal risk to the franchisee, a residential customer shall place the container to be emptied outside of any locked or latched gate and outside of any garage or other building.

10.3 Any vehicle used by any person to transport solid wastes shall be so loaded and operated as to prevent the wastes from dropping, shifting, leaking, blowing, or other escapement from the vehicle onto any public right-of-way or lands adjacent thereto.

10.4 Any person who receives service shall be responsible for payment for the service. When the owner of a single or multiple dwelling unit or mobile home or trailer space has been notified in writing by the franchisee of his contingent liability, the owner shall be responsible for payment for service provided to the occupant of the unit if the occupant does not pay for the service.

SECTION 11: SUPERVISION

Service provided under the franchise shall be under the supervision of the Administrator. The franchisee shall, at reasonable times, permit the Administrator's inspection of its facilities, equipment, and books and records related to its charges, rates, and receipts.

SECTION 12: SUSPENSION, MODIFICATION OR REVOCATION OF FRANCHISE

12.1 Failure to comply with a written notice to provide necessary service or otherwise to comply with the provisions of this Ordinance after written notice and a reasonable opportunity to comply shall be grounds for modification, revocation, or suspension of the franchise.

12.2 After written notice from the Council that those grounds exist, the franchisee shall have thirty (30) days from the date of receipt of the notice in which to comply (or commence compliance, if such failure to comply is not capable of being cured within thirty (30) days) or to request a public hearing before the Council.

12.3 If the franchisee fails to comply within the specified time or fails to comply (or commence compliance, if applicable) with the order of the Council entered upon the basis of findings at the public hearing, the Council may suspend, modify, or revoke the franchise or make that action contingent upon continued non-compliance.

12.4 At a public hearing, the franchisee and other interested persons shall have an opportunity to present oral, written, or documentary evidence to the Council.

12.5 Should the franchisee at any time, contend that the City has breached any provision of this franchise, in any material respect, the franchisee shall immediately notify the City in writing of the franchisee's contention. The City shall have a reasonable time to cure any such alleged breach, which in all events shall not be less than thirty (30) days. If the City fails to cure the breach within such time, the franchisee may suspend service or terminate this franchise.

SECTION 13: FORCE MAJEURE, EMERGENCY SERVICE BY THE CITY

13.1 The franchisee shall not be in default under this franchise in the event that the collection, processing, transportation and/or disposal services of the franchisee are temporarily interrupted or discontinued for reasons outside the reasonable control of the franchisee, including but not limited to: riots, wars, sabotage, civil disturbances, acts of terrorism, insurrection, explosion, natural disasters such as floods, earthquakes, landslides and fires, strikes, lockouts and other labor disturbances, excessive snow, acts of God, or other similar or dissimilar events which are beyond the reasonable control of the franchisee (each an "Event of Force Majeure").

13.2 The franchisee agrees as a condition of holding this franchise, that whenever the Council reasonably determines that the failure of service, other than in connection with an Event of Force Majeure, would result in the creation of an immediate and serious health hazard, the City may, after a minimum of seven (7) days' prior written notice to the franchisee, and a public hearing if requested by the franchisee, authorize City personnel or other persons to temporarily provide the service.

SECTION 14: TERMINATION OF SERVICE

The franchisee shall not terminate service to all or a portion of its customers unless:

14.1 The street or road access is blocked and there is no alternate route; provided, the City shall not be liable for any such blocking of access;

14.2 An Event of Force Majeure occurs; or

14.3 A customer has not paid for service provided after a regular billing, or does not comply with franchisee's reasonable policies as in effect from time to time.

SECTION 15: TRANSFER OF FRANCHISE

The franchisee shall not transfer the franchise or any portion of it to other persons without the prior written approval of the Council, which consent shall not be unreasonably withheld, conditioned or delayed. The Council shall approve the transfer if the transferee meets all applicable requirements met by the original franchisee.

SECTION 16: INTERPRETATION

Any interpretation or finding by any court of competent jurisdiction that any portion of this Ordinance is unconstitutional or invalid shall not invalidate any other provision of this Ordinance.

SECTION 17: ENFORCEMENT

The City may enforce the provisions of this Ordinance by administrative, civil, or criminal action as necessary to obtain compliance with this Ordinance. Following written notice by the franchisee to the Administrator of a violation of any provision of this Ordinance, the City shall make all reasonable efforts to commence enforcement action(s) against the violator(s) identified in the franchisee's notice within seven (7) days of the date of the notice. Notwithstanding the foregoing, the franchisee may independently enforce the exclusivity provision of this Ordinance against third-party violators, including but not limited to seeking injunctive relief and/or damages, and the City shall use good-faith efforts to cooperate in such enforcement actions brought by the franchisee.

SECTION 18: HAZARDOUS WASTE

Those residents receiving services within the City shall not deposit in the franchisee's equipment or place out for collection by the franchisee any hazardous waste. Title to and liability for any hazardous waste shall remain with the resident and/or generator of such hazardous waste, even if the franchisee inadvertently collects and disposes of such hazardous waste. Notwithstanding any other term contained herein, the franchisee shall have no obligation to collect any material which is, or which the franchisee reasonably believes to be, hazardous waste. If the franchisee finds what reasonably appears to be discarded hazardous waste, the franchisee shall notify the resident/ generator, if such can be determined, that the franchisee may not lawfully collect such hazardous waste and leave a tag specifying the nearest location available for appropriate disposal.

SECTION 19: ARBITRATION

19.1 If any controversy between the City and franchisee regarding language of this Ordinance, performance thereof, or negotiation of rates, charges, and frequency of service cannot be settled by the parties, the controversy shall be submitted to arbitration. Either party may request arbitration by providing written notice to the other. If the parties cannot agree on a single arbitrator within ten (10) days from the giving of notice, each party shall within five (5) days thereafter appoint one (1) arbitrator. The two (2) arbitrators shall immediately select an impartial third (3rd) arbitrator to complete a three (3)-member panel. If either party fails to select an arbitrator, the other party may petition the Chief Judge of the Circuit Court of Lane County for designation of the arbitrator. The arbitration shall be conducted in accordance with ORS 36.300 et seq., or the provisions of any successor statute. In preparation for the arbitration hearing, the parties shall have the rights of pre-trial discovery as supervised by the arbitrator(s).

19.2 The cost of the arbitrator or arbitration panel shall be shared equally by the franchisee and the City.

SECTION 20: ATTORNEY'S FEES

If any arbitration, action, or enforcement proceedings or appeal thereof is instituted in connection with any controversy between the City and the franchisee arising out of this Ordinance, the performance of the rights and obligations herein, or the failure to perform, the prevailing party shall be entitled to recover, in addition to costs (including the cost of the arbitrator(s) and the arbitration) and disbursements, such sum as the person or body rendering the decision may adjudge reasonable as attorney's fees.

SECTION 21: NOTICE

Any notice required by this Ordinance shall be delivered in writing by personal service upon an officer of the City or franchisee or by certified mail addressed to the City at:

City of Lowell
PO Box 490
107 East 3rd Street
Lowell, Oregon 97452

or to the franchisee at:

Sanipac Inc.
P.O. 10928
Eugene, Oregon 97440

The City and the franchisee may change its address designation upon written notice to the other.

SECTION 22: EFFECTIVE DATE

This Ordinance will go into full force and effect on the 30th day after City Council enactment and signature by the Mayor.

Adopted by the City Council of the City of Lowell this ___ day of _____ 2023.

AYES: _____

NOES: _____

APPROVED:

Don Bennett, Mayor

ATTEST:

Jeremy Caudle, City Recorder

First reading: _____

Second reading: _____

Adopted: _____

Signed: _____

Effective date: _____

EXHIBIT A:

INITIAL RATES FOR SERVICE

		Current Lowell Averages	8.15%	5%
			2023 PI	2023 Proposed w/ Franchise Fees
Residential				
35 Gallon Cart	Every Other Week	\$16.23	\$17.55	\$18.43
35 Gallon Cart	Weekly	\$26.19	\$28.33	\$29.74
35 Gallon Cart	Weekly, Additional Cart	\$26.19	\$28.32	\$29.74
65 Gallon Cart	Every Other Week	n/a	n/a	\$33.10
65 Gallon Cart	Weekly	\$47.00	\$50.83	\$53.37
95 Gallon Cart	Every Other Week	n/a	n/a	\$45.60
95 Gallon Cart	Weekly	\$64.74	\$70.02	\$73.52
95 Gallon Cart Recycle, Additional	Every Other Week, Additional	\$4.23	\$4.58	\$4.81
Extra Bags	Extra Bags	\$5.00	\$5.41	\$5.68
Commercial				
65 gallon	Weekly	\$38.69	\$41.84	\$43.94
95 gallon	Weekly	\$53.22	\$57.56	\$60.44
1 Yard	Monthly	\$20.22	\$21.87	\$22.96
1 Yard	Every Other Week	\$51.52	\$55.72	\$58.50
1 Yard	Weekly	\$107.18	\$115.92	\$121.71
1 Yard	Weekly, Additional Container	\$99.69	\$107.81	\$113.20
1.5 Yard	Monthly	\$35.91	\$38.84	\$40.78
1.5 Yard	Every Other Week	\$79.87	\$86.38	\$90.70
1.5 Yard	Weekly	\$141.98	\$153.55	\$161.23
1.5 Yard	Weekly, Additional Container	\$131.73	\$142.47	\$149.59
2 Yard	Monthly	\$45.64	\$49.36	\$51.83
2 Yard	Every Other Week	\$109.37	\$118.28	\$124.20
2 Yard	Weekly	\$180.87	\$195.61	\$205.39
2 Yard	Weekly, Additional Container	\$167.70	\$181.37	\$190.44
3 Yard	Monthly	\$67.59	\$73.09	\$76.75
3 Yard	Every Other Week	\$147.11	\$159.10	\$167.05
3 Yard	Weekly	\$211.53	\$228.77	\$301.61
3 Yard	Weekly, Additional Container	\$240.37	\$259.96	\$272.96
4 Yard	Monthly	\$88.52	\$95.73	\$100.52
4 Yard	Every Other Week	\$198.25	\$214.40	\$225.12
4 Yard	Weekly	\$378.40	\$409.24	\$429.70
4 Yard	Weekly, Additional Container	\$318.83	\$344.81	\$362.05
6 Yard	Monthly	\$126.29	\$136.59	\$143.42
6 Yard	Every Other Week	\$256.61	\$277.52	\$291.40
6 Yard	Weekly	\$521.59	\$564.10	\$592.30
6 Yard	Weekly, Additional Container	\$483.30	\$522.69	\$548.83
1.5 Yard	1.5 YD 1X WK COMINGLE 1	\$0.00	\$0.00	\$0.00
2 Yard	2 YD 1X WK COMINGLE 1	\$0.00	\$0.00	\$0.00

EXHIBIT A: INITIAL RATES FOR SERVICE

		Current Lowell Averages	8.15%	5%
Extra Yard	Extra Yard	\$16.17	2023 PI	2023 Proposed w/ Franchise Fees
			\$17.49	\$23.75

Roll Off			
Delivery fee:	\$	160.00	per box
20yd haul fee:	\$	254.00	per haul
30yd haul fee:	\$	381.00	per haul
Lane County Disposal Fee: (pass through and subject to change based on landfill tip fee changes)	\$	85.34	per ton
Rent (after 7 days)		\$12	per day, with a max amount of \$196/month

Agenda Item Sheet
City of Lowell City Council



Type of item:	Other
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Item title/recommended action:

Motion to authorize the City Administrator to initiate the sale of the vacant 0.26-acre lot at 70 N. Pioneer St. using a for sale by owner method. – Discussion/ Possible action

Justification or background:

Staff request City Council approval to put the vacant lot on 70 N. Pioneer St. up for sale using a for sale by owner method. The City has signed a contract with a real estate professional who can provide the sales documents for a 1% commission on the sale price. An appraisal obtained on April 4, 2023 calculated a market value of \$105,000 for the property. After this agenda item sheet, you'll find a memo to interested buyers describing the property, as well as the process and timeline for making offers. The memo includes pictures, the appraisal, a property report, and the building standards sheet that applies to this property from the newly-adopted development code. The plan is to list this on various websites, and to place our "for sale" sign on the property.

According to the new zoning regulations, offstreet parking access must enter through the alley. Staff propose using Street Fund monies to pay for grading, gravel, and compaction for the alley. We proposed that the City pay for this as it appears unequitable for the new owner to pay for improvements that the other 2 homeowners will now be able to use. We will obtain multiple quotes for the work and bring it back to a later meeting for review.

Budget impact:

Sale price to be determined; Street Fund expenditures for street construction in the alley not yet determined.

Agenda Item Sheet
City of Lowell City Council



Type of item:	Other
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Department or Council sponsor:

Administration

Attachments:

Memo to interested buyers, appraisal; building standards sheet for downtown residential detached district.
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Meeting date:	04/18/2023
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City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: (541) 937-2157
Email: admin@ci.lowell.or.us

To: Interested buyers
Date: April 19, 2023
Re: Vacant 0.26 residential lot – For sale by City of Lowell.

The City of Lowell owns vacant property located at 70 N. Pioneer St., Lowell, OR 97452. The map and tax lot number is: 19-01-14-24-04500. The lot has an approximate acreage of 0.26 acre, and it was recently zoned DRD, "Downtown Residential Detached."

The City obtained an appraisal of the property on April 4, 2023, with an appraised market value of \$105,000.

The City is selling the property "as-is." A detailed property report of the property is attached for reference. It is the City's desire for the property to be developed for new home construction.

Unique features of this property.

- The city's recently adopted downtown development code requires any garage to be placed at the rear of the home if alleyway access is available. Access for off-street parking for this property is through the 200-foot long alley at the rear of the property. The property owner would be required to obtain a long-term residential right-of-way permit to share the costs of maintaining the alley.
- The new development code increases the development potential of the property. The downtown residential detached designation means that development on this lot can include ground floor commercial with residential use on upper floors. Accessory dwelling units are also permitted on this property.
- This property is in the heart of Lowell's growing downtown. The recently completed Maggie Osgood Library is next door. On the other side of the street, along N. Pioneer St., the city has approved a development proposal that will include mixed commercial and residential uses. The city recently sold vacant property across the street for commercial development. This property is also a short walk away from Rolling Rock Park. This property's proximity to the commercial and other amenities that are planned for the next few years is a benefit.

To make an offer.

Offerors are instructed to submit their best offer. Submit a signed offer letter addressing, at a minimum, the following:

-
- Your full legal name and the name(s) of anyone else making the offer.
 - Intended use of the property.
 - Proposed terms for the sale, including the sale price and commissions paid to buyer's agent.
 - Earnest money deposit amount.
 - Any other provisions or contingencies necessary to the sale.
 - Prequalification or preapproval letter from your lender, or other evidence demonstrating financial capacity to commit to the purchase.
 - Ideal closing date.
 - Date by which the offer will expire.

Offers can be submitted by email, in person, or by mail as follows.

- Via email at admin@ci.lowell.or.us.
- In person at Lowell City Hall, 107 E. 3rd Street, Lowell, OR 97452
- By mail at PO Box 490, Lowell OR, 97452

If submitting in person or via mail, offer letters should be placed in an envelope that is specifically identified as "Vacant City Lot Offer." Offers submitted by email should have "Vacant City Lot Offer" in the email subject line.

Process.

The property will remain for sale until the City accepts an offer. For full consideration, submit an offer on or before May 10, 2023 at 4:00 pm. Offers received after May 9, 2023 will be reviewed as received. An estimated timeline for the first review of offers is as follows:

- May 10, 2023 at 4:00 pm. Deadline to submit offers for full consideration.
- May 16, 2023 at 7:00 pm. Regular City Council meeting where offers received by deadline will be reviewed.
- June 6, 2023 at 7:00 pm. If the City Council selects an offer at the May 16, 2023 meeting, then a public hearing and vote to accept the offer would occur on this date.
- On or after June 7, 2023. The City closes on the property for the offer approved at the June 6, 2023 meeting.

The City reserves the right to extend or close the timeframe for accepting written offers, at any time, at the City's discretion. The sale of the property is contingent upon final approval by City Council at a regularly scheduled City Council meeting following a public hearing. The City Council reserves the right to accept, reject, or negotiate any offer, at any time, based on what is most advantageous to the city in the City Council's discretion.

Interested buyers should be advised that state law requires the City to advertise for and schedule a public hearing before completing the sale. Buyers should factor in at least 20 to 30 days in the offer letter to allow enough time to schedule the required public hearing.

Questions?

Submit all questions to City Administrator Jeremy Caudle at jcaudle@ci.lowell.or.us, or by telephone at (541) 937-2157.

Compliance with public records laws.

The City of Lowell is subject to Oregon's Public Record Law. Unless exempted by Oregon's Public Record Law, documentation submitted in connection with this property sale may be subject to public disclosure.

Addenda.

- Pictures of the property
- April 4, 2023 appraisal
- Detailed property report from the Regional Land Information Database
- Building standards sheet for the Downtown Residential Attached zone

Pictures of the property.





























File No.:

Loan No.:

LAND APPRAISAL REPORT

The purpose of this summary appraisal report is to provide the lender/client with an accurate and adequately supported opinion of the market value of the subject property.

CLIENT AND PROPERTY IDENTIFICATION

Property Address: N Hyland Ln Lot 4500 City: Lowell State: OR ZIP: 97452
 Borrower: N/A Owner of Public Record: City of Lowell County: Lane
 Legal Description: Please see attached legal description
 Assessor's Parcel #: 19-01-14-24-04500 Tax ID# 1442415 Tax Year: 2022 R.E. Taxes: 0
 Neighborhood Name: Lowell Map Reference: 21660 Census Tract: 0016.00
 Special Assessments: Unknown PUD Yes No HOA: \$ _____ Per Year Per Month
 Property Rights Appraised: Fee Simple Leasehold Other (describe) _____
 Assignment Type: Purchase Transaction Refinance Transaction Other (describe) Estimate Market Value
 Lender/Client: City of Lowell Address: P.O Box 490, Lowell, OR 97452

CONTRACT ANALYSIS

I did did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed. _____
 Contract Price \$: _____ Date of Contract: _____ Is the property seller the owner of public record? Yes No Data Sources _____
 Is there any financial assistance (loan charges, sale concessions, gift or down payment assistance, etc.) to be paid by any party on behalf of the borrower? Yes No
 If Yes, report the total dollar amount and describe the items to be paid. \$ N/A

NEIGHBORHOOD DESCRIPTION

Note: Race and the racial composition of the neighborhood are not appraisal factors.

Neighborhood Characteristics			One-Unit Housing Trends			One-Unit Housing			Present Land Use %			
Location	<input checked="" type="checkbox"/> Urban	<input type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	PRICE	AGE	One-Unit	80 %	
Built-Up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> Under 25%	Demand/Supply	<input checked="" type="checkbox"/> Shortage	<input type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	\$ (000)	(yrs)	2-4 Unit	3 %	
Growth	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Slow	Marketing Time	<input checked="" type="checkbox"/> Under 3 mths	<input type="checkbox"/> 3-6 mths	<input type="checkbox"/> Over 6 mths	150	Low	0	Multi-Family	2 %
Neighborhood Boundaries: <u>Neighborhood boundaries consist of those areas within the city limits to the North, South, East, and West of Lowell, Oregon.</u>			850	High	120	Commercial	5 %					
			350	Pred.	30	Other	10 %					
				Good	Average	Fair	Poor					
Convenience to Employment				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Property Compatibility				
Convenience to Shopping				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Appearance of Properties				
Convenience to Primary Education				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adequacy of Police/Fire Protection				
Convenience to Recreational Facilities				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Protection from Detrimental Conditions				
Employment Stability				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Overall Appeal to Market				

Neighborhood Description: Residential neighborhood of average quality homes in Lowell. The subject enjoys average convenience to schools, shopping, and employment. Properties in the area exhibit average to good overall appearance. The subject property is located on a residential street. No apparent adverse neighborhood factors noted.

Market Conditions (including support for the above conclusions): Neighborhood boundaries consist of city limits along the north, south, west and east.

Residential neighborhood of average and good quality homes in East Eugene. The subject enjoys average convenience to schools, shopping, and employment. Properties in the area exhibit average to good overall appearance. The subject property is located on a residential street. No apparent adverse neighborhood factors noted.

Conventional fixed, ARM, Fed VA, and FHA financing provides the majority of mortgage loans in this area. Average marketing time 30-160 days. Inventory between 4-6 months.

SITE DESCRIPTION

Dimensions: Irregular Area: 11,326 Acres Sq.Ft. Shape: See Plat Map View: Street
 Zoning Classification: R1 Zoning Description: Downtown Residential Detached
 Zoning Compliance: Legal Legal Nonconforming (Grandfathered Use) No Zoning Illegal (describe) _____
 Uses permitted under current zoning regulations: Single family residence
 Highest & Best Use: Single Family Residence
 Describe any improvements: none
 Do present improvements conform to zoning? Yes No No improvements If No, explain: _____

Present use of subject site: Bare Land Current or proposed ground rent? Yes No If Yes, \$ _____
 Topography: Level to gently sloping Size: Average Drainage: Appears Adequate
 Corner Lot: Yes No Underground Utilities: Yes No Fenced: Yes No If Yes, type: Chain Link
 Special Flood Hazard Area Yes No FEMA Flood Zone: X FEMA Map #: 41039C1695F FEMA Map Date: 06/02/1999

Utilities	Public	Other	Provider or Description	Off-site Improvements	Type/Description	Public	Other
Electricity	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Street Surface	Paved	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Street Type/Influence	Paved		
Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Curb/Gutter	None	<input type="checkbox"/>	<input type="checkbox"/>
Sanitary Sewer	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sidewalk	None	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>		Street Lights (type)	Vapor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>		Alley	none	<input type="checkbox"/>	<input type="checkbox"/>

Are the utilities and off-site improvements typical for the market? Yes No If No, describe: _____
 Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)? Yes No If Yes, describe: _____

Site Comments: Level to moderately sloping site of average marketability. Size considered reasonably typical for the area. Although lot lines are not clearly marked, no apparent adverse easements or encroachments were noted, typical utility easements assumed.

(SEE ADDENDUM #1)

File No.:
Loan No.:

LAND APPRAISAL REPORT

There are 3 comparable sites currently offered for sale in the subject neighborhood ranging in price from \$ 75,000 to \$ 85,000
 There were 8 comparable sites sold in the past 12 months in the subject neighborhood ranging in sale price from \$ 74,900 to \$ 142,000

COMPARABLE SALES

FEATURE	SUBJECT	COMPARABLE # 1	COMPARABLE # 2	COMPARABLE # 3
Address	N Hyland Ln Lot 4500	586 Sunridge Ln	615 Sunridge Ln	616 E 1st St
City/St/Zip	Lowell, OR 97452	Lowell, OR 97452	Lowell, OR 97452	Lowell, OR 97452
Proximity to Subject		0.45 miles SE	0.48 miles SE	0.25 miles SE
Data Sources	Inspection	RMLS#22166698	RMLS#22017404	RMLS# 22017200
Verification Sources	County Records	Platinum Edge Properties	Wonderland Realty LLC	Re/Max Integrity
Sale Price	\$	\$ 114,500	\$ 100,000	\$ 110,000
Price/ Sq.Ft.	\$	\$ 13.84	\$ 12.75	\$ 14.85
Date of Sale (MO/DA/YR)		11/10/2022	9/6/2022	6/7/2022
Days on Market	0	9	12	84
Financing Type	N/A	Cash	Cash	Cash
Concessions	N/A	No Cncn	No Cncn	No Cncn
Location	Average	Superior -10,000	Superior -10,000	Superior -10,000
Property Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Site Size (in Sq.Ft.)	11,326	8,276 +3,000	7,841 +4,000	7,405 +4,000
View	Street	Limited Regional 0	Limited Regional 0	Limited Regional 0
Topography	Level to gently slopin	Level to moderatley s 0	Level to moderatley s 0	Level to gently slopi
Available Utilities	Power/Wtr/Gas	Power/Wtr/Gas	Power/Wtr/Gas	Power/Wtr/Gas
Street Frontage	Yes	Yes	Yes	Yes
Street Type	Paved	Paved	Paved	Paved
Water Influence	None	None	None	None
Fencing	Chain Link	None +1,000	None +1,000	None +1,000
Improvements	None	None	None	None
Contract Date		9/11/2022	8/21/2022	5/21/2022
Other Feature				
Net Adjustment (Total, in \$)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -6,000	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,000	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,000
Adjusted sales price of the		Net Adj. 5.2%	Net Adj. 5.0%	Net Adj. 4.5%
Comparable Sales (in \$)		Gross Adj. 12.2% \$ 108,500	Gross Adj. 15.0% \$ 95,000	Gross Adj. 13.6% \$ 105,000

The Appraiser has researched the transfer history of the subject property for the past 3 years and the listing history of the subject for the past 12 months prior to the effective date of this appraisal. The appraiser has also researched the transfer and listing history of the comparable sales for the past 12 months.

The appraiser's research did did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of the appraisal.

Data Sources: **County Records**

The appraiser's research did did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.

Data Sources: **County Records**

The appraiser's research did did not reveal any prior listings of the subject property or comparable sales for the year prior to the effective date of the appraisal.

Data Sources: **County Records**

Listing/Transfer History (if more than two, use comments section or an addendum.)	Transfer/Sale (ONLY) of the Subject in past 36 months:	Listing and Transfer history of Comp 1 in past 12 months:	Listing and Transfer history of Comp 2 in past 12 months:	Listing and Transfer history of Comp 3 in past 12 months:
\$	\$	\$	\$	\$
\$	\$	\$	\$	\$

Subject property is currently listed for sale? Yes No Data Source: **RMLS**

Current Listing History	List Date	List Price	Days on Market	Data Source
		\$		

Subject property has been listed within the last 12 months? Yes No Data Source: **RMLS**

12 Month Listing History	List Date	List Price	Days on Market	Data Source
		\$		
		\$		

Comments on Prior Sales/Transfers and Current and Prior Listings: **A search of County Records reveals no prior sales of the subject property within the last 3 years or sales of comparables within the last 12 months.**

Summary of the Sales Comparison Approach: **The comparable sales utilized bracket the indicated value of the subject property. The comparable sales are all located within the subject's neighborhood or in competing neighborhoods within the general market area. An extensive search was made to find recent comparable sales which reflect the greatest similarity of design, appeal, functional utility, quality, condition, location, site size, etc. The comparable sales utilized are considered the best available at this time and most indicative of the market value for the subject property.**

(SEE ADDENDUM #2)

Reconciliation Comments: **Sales Comparison recognized as most reliable value indicator. Cost Approach considered of secondary reliability due to difficulty of estimating depreciation, the limited reliability of cost data and not included. Income Approach not applicable as these type properties are typically purchased for owner occupancy not for passive investment income.**

This appraisal is made "as is", or subject to the following conditions or inspections: **Appraisal subject to the attached additional comments, certification and scope of work.** (SEE ADDENDUM #2)

Based on a complete visual inspection of the subject site and those improvements upon said site, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of market value, as defined, of the real property that is the subject of this report is: **Opinion of Market Value: \$ 105,000, as of: 4/4/2023, which is the date of inspection and the effective date of this appraisal.**

File No.:

Loan No.:

LAND APPRAISAL REPORT**PROJECT INFORMATION FOR PUDs (if applicable)**Is the developer/builder in control of the Homeowners' Association (HOA)? Yes No Unit type(s): Detached: Attached:

Provide the following information for PUDs ONLY if the developer/builder is in control of the HOA and the subject property is an attached dwelling unit.

Legal Name of Project: _____

Total number of phases: _____ Total number of units: _____ Total number of units sold: _____

Total number of units rented: _____ Total number of units for sale: _____ Data sources: _____

Was the project created by the conversion of existing building(s) into a PUD? Yes No If Yes, date of conversion: _____Does the project contain any multi-dwelling units? Yes No Data Source: _____Are the units, common elements, and recreation facilities complete? Yes No If No, describe the status of completion: _____

Describe common elements and recreational facilities: _____

CERTIFICATIONS AND LIMITING CONDITIONS

This report form is designed to report an appraisal of a parcel of land which may have some minor improvements but is not considered to be an "improved site". All improvements are considered to be of relatively minor value impact on the overall value of the site. This report form is not designed to report on an "improved site" where significant value is derived from the improvements. This appraisal report form may be used for single family, multi-family sites and may be included within a PUD development.

This appraisal report is subject to the following scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions and certifications. Modifications, additions, or deletions to the intended use, intended user, definition of market value, or assumptions and limiting conditions are not permitted. The appraiser may expand the scope of work to include any additional research or analysis necessary based on the complexity of this appraisal assignment. Modifications or deletions to the certifications are also not permitted. However, additional certifications that do not constitute material alterations to this appraisal report, such as those required by law or those related to the appraiser's continuing education or membership in an appraisal organization, are permitted.

SCOPE OF WORK: The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions and certifications. The appraiser must, at a minimum: (1) perform a complete visual inspection of the subject site and any limited improvements, (2) inspect the neighborhood, (3) inspect each of the comparable sales from at least the street, (4) research, verify and analyze data from reliable public and/or private sources, and (5) report his or her analysis, opinions and conclusions in this appraisal report.

INTENDED USE: The intended use of this appraisal report is for the lender/client to evaluate the property that is the subject of this appraisal for a mortgage finance transaction.

INTENDED USER: The intended user of this report is the lender/client identified within the appraisal report.

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what they consider their own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in United States dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale. (Source: OCC, OTS, FRS, & FDIC joint regulations published June 7, 1994)

*Adjustments to the comparables must be made for special or creative concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS: The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

- The appraiser will not be responsible for matters of a legal nature that affect the subject property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.
- The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
- The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
- The appraiser has noted in this appraisal report any adverse conditions (such as the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing this appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the subject property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties express or implied. The appraiser will not be responsible for any such conditions that do exist or for the engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal must not be considered as an environmental assessment of the property.

APPRAISER'S CERTIFICATION: The Appraiser certifies and agrees that:

- I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.
- I performed a complete visual inspection of the subject site and any limited improvements. I have reported the information in factual and specific terms. I identified and reported the deficiencies of the subject site that could affect the utility of the site and its usefulness as a building lot(s).
- I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of the Appraisal Foundation and that were in place at the time this appraisal report was prepared.
- I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison approach to value. I have adequate comparable market data to develop a reliable sales comparison approach for this appraisal assignment. I further certify that I considered the cost and income approaches to value but did not develop them unless indicated elsewhere within this report as there are no or very limited improvements and these approaches to value are not deemed necessary for credible results and/or reliable indicators of value for this appraisal assignment.
- I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.
- I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of the sale of the comparable sale, unless otherwise indicated in this report.
- I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.
- I have not used comparable sales that were the result of combining multiple transactions into one reported sale.
- I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.
- I have verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.
- I have knowledge and experience in appraising this type of property in this market area.
- I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.

File No.:
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LAND APPRAISAL REPORT

CERTIFICATIONS AND LIMITING CONDITIONS (continued)

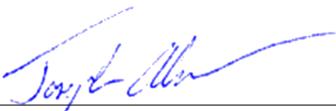
13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.
14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.
15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.
16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.
17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.
18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).
19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.
20. I identified the lender/client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.
21. The lender/client may disclose or distribute this appraisal report to: the borrower; another lender at the request of the borrower; the mortgagee or its successors and assigns; mortgage insurers; government sponsored enterprises; other secondary market participants; data collection or reporting services; professional appraisal organizations; any department, agency, or instrumentality of the United States; and any state, the District of Columbia, or other jurisdictions; without having to obtain the appraiser's or supervisory appraiser's (if applicable) consent. Such consent must be obtained before this appraisal report may be disclosed or distributed to any other party (including, but not limited to, the public through advertising, public relations, news, sales, or other media).
22. I am aware that any disclosure or distribution of this appraisal report by me or the lender/client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.
23. The borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, and other secondary market participants may rely on this appraisal report as part of any mortgage finance transaction that involves any one or more of these parties.
24. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature", as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.
25. Any intentional or negligent misrepresentation(s) contained in this appraisal report may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, et seq., or similar state laws.

SUPERVISORY APPRAISER'S CERTIFICATION: The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.
4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature", as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

SIGNATURES

APPRAISER

Signature: 

Name: Joseph Alcorn

Company Name: Goschie McCarthy & Associates, Inc

Company Address: 923 Country Club Rd, Suite 150
Eugene, OR 97401

Telephone Number: (541) 343-2212

Email Address: joe@goschieappraisal.com

Date of Signature and Report: 04/05/2023

Effective Date of Appraisal: 4/4/2023

State Certification #: _____
or State License #: L001734

or Other (describe): _____ State #: _____

State: OR

Expiration Date of Certification or License: 09/30/2024

ADDRESS OF PROPERTY APPRAISED
N Hyland Ln Lot 4500
Lowell, OR 97452

APPRAISED VALUE OF SUBJECT PROPERTY \$ 105,000

LENDER/CLIENT
Name: _____
Company Name: City of Lowell
Company Address: _____
Email Address: _____

SUPERVISORY APPRAISER (ONLY IF REQUIRED)

Signature: _____

Name: _____

Company Name: _____

Company Address: _____

Telephone Number: _____

Email Address: _____

Date of Signature: _____

State Certification #: _____
or State License #: _____

State: _____

Expiration Date of Certification or License: _____

SUBJECT PROPERTY
 Did not inspect subject property
 Did inspect exterior of subject property from at least the street
Date of Inspection: _____

COMPARABLE SALES
 Did not inspect exterior of comparable sales from street
 Did inspect exterior of comparable sales from street
Date of Inspection: _____

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

* Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgement.

STATEMENT OF LIMITING CONDITIONS AND APPRAISER'S CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS: The appraiser's certification that appears in the appraisal report is subject to the following conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
2. The appraiser has provided a sketch in the appraisal report to show approximate dimensions of the improvements and the sketch is included only to assist the reader of the report in visualizing the property and understanding the appraiser's determination of its size.
3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
5. The appraiser has estimated the value of the land in the cost approach at its highest and best use and the improvements at their contributory value. These separate valuations of the land and improvements must not be used in conjunction with any other appraisal and are invalid if they are so used.
6. The appraiser has noted in the appraisal report any adverse conditions (such as, needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
7. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
8. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice.
9. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that completion of the improvements will be performed in a workmanlike manner.
10. The appraiser must provide his or her prior written consent before the lender/client specified in the appraisal report can distribute the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraisal organizations or the firm with which the appraiser is associated) to anyone other than the borrower; the mortgagee or its successors and assigns; the mortgage insurer; consultants; professional appraisal organizations; any state or federally approved financial institution; or any department, agency, or instrumentality of the United States or any state or the District of Columbia; except that the lender/client may distribute the property description section of the report only to data collection or reporting service(s) without having to obtain the appraiser's prior written consent. The appraiser's written consent and approval must also be obtained before the appraisal can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.

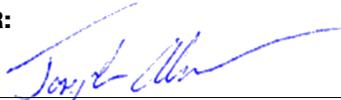
APPRAISER'S CERTIFICATION: The Appraiser certifies and agrees that:

1. I have researched the subject market area and have selected a minimum of three recent sales of properties most similar and proximate to the subject property for consideration in the sales comparison analysis and have made a dollar adjustment when appropriate to reflect the market reaction to those items of significant variation. If a significant item in a comparable property is superior to, or more favorable than, the subject property, I have made a negative adjustment to reduce the adjusted sales price of the comparable and, if a significant item in a comparable property is inferior to, or less favorable than the subject property, I have made a positive adjustment to increase the adjusted sales price of the comparable.
2. I have taken into consideration the factors that have an impact on value in my development of the estimate of market value in the appraisal report. I have not knowingly withheld any significant information from the appraisal report and I believe, to the best of my knowledge, that all statements and information in the appraisal report are true and correct.
3. I stated in the appraisal report only my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the contingent and limiting conditions specified in this form.
4. I have no present or prospective interest in the property that is the subject to this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or the estimate of market value in the appraisal report on the race, color, religion, sex, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property.
5. I have no present or contemplated future interest in the subject property, and neither my current or future employment nor my compensation for performing this appraisal is contingent on the appraised value of the property.
6. I was not required to report a predetermined value or direction in value that favors the cause of the client or any related party, the amount of the value estimate, the attainment of a specific result, or the occurrence of a subsequent event in order to receive my compensation and/or employment for performing the appraisal. I did not base the appraisal report on a requested minimum valuation, a specific valuation, or the need to approve a specific mortgage loan.
7. I performed this appraisal in conformity with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place as of the effective date of this appraisal, with the exception of the departure provision of those Standards, which does not apply. I acknowledge that an estimate of a reasonable time for exposure in the open market is a condition in the definition of market value and the estimate I developed is consistent with the marketing time noted in the neighborhood section of this report, unless I have otherwise stated in the reconciliation section.
8. I have personally inspected the interior and exterior areas of the subject property and the exterior of all properties listed as comparables in the appraisal report. I further certify that I have noted any apparent or known adverse conditions in the subject improvements, on the subject site, or on any site within the immediate vicinity of the subject property of which I am aware and have made adjustments for these adverse conditions in my analysis of the property value to the extent that I had market evidence to support them. I have also commented about the effect of the adverse conditions on the marketability of the subject property.
9. I personally prepared all conclusions and opinions about the real estate that were set forth in the appraisal report. If I relied on significant professional assistance from any individual or individuals in the performance of the appraisal or the preparation of the appraisal report, I have named such individual(s) and disclosed the specific tasks performed by them in the reconciliation section of this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in the report; therefore, if an unauthorized change is made to the appraisal report, I will take no responsibility for it.

SUPERVISORY APPRAISER'S CERTIFICATION: If a supervisory appraiser signed the appraisal report, he or she certifies and agrees that: I directly supervise the appraiser who prepared the appraisal report, have reviewed the appraisal report, agree with the statements and conclusions of the appraiser, agree to be bound by the appraiser's certifications numbered 4 through 7 above, and am taking full responsibility for the appraisal and the appraisal report.

ADDRESS OF PROPERTY APPRAISED: N Hyland Ln Lot 4500, Lowell, OR 97452

APPRAISER:

Signature: 

Name: Joseph Alcorn

Date Signed: 04/05/2023

State Certification #: _____

or State License #: L001734

State: OR

Expiration Date of Certification or License: 09/30/2024

SUPERVISORY APPRAISER (only if required):

Signature: _____

Name: _____

Date Signed: _____

State Certification #: _____

or State License #: _____

State: _____

Expiration Date of Certification or License: _____

Did Did Not Inspect Property

Supplemental Addendum

File No.

Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR Zip Code 97452
Lender/Client	City of Lowell				

1. The subject property is zoned R-1 Low-Density Residential. This is a standard single family residential zone in the Lowell area of Lane County. The subject property is being legally permissible, physically possible, financially feasible and of maximal productivity. The highest and best use is as a single family residential home site.

2. We are continually researching sales to determine market trends in the subject area. Please see the following Residential Market Trends in the addenda of this report.

Location adjustments made to comparables reflect varying degrees of appeal, appearance, and demand for the comparables' immediate neighborhoods versus the subject's immediate neighborhood.

Site adjustments are reflective of lot sizes, utility and overall appeal of each comparable site as it compares with the subject site.

The quality and quantity of comparable sales data is considered adequate to develop a credible indication of value. The Market Approach is by far the most applicable and suitable approach to value single family residential property such as the subject property.

I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.

Subject Photos

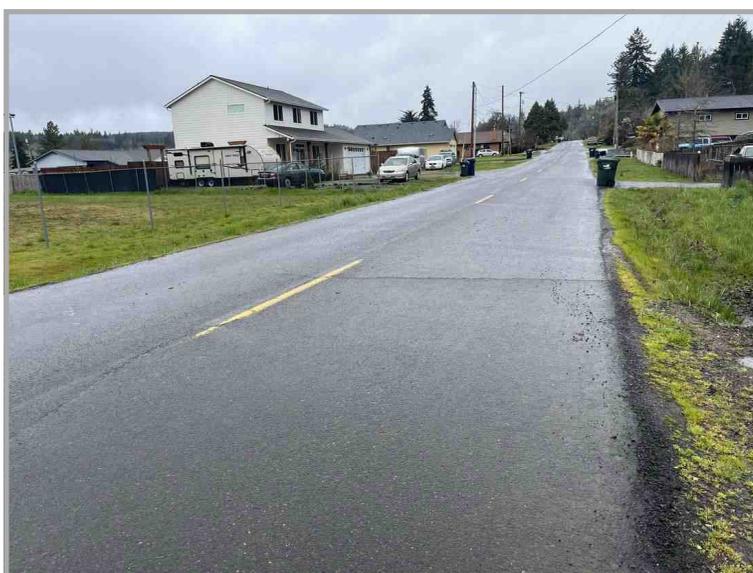
Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR Zip Code 97452
Lender/Client	City of Lowell				



Subject Front
N Hyland Ln Lot 4500



Subject Rear



Subject Street

Comparable Photos 1-3

Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR Zip Code 97452
Lender/Client	City of Lowell				



Comparable 1

586 Sunridge Ln



Comparable 2

615 Sunridge Ln



Comparable 3

616 E 1st St

Comparable Photos 4-6

Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR
Lender/Client	City of Lowell				
				Zip Code	97452



Comparable 4

39123 Dexter Rd
 Prox. to Subject 1.70 miles W
 Sales Price 139,900
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Inferior
 View Limited Regional
 Site 32,670
 Quality
 Age



Comparable 5

236 E 4th Ave
 Prox. to Subject 29.23 miles NW
 Sales Price 95,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Comparable
 View Street
 Site 9,148
 Quality
 Age

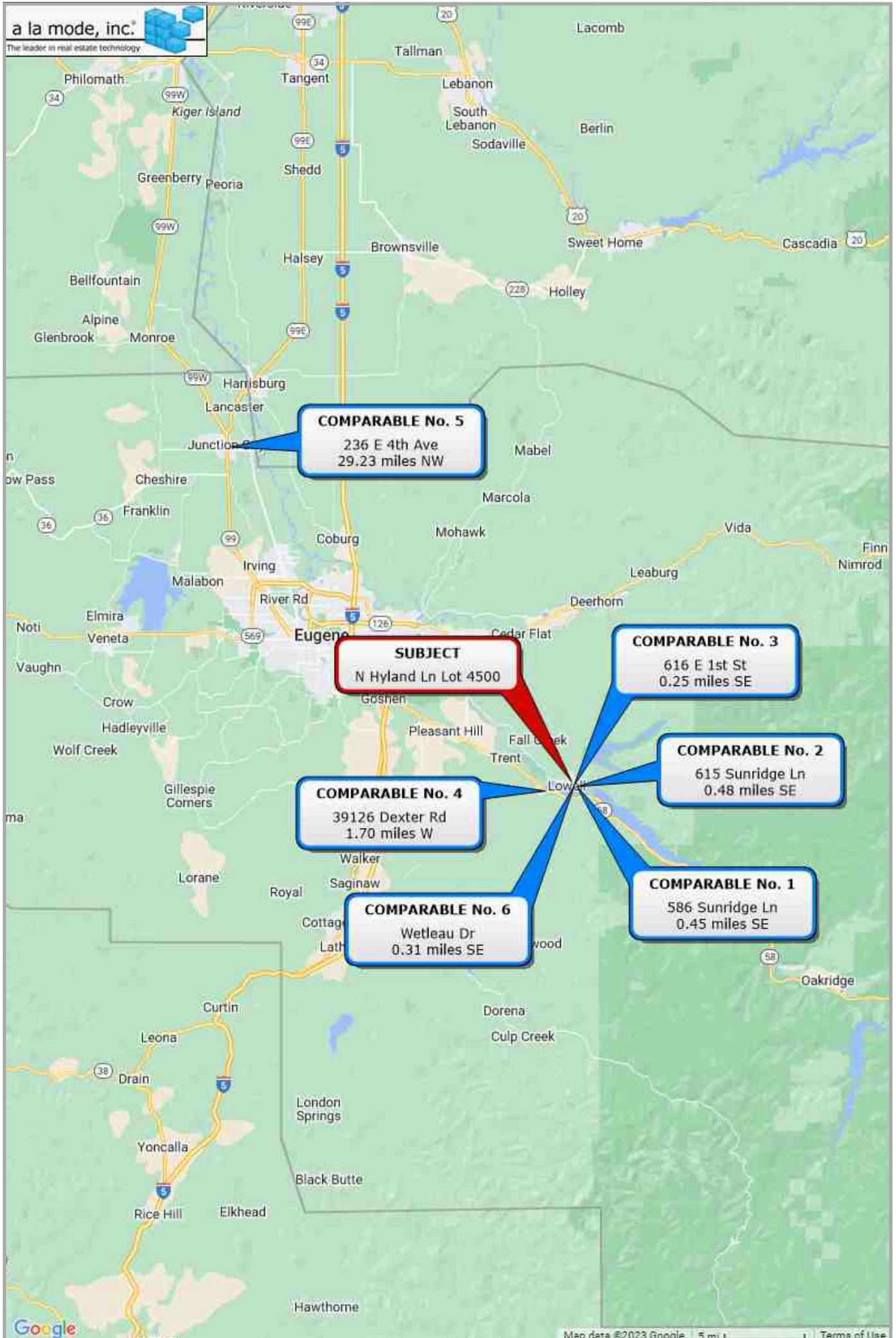


Comparable 6

Wetleau Dr
 Prox. to Subject 0.31 miles SE
 Sales Price 85,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Comparable
 View Street
 Site 6,970
 Quality
 Age

Location Map

Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR Zip Code 97452
Lender/Client	City of Lowell				



Legal Description Map

Borrower	N/A		
Property Address	N Hyland Ln Lot 4500		
City	Lowell	County	Lane
Lender/Client	City of Lowell	State	OR
		Zip Code	97452

ND 4500

2. The legal description of Tract 2 after this adjustment is:

Beginning at the Southeast corner of Lot 16 of Block 10 the Plat of "Lowell," Lane County Plat Records; thence South 00°08'07" West 107.18 feet to the Northerly right-of-way line of W Boundary Road (being 50.00 feet from the centerline thereof, when measured perpendicular thereto); thence along said Northerly right-of-way line, South 68°36'42" East 111.11 feet to the Westerly right-of-way line of Hyland Lane (being 30.00 feet from the centerline thereof, when measured perpendicular thereto); thence along said Westerly right-of-way line, North 03°31'14" East 105.07 feet to the Southerly line of said Block 10; thence along said Southerly line, North 68°39'56" West 117.73 feet to the Point of Beginning.

CONTAINS M/L

0.26 AC

Plat Map

Borrower	N/A						
Property Address	N Hyland Ln Lot 4500						
City	Lowell	County	Lane	State	OR	Zip Code	97452
Lender/Client	City of Lowell						



Market Conditions Addendum to the Appraisal Report

File No.

The purpose of this addendum is to provide the lender/client with a clear and accurate understanding of the market trends and conditions prevalent in the subject neighborhood. This is a required addendum for all appraisal reports with an effective date on or after April 1, 2009.

Property Address **N Hyland Ln Lot 4500** City **Lowell** State **OR** ZIP Code **97452**

Borrower **N/A**

Instructions: The appraiser must use the information required on this form as the basis for his/her conclusions, and must provide support for those conclusions, regarding housing trends and overall market conditions as reported in the Neighborhood section of the appraisal report form. The appraiser must fill in all the information to the extent it is available and reliable and must provide analysis as indicated below. If any required data is unavailable or is considered unreliable, the appraiser must provide an explanation. It is recognized that not all data sources will be able to provide data for the shaded areas below; if it is available, however, the appraiser must include the data in the analysis. If data sources provide the required information as an average instead of the median, the appraiser should report the available figure and identify it as an average. Sales and listings must be properties that compete with the subject property, determined by applying the criteria that would be used by a prospective buyer of the subject property. The appraiser must explain any anomalies in the data, such as seasonal markets, new construction, foreclosures, etc.

Inventory Analysis	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Total # of Comparable Sales (Settled)	5	3	0	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Absorption Rate (Total Sales/Months)	0.83	1.00	0	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Total # of Comparable Active Listings	N/A	N/A	3	<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Months of Housing Supply (Total Listings/Ab.Rate)	N/A	N/A	0	<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Sale & List Price, DOM, Sale/List %	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Median Comparable Sale Price	110,000	114,500	N/A	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Median Comparable Sales Days on Market	46	9	N/A	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Comparable List Price	110,000	117,000	N/A	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Median Comparable Listings Days on Market	N/A	N/A	26	<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Sale Price as % of List Price	100	97.86	N/A	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Seller-(developer, builder, etc.)paid financial assistance prevalent?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing

Explain in detail the seller concessions trends for the past 12 months (e.g., seller contributions increased from 3% to 5%, increasing use of buydowns, closing costs, condo fees, options, etc.).

Are foreclosure sales (REO sales) a factor in the market? Yes No If yes, explain (including the trends in listings and sales of foreclosed properties).

Cite data sources for above information.

Summarize the above information as support for your conclusions in the Neighborhood section of the appraisal report form. If you used any additional information, such as an analysis of pending sales and/or expired and withdrawn listings, to formulate your conclusions, provide both an explanation and support for your conclusions.

If the subject is a unit in a condominium or cooperative project, complete the following:

Project Name:

Subject Project Data	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Total # of Comparable Sales (Settled)				<input type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Absorption Rate (Total Sales/Months)				<input type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Total # of Active Comparable Listings				<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Months of Unit Supply (Total Listings/Ab.Rate)				<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing

Are foreclosure sales (REO sales) a factor in the project? Yes No If yes, indicate the number of REO listings and explain the trends in listings and sales of foreclosed properties.

Summarize the above trends and address the impact on the subject unit and project.

Signature	Signature
Appraiser Name Joseph Alcorn	Supervisory Appraiser Name
Company Name Goschie McCarthy & Associates, Inc	Company Name
Company Address 923 Country Club Rd, Suite 150, Eugene, OR 97401	Company Address
State License/Certification # L001734 State OR	State License/Certification # State
Email Address joe@goschieappraisal.com	Email Address

MARKET RESEARCH & ANALYSIS

CONDO/CO-OP PROJECTS

APPRAISER

Appraiser License/Certification

Borrower	N/A				
Property Address	N Hyland Ln Lot 4500				
City	Lowell	County	Lane	State	OR Zip Code 97452
Lender/Client	City of Lowell				



Appraiser Certification and Licensure Board
State Licensed Appraiser
28 hours of continuing education required

JOSEPH D ALCORN
GOSCHIE, MCCARTHY & ASSOCIATES
932 COUNTRY CLUB RD STE 150
EUGENE, OR 97401

License No.: L001734
Issue Date: October 01, 2022
Expiration Date: September 30, 2024

A handwritten signature in black ink, appearing to read "Chad Koch", written over a horizontal line.

Chad Koch, Administrator

E & O

Borrower	N/A		
Property Address	N Hyland Ln Lot 4500		
City	Lowell	County Lane	State OR Zip Code 97452
Lender/Client	City of Lowell		



LIA Administrators & Insurance Services
APPRAISAL, VALUATION AND PROPERTY SERVICES
PROFESSIONAL LIABILITY INSURANCE POLICY



DECLARATIONS

Aspen American Insurance Company

(Referred to below as the "Company")
 590 Madison Avenue, 7th Floor
 New York, NY 10022
 877-245-3510

Date Issued	Policy Number	Previous Policy Number
1/30/2023	AAI005614-08	AAI005614-07

THIS IS A CLAIMS MADE AND REPORTED POLICY. COVERAGE IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND THEN REPORTED TO THE COMPANY IN WRITING NO LATER THAN SIXTY (60) DAYS AFTER EXPIRATION OR TERMINATION OF THIS POLICY, OR DURING THE EXTENDED REPORTING PERIOD, IF APPLICABLE, FOR A WRONGFUL ACT COMMITTED ON OR AFTER THE RETROACTIVE DATE AND BEFORE THE END OF THE POLICY PERIOD. PLEASE READ THE POLICY CAREFULLY.

<p>1. Customer ID: 103591 Named Insured: GOSCHIE MCCARTHY & ASSOCIATES, INC. Jason McCarthy 923 Country Club Road, Ste. 150 Eugene, OR 97401</p>																																																							
<p>2. Policy Period: From: 03/05/2023 To: 03/05/2024 12:01 A.M. Standard Time at the address stated in 1 above.</p>																																																							
<p>3. Deductible: Each Claim</p>																																																							
<p>4. Retroactive Date: 03/05/1992</p>																																																							
<p>5. Inception Date: 03/05/2016</p>																																																							
<p>6. Limits of Liability: A. \$1,000,000 Each Claim B. \$2,000,000 Aggregate Subpoena Response: \$5,000 Supplemental Payment Coverage Pre-Claim Assistance: \$5,000 Supplemental Payment Coverage Disciplinary Proceeding: \$7,500 Supplemental Payment Coverage Loss of Earnings: \$500 per day Supplemental Payment Coverage</p>																																																							
<p>7. Covered Professional Services (as defined in the Policy and/or by Endorsement):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Real Estate Appraisal and Valuation:</td> <td style="width: 10%;">Yes</td> <td style="width: 10%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 10%;">No</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%;"></td> </tr> <tr> <td>Residential Property:</td> <td>Yes</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Commercial Property:</td> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>Bodily Injury and Property Damage Caused</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>During Appraisal Inspection (\$100,000 Sub-Limit):</td> <td>Yes</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>(If "yes", added by endorsement)</td> </tr> <tr> <td>Right of Way Agent and Relocation:</td> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>Machinery and Equipment Valuation:</td> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>Personal Property Appraisal:</td> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>(If "yes", added by endorsement)</td> </tr> <tr> <td>Real Estate Sales/Brokerage:</td> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>No</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>(If "yes", added by endorsement)</td> </tr> </table>		Real Estate Appraisal and Valuation:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		Residential Property:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		Commercial Property:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		Bodily Injury and Property Damage Caused						During Appraisal Inspection (\$100,000 Sub-Limit):	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	(If "yes", added by endorsement)	Right of Way Agent and Relocation:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		Machinery and Equipment Valuation:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		Personal Property Appraisal:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(If "yes", added by endorsement)	Real Estate Sales/Brokerage:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(If "yes", added by endorsement)
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INVOICE

FROM:
 Goschie McCarthy & Associates, Inc.
 923 Country Club Rd
 Suite 150
 Eugene, OR 97401
 Telephone Number: 5413432212 Fax Number:

INVOICE NUMBER	
N Hyland Ln Lot 4500	
DATE	
04/06/2023	
REFERENCE	
Internal Order #:	N Hyland Ln Lot 4500
Lender Case #:	
Client File #:	
Main File # on form:	
Other File # on form:	
Federal Tax ID:	93-1256849
Employer ID:	

TO:
 City of Lowell
 ,
 Telephone Number: Fax Number:
 Alternate Number: E-Mail:

DESCRIPTION

Lender: City of Lowell Client: City of Lowell
 Purchaser/Borrower: N/A
 Property Address: N Hyland Ln Lot 4500
 City: Lowell
 County: Lane State: OR Zip: 97452
 Legal Description: Please see attached legal description

FEES	AMOUNT
------	--------

Land only	600.00
SUBTOTAL	600.00

PAYMENTS	AMOUNT
----------	--------

Check #:	Date:	Description:	
Check #:	Date:	Description:	
Check #:	Date:	Description:	
SUBTOTAL			0.00
TOTAL DUE			\$ 600.00

Detailed Property Report

Site Address N/A
Map & Taxlot# 19-01-14-24-04500
SIC N/A
Tax Account# 1442415

Property Owner 1
 City of Lowell
 PO Box 490
 Lowell, OR 97452
 Tax account acreage 0.61
 Mapped taxlot acreage† 0.26

† Mapped Taxlot Acreage is the estimated size of a taxlot as derived from the county GIS taxlot layer, and is not to be used for legal purposes.

Map & Taxlot # 19-01-14-24-04500



Business Information

RLID does not contain any business data for this address

Improvements

Photos & Sketches for Tax Account



Commercial Sales Data

Image [0816221_0816239_1442415.pdf](#) **Sale Date** 04/22/2019

Site Address Information

No site address associated with this tax account number

General Taxlot Characteristics

□ **Geographic Coordinates**
 X 4320659 Y 829071 (State Plane X,Y)
Latitude 43.9190 **Longitude** -122.7796

□ **Zoning**
Zoning Jurisdiction Lowell
 Lowell
Parent Zone C1 Commercial District

□ **Land Use**
General Land Use
Code **Description**
 data not available data not available
Detailed Land Use
Code **Description**
 data not available data not available

Taxlot Characteristics
 Incorporated City Limits Lowell
 Urban Growth Boundary Lowell
 Year Annexed 1954
 Annexation # Unknown/No ID
 Approximate Taxlot Acreage 0.26
 Approx Taxlot Sq Footage 11,326
 Plan Designation Commercial District
 Eugene Neighborhood N/A
 Metro Area Nodal Dev Area No
 Septic data not available
 Well data not available
 Landscaping Quality data not available
 Historic Property Name N/A
 City Historic Landmark? No
 National Historical Register? No

Service Providers

Fire Protection Provider	Lowell Rural Fire Protection District
Ambulance Provider	Eugene Springfield Fire
Ambulance District	EC
Ambulance Service Area	East/Central
LTD Service Area?	Yes
LTD Ride Source?	Yes

Environmental Data

FEMA Flood Hazard Zone	
Code	Description
X	Areas determined to be outside of 500-year flood.
FIRM Map Number	41039C1695F
Community Number	039C
Post-FIRM Date	data not available
Panel Printed?	Yes
Soils	
Soil Map Unit#	Soil Type Description
2224A	Courtney Gravelly Silty Clay Loam, 0 to 3 Percent Slopes
	% of Taxlot Ag Class Hydric %
	100% 4 97

Schools

	Code	Name
School District	71	Lowell
Elementary School	598	Lundy
Middle School	599	Lowell
High School	599	Lowell

Political Districts

Election Precinct	765	State Representative District 12	Emerald PUD Board Zone	N/A
City Council Ward	N/A	State Representative	Charlie Conrad	Heceta PUD Board Zone
City Councilor	N/A	State Senate District	6	Central Lincoln PUD Board Zone
County Commissioner District 5 (East Lane)		State Senator	Cedric Hayden	Soil Water Cons. Dist/Zone
County Commissioner	Heather Buch			Upper Willamette / 5
EWEB Commissioner	N/A			Creswell Water Control District
LCC Board Zone	4			data not available
Lane ESD Board Zone	data not available			

Census Information

Census data have been removed from this report. To obtain Census data, please visit www.census.gov. For questions or concerns, please contact support@rlid.org.

Liens

None. RLID displays liens issued by Cottage Grove, Florence, and Springfield Utility Board. Additional liens can be found in Deeds and Records.

Building Permits

RLID does not contain any building permit data for this jurisdiction

Land Use Applications

RLID does not contain any landuse application data for this jurisdiction

Petitions

RLID does not contain any petition data for this jurisdiction

Tax Statements & Tax Receipts

Account#: 1442415						
View tax statement(s) for: 2022 2021						
Tax Receipts						
Receipt Date	Amount Received	Tax	Discount	Interest	Applied Amount	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Data source: Lane County Assessment and Taxation

Owner/Taxpayer

Owners

Owner	Address	City/State/Zip
City of Lowell	PO Box 490	Lowell, OR 97452

Taxpayer

Party Name	Address	City/State/Zip
City of Lowell	PO Box 490	Lowell, OR 97452

Data source: Lane County Assessment and Taxation

Account Status

Status Active Account Current Tax Year

Account Status	none
Remarks	none
Special Assessment Program	N/A

Data source: Lane County Assessment and Taxation

General Tax Account Information

Tax Account Acreage	0.61
Fire Acres	N/A
Property Class	201 - Commercial, improved
Statistical Class	N/A
Neighborhood	80100 - Pleasant Hill
Category	Land and Improvements

Data source: Lane County Assessment and Taxation

Township-Range-Section / Subdivision Data

Subdivision Type	N/A	Subdivision Name	N/A	Subdivision Number	N/A
Phase	N/A	Lot/Tract/Unit #	TL 04500	Recording Number	N/A

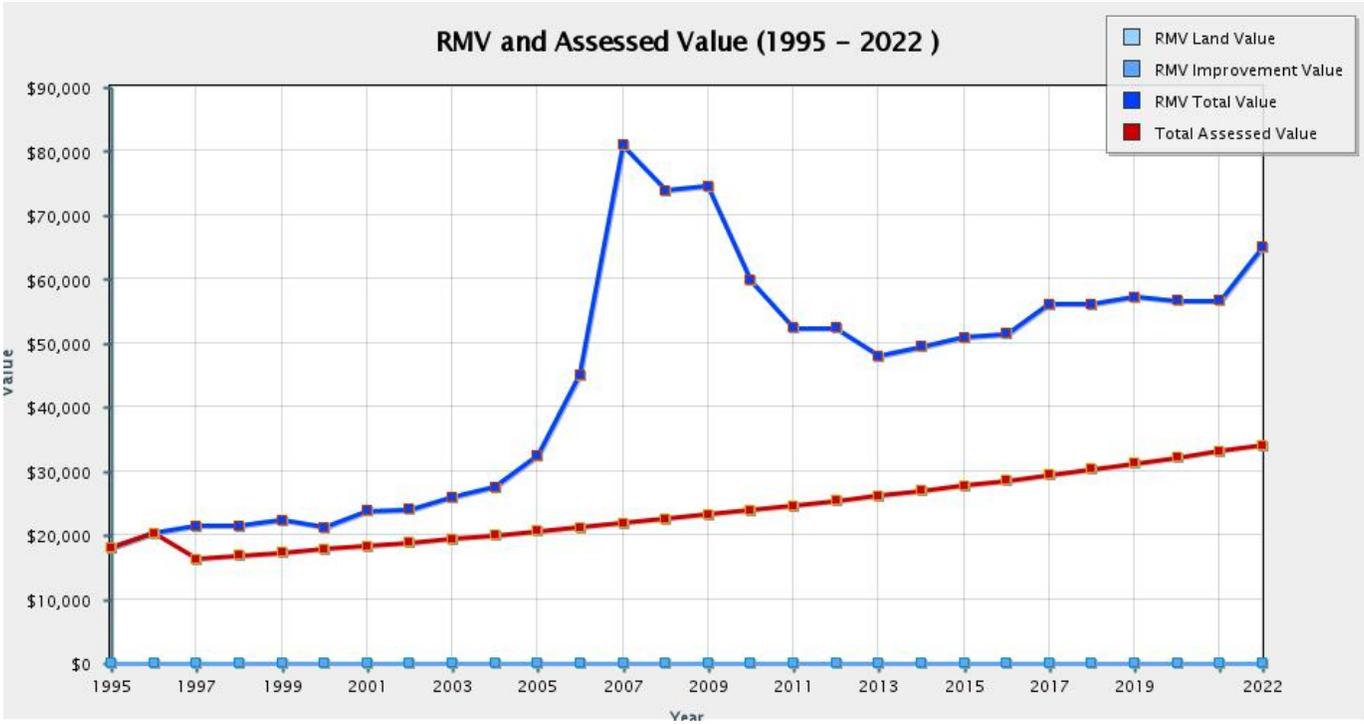
Data source: Lane County Assessment and Taxation

Property Values & Taxes

The values shown are the values certified in October unless a value change has been processed on the property. Value changes typically occur as a result of appeals, clerical errors and omitted property. The tax shown is the amount certified in October. This is the full amount of tax for the year indicated and does not include any discounts offered, payments made, interest owing or previous years owing. It also does not reflect any value changes.

Year	Real Market Value (RMV)			Total	Total Assessed Value	Tax
	Land	Improvement				
2022	\$65,109	\$0		\$65,109	\$34,083	\$ 0.00
2021	\$56,617	\$0		\$56,617	\$33,091	\$ 0.00
2020	\$56,617	\$0		\$56,617	\$32,128	\$ 0.00
2019	\$57,189	\$0		\$57,189	\$31,193	\$ 0.00
2018	\$56,068	\$0		\$56,068	\$30,285	\$ 0.00
2017	\$56,068	\$0		\$56,068	\$29,403	\$ 0.00
2016	\$51,439	\$0		\$51,439	\$28,547	\$ 0.00
2015	\$50,930	\$0		\$50,930	\$27,716	\$ 0.00
2014	\$49,453	\$0		\$49,453	\$26,909	\$ 0.00
2013	\$47,977	\$0		\$47,977	\$26,125	\$ 0.00
2012	\$52,406	\$0		\$52,406	\$25,364	\$ 0.00
2011	\$52,406	\$0		\$52,406	\$24,625	\$ 0.00
2010	\$59,786	\$0		\$59,786	\$23,908	\$ 0.00
2009	\$74,549	\$0		\$74,549	\$23,212	\$ 0.00
2008	\$73,811	\$0		\$73,811	\$22,536	\$ 0.00
2007	\$80,975	\$0		\$80,975	\$21,880	\$ 0.00
2006	\$45,074	\$0		\$45,074	\$21,243	\$ 0.00
2005	\$32,428	\$0		\$32,428	\$20,624	\$ 0.00
2004	\$27,482	\$0		\$27,482	\$20,023	\$ 0.00
2003	\$25,927	\$0		\$25,927	\$19,440	\$ 0.00
2002	\$24,007	\$0		\$24,007	\$18,874	\$ 0.00
2001	\$23,770	\$0		\$23,770	\$18,324	\$ 0.00
2000	\$21,220	\$0		\$21,220	\$17,790	\$ 0.00
1999	\$22,340	\$0		\$22,340	\$17,272	\$ 0.00
1998	\$21,480	\$0		\$21,480	\$16,769	\$ 0.00

1997	\$21,480	\$0	\$21,480	\$16,281	\$ 0.00
1996	\$20,260	\$0	\$20,260	\$20,260	\$ 0.00
1995	\$18,090	\$0	\$18,090	\$18,090	\$ 0.00



Current Year Assessed Value \$34,083
 Less Exemption Amount * (\$34,083)
 Taxable Value **\$0**

* Frozen Assessed Value

Exemption Type Cities and Towns

Data source: Lane County Assessment and Taxation

Tax Code Area & Taxing Districts

Tax Code Area (Levy Code) for current tax year 07107
 Taxing Districts for TCA 07107
 City of Lowell
 Lane Community College
 Lane County
 Lane Education Service District
 Lowell Rural Fire Protection District
 Lowell School District 71
 Upper Willamette Soil & Water

****NOTE** Lane County Assessment and Taxation Tax Code Area & Taxing Districts reflect the current certified year. The **Billing Rate Document** may still reference the prior year's rates and details until we receive the current report from Lane County.

Data source: Lane County Assessment and Taxation

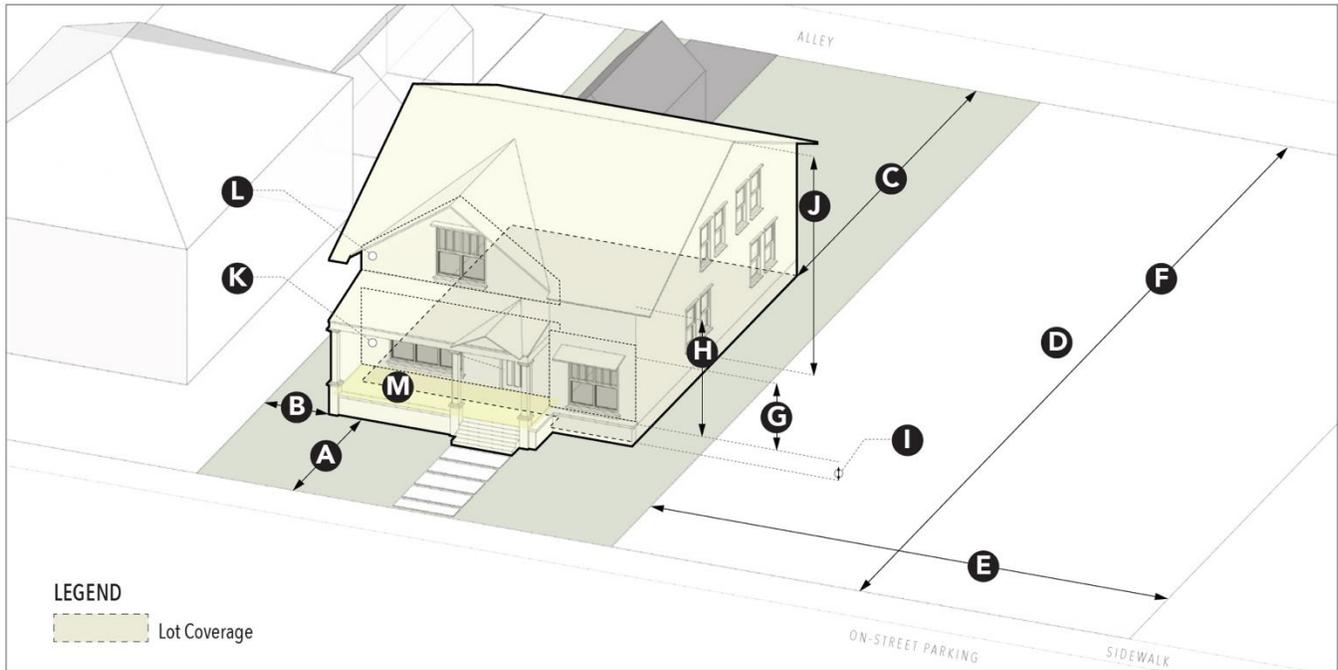
Sales & Ownership Changes

Sale Date	Sale Price	Doc #	Image	Analysis Code	Multiple Accts?	Grantor(s)	Grantee(s)
04/22/2019	\$290,000	2019-16098		K	Yes	Lowell Congregation of Jehovahs Witn	City of Lowell
09/27/1990	\$10	1990-46777		data not available	data not available	Carter, Aulber	data not available
05/24/1989	\$9,275	1989-24411		3	data not available	Lane County	data not available

Data source: Lane County Assessment and Taxation

SECTION 9.415 DOWNTOWN RESIDENTIAL DETACHED (DRD)

(a) DRD Building Standards.



Use (see Note 1)		
Ground/upper floor:	residential, commercial (retail, service, office)	
Placement		
Front setback	10 ft min., 30 ft max.	A
Side setback	5 ft min.	B
Rear setback	5 ft min.; 0 ft min. when abutting an alley	C
Coverage		
Lot area	4,000 sf min.	D
Lot width	30 ft min.; 40 ft min. for corner lots	E
Lot depth	60 ft min.	F
Lot coverage	50% max., 60% max. with Accessory Dwelling Unit (ADU); see Note 3	
Height		
Minimum number of floors	1 floors	G
Maximum number of floors	3 floors	H
Ground floor elevation	18 in min. above sidewalk (recommend, but not required).	I
Building height	subject to Fire Chief approval.; see Note 4	J
Facade Transparency		
Ground floor	40% of facade area min.	K
Upper floors	40% of facade area min.	L
Porch / covered stoop		
Dimension	6 x 6 ft min. for each primary entry	M
Parking		
Number of required space	1 space per unit; see Note 5	

- Notes**
- Uses that create odor, dust, smoke, noise, or vibration that is perceptible beyond the property boundaries are prohibited.
 - Primary building entrance must be located along the Required Pedestrian Entry Zone and oriented to the street.
 - Maximum lot coverage includes accessory buildings, provided that any patio structure used solely for open space and swimming pool not structurally covered shall not be counted as a structure for ascertaining coverage.
 - Maximum building height excludes basements and daylight basements. Accessory buildings are limited to one story.
 - Off-street parking, drives, garages, and other vehicle areas must be oriented to and accessed from an alley, or located behind or to the side of the building; they shall not be placed between buildings and streets.
 - Attached and detached garages shall be oriented to and accessed from an alley
 - When no alley exists, garages shall be tucked under the first story and accessed from the front or side of the property if set back a minimum of 20 ft from the front or 10 ft from the side.
 - Residential uses entirely above the ground floor must have a balcony at least four feet deep.

Agenda Item Sheet

City of Lowell City Council

Type of item:	Other
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Item title/recommended action:

Motion to authorize the City Administrator to pay \$308,644.78 from the proceeds of the sale of 205 E. Main Street to Southside Bank to pay off loan #263007. – Discussion/ Possible action

Justification or background:

Staff request City Council authorization to use the proceeds from the 205 E. Main St. sale to pay off our loan with Southside Bank.

Budget impact:

Payment of \$308,644.78 from sales proceeds totaling \$354,715.

Department or Council sponsor:

Administration

Attachments:

Pay off letter

Meeting date:	04/18/2023
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PAYMENT NOTICE



PO BOX 1079
TYLER, TX 75710

The total due should be paid on or before the due date as indicated below.

Early Redemption Value: \$307,977.50

Interest Due: 667.28

TOTAL PAYOFF DUE: \$308,644.78

DATE DUE: 04/22/2023

LOAN # - 263007

OFFICER - 85

Southside Bank

Routing #: [REDACTED]

Acct #: [REDACTED]

Reference: "City of Lowell – Loan #263007"

City of Lowell

Attn: Jeremy Caudle

P.O. Box 490

Lowell, OR 97452

Agenda Item Sheet

City of Lowell City Council

Type of item:	Discussion
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Item title/recommended action:

Review draft of city annex for inclusion in the Lane County hazard mitigation plan. – Discussion

Justification or background:

Staff present a draft of the "Lowell Annex" for City Council's feedback. Lane County Emergency Management requests that we turn this in before April 28. On 3/30/23, we held a hazard mitigation team meeting with representatives from the Lowell School District and Public Works Department. (The fire district was unable to participate on that day.) The team identified hazards, assigned scores to those hazards, and listed mitigation projects to respond to those hazards. The next step will include public comments and involvement throughout spring and summer with approval of a final draft later this fall.

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

Draft "Lowell annex"

Meeting date:	04/18/2023
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ANNEX 6 – CITY OF LOWELL



Version 4.0 (October 2023)

Developed as addendum to the Lane County Multi-Jurisdiction Hazard Mitigation
Plan

INTRODUCTION

This purpose of this annex to the Lane County Multi-Jurisdiction Hazard Mitigation Plan is to consolidate information specific to the City of Lowell and serves as an executive summary. 44 CFR 201 requirements are addressed in the main document, this annex provides supplemental information. For more information regarding Code of Federal regulations for Local Hazard Mitigation Planning see overview in section 1 and citations and abstracts for sections 2, 3, 4, 5 of the main document.

The 2023 Lane County Multi-Jurisdiction Hazard Mitigation Plan sanctioned by OEM and FEMA is the first for which the City of Lowell has been a formal participant. Like other formal participants (Lane County, Creswell, Dunes City, Florence, Oakridge, Veneta, and Westfir), being a participant in an approved multi-jurisdiction hazard mitigation plan creates eligibility for the following important federal grants:

- Hazard Mitigation Grant Program (HMGP)
- Pre-Disaster Mitigation Grants (PDM)
- Flood Mitigation Assistance Grants (FMA)

In addition to creating eligibility for federal grants, this document serves as 5-year road map for activities with the purpose and potential to make Lowell a stronger, safer, and more resilient community.

Sub-sections of this annex to the Lane County Multi-Jurisdiction Hazard Mitigation Plan describe the following:

- Individual participants and contributors, meetings and work sessions conducted during the plan development process.
- Results of the OEM prescribed hazard quantification process for each hazard type and discussion of previous occurrences, probability of future occurrence, potential vulnerability of public and private assets, and maximum credible threat posed by each hazard.
- Details regarding mitigation projects identified as priorities, including location, photos, estimated cost, grant funding options, implementation timeframe, and hazards addressed.
- Details for mitigation project implementation, review of local program, and plan update 5-year cycle.

HAZARD MITIGATION MEETINGS AND WORK SESSIONS

Hazard Mitigation Team

Name	Title	Agency
Jeremy Caudle	City Administrator	City of Lowell
Max Baker	Public Works Director	City of Lowell
Don Bennett	Mayor	City of Lowell
Lon Dragt	Fire Chief	Lowell Rural Fire Protection District
Jason Pickett	Facilities Manager	Lowell School District
Patence Winningham	Emergency Manager	Lane County
Brendan Irsfeld	Senior Analyst	Lane County
Hannah Shafer	Mitigation Specialist	Lane County

Commented [SH1]: Insert the names & titles of anyone who has been involved in the planning process

Individual City Work Sessions

Work sessions with individual cities were conducted following the initial project orientation meeting and intervening months between general planning group meetings. These individual work sessions are outlined below.

Work Sessions

Date	Location	Meeting/Work Session
January 17, 2023	Lowell Rural Fire Protection District Station 1	City Council Regular Meeting
February 7, 2023	Lowell Rural Fire Protection District Station 1	City Council Regular Meeting
March 20, 2023	Lowell City Hall	Hazard Mitigation Team meeting
April 18, 2023	Lowell Rural Fire Protection District Station 1	City Council Regular Meeting

Commented [SH2]: Insert all related work sessions

Subject matter discussed during work sessions included an overview of FEMA grant programs, discussion of common mitigation ideas, and specific project ideas for the City of Lowell. The result of this overall process was a thorough evaluation of risk factors and mitigation solutions. Certain hazards were highlighted with notable significance for Lowell, others found to be less relevant in a direct context.

Commented [SH3]: Add more context to this paragraph throughout this process

CITY OF LOWELL: HAZARD QUANTIFICATION

An interesting element of the hazard mitigation process is risk assessment. Risk assessment begins by identifying the full range of potential hazards which may occur in the community. Once identified, these potential hazards are evaluated to determine relative importance and aids prioritization of mitigation activities.

There are various means for evaluating hazards and the risk they present. "Hazard Quantification" is a scoring method prescribed by the State of Oregon Office of Emergency Management (OEM) is used to assist with prioritizing hazards and understanding risk. It doesn't predict the occurrence of a particular hazard, but it does "quantify" the risk of one hazard compared with another. By doing this analysis, planning can first be focused where the risk is greatest. Among other things, this hazard analysis can:

- help establish priorities for planning, capability development, and hazard mitigation;
- serve as a tool in the identification of hazard mitigation measures;
- be one tool in conducting a hazard-based needs analysis;
- serve to educate the public and public officials about hazards and vulnerabilities;
- help communities make objective judgments about acceptable risk.

One of the many strengths of the hazard quantification approach is it employs a consistent methodology with the intent of objective results and findings. The methodology was first developed by the Federal Emergency Management Agency (FEMA) circa 1983, and gradually refined by Oregon Emergency Management (OEM) over the years. The methodology produces scores that range from 24 (lowest possible) to 240 (highest possible). By applying one order of magnitude from lowest to highest, a hazard with a score of 240 is considered ten times more severe than a hazard with a rating of 24.

Maximum threat, vulnerability, and probability assessment are key components of the methodology. Maximum threat considers degree of impact under a worst case scenario, regardless of probability. Vulnerability examines potential impacts to populations, the built environment, and natural environment for 'typical' events.

Probability reviews frequency of past events as a means of predicting likelihood of future occurrence. Somewhat less vital to overall hazard quantification score (but still relevant) is history of occurrence. The four OEM prescribed hazard quantification categories are listed and described below.

Hazard Quantification Categories

- 1) History (previous occurrences, primarily within last century)
- 2) Probability (calculated likelihood of future occurrence)
- 3) Vulnerability (number, degree or extent of people or assets at risk per hazard)
- 4) Maximum threat (credible worst-case scenario)

Weight Factors

Weighting factors were developed for each of the four hazard quantification categories. This is done to emphasize certain categories over others in terms of risk assessment.

- 1) History (weight factor x 2)

Commented [SH4]: It is likely this page will be removed since this is already stated in the base plan, but for your reference it will stay in for now.

- 2) Probability (weight factor x 7)
- 3) Vulnerability (weight factor x 5)
- 4) Maximum threat (weight factor x 10)

Scoring Guidelines

Scoring guidelines were developed by OEM as a method of standardizing assessment and to minimize subjectivity.

History (weight factor for category = 2). History is the record of previous occurrences. Events to include in assessing history of a hazard event for which the following types of activities were required:

- The EOC or alternate EOC was activated;
- Three or more EOP functions were implemented, e.g., alert & warning, evacuation, shelter, etc.
- An extraordinary multi-jurisdictional response was required; and/or
- A "Local Emergency" was declared.

LOW – score at 1 to 3 points based on... 0 - 1 event past 100 years

MEDIUM – score at 4 to 7 points based on... 2 - 3 events past 100 years

HIGH – score at 8 to 10 points based on... 4 + events past100 years

Probability (weight factor for category = 7)

Probability is the likelihood of future occurrence within a specified period of time.

LOW – score at 1 to 3 points based on... one incident likely within 75 to 100 years

MEDIUM – score at 4 to 7 points based on... one incident likely within 35 to 75 years

HIGH – score at 8 to 10 points based on... one incident likely within 10 to 35 years

Vulnerability (weight factor for category = 5)

Vulnerability is the percentage of population and property likely to be affected under an "average" occurrence of the hazard.

LOW – score at 1 to 3 points based on... < 1% affected

MEDIUM – score at 4 to 7 points based on... 1 - 10% affected

HIGH – score at 8 to 10 points based on... > 10% affected

Maximum Threat (weight factor for category = 10)

Maximum threat is the highest percentage of population and property that could be impacted under a worst-case scenario.

LOW – score at 1 to 3 points based on... < 5% affected

MEDIUM – score at 4 to 7 points based on... 5 - 25% affected

HIGH – score at 8 to 10 points based on... > 25% affected

To tabulate, scores for each category are multiplied by the associated weight factors to create a ‘sub-score’. Adding the sub-scores for history, vulnerability, maximum threat, and probability for each hazard produces a ‘total hazard quantification score’ for each hazard.

The following table summarizes hazard quantification results, followed by a detailed discussion for each hazard.

City of Lowell: Hazard Quantification **Results**

Hazard Type / Weight Factor (WF)	History WF x 2	Probability WF x 7	Vulnerability WF x 5	Maximum Threat WF x 10	Raw Score	Weighted Score	Weighted Score Rank
Smoke	16	70	25	90	201	240	1
Extreme heat	16	56	40	100	212	236	2
Wildfire	16	56	25	80	177	226	3
Winter Storm	2	28	15	100	145	212	4
Haz Mat Incident	14	56	15	40	125	201	5
Windstorm	2	49	5	80	136	177	6
Pandemic	16	56	15	90	177	177	7
Attacks	2	7	40	100	149	154	8
Dam Failure	2	14	15	30	61	149	9
Earthquake	16	70	40	100	226	145	10
Drought	20	70	50	100	240	136	11
Flood	16	70	50	100	236	125	12
Landslide	6	28	20	100	154	61	13
Civil Unrest	2	21	5	30	58	58	14

Commented [SH5]: Do this table last – go through each hazard below individually and then enter the overall results in this table.

Highlighted hazards are likely to be removed from the base plan since they aren't natural hazards. It is up to Lowell if you want to include them in your annex.

INDIVIDUAL HAZARD DISCUSSIONS

Hazardous Materials Incident

Hazard (Category)	Raw Score	Weighted Score
Haz Mat Incident (Overall)	32	201
Haz Mat Incident (History)	8	16
Haz Mat Incident (Probability)	10	70
Haz Mat Incident (Vulnerability)	5	25
Haz Mat Incident (Maximum Threat)	9	90

Commented [SH6]: Only do this hazard if you want to.

Hazard materials notes:

A railroad passes by the city and Dexter Reservoir. A derailment involving hazardous materials could cause pollution to Dexter Reservoir, which provides drinking water to the city. Highway 58 also passes by the city and reservoir. A wreck involving hazardous materials could have the same effect. The city's water and sewer plants use hazardous materials such as sodium hypochlorite. A spill involving these chemicals could lead to evacuation of the southern area of the city, including the school campus, as well as the reservoir. A gas station exists in the city, which receives frequent deliveries of gasoline and propane. A wreck involving the delivery trucks could result in spills that would have localized effects. Under the worst-case scenario involving hazardous material spill in the reservoir, water service would be discontinued until the spill is cleaned up.

Commented [SH7]: In paragraph form, detail previous winter storm occurrences. I would check out other annexes to see examples of how thorough to be.

Do the same for all hazards below.

Winter Storm

Hazard (Category)	Raw Score	Weighted Score
Winter Storm (Overall)	34	212
Winter Storm (History)	8	16
Winter Storm (Probability)	8	56
Winter Storm (Vulnerability)	8	40
Winter Storm (Maximum Threat)	10	100

Winter Storm notes:

A winter storm would result in city-wide power outages. Roads would be impassable and the ability to commute to the Eugene/Springfield area, 20 miles away, for supplies or medical assistance would be difficult or impossible. Downed trees could result in damage to property, blocked roadways, and downed power lines. A winter storm involving abnormally low temperatures would cause water lines to freeze and burst, in turn affecting water service to residents.

Commented [SH8]: In paragraph form, detail previous winter storm occurrences. I would check out other annexes to see examples of how thorough to be.

Do the same for all hazards below.

Windstorm

Hazard (Category)	Raw Score	Weighted Score
Windstorm (Overall)	29	177
Windstorm (History)	8	16
Windstorm (Probability)	8	56
Windstorm (Vulnerability)	5	40
Windstorm (Maximum Threat)	8	100

Windstorm notes:

An estimated 80% of electric service in the city is above ground. The main distribution system is 100% above ground. Around 2008 or 2009, a windstorm event involving 90 mile per hour winds occurred in the system, which damaged roofs and other property. In 2022, 60 mile per hour gusts existed in the city. When these events occur, the electric utilities turn off electric service as a precaution. In the summer, when temperatures are dangerously high, the lack of electric service effects citizens' ability to use air conditioning. The preventative electric turn-offs can last for several days at a time.

Earthquake

Hazard (Category)	Raw Score	Weighted Score
Earthquake (Overall)	18	145
Earthquake (History)	1	2
Earthquake (Probability)	4	28
Earthquake (Vulnerability)	3	15
Earthquake (Maximum Threat)	10	100

Earthquake notes

Compared to other areas on the west coast, the Lowell area has a low risk for earthquakes that are likely to cause property damage, though lower magnitude earthquakes do occur. A Cascadia subduction event, however, would cause catastrophic damage to property and utilities. Transportation into the city depends on the causeway leading to Pioneer Street, as well as numerous bridges in Jasper for Jasper-Lowell Road. Connection to Eugene/Springfield along Highway 58 also depends on bridges. A severe earthquake that damages bridges and connectivity would isolate Lowell for weeks. This would limit the ability of supplies and medical assistance to enter the community.

Flood

Hazard (Category)	Raw Score	Weighted Score
Flood (Overall)	22	125
Flood (History)	7	14
Flood (Probability)	8	56
Flood (Vulnerability)	3	15
Flood (Maximum Threat)	4	40

Flood notes:

The US Army Corps of Engineers operates the 3 dams in our vicinity for flood control, which minimizes the risk of flooding. Atmospheric river events and other heavy rains tend to drain into the reservoir, so risks of standing water are low. FEMA's flood maps show that some residences are in a flood plain around Dexter Reservoir. A risk does exist that the city's water treatment system cannot absorb abnormally high rain, which would result in overflows and discharges into the reservoir.

National Flood Insurance Program

Commented [SH9]: Let me know if you need assistance with NFIP information.

The City of Lowell is a formal program participant in good standing and considers continued participation as integral to future flood mitigation efforts. Participation consists of adoption and maintenance of Flood Insurance Rate Maps (FIRMs) which define Special Flood Hazard Areas (SFHAs) and maintenance of an ordinance regulating future development in SFHAs. Compliance with the program is pursuant to the City of Lowell's Floodplain ordinance.

Statistics as reported by FEMA on the NFIP Bureau report for the period of January 1, 1978 through January 31, 2018 are as follows:

NFIP Policies in Force

Policies in Force: Insurance in Force: \$ Premium in Force: \$

Insurance Claim Data

Total Losses: Closed Losses: Open Losses: CWOP Losses:

Total Payments: \$

Data Definitions

Policies In Force – Policies in force on the "as of" date of the report.

TO BE FILLED OUT

Insurance In Force – The coverage amount for policies in force.

Written Premium In Force – The premium paid for policies in force.

Total losses – All losses submitted regardless of the status.

Closed losses – Losses that have been paid.

Open losses – Losses that have not been paid in full.

CWOP losses – Losses that have been closed without payment.

Total Payments – Total amount paid on losses.

Commented [SH10]: All of this is from Coburg – just an example for your reference.

Drought

Hazard (Category)	Raw Score	Weighted Score
Drought (Overall)	17	136
Drought (History)	1	2
Drought (Probability)	7	49
Drought (Vulnerability)	1	5
Drought (Maximum Threat)	8	80

Drought notes:

The city is fortunate to be located next to Dexter Reservoir, which provides drinking water for the city. Summers have become increasingly dry, which increases the risk of wildfire. The impacts to drought will be low, as long as Dexter Reservoir continues to be a reliable source of water for the city. The city also has 3 deep wells that it can use as back-up water sources in case of prolonged drought.

Pandemic

Commented [SH11]: Only do this one if Lowell wants it included. Lane County is removing it from the base plan.

Hazard (Category)	Raw Score	Weighted Score
Pandemic (Overall)	28	177
Pandemic (History)	8	16
Pandemic (Probability)	8	56
Pandemic (Vulnerability)	3	15
Pandemic (Maximum Threat)	9	90

Pandemic notes:

The Lowell community, like the rest of the world, recently experienced the COVID-19 pandemic. Due to the isolated nature of Lowell, the community didn't experience as high a transmission rate compared to surrounding urban areas at the outset of the pandemic. Future pandemics could result in illness or isolation of critical staff in the community, which would result in inability to respond to public health or other emergencies. Future pandemics could also cause high rates of illness or death among city residents.

Dam Failure

Commented [SH12]: Again, only do this one if Lowell wants it included. Lane County is removing it from the base plan.

Hazard (Category)	Raw Score	Weighted Score
Dam Failure (Overall)	20	149
Dam Failure (History)	1	2
Dam Failure (Probability)	1	7
Dam Failure (Vulnerability)	8	40
Dam Failure (Maximum Threat)	10	100

Dam Failure notes:

If the two dams above the City of Lowell fail, then a risk exists that water from a dam failure could cause extensive damage to property. The two dams are earthen structures. Abnormally high rains could cause flood water to top the dams, causing structural damage resulting in dam failure. The structures of the dams haven't been upgraded since their construction in the 1950s.

Landslide

Hazard (Category)	Raw Score	Weighted Score
Landslide (Overall)	9	61
Landslide (History)	1	2
Landslide (Probability)	2	14
Landslide (Vulnerability)	3	15
Landslide (Maximum Threat)	3	30

Landslide notes:

Landslides can occur on Highway 58 and Jasper-Lowell Road, which connect the city of urban areas. Landslides along these highways would affect ability to get supplies and assistance into the city. Hillside developments exist and are planned in the city. A risk exists that high rains or earthquakes could cause structural instability for these developments. The

city's hillside development regulations, however, mitigate the risks of structural failure on hillsides. The slopes surrounding the city tend to be gradual.

Wildfire

Hazard (Category)	Raw Score	Weighted Score
Wildfire (Overall)	36	226
Wildfire (History)	8	16
Wildfire (Probability)	10	70
Wildfire (Vulnerability)	8	40
Wildfire (Maximum Threat)	10	100

Wildfire notes:

Nearly every 2 years for the past 6 years, significant wildfires have threatened the city. The city has been under a Level 1 evacuation notice twice in the past 6 years. The frequency of these threats has increased in recent years. Nearby Disappointment Butte poses a risk due to heavily forested areas. Recent housing developments have been built in forested areas. The eastern section of the city is bordered by National Forest. The embers and ash from wildfires in these areas could cause spot firing within the city.

Smoke

Hazard (Category)	Raw Score	Weighted Score
Smoke (Overall)	40	240
Smoke (History)	10	20
Smoke (Probability)	10	70
Smoke (Vulnerability)	10	50
Smoke (Maximum Threat)	10	100

Smoke notes:

Smoke from surrounding forest fires have affected the city for weeks at a time, resulting in hazardous air quality. Hazardous air quality results in canceling outdoor activity and work. Citizens with poor health conditions experience negative health effects from poor air quality.

Extreme heat

Hazard (Category)	Raw Score	Weighted Score
Extreme heat (Overall)	38	236
Extreme heat (History)	8	16
Extreme heat (Probability)	10	70
Extreme heat (Vulnerability)	10	50
Extreme heat (Maximum Threat)	10	100

Extreme heat notes:

This area is experiencing a higher frequency of extreme heat events in the summer, which includes temperatures in the 90-to-100-degree range. Many residents don't have central air conditioning, which results in dangerous conditions and risk of heat exhaustion or heat stroke. Extreme heat increases the risk of wildfire.

Attacks against public infrastructure

Hazard (Category)	Raw Score	Weighted Score
Attacks against public infrastructure (Overall)	21	154
Attacks against public infrastructure (History)	3	6
Attacks against public infrastructure (Probability)	4	28
Attacks against public infrastructure (Vulnerability)	4	20
Attacks against public infrastructure (Maximum Threat)	10	100

Attacks against public infrastructure notes:

Attacks against public infrastructure—such as electrical substations—have increased in recent years. US Army Corps facilities, which generate electricity, could be targets for sabotage or terrorism. The city’s public facilities could also be targets. As a small, rural community, the risk of these attacks is lower compared to higher population areas. Vandalism against city facilities, and resulting property damage, has increased in recent years. The history and probability scores above reflect the current history of vandalism and property damage to city facilities.

Civil unrest

Hazard (Category)	Raw Score	Weighted Score
Civil unrest (Overall)	8	58
Civil unrest (History)	1	2
Civil unrest (Probability)	3	21
Civil unrest (Vulnerability)	1	5
Civil unrest (Maximum Threat)	3	30

Civil unrest notes:

Incidents of incivility and unrest have increased across the country in recent years. The city does not have a history of unrest or protest. Compared to surrounding urban areas, this risk is low. The greatest risk would be a group of citizens causing disruptions at official meetings of the Lowell School District, City of Lowell, or Lowell Rural Fire Protection District.

New Development in Hazard Areas

There was significant growth in housing units for the period. Areas on southern side of the city are designated as Flood Hazard Areas, and there was no development in these areas. Recent development has been located near steep slopes. Examples include the recent Crestview Estates subdivision, which is also in a wildfire hazard area. The Sunset Hills subdivision (currently under construction as of April 2023) is also located on a hillside. Finally, the Lake Town Subdivision (approved but not under construction as of April 2023) is on a hillside, too. Hillside development is subject to engineering controls and review, under the City's hillside development ordinances. This mitigates risk of landslides and structural failure on hillsides.

Commented [SH13]: Based on where you've identified the hazards above to occur, document if any new development plans are being made in any hazard areas.

Commented [SH14]: This is an example from Coburg for your reference. A short paragraph is all that's needed.

Mitigation Projects

This section describes mitigation projects identified by Lowell during the planning process. See section 4 of the main document for additional information regarding mitigation action item methodology and prioritization.

Mitigation Action Item (1): Complete backbone pipeline and water storage mitigation projects from 2022 Seismic Risk Assessment and Mitigation Plan.

Commented [SH15]: Coburg example. Aim to have around 7 (or more if wanted) mitigation projects.

Location	City-wide
Coordinating Agencies	Lowell Public Works
Implementation Timeframe	Over next 50 years
Estimated Cost	\$5,876,825
Potential Funding Sources	Infrastructure Finance Authority, USDA, general obligation or revenue bonds
Hazards Mitigated	Earthquake, urban fire
Comments	The existing backbone has several significant risks. The existing backbone is constructed of AC and PVC pipe, which are both known to be very susceptible to damage in a seismic event. The sole water storage tanks are constructed in or downslope of an area that has been identified as having a high risk of landslide. In addition, the core of the town has a high risk of liquefaction, leading to increased risk and severity of ground displacement, pipe breakage, and general damage.
Current Site Photos	N/A

Mitigation Action Item (2): Complete generator and electrical service improvements at Lowell School District and Lowell Rural Fire Protection Districts to allow community warming and cooling centers.

Location	Lowell High School or Elementary School cafeteria or gym; Lowell Fire Department conference room
Coordinating Agencies	Lowell Rural Fire Protection District; Lowell School District, City of Lowell
Implementation Timeframe	By the end of 2024
Estimated Cost	School district – \$1,000,000+ to increase power sustainability to operate a community cooling or warming center. Lowell Rural Fire Protection District -- \$45,000 to install emergency generators.
Potential Funding Sources	Community Renewable Energy Project grant from Lowell School District. Application is pending.

Hazards Mitigated	Smoke; wildfire; power outages; winter storm
Comments	This project will allow the Lowell Rural Fire Protection District and Lowell School District to operate cooling or warming centers for the public.
Current Site Photos	N/A

Mitigation Action Item (3): Explore reactivating city wells as back-up water sources to respond to hazmat, drought, or earthquake risks.

Location	Lowell Water Plant
Coordinating Agencies	Lowell Public Works Department
Implementation Timeframe	24 to 36 months
Estimated Cost	\$20,000 in engineering fees/studies
Potential Funding Sources	Water Fund budget
Hazards Mitigated	Drought, hazmat incident
Comments	Explore reactivating city wells as back-up water sources to respond to hazmat or drought
Current Site Photos	Lowell has two groundwater rights. Due to water quality concerns, these wells are held in reserve for emergency use. This action item would involve analyzing the feasibility of diluting well water with surface water from the reservoir. This would apply in cases where severe drought, poor water quality from upstream wildfire ash, or hazmat emergencies reduce how much water the city could use from the reservoir.

Mitigation Action Item (4): Prepare city-wide evacuation plan to respond to dam failure, wildfire “go now” orders, and so on.

Location	City-wide
Coordinating Agencies	City of Lowell, Lowell Rural Fire Protection District, Lowell School District
Implementation Timeframe	24 to 36 months
Estimated Cost	Budget staff time if done in-house; \$20,000 to \$50,000 if hiring a consultant
Potential Funding Sources	General fund budget from the 3 agencies listed above
Hazards Mitigated	Dam failure, wildfire
Comments	Prepare evacuation plan to respond to dam failure, wildfire “go now,” and so on
Current Site Photos	N/A

Mitigation Action Item (5): Wildfire mitigation planning and fuels reduction for areas surrounding the city.

Location	City-wide
Coordinating Agencies	City of Lowell; Oregon Department of Forestry; Sunridge FireWise group
Implementation Timeframe	24 to 36 months
Estimated Cost	Wildfire mitigation - \$25,000 estimate; wildfire mitigation planning - \$25,000 to \$50,000 estimate to hire a consultant
Potential Funding Sources	Oregon Department of Forestry; FEMA; USDA
Hazards Mitigated	Wildfire
Comments	The SunRidge FireWise group is a resource for this item. The FireWise group has been active in seeking grant funding on behalf of the city to fund fuels mitigation projects. This group would also be interested in participating in the planning, and they have established a working relationship with ODF foresters.

Current Site Photos	N/A
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Mitigation Action Item (6): Sewer plant and city hall generator? TO BE FILLED OUT BEFORE APRIL 28

Location	
Coordinating Agencies	
Implementation Timeframe	
Estimated Cost	
Potential Funding Sources	
Hazards Mitigated	
Comments	
Current Site Photos	

Hazard Mitigation Plan Implementation and Maintenance

In keeping with standard practices to ensure incorporation of overall goals and strategy of the hazard mitigation plan, City of Lowell hazard mitigation team members will be invited to participate in future plan development or existing plan update committees. Additionally, this Hazard Mitigation Action Plan will be cited as a technical reference for future plan update processes. Planning documents and mechanisms applicable to this process may include the following:

- City of Lowell Comprehensive Plan

- City of Lowell Development Code (including hillside development standards and floodplain development standards)

- Building Code

- Water Master Plan

- Sewer Master Plan (update in progress as of April 2023)

Additionally, progress to implement this plan will be monitored on an ongoing basis by city staff and administration. The planning process is essential in identifying weaknesses and strengths inherent in the community, and cooperatively enables coordination with various agencies and jurisdictions that might not otherwise occur. Continuing this cooperative and interactive process is exemplified by the planning process. Annual reviews and update under a 5-year cycle will be pursued. Using these methods the overarching goal of a stronger, safer, more resilient community can be attained.

Agenda Item Sheet

City of Lowell City Council

Type of item:	Other
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Item title/recommended action:

Review "Renewal notification process" letter from the Oregon Liquor and Cannabis Commission for liquor license renewals. – Discussion/ Possible action

Justification or background:

The Oregon Liquor and Cannabis Commission (OLCC) sends us a "Renewal Notification" each year regarding liquor license renewals. The only licensee in the city is Armandos 3. This is presented for City Council's consideration. The OLCC lists several options, with a recommendation for denial having to meet certain criteria. If the city does nothing regarding this notification, then that is the same as recommending renewal.

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

"Renewal Notification" from OLCC

Meeting date:

04/18/2023

RECEIVED
APR 03 2023
BY: 

City of Lowell
LOWELL
PO Box 490
Lowell, OR 97452

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **6/30/2023**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

\$0.00 Renewal Fee for ON-PREMISES \$0.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until 6/2/2023 to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

- 1. DO NOTHING.** If you do not submit a recommendation by **6/2/2023**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 25138.

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

obtrusive or excessive noise, music or sound vibrations
public drunkenness
fights or altercations
harassment
unlawful drug sales
alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

lack of parking
increase in traffic
too many licenses in a specific area (saturation)
entertainment type - nude dancing, gambling, live bands, etc.
increased noise
zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

<u>License No./ Premises No.</u>	<u>Tradenname/Licensee/License Type</u>	<u>Premises Address & Phone</u>	<u>Premises Mailing Address</u>
Lic. 352497	ARMANDOS 3	243 N MOSS ST	528 CALAPOOIA AVE
Prem. 50590	GERARDO DE LA CRUZ F-COM - FULL ON-PREMISES SALES	LOWELL, OR 97452 541-937-2300	BROWNSVILLE, OR 97327

Count for LOWELL **1**