

**Lowell City Council
Special Meeting Agenda
Tuesday, June 23 at 7 P.M.
Maggie Osgood Library
70 N. Pioneer Street**

This meeting will be held electronically through Zoom. Limited seating is available at the Library. Members of the public are encouraged to provide comment or testimony through the following:

- Joining by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452
- By email to jcobb@ci.lowell.or.us

Call to Order/Roll Call/Pledge

Councilors: Mayor Bennett ____ Harris ____ Stratis ____ Dragt ____ Myers ____

Approval of Agenda

Public Hearings

1. FY 2020-21 Water and Sewer Rates
2. FY 2020-21 Proposed Uses of State Revenue Sharing
3. FY 2020-21 Budget and Imposing and Categorizing Tax
4. Utility Payment Assistance Program
5. Utility Payment In Lieu of Franchise Fee

Consent Agenda: Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

City Council Work Session Minutes for May 19, 2020

City Council Regular Meeting Minutes for May 19, 2020

City Council Work Session Meeting Minutes for June 2, 2020

City Council Special Meeting and Executive Session Minutes for June 2, 2020

Financial Report for April 2020

Check Register for May 2020

Public Comments: Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record. Direct all comments to the Council through the Mayor.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Clerk, Joyce Donnell, at 541-937-2157.

Council Comments (three minutes per speaker)

All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Staff Reports:

City Administrator Report
Public Works Report
Police Report

Old Business: None.

New Business:

1. Contract – Amendment with Wildish Construction – Discussion/Possible Action
2. Contract – Agreement with Courtland Manufacturing – Discussion/Possible Action
3. Contract – Annual Accounting Services Contract – Discussion/Possible Action
4. Resolution – FY 2020-21 Water and Sewer Rates – Discussion/Possible Action
5. Resolution – FY 2020-21 Proposed Uses of State Revenue Sharing – Discussion/Possible Action
6. Resolution – FY 2020-21 Budget and Imposing and Categorizing Tax – Discussion/Possible Action
7. Resolution – Utility Payment Assistance Program – Discussion/Possible Action
8. Resolution – Utility Payment In Lieu of Franchise Fee – Discussion/Possible Action
9. Procurement – 205 E. Main Street and 295 E. Main Street – Discussion/Possible Action
10. Procurement – Equipment Storage – Discussion/Possible Action

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 23, 2020
SUBJECT: Public Hearing
Resolution 742 - Establishing
Water and Sewer Rates

☐ **DISCUSSION**
☐ **ACTION**
☒ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

On June 2, 2020, the City Council reviewed the proposed water and sewer rates for Fiscal Year 2020-21. This rate schedule is included in Resolution 742 for review and consideration.

FISCAL IMPACT:

The recommended rate schedule will allow the City to balance the water and sewer funds for Fiscal Year 2020-21 and complete several needed capital projects.

COURSES OF ACTION:

This item has been submitted for a Public Hearing.

RECOMMENDATION:

This item has been submitted for a Public Hearing.

ATTACHMENTS:

1. Resolution 742: A Resolution Establishing Water and Sewer Rates to be Effective July 1, 2020

CITY OF LOWELL, OREGON**RESOLUTION 742****ESTABLISHING WATER AND SEWER RATES
TO BE EFFECTIVE JULY 1, 2020****BE IT RESOLVED, that:**

1. The following rates are established for water service:
 - a. Basic Service Charge per EDU: \$26.09 per month
 - b. Variable Water Rate: 0-5,000 gallons/EDU \$5.23 per 1,000 gallons
Over 5,000 gallons/EDU \$6.59 per 1,000 gallons
 - c. Bulk Water Rate: Service Charge \$10.00 per day
Variable Charge \$9.45 per 1,000 gallons
 - d. Fire Hydrant Fee, w/o water service \$12.27 per month
2. The following rates are established for sewer service:
 - a. A monthly rate of \$62.08 per EDU is established for sewer service.
 - b. A graywater disposal fee of \$0.15 per gallon.
3. The above water and sewer service charges are effective on July 1, 2020.

This Resolution supersedes Resolution 720 dated June 18, 2019.

Adopted by the City Council of the City of Lowell, this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Public Hearing
Resolution 744 - Election to Receive
State Revenues for FY 2020-21

☐ **DISCUSSION**
☐ **ACTION**
☒ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law also mandates public hearings be held by the city, before the Budget Committee and City Council. A public hearing was held at the Budget Committee Meeting on June 2.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

This item has been submitted for a Public Hearing.

RECOMMENDATION:

This item has been submitted for a Public Hearing.

ATTACHMENTS:

1. Resolution 744: A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21.

CITY OF LOWELL, OREGON

RESOLUTION 744

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2020-2021

BE IT RESOLVED that pursuant to ORS 221.770, the City of Lowell hereby elects to receive state revenues for Fiscal Year 2020-2021.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Administrator

I certify that a public hearing before the Budget Committee was held on June 2, 2020, and a public hearing before the City Council was held on June 23, 2020, giving citizens an opportunity to comment on use of State Revenue Sharing.

Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Public Hearing
Resolution 745 - FY 2021 Budget
& Imposing & Categorizing Tax

☐ **DISCUSSION**
☐ **ACTION**
☒ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

On June 2, 2020, the Lowell Budget Committee recommended approval of the fiscal year 2020-21 Budget. A public hearing was held at the June 2, 2020 Budget Committee meeting. A public hearing was also held on June 23, 2020 at the City Council meeting.

FISCAL IMPACT:

The 2020-21 Approved Budget includes appropriations of \$4,318,193 and unappropriated and reserve amount of \$57,658. The property tax rate remains unchanged at \$2.1613 per \$1,000 of assessed value.

COURSES OF ACTION:

This item has been submitted for a Public Hearing.

RECOMMENDATION:

This item has been submitted for a Public Hearing.

ATTACHMENTS:

1. Resolution 745: A Resolution Adopting the City Budget for Fiscal Year 2020-21 and Imposing and Categorizing Tax.
2. FY 2020- 21 Budget Hearing Notice
3. FY 2020-21 Approved Budget

**RESOLUTION ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2020-2021
AND IMPOSING AND CATEGORIZING TAX**

BE IT RESOLVED that the City Council of the City of Lowell, Oregon, hereby adopts the budget approved by the Budget Committee for the 2020-2021 fiscal year, without modifications, in the amount of \$4,318,193 of which \$57,658 is unappropriated and reserved, and,

BE IT FURTHER RESOLVED that the following amounts are hereby appropriated for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Fund		Sewer SDC Fund	
Administration	\$ 91,143	Materials & Services	\$ 2,000
Parks and Recreation	\$ 624,228	Capital Outlay	<u>\$ 156,494</u>
Police	\$ 29,530	Total	\$ 158,494
Community Development	\$ 30,990		
Library	\$ 333,763	Stormwater SDC Fund	
Code Enforcement	\$ 14,080	Materials & Services	\$ 2,000
Tourism	\$ 10,816	Capital Outlay	<u>\$ 53,843</u>
Municipal Court	\$ 13,996	Total	\$ 55,843
Transfers	\$ 37,200		
Debt Service	\$ 40,348	Transportation SDC Fund	
Contingency	<u>\$ 57,314</u>	Materials & Services	\$ 2,000
Total	\$ 1,283,408	Capital Outlay	<u>\$ 54,613</u>
		Total	\$ 56,613
Street Fund			
Street	\$ 629,798	Parks SDC Fund	
Debt Service	\$ 0	Materials & Services	\$ 2,000
Transfers	\$ 0	Capital Outlay	<u>\$ 67,602</u>
Contingency	<u>\$ 55,285</u>	Total	\$ 69,602
Total	\$ 685,083		
Water Fund		Equipment Fund	
Water	\$ 707,359	Transfers	<u>\$ 22,186</u>
Debt Service	\$ 64,093	Total	\$ 22,186
Transfers	\$ 15,740		
Contingency	<u>\$ 76,552</u>	BBJ Festival Fund	
Total	\$ 863,744	BBJ Festival	\$ 25,798
		Contingency	<u>\$ 10,387</u>
		Total	\$ 36,185
Sewer Fund		Building Fund	
Sewer	\$ 395,045	Building	\$ 86,940
Debt Service	\$ 50,545	Contingency	<u>\$ 17,142</u>
Transfers	\$ 5,920	Total	\$ 104,082
Contingency	<u>\$ 89,908</u>		
Total	\$ 541,418		
Water SDC Fund		Total Appropriation	
Materials & Services	\$ 2,000	All Funds	\$4,260,535
Capital Outlay	<u>\$ 381,877</u>		
Total	\$ 383,877		

BE IT FURTHER RESOLVED that the City Council of the City of Lowell, Oregon, hereby imposes the taxes provided for in the adopted budget:

(1) At the rate per \$1,000 of assessed value of \$2.1613 for operations;

And that these taxes are hereby imposed and categorized for tax year 2020-2021 upon the assessed value of all taxable property within the City as follows:

	General Government Limitation	Excluded from Limitation
General Fund	\$2.1613 / \$1,000	\$ 0.00

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Ayes _____

Nays _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Lowell City Council will be held on June 23, 2020 at 7:00 pm at the Maggie Osgood Library, 70 N. Pioneer Street, Lowell, Oregon and online at www.ci.lowell.or.us. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the City of Lowell Budget Committee. A summary of the budget is presented below. A copy of the budget may be obtained at Lowell City Hall, 107 East Third Street, Lowell, Oregon, between the hours of 9 a.m. and 5:30 p.m. or online at www.ci.lowell.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. A public hearing to discuss the proposed uses of state revenue sharing will also be held at the same time and place noted above.

Contact: Jared Cobb

Telephone: 541-937-2157

Email: jcobb@ci.lowell.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Beginning Fund Balance/Net Working Capital	1,123,685	1,185,978	1,211,151
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,024,835	947,986	1,075,502
Federal, State and all Other Grants, Gifts, Allocations and Donations	128,432	1,328,605	814,994
Revenue from Bonds and Other Debt	530,000	443,042	851,034
Interfund Transfers / Internal Service Reimbursements	428,648	40,237	81,046
All Other Resources Except Current Year Property Taxes	273,607	71,153	134,192
Current Year Property Taxes Estimated to be Received	147,569	148,061	150,274
Total Resources	3,656,776	4,165,062	4,318,193

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Personnel Services	400,368	510,484	551,411
Materials and Services	623,177	769,234	686,803
Capital Outlay	817,333	2,382,282	2,479,701
Debt Service	115,989	163,558	154,986
Interfund Transfers	428,648	40,387	81,046
Contingencies	0	258,169	306,588
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,271,261	40,948	57,658
Total Requirements	3,656,776	4,165,062	4,318,193

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Administration	403,112	182,988	91,143
FTE	0.43	0.36	0.36
Parks & Recreation	494,499	851,891	624,228
FTE	0.48	0.62	0.73
Police	27,300	35,561	29,530
FTE	0.00	0.00	0.00
Community Development	168,434	115,777	30,990
FTE	0.15	0.10	0.05
Library	3,908	339,929	333,763
FTE	0.00	0.40	0.46
Code Enforcement	11,863	14,738	14,080
FTE	0.10	0.10	0.10
Tourism	7,566	11,350	10,816
FTE	0.00	0.00	0.00
Municipal Court	11,187	14,170	13,996
FTE	0.10	0.10	0.10
Building	0.00	0.00	86,940
FTE	0.00	0.00	0.05
Streets	112,196	509,599	629,798
FTE	0.51	0.20	0.20
Water	257,117	545,910	707,359
FTE	1.93	2.05	2.07
Sewer	269,943	450,457	395,045
FTE	1.93	2.05	2.07
Blackberry Jam Festival	20,310	26,390	25,798
FTE	0.00	0.00	0.00
Not Allocated to Organizational Unit or Program	1,869,341	1,066,302	1,269,549
FTE	0.00	0.00	0.00
Total Requirements	3,656,776	4,165,062	4,318,193
Total FTE	5.63	5.98	6.19

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Several allocations were modified across funds to better reflect hours worked in each program. The City has budgeted for capital improvements, including smart water meters; repaving Main Street from Pioneer Street to Moss Street; repaving Lakeview Avenue from Pioneer Street to Moss Street; replacement of two water mains; development of the Cannon Street Festival Area; development of the Maggie Osgood Library; development of Rolling Rock Park, Paul Fisher Park, and the Railroad Corridor Trail. Total investment is estimated at \$1,474,059, which is comprised of \$514,243 in grant funds and \$959,816 in City funds.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit \$2.1613 per \$1,000)	\$2.1613	\$2.1613	\$2.1613
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$1,480,689	\$0
Other Borrowings	512,905	\$0
Total	\$1,993,594	\$0

CITY OF LOWELL
GENERAL FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
110-3100	Beginning Fund Balance	184,077	225,395	231,767	297,503	209,615	209,615	-
	Total Beginning Balance	184,077	225,395	231,767	297,503	209,615	209,615	-
	Revenues							
110-310-4112	Property Taxes - Current	137,867	142,083	142,768	142,768	147,051	147,051	-
110-310-4114	Property Taxes - Prior	2,440	5,486	5,293	3,129	3,223	3,223	-
110-315-4125	Interest Earned	6,398	9,438	6,130	5,657	5,826	5,826	-
110-320-4132	State Revenue Sharing	9,221	9,511	10,421	10,599	10,917	10,917	-
110-320-4134	Cigarette Tax	1,342	1,231	1,000	1,302	1,341	1,341	-
110-320-4136	Liquor Tax	17,188	17,359	20,564	19,701	20,292	20,292	-
110-320-4145	Transient Room Tax	260	-	300	5	-	-	-
110-320-4148	Marijuana Tax Distribution	7,407	5,589	5,200	4,259	4,386	4,386	-
110-325-4151	Grant Revenue	-	5,000	1,050,000	65,750	214,243	214,243	-
110-325-4152	Tourism Grant	8,761	9,639	9,832	10,137	7,603	7,603	-
110-325-4154	Summer Reading Grant	1,000	2,000	1,000	-	1,000	1,000	-
110-325-4155	Library Grant	-	-	-	-	200,000	200,000	-
110-325-4158	DLCD Grant	1,000	-	1,000	-	1,000	1,000	-
110-330-4310	Cable Franchise Fees	2,188	4,391	4,388	5,765	5,938	5,938	-
110-330-4312	Electric Franchise Fees	47,775	45,920	47,298	47,619	49,048	49,048	-
110-330-4314	Garbage Franchise Fees	300	-	4,000	300	4,000	4,000	-
110-330-4316	Telecom Franchise Fees	2,458	1,895	1,706	9,455	1,650	1,650	-
110-330-4318	Water Franchise Fees	-	-	-	-	17,776	17,776	-
110-330-4320	Sewer Franchise Fees	-	-	-	-	19,344	19,344	-
110-335-4352	Land Use & Development	1,044	5,354	13,500	6,502	15,000	15,000	-
110-335-4354	Misc Permits & Licenses	750	440	250	480	275	275	-
110-335-4356	Building Permit Fees	32,081	151,940	40,634	41,621	-	-	-
110-335-4358	Electrical Permit Fees	3,886	17,893	6,095	6,897	-	-	-
110-335-4360	Dog Licenses	652	806	700	850	876	876	-
110-340-4410	Copy, Fax, Notary & Research	-	332	100	1,000	1,030	1,030	-
110-340-4413	Library Memberships	-	-	1,250	-	1,250	1,250	-
110-340-4415	Library Business Services	1,094	339	500	-	250	250	-
110-340-4417	Lien Searches	500	740	350	500	515	515	-
110-340-4419	Election Filing Fees	25	50	50	-	50	50	-
110-340-4421	SDC/CET Admin Fee	2,756	4,790	2,200	3,000	4,005	4,005	-
110-340-4423	Pay Station Revenue	82	-	100	216	125	125	-
110-345-4511	Parks Reimbursement SDC	425	376	387	423	735	735	-
110-350-4625	Municipal Court Revenue	3,726	1,940	2,942	2,316	2,500	2,500	-
110-360-4225	Loan Proceeds	-	530,000	-	-	240,743	240,743	-
110-365-4752	Reimbursement Revenue	1,293	-	5,000	-	-	-	-
110-365-4790	SVDP Project Reimbursement	-	-	-	-	-	-	-
110-370-4822	BBJ Admin Fee	500	-	-	-	-	-	-
110-370-4824	Donations	-	-	-	85	-	-	-
110-370-4825	Library Donations	-	-	1,000	-	1,000	1,000	-
110-370-4849	Capital Asset Disposal	-	-	-	800	75,000	75,000	-
110-380-4865	Library Capital Campaign	-	-	-	-	10,000	10,000	-
110-385-4895	Miscellaneous Revenue	2,629	227,437	2,500	2,262	2,250	2,250	-
	Total Revenues	297,048	1,201,979	1,388,458	393,397	1,070,242	1,070,242	-
	Transfers In							
110-390-4912	Transfer from Street Fund	-	-	-	-	-	-	-
110-390-4914	Transfer from BBJ Fund	-	-	-	-	-	-	-
110-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
110-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
	Total Transfers In	-	-	-	-	6,051	6,051	-
	Total Resources General Fund	481,125	1,427,374	1,620,225	690,900	1,285,908	1,285,908	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Administration							
	Personal Services							
110-410-5110	City Administrator	11,355	12,826	17,305	17,263	18,000	18,000	-
110-410-5114	City Clerk	4,794	5,027	5,153	5,272	5,550	5,550	-
110-410-5150	Public Works Director	3,125	5,053	-	-	-	-	-
110-410-5152	Utility Worker I	1,552	-	-	-	-	-	-
110-410-5154	Utility Worker II	1,811	1,968	-	-	-	-	-
110-410-5156	Temporary/Seasonal	-	-	-	-	-	-	-
110-410-5158	Maintenance Worker I	800	938	1,824	1,611	1,991	1,991	-
110-410-5220	Overtime	671	1,169	193	41	80	80	-
110-410-5315	Social Security/Medicare	1,844	1,901	2,195	1,827	1,960	1,960	-
110-410-5320	Worker's Comp	567	491	179	171	455	455	-
110-410-5350	Unemployment	-	-	1,733	-	1,750	1,750	-
110-410-5410	Health Insurance	5,271	4,181	3,582	3,968	3,646	3,646	-
110-410-5450	Public Employees Retirement	2,767	2,814	4,220	4,117	4,417	4,417	-
110-410-5910	Wage Adjustment	-	3	-	-	-	-	-
	Total Personal Services	34,556	36,372	36,384	34,269	37,849	37,849	-
	Materials and Services							
110-410-6110	Auditing	3,900	4,150	4,419	4,225	3,919	3,919	-
110-410-6112	Legal Services	2,170	5,997	5,000	2,484	2,500	2,500	-
110-410-6114	Financial Services	2,256	3,543	3,749	4,964	5,215	5,215	-
110-410-6122	IT Services	2,895	10,406	5,753	7,960	6,304	6,304	-
110-410-6124	Copier Contract	1,872	2,446	2,000	1,880	2,250	2,250	-
110-410-6128	Other Contract Services	99	6,587	2,371	38,982	2,500	2,500	-
110-410-6190	Computer Serv/Warr/Contracts	17,452	-	-	-	-	-	-
110-410-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,426	6,426	-
110-410-6220	Publications, Printing & Dues	3,822	4,432	6,900	2,679	2,600	2,600	-
110-410-6222	Newsletter Expenditure	-	-	1,200	-	1,200	1,200	-
110-410-6226	Postage	261	623	750	422	725	725	-
110-410-6228	Public Notices	423	-	1,000	500	1,000	1,000	-
110-410-6230	Office Supplies/Equipment	991	1,485	1,000	1,802	1,375	1,375	-
110-410-6234	General Supplies	243	719	1,000	177	1,000	1,000	-
110-410-6238	Bank Service Charges	2,565	827	1,000	882	1,000	1,000	-
110-410-6240	Travel & Training	1,483	2,685	1,500	1,973	2,100	2,100	-
110-410-6290	Miscellaneous	479	165	500	500	500	500	-
110-410-6320	Building Repair & Maintenance	230	1,662	1,000	250	1,000	1,000	-
110-410-6324	Equipment Repair & Maintenance	-	57	100	100	100	100	-
110-410-6334	Non-Capitalized Assets	3,998	1,968	2,000	2,265	2,000	2,000	-
110-410-6420	Water Services	385	373	200	2,078	1,325	1,325	-
110-410-6425	Sewer Services	509	569	150	1,082	825	825	-
110-410-6430	Electricity Services	1,734	2,176	550	2,810	2,100	2,100	-
110-410-6435	Internet Services	930	930	315	1,077	685	685	-
110-410-6440	Telephone Services	2,508	2,580	342	2,463	1,875	1,875	-
110-410-6445	Refuse Services	86	119	90	111	120	120	-
110-410-6510	Council Expenditure	780	2,226	2,000	-	2,000	2,000	-
110-410-6512	State Ethics Commission	475	475	600	600	650	650	-
110-410-6514	League of Oregon Cities(LOC)	-	-	-	-	-	-	-
110-410-6792	Reimbursable Expenditure	70	-	5,000	250	-	-	-
	Total Materials and Services	58,344	62,844	56,604	88,481	53,294	53,294	-
	Capital Outlay							
110-410-8225	Buildings & Facilities	-	297,073	90,000	-	-	-	-
110-410-8320	Software	-	6,825	-	5,925	-	-	-
110-410-8425	Vehicles & Rolling Stock	-	-	-	-	-	-	-
110-410-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	303,897	90,000	5,925	-	-	-
	Total Administration	92,901	403,113	182,988	128,675	91,143	91,143	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Parks							
	Personal Services							
110-420-5110	City Administrator	3,785	4,636	4,328	4,316	4,500	4,500	-
110-420-5150	Public Works Director	3,125	3,482	3,374	3,442	3,617	3,617	-
110-420-5152	Utility Worker I	1,552	-	3,276	7,285	8,256	8,256	-
110-420-5154	Utility Worker II	1,811	1,968	3,276	-	-	-	-
110-420-5156	Temporary/Seasonal	-	-	-	-	2,883	2,883	-
110-420-5158	Maintenance Worker I	7,198	7,273	9,118	8,054	9,955	9,955	-
110-420-5220	Overtime	611	824	1,351	326	1,027	1,027	-
110-420-5315	Social Security/Medicare	1,384	1,316	2,217	1,786	2,320	2,320	-
110-420-5320	Worker's Comp	1,113	856	1,709	672	660	660	-
110-420-5350	Unemployment	-	-	1,861	-	2,000	2,000	-
110-420-5410	Health Insurance	2,613	1,934	4,316	4,337	7,770	7,770	-
110-420-5450	Public Employees Retirement	2,074	1,920	4,262	3,789	5,214	5,214	-
110-420-5910	Wage Adjustment	-	-	-	-	-	-	-
	Total Personal Services	25,265	24,210	39,088	34,007	48,202	48,202	-
	Materials and Services							
110-420-6128	Other Contract Services	2,000	37,202	1,000	3,000	1,000	1,000	-
110-420-6234	General Supplies	590	1,499	2,000	6,705	2,000	2,000	-
110-420-6290	Miscellaneous	420	240	500	500	500	500	-
110-420-6320	Building Repair & Maintenance	395	1,513	2,500	2,500	2,500	2,500	-
110-420-6324	Equipment Repair & Maintenance	541	1,279	1,000	1,000	1,000	1,000	-
110-420-6328	Property Maintenance	-	-	-	-	1,000	1,000	-
110-420-6330	Other Repair & Maintenance	1,743	1,314	5,000	6,000	2,000	2,000	-
110-420-6334	Non-Capitalized Assets	2,007	1,597	2,000	1,500	1,000	1,000	-
110-420-6339	Maintenance - Nelson Land Dona	-	-	500	2,500	2,500	2,500	-
110-420-6420	Water Services	705	746	5,150	3,056	3,500	3,500	-
110-420-6425	Sewer Services	1,358	1,401	1,439	1,442	1,500	1,500	-
110-420-6430	Electricity Services	503	675	614	597	675	675	-
110-420-6445	Refuse Services	257	269	288	285	365	365	-
110-420-6710	Gas & Oil	1,269	1,685	812	1,896	1,500	1,500	-
	Total Materials and Services	11,789	49,419	22,803	30,980	21,040	21,040	-
	Capital Outlay							
110-420-8225	Buildings & Facilities	-	-	-	-	-	-	-
110-420-8335	Equipment & Furnishings	-	-	-	-	-	-	-
110-420-8425	Vehicles & Rolling Stock	-	-	-	6,777	-	-	-
110-420-8520	Parks Improvements	-	420,870	790,000	45,958	554,986	554,986	-
	Total Capital Outlay	-	420,870	790,000	52,735	554,986	554,986	-

Total Parks **37,053** **494,500** **851,891** **117,722** **624,228** **624,228** ¹³ **-**

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Police							
	Materials and Services							
110-430-6118	Police Services	30,200	27,300	30,561	28,124	29,530	29,530	-
110-430-6334	Non-Capitalized Assets	-	-	5,000	5,000	-	-	-
	Total Materials and Services	30,200	27,300	35,561	33,124	29,530	29,530	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Community Development							
	Personal Services							
110-440-5110	City Administrator	7,570	8,374	4,325	4,316	4,500	4,500	-
110-440-5114	City Clerk	2,397	2,514	2,577	2,636	-	-	-
110-440-5220	Overtime	30	48	97	20	-	-	-
110-440-5315	Social Security/Medicare	765	785	628	528	350	350	-
110-440-5320	Worker's Comp	44	17	14	57	75	75	-
110-440-5350	Unemployment	-	-	508	-	250	250	-
110-440-5410	Health Insurance	2,095	1,816	1,314	1,501	495	495	-
110-440-5450	Public Employees Retirement	1,150	1,180	1,207	1,189	795	795	-
	Total Personal Services	14,051	14,734	10,670	10,246	6,465	6,465	-
	Materials and Services							
110-440-6116	Engineering Services	206	145	7,500	11,174	1,000	1,000	-
110-440-6128	Other Contract Services	33	23,936	20,500	19,000	7,500	7,500	-
110-440-6220	Publications, Printing & Dues	-	-	100	-	100	100	-
110-440-6226	Postage	-	-	250	-	175	175	-
110-440-6240	Travel & Training	-	414	500	-	500	500	-
110-440-6290	Miscellaneous	-	-	250	-	250	250	-
110-440-6522	Land Use & Development Costs	2,147	8,534	20,625	24,930	15,000	15,000	-
110-440-6524	Building Permit Costs	23,553	107,637	33,282	37,838	-	-	-
110-440-6525	Electrical Permit Costs	2,740	13,034	4,650	6,270	-	-	-
	Total Materials and Services	28,679	153,699	87,657	99,212	24,525	24,525	-
	Total Community Development	42,730	168,433	98,327	109,457	30,990	30,990	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Library							
	Personal Services							
110-450-5130	Librarian/Special Events	-	-	11,700	-	12,480	12,480	-
110-450-5156	Temporary/ Seasonal	-	35	50	-	577	577	-
110-450-5158	Maintenance Worker I	-	-	-	1,611	1,991	1,991	-
110-450-5315	Social Security/Medicare	-	-	1,049	123	1,155	1,155	-
110-450-5320	Worker's Comp	105	35	50	84	230	230	-
110-450-5350	Unemployment	-	-	741	-	1,000	1,000	-
110-450-5410	Health Insurance	-	-	-	-	750	750	-
110-450-5450	Public Employees Retirement	-	-	2,017	278	2,595	2,595	-
	Total Personal Services	105	70	15,607	2,096	20,778	20,778	-
	Materials and Services							
110-450-6122	IT Services	1,049	600	7,440	973	1,460	1,460	-
110-450-6226	Postage	-	-	50	-	50	50	-
110-450-6230	Office Supplies/Equipment	380	156	500	-	500	500	-
110-450-6234	General Supplies	360	329	1,500	-	1,500	1,500	-
110-450-6290	Miscellaneous	282	-	250	-	250	250	-
110-450-6320	Building Repair & Maintenance	-	-	100	1,350	500	500	-
110-450-6334	Non-Capitalized Assets	2,672	-	1,000	-	-	-	-
110-450-6420	Water Services	128	106	1,200	693	950	950	-
110-450-6425	Sewer Services	170	190	732	360	750	750	-
110-450-6430	Electricity Services	578	725	3,600	938	2,400	2,400	-
110-450-6435	Internet Services	930	930	2,100	1,406	780	780	-
110-450-6445	Refuse Services	86	97	600	111	525	525	-
110-450-6530	Summer Reading Program	1,050	740	1,000	-	1,000	1,000	-
110-450-6128	Other Contract Services	-	-	2,000	250	500	500	-
110-450-6440	Telephone Services	-	-	300	-	350	350	-
	Total Materials and Services	7,684	3,873	22,372	6,080	11,515	11,515	-
	Capital Outlay							
110-450-8225	Buildings & Facilities	-	-	302,000	-	301,470	301,470	-
110-450-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	302,000	-	301,470	301,470	-

Total Library **7,789** **3,943** **339,979** **8,176** **333,763** **333,763** ¹⁶ **-**

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Code Enforcement							
	Personal Services							
110-460-5110	City Administrator	3,785	4,311	4,326	4,316	4,500	4,500	-
110-460-5150	Public Works Director	3,125	3,482	3,374	3,442	3,617	3,617	-
110-460-5220	Overtime	67	505	-	127	313	313	-
110-460-5315	Social Security/Medicare	534	596	691	597	650	650	-
110-460-5320	Worker's Comp	204	174	307	57	135	135	-
110-460-5350	Unemployment	-	-	573	-	500	500	-
110-460-5410	Health Insurance	1,318	1,236	1,439	1,445	1,355	1,355	-
110-460-5450	Public Employees Retirement	802	896	1,328	1,347	1,460	1,460	-
	Total Personal Services	9,834	11,200	12,038	11,330	12,530	12,530	-
	Materials and Services							
110-460-6128	Other Contract Services	150	420	2,500	500	1,000	1,000	-
110-460-6234	General Supplies	-	-	100	100	100	100	-
110-460-6290	Miscellaneous	189	243	100	-	100	100	-
110-460-6445	Refuse Services	-	-	-	-	350	350	-
110-460-6540	Dog/Cat Control	-	-	-	-	-	-	-
	Total Materials and Services	339	663	2,700	600	1,550	1,550	-

Total Code Enforcement	10,173	11,863	14,738	11,930	14,080	14,080	¹⁷	-
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CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Tourism							
	Materials and Services							
110-470-6128	Other Contract Services	6,500	-	1,000	-	1,000	1,000	-
110-470-6224	Marketing	340	421	2,000	120	4,000	4,000	-
110-470-6226	Postage	-	-	100	-	100	100	-
110-470-6290	Miscellaneous	-	2,615	250	-	250	250	-
110-470-6326	Covered Bridge Maintenance	1,837	2,971	5,000	1,992	2,466	2,466	-
110-470-6327	Community Grant Program	1,018	1,559	3,000	6,472	3,000	3,000	-
110-470-6328	Matching Grant Funds	-	-	-	-	-	-	-
110-470-6550	Tourism Funded Projects	-	-	-	-	-	-	-
	Total Materials and Services	9,695	7,566	11,350	8,584	10,816	10,816	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Court							
	Personal Services							
110-480-5110	City Administrator	3,785	4,239	4,325	4,316	4,500	4,500	-
110-480-5114	City Clerk	2,397	2,514	2,577	2,636	2,775	2,775	-
110-480-5220	Overtime	30	48	97	20	40	40	-
110-480-5315	Social Security/Medicare	475	486	628	528	560	560	-
110-480-5320	Worker's Comp	28	11	14	57	120	120	-
110-480-5350	Unemployment	-	-	508	-	500	500	-
110-480-5410	Health Insurance	1,623	1,405	1,314	1,501	1,236	1,236	-
110-480-5450	Public Employees Retirement	714	731	1,207	1,189	1,265	1,265	-
110-480-5112	Finance Clerk	-	-	-	-	-	-	-
	Total Personal Services	9,053	9,434	10,670	10,246	10,996	10,996	-
	Materials and Services							
110-480-6120	Judge Contract	750	450	1,250	625	1,250	1,250	-
110-480-6121	Bailiff Contract	-	-	-	-	-	-	-
110-480-6128	Other Contract Services	362	882	1,500	944	1,000	1,000	-
110-480-6220	Publications, Printing & Dues	-	-	-	-	-	-	-
110-480-6226	Postage	-	-	50	50	50	50	-
110-480-6238	Bank Service Charges	84	196	200	-	200	200	-
110-480-6290	Miscellaneous	-	-	-	-	-	-	-
110-480-6560	State Assessments	45	225	500	405	500	500	-
	Total Materials and Services	1,242	1,753	3,500	2,024	3,000	3,000	-

Total Court	10,294	11,186	14,170	12,269	13,996	13,996	19	-
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CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Non Departmental Debt Service							
110-800-7111	Loan Principal - Library/City	-	-	13,668	17,096	17,846	17,846	-
110-800-7120	Loan Principal - SDC Fund Loan	12,895	-	-	-	-	-	-
110-800-7511	Loan Interest - Library/City	-	-	18,601	23,252	22,502	22,502	-
110-800-7520	Loan Interest - SDC Fund Loan	-	-	-	-	-	-	-
	Total Debt Service	12,895	-	32,269	40,348	40,348	40,348	-
	Transfers Out							
110-900-9120	Transfer to Building Fund	-	-	-	-	37,200	37,200	-
110-900-9130	Transfer to Water Fund	-	-	-	-	-	-	-
110-900-9140	Transfer to Sewer Fund	-	-	-	-	-	-	-
110-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	2,000	2,000	6,000	6,000	37,200	37,200	-
	Contingency							
110-900-9590	Contingency	-	-	60,502	-	57,314	57,314	-
	Total Contingency	-	-	60,502	-	57,314	57,314	-
	Reserved for Future Expenditure							
110-900-9895	Reserved for future use - Park	-	-	7,500	5,000	2,500	2,500	-
110-900-9899	Unappropriated Ending Balance	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	7,500	5,000	2,500	2,500	-
	Total Non Departmental Requirements	14,895	2,000	106,271	51,348	137,362	137,362	-
	Total Requirements	255,834	1,129,870	1,655,225	316,977	1,285,908	1,285,908	-

CITY OF LOWELL
BUILDING FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
220-3100	Beginning Balance - Bldg (85%)	-	-	-	-	-	-	-
220-3101	Beginning Balance - Elec (15%)	-	-	-	-	-	-	-
	Total Beginning Balance	-	-	-	-	-	-	-
	Revenues							
220-315-4125	Interest Earned	-	-	-	-	150	150	-
220-335-4356	Building Permit Fees	-	-	-	-	57,160	57,160	-
220-335-4358	Electrical Permit Fees	-	-	-	-	9,472	9,472	-
220-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
220-385-4895	Miscellaneous Revenue	-	-	-	-	100	100	-
	Total Revenues	-	-	-	-	66,882	66,882	-
	Transfers In							
220-390-4910	Transfer from General Fund	-	-	-	-	37,200	37,200	-
	Total Transfers In	-	-	-	-	37,200	37,200	-

CITY OF LOWELL
BUILDING FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Building Department Fund	-	-	-	-	104,082	104,082	-

CITY OF LOWELL
BUILDING FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
220-490-5110	City Administrator	-	-	-	-	-	-	-
220-490-5114	City Clerk	-	-	-	-	2,775	2,775	-
220-490-5220	Overtime	-	-	-	-	40	40	-
220-490-5315	Social Security/Medicare	-	-	-	-	215	215	-
220-490-5320	Worker's Comp	-	-	-	-	50	50	-
220-490-5350	Unemployment	-	-	-	-	250	250	-
220-490-5410	Health Insurance	-	-	-	-	791	791	-
220-490-5450	Public Employees Retirement	-	-	-	-	525	525	-
	Total Personal Services	-	-	-	-	4,646	4,646	-
	Materials and Services							
220-490-6524	Building State Surcharge	-	-	-	-	11,432	11,432	-
220-490-6525	Electrical State Surcharge	-	-	-	-	1,894	1,894	-
220-490-6110	Auditing	-	-	-	-	500	500	-
220-490-6112	Legal Services	-	-	-	-	500	500	-
220-490-6122	IT Services	-	-	-	-	2,400	2,400	-
220-490-6128	Other Contract Services	-	-	-	-	500	500	-
220-490-6150	Building Inspection Services	-	-	-	-	45,470	45,470	-
220-490-6152	Electrical Inspection Services	-	-	-	-	8,803	8,803	-
220-490-6220	Publications, Printing & Dues	-	-	-	-	125	125	-
220-490-6226	Postage	-	-	-	-	75	75	-
220-490-6230	Office Supplies/Equipment	-	-	-	-	150	150	-
220-490-6238	Bank Service Charges	-	-	-	-	125	125	-
220-490-6240	Travel & Training	-	-	-	-	100	100	-
220-490-6290	Miscellaneous	-	-	-	-	100	100	-
220-490-6330	Other Repair & Maintenance	-	-	-	-	200	200	-
220-490-6334	Non-Capitalized Assets	-	-	-	-	500	500	-
220-490-6420	Water Services	-	-	-	-	175	175	-
220-490-6425	Sewer Services	-	-	-	-	125	125	-
220-490-6430	Electricity Services	-	-	-	-	225	225	-
220-490-6435	Internet Services	-	-	-	-	95	95	-
220-490-6440	Telephone Services	-	-	-	-	225	225	-
220-490-6445	Refuse Services	-	-	-	-	50	50	-
	Total Materials and Services	-	-	-	-	73,769	73,769	-
	Capital Outlay							
220-700-8320	Software	-	-	-	-	8,525	8,525	-
220-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	8,525	8,525	-
	Contingency							
220-900-9590	Contingency	-	-	-	-	17,142	17,142	-
	Total Contingency	-	-	-	-	17,142	17,142	-
	Reserved for Future Expenditure							
220-900-9893	Reserved for future use - Bldg	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Building Department Fund

- - - - **104,082** **104,082** 23 -

CITY OF LOWELL
WATER FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
230-3100	Beginning Fund Balance	151,833	139,109	145,115	140,328	140,181	140,181	-
	Total Beginning Balance	151,833	139,109	145,115	140,328	140,181	140,181	-
	Revenues							
230-315-4125	Interest Earned	153	248	2,902	2,532	2,200	2,200	-
230-325-4151	Grant Revenue	153	248	2,902	-	90,000	90,000	-
230-325-4162	CDBG Grant	-	-	-	-	-	-	-
230-335-4370	Water/Sewer Connection Permit	3,715	4,165	2,000	1,000	5,250	5,250	-
230-340-4425	Water/Sewer Sales	284,832	300,281	333,048	334,723	350,275	350,275	-
230-340-4426	Bulk Water Sales	2,744	566	500	-	500	500	-
230-340-4430	Water/Sewer Connection Fees	-	-	2,000	-	-	-	-
230-340-4435	Fire Hydrant Fee	3,760	4,136	4,337	3,940	4,750	4,750	-
230-340-4450	Water/Sewer Penalties	-	100	-	2,869	3,012	3,012	-
230-345-4531	Water Reimbursement SDC	6,653	13,410	8,568	9,183	11,175	11,175	-
230-360-4210	Principal Payments Recieved	-	-	-	-	-	-	-
230-360-4220	Interim Financing Revenue	-	-	-	-	-	-	-
230-360-4225	Loan Proceeds	-	-	175,000	-	250,000	250,000	-
230-365-4752	Reimbursement Revenue	274	35	-	-	-	-	-
230-365-4790	SVDP Project Reimbursement	-	-	-	-	-	-	-
230-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
230-385-4895	Miscellaneous Revenue	6,434	5,413	5,000	1,000	350	350	-
	Total Revenues	308,718	328,603	536,257	355,247	717,512	717,512	-
	Transfers In							
230-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
230-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
230-390-4940	Transfer from Sewer Fund	-	-	-	-	-	-	-
230-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
230-390-4955	Transfer from Debt Reserve Fun	7,715	-	-	-	-	-	-
	Total Transfers In	7,715	-	-	-	6,051	6,051	-
	Total Water Fund	468,265	467,711	681,372	495,575	863,744	863,744	-

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
230-490-5110	City Administrator	18,925	22,893	23,796	23,737	24,750	24,750	-
230-490-5112	Finance Clerk	-	839	-	-	-	-	-
230-490-5114	City Clerk	19,175	19,272	20,613	21,083	22,200	22,200	-
230-490-5150	Public Works Director	21,872	24,376	28,680	29,260	30,747	30,747	-
230-490-5152	Utility Worker I	12,417	-	13,923	30,961	35,500	35,500	-
230-490-5154	Utility Worker II	14,489	15,747	13,923	-	-	-	-
230-490-5156	Temporary/Seasonal	-	-	-	-	577	577	-
230-490-5158	Maintenance Worker I	3,199	3,233	2,735	2,417	2,987	2,987	-
230-490-5220	Overtime	5,059	6,474	6,516	2,088	6,020	6,020	-
230-490-5315	Social Security/Medicare	7,277	6,716	9,882	8,348	9,360	9,360	-
230-490-5320	Worker's Comp	3,359	2,922	5,934	3,267	1,880	1,880	-
230-490-5350	Unemployment	-	-	8,736	-	8,500	8,500	-
230-490-5410	Health Insurance	27,840	21,354	29,720	31,276	29,750	29,750	-
230-490-5450	Public Employees Retirement	10,895	9,627	18,996	17,808	21,150	21,150	-
	Total Personal Services	144,507	133,453	183,454	170,245	193,421	193,421	-
	Materials and Services							
230-490-6110	Auditing	3,900	3,900	4,419	4,225	4,419	4,419	-
230-490-6112	Legal Services	-	-	500	-	500	500	-
230-490-6114	Financial Services	2,256	3,543	3,749	4,964	5,212	5,212	-
230-490-6116	Engineering Services	-	-	80,000	2,849	40,000	40,000	-
230-490-6122	IT Services	1,838	2,463	5,381	5,381	6,304	6,304	-
230-490-6128	Other Contract Services	3,565	3,828	2,000	1,000	2,000	2,000	-
230-490-6130	General Contract Services	-	-	-	-	-	-	-
230-490-6190	Computer Serv/Warr/Contracts	-	-	-	-	-	-	-
230-490-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,427	6,427	-
230-490-6220	Publications, Printing & Dues	800	555	1,000	458	1,000	1,000	-
230-490-6226	Postage	1,163	1,544	1,707	1,650	2,100	2,100	-
230-490-6230	Office Supplies/Equipment	205	1,274	1,281	680	1,500	1,500	-
230-490-6234	General Supplies	2,549	8,995	2,699	5,847	2,750	2,750	-
230-490-6238	Bank Service Charges	3,876	4,089	2,825	3,426	3,850	3,850	-
230-490-6240	Travel & Training	148	1,113	1,500	729	1,500	1,500	-
230-490-6290	Miscellaneous	1,544	671	1,500	195	1,500	1,500	-
230-490-6320	Building Repair & Maintenance	459	1,913	2,500	1,892	2,500	2,500	-
230-490-6324	Equipment Repair & Maintenance	2,136	2,427	1,000	2,661	1,500	1,500	-
230-490-6330	Other Repair & Maintenance	12,776	16,962	15,329	10,929	15,000	15,000	-
230-490-6334	Non-Capitalized Assets	2,338	1,030	1,500	5,000	2,750	2,750	-
230-490-6420	Water Services	494	1,733	1,697	602	1,825	1,825	-
230-490-6425	Sewer Services	679	700	723	720	775	775	-
230-490-6430	Electricity Services	13,976	16,930	19,254	16,508	19,500	19,500	-
230-490-6435	Internet Services	840	840	865	840	875	875	-
230-490-6440	Telephone Services	3,485	3,552	3,886	3,063	3,950	3,950	-
230-490-6445	Refuse Services	232	226	233	248	275	275	-
230-490-6520	Permits	2,700	-	-	-	-	-	-
230-490-6710	Gas & Oil	892	1,981	1,602	641	1,600	1,600	-
230-490-6712	Operations & Supplies	-	27	-	2,300	1,675	1,675	-
230-490-6750	Chemicals & Lab Supplies	18,372	20,200	21,349	18,728	21,500	21,500	-
230-490-6755	Water/Sewer Analysis	2,733	2,967	2,842	4,418	3,375	3,375	-
230-490-6758	Water/Sewer Connection Expendi	-	-	-	134	-	-	-
230-490-6760	Franchise Fees	-	-	-	-	17,776	17,776	-
	Total Materials and Services	89,688	109,107	187,456	106,051	173,938	173,938	-
	Subtotal Water	234,196	242,560	370,910	276,295	367,359	367,359	-

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Capital Outlay							
230-700-8320	Software	150	6,825	-	5,925	-	-	-
230-700-8895	Other Improvements	24,640	-	-	-	-	-	-
230-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
230-700-8540	Water Systems Improvemts	-	-	175,000	-	340,000	340,000	-
230-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	24,790	14,558	175,000	5,925	340,000	340,000	-
	Debt Service							
230-800-7110	Loan Principal	14,438	15,101	15,794	15,794	16,520	16,520	-
230-800-7122	Loan Principal - SPWF	3,856	4,056	4,265	4,265	4,486	4,486	-
230-800-7124	Loan Principal - RD	15,244	15,663	16,093	16,093	16,540	16,540	-
230-800-7510	Loan Interest	2,839	5,543	1,483	1,483	760	760	-
230-800-7522	Loan Interest - SPWF	3,566	-	3,157	3,157	2,937	2,937	-
230-800-7524	Loan Interest - RD	24,136	23,717	23,292	23,292	22,850	22,850	-
230-800-7111	Loan Principal - Library/City	-	-	1,367	-	-	-	-
230-800-7511	Loan Interest - Library/City	-	-	1,860	-	-	-	-
	Total Debt Service	64,080	64,080	67,311	64,084	64,093	64,093	-
	Transfers Out							
230-900-9117	Transfer to SDC Fund	-	-	-	-	-	-	-
230-900-9120	Transfer to Water Reserve Fund	3,938	3,938	3,938	3,938	15,740	15,740	-
230-900-9140	Transfer to Sewer Fund	-	-	-	-	-	-	-
230-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	5,938	5,938	9,938	9,938	15,740	15,740	-
	Contingency							
230-900-9590	Contingency	-	-	55,311	-	76,552	76,552	-
	Total Contingency	-	-	55,311	-	76,552	76,552	-
	Reserved for Future Expenditure							
230-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Water	304,213	312,578	503,470	350,317	523,744	523,744	-

CITY OF LOWELL
SEWER FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
240-3100	Beginning Fund Balance	17,265	121,619	182,029	176,148	132,151	132,151	-
	Total Beginning Balance	17,265	121,619	182,029	176,148	132,151	132,151	-
	Revenues							
240-315-4125	Interest Earned	3,112	4,655	3,640	2,424	2,150	2,150	-
240-325-4151	Grant Revenue	-	-	-	-	-	-	-
240-325-4162	CDBG Grant	-	-	-	-	-	-	-
240-360-4220	Interim Financing Revenue	-	-	-	-	-	-	-
240-360-4225	Loan Proceeds	-	-	-	-	-	-	-
240-335-4354	Misc Permits & Licenses	-	-	-	-	-	-	-
240-335-4370	Water/Sewer Connection Permit	1,035	1,610	920	-	2,250	2,250	-
240-340-4425	Water/Sewer Sales	330,589	342,844	394,156	364,613	386,875	386,875	-
240-340-4430	Water/Sewer Connection Fees	-	-	-	-	-	-	-
240-340-4450	Water/Sewer Penalties	-	108	-	1,994	2,321	2,321	-
240-345-4541	Sewer Reimbursement SDC	5,533	6,891	4,944	5,807	9,270	9,270	-
240-370-4824	Donations	-	-	-	-	-	-	-
240-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
240-385-4895	Miscellaneous Revenue	45,127	8,102	4,500	100	350	350	-
	Total Revenues	385,396	364,209	408,160	374,939	403,216	403,216	-
	Transfers In							
240-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
240-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
240-390-4921	Transfer from Sewer Reserve Fu	-	-	-	-	-	-	-
240-390-4930	Transfer from Water Fund	-	-	-	-	-	-	-
240-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
240-390-4955	Transfer from Debt Reserve Fun	15,745	15,745	12,724	-	-	-	-
	Total Transfers In	15,745	15,745	12,724	-	6,051	6,051	-
	Total Sewer Fund	418,406	501,574	602,913	551,087	541,418	541,418	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
240-490-5110	City Administrator	18,926	22,894	23,796	23,738	24,750	24,750	-
240-490-5112	Finance Clerk	-	-	-	-	-	-	-
240-490-5114	City Clerk	19,175	20,110	20,613	21,083	22,200	22,200	-
240-490-5150	Public Works Director	21,872	24,376	28,680	29,259	30,747	30,747	-
240-490-5152	Utility Worker I	12,418	-	13,923	30,961	35,500	35,500	-
240-490-5154	Utility Worker II	14,489	15,746	13,923	-	-	-	-
240-490-5156	Temporary/Seasonal	-	-	-	-	577	577	-
240-490-5158	Maintenance Worker I	3,199	3,233	2,735	2,417	2,987	2,987	-
240-490-5220	Overtime	5,059	6,474	6,516	2,088	6,020	6,020	-
240-490-5315	Social Security/Medicare	7,278	6,716	9,882	8,348	9,360	9,360	-
240-490-5320	Worker's Comp	3,359	2,915	5,934	3,267	1,880	1,880	-
240-490-5350	Unemployment	-	-	8,736	-	8,500	8,500	-
240-490-5410	Health Insurance	27,840	21,354	29,720	31,276	29,750	29,750	-
240-490-5450	Public Employees Retirement	10,896	9,627	18,996	17,808	21,150	21,150	-
	Total Personal Services	144,511	133,446	183,454	170,245	193,421	193,421	-
	Materials and Services							
240-490-6110	Auditing	3,900	3,900	4,419	4,225	4,419	4,419	-
240-490-6112	Legal Services	-	-	500	-	500	500	-
240-490-6114	Financial Services	2,256	3,543	3,749	4,964	5,212	5,212	-
240-490-6116	Engineering Services	-	2,950	100,000	4,000	40,000	40,000	-
240-490-6122	IT Services	1,838	2,324	3,881	4,058	6,304	6,304	-
240-490-6128	Other Contract Services	3,565	7,716	3,600	4,155	3,500	3,500	-
240-490-6130	General Contract Services	-	-	-	-	-	-	-
240-490-6190	Computer Serv/Warr/Contracts	-	-	-	-	-	-	-
240-490-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,427	6,427	-
240-490-6220	Publications, Printing & Dues	1,250	430	600	500	600	600	-
240-490-6226	Postage	1,163	1,543	2,000	1,500	2,100	2,100	-
240-490-6230	Office Supplies/Equipment	164	336	500	500	500	500	-
240-490-6234	General Supplies	1,201	1,270	2,000	3,250	2,500	2,500	-
240-490-6238	Bank Service Charges	3,856	4,048	1,498	3,403	3,850	3,850	-
240-490-6240	Travel & Training	598	1,489	1,500	1,434	1,500	1,500	-
240-490-6290	Miscellaneous	316	685	500	-	500	500	-
240-490-6320	Building Repair & Maintenance	115	591	1,000	1,969	1,750	1,750	-
240-490-6324	Equipment Repair & Maintenance	3,556	9,724	5,000	4,000	5,000	5,000	-
240-490-6330	Other Repair & Maintenance	193	4,254	12,500	19,379	15,000	15,000	-
240-490-6334	Non-Capitalized Assets	2,478	1,000	1,000	1,452	1,200	1,200	-
240-490-6420	Water Services	7,053	12,656	11,457	24,295	21,250	21,250	-
240-490-6425	Sewer Services	6,111	6,304	6,620	6,666	6,750	6,750	-
240-490-6430	Electricity Services	23,720	19,710	25,068	18,763	19,889	19,889	-
240-490-6435	Internet Services	-	-	-	816	857	857	-
240-490-6440	Telephone Services	1,610	1,456	1,518	1,738	1,825	1,825	-
240-490-6445	Refuse Services	299	226	238	368	379	379	-
240-490-6520	Permits	2,635	2,812	3,100	3,100	3,193	3,193	-
240-490-6710	Gas & Oil	902	2,460	1,457	1,560	1,450	1,450	-
240-490-6712	Operations & Supplies	-	216	-	-	-	-	-
240-490-6750	Chemicals & Lab Supplies	11,090	14,122	14,700	11,252	15,250	15,250	-
240-490-6755	Water/Sewer Analysis	10,384	10,532	10,483	10,405	10,575	10,575	-
240-490-6758	Water/Sewer Connection Expendi	-	-	-	-	-	-	-
240-490-6760	Franchise Fees	-	-	-	-	19,344	19,344	-
240-490-6792	Reimbursable Expenditure	-	-	-	-	-	-	-
	Total Materials and Services	95,986	121,939	225,003	143,721	201,624	201,624	-
	Subtotal Sewer	240,498	255,385	408,457	313,965	395,045	395,045	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Capital Outlay								
240-700-8225	Buildings & Facilities	-	-	-	10,661	-	-	-
240-700-8320	Software	150	6,825	-	5,926	-	-	-
240-700-8335	Equipment & Furnishings	-	-	42,000	29,575	-	-	-
240-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
240-700-8550	Sewer Systems	-	-	-	-	-	-	-
	Total Capital Outlay	150	14,558	42,000	46,162	-	395,045	-
Debt Service								
240-800-7110	Loan Principal	18,038	18,171	18,313	18,313	18,466	18,466	-
240-800-7111	Loan Principal - Library/City	-	-	1,367	-	-	-	-
240-800-7122	Loan Principal - SPWF	3,856	4,056	4,056	4,265	4,486	4,486	-
240-800-7124	Loan Principal - RD	6,095	6,262	6,263	6,435	6,612	6,612	-
240-800-7510	Loan Interest	11,360	10,571	9,573	9,753	8,911	8,911	-
240-800-7511	Loan Interest - Library/City	-	-	1,860	-	-	-	-
240-800-7522	Loan Interest - SPWF	3,566	3,367	3,367	3,157	2,937	2,937	-
240-800-7524	Loan Interest - RD	9,649	9,482	9,487	9,310	9,133	9,133	-
	Total Debt Service	52,564	51,908	54,286	51,233	50,545	50,545	-
Transfers Out								
240-900-9117	Transfer to SDC Fund	-	-	-	-	-	-	-
240-900-9121	Transfer to Sewer Reserve Fund	1,575	1,575	1,575	1,575	5,920	5,920	-
240-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	3,575	3,575	7,575	7,575	5,920	5,920	-
Contingency								
240-900-9590	Contingency	-	-	90,595	-	89,908	89,908	-
	Total Contingency	-	-	90,595	-	89,908	89,908	-
Reserved for Future Expenditure								
240-900-9893	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Sewer	296,637	310,868	560,913	372,773	541,418	541,418	-

CITY OF LOWELL
STREET FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
312-3100	Beginning Fund Balance	126,877	126,292	99,659	90,839	53,537	53,537	-
	Total Beginning Balance	126,877	126,292	99,659	90,839	53,537	53,537	-
	Revenues							
312-315-4125	Interest Earned	94	153	2,045	1,524	1,400	1,400	-
312-320-4140	Lane County Distributions	-	-	-	-	-	-	-
312-320-4142	State Distributions	67,914	78,103	79,288	74,932	64,212	64,212	-
312-325-4151	Grant Revenue	-	-	150,000	-	200,000	200,000	-
312-345-4513	Transportation Reimbursement S	1,340	2,354	1,605	2,262	1,560	1,560	-
312-360-4210	Principal Payments Received	-	-	-	-	-	-	-
312-360-4215	Interest Payments Received	-	-	-	-	-	-	-
312-360-4225	Loan Proceeds	-	-	268,042	-	360,291	360,291	-
312-365-4752	Reimbursement Revenue	4,281	-	-	-	-	-	-
312-365-4791	SVDP Project Revenue	-	-	-	-	-	-	-
312-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
312-385-4895	Miscellaneous Revenue	7	133	-	100	50	50	-
	Total Revenues	73,637	80,743	500,980	78,818	627,513	627,513	-
	Transfers In							
312-390-4950	Transfer from Equipment Fund	-	-	-	-	4,033	4,033	-
	Total Transfers In	-	-	-	-	4,033	4,033	-

Total Street Fund	200,513	207,035	600,639	169,657	685,083	685,083	32	-
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CITY OF LOWELL
STREET FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
312-490-5110	City Administrator	7,570	8,872	4,326	4,316	4,500	4,500	-
312-490-5150	Public Works Director	9,374	10,615	3,374	3,442	3,617	3,617	-
312-490-5152	Utility Worker I	3,104	-	1,638	3,642	4,128	4,128	-
312-490-5154	Utility Worker II	3,622	3,937	1,638	-	-	-	-
312-490-5156	Utility Worker III	-	-	-	-	1,153	1,153	-
312-490-5158	Maintenance Worker I	1,600	1,616	-	-	-	-	-
312-490-5220	Overtime	1,288	2,153	676	227	675	675	-
312-490-5315	Social Security/Medicare	2,032	1,960	1,045	884	1,085	1,085	-
312-490-5320	Worker's Comp	1,113	977	673	750	230	230	-
312-490-5350	Unemployment	-	-	913	-	1,000	1,000	-
312-490-5410	Health Insurance	6,071	4,524	2,877	2,891	4,195	4,195	-
312-490-5450	Public Employees Retirement	3,043	2,829	2,009	1,873	2,520	2,520	-
312-490-5910	Wage Adjustment	-	-	-	-	-	-	-
	Total Personal Services	38,816	37,483	19,169	18,025	23,103	23,103	-
	Materials and Services							
312-490-6110	Auditing	1,300	1,300	1,473	1,325	1,473	1,473	-
312-490-6114	Financial Services	752	1,181	1,250	1,655	1,737	1,737	-
312-490-6116	Engineering Services	840	24,962	1,000	500	2,500	2,500	-
312-490-6122	IT Services	597	671	1,342	1,297	2,102	2,102	-
312-490-6128	Other Contract Services	9,077	12,607	12,772	3,576	8,500	8,500	-
312-490-6210	Insurance & Bonds	1,910	1,881	2,038	1,989	2,142	2,142	-
312-490-6234	General Supplies	144	34	150	200	200	200	-
312-490-6290	Miscellaneous	130	228	500	-	500	500	-
312-490-6324	Equipment Repair & Maintenance	-	49	500	150	500	500	-
312-490-6330	Other Repair & Maintenance	486	6,101	10,000	10,000	10,000	10,000	-
312-490-6334	Non-Capitalized Assets	671	-	500	4,998	2,500	2,500	-
312-490-6430	Electricity Services	13,402	15,379	20,363	12,500	13,250	13,250	-
312-490-6720	Storm Drain Maintenance	1,923	-	-	-	-	-	-
312-490-6724	Street Signs	175	312	500	4,230	1,000	1,000	-
	Total Materials and Services	31,405	64,705	52,388	42,420	46,404	46,404	-
	Capital Outlay							
312-700-8320	Software	-	2,275	-	180	-	-	-
312-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
312-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
312-700-8530	Street Improvements	-	-	438,042	26,359	560,291	560,291	-
312-700-8532	Signage	-	-	-	-	-	-	-
	Total Capital Outlay	-	10,008	438,042	26,539	560,291	560,291	-
	Debt Service							
312-800-7111	Loan Principal - Library/City	-	-	683	-	-	-	-
312-800-7511	Loan Interest - Library/City	-	-	930	-	-	-	-
	Total Debt Service	-	-	1,613	-	-	-	-
	Transfers Out							
312-900-9150	Transfer to Equipment Fund	4,000	4,000	4,000	4,000	-	-	-
	Total Transfers Out	4,000	4,000	4,000	4,000	-	-	-
	Contingency							
312-900-9590	Contingency	-	-	85,427	-	55,285	55,285	-
	Total Contingency	-	-	85,427	-	55,285	55,285	-
	Reserved for Future Expenditure							
312-900-9898	Reserved for future use - Stre	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-
	Total Streets	74,222	116,196	600,639	90,984	685,083	685,083	-

CITY OF LOWELL
BBJ FESTIVAL FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
314-3100	Beginning Fund Balance	21,526	19,374	14,522	16,392	12,352	12,352	-
	Total Beginning Balance	21,526	19,374	14,522	16,392	12,352	12,352	-
	Revenues							
314-315-4125	Interest Earned	12	7	291	10	8	8	-
314-370-4824	BBJ Donations	-	-	-	30	50	50	-
314-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
314-380-4861	Craft/Commercial Booth Sales	2,215	1,980	3,000	1,675	3,000	3,000	-
314-380-4862	Food Booth Sales	570	1,200	1,200	590	1,200	1,200	-
314-380-4863	Beer Garden	-	-	3,000	-	-	-	-
314-380-4864	Jam Sales	220	1,300	1,500	1,575	1,500	1,500	-
314-380-4866	Quilt Raffle Sales	1,386	3,280	4,000	3,373	4,000	4,000	-
314-380-4868	Program Ad Sales	2,670	1,480	2,750	1,545	2,750	2,750	-
314-380-4870	Sponsorship Revenue	1,750	1,500	4,000	750	4,000	4,000	-
314-380-4872	Pie Sales	-	194	-	-	225	225	-
314-380-4874	50/50 Raffle Sales	-	-	-	-	-	-	-
314-380-4876	5K Race Revenue	-	595	1,100	-	1,000	1,000	-
314-380-4878	Car Show Revenue	430	4,067	3,500	3,445	4,250	4,250	-
314-380-4880	Fishing Derby Revenue	200	440	440	200	450	450	-
314-380-4882	Horseshoe Tourney Revenue	-	100	100	145	175	175	-
314-380-4884	Kidz Korner Revenue	-	796	1,000	726	1,000	1,000	-
314-380-4886	Pie Eating Contest Revenue	-	-	100	124	150	150	-
314-380-4888	RC Flyers Revenue	-	60	-	-	-	-	-
314-380-4889	BBJ Festival Other Revenue	11,365	-	-	-	-	-	-
314-385-4895	Miscellaneous Revenue	-	328	500	101	75	75	-
	Total Revenues	20,818	17,327	26,481	14,289	23,833	23,833	-

Total Street Fund	42,345	36,702	41,003	30,681	36,185	36,185	34	-
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CITY OF LOWELL
BBJ FESTIVAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
314-490-6118	Police Services	-	-	1,500	1,220	1,750	1,750	-
314-490-6122	IT Services	84	131	450	465	473	473	-
314-490-6220	Publications, Printing & Dues	-	1,079	1,200	-	1,000	1,000	-
314-490-6224	Festival Advertisement	169	535	1,500	1,377	1,500	1,500	-
314-490-6226	Postage	30	-	50	-	50	50	-
314-490-6238	Bank Service Charges	-	-	-	30	75	75	-
314-490-6290	Miscellaneous	32	2,241	2,000	2,290	2,000	2,000	-
314-490-6440	Telephone Services	65	144	200	-	250	250	-
314-490-6445	Refuse Services	-	812	1,000	-	1,150	1,150	-
314-490-6705	Rent	280	940	1,000	995	1,250	1,250	-
314-490-6714	Materials & Services	20,683	140	-	-	-	-	-
314-490-6810	Craft/Commercial Booth Exp	10	121	750	38	750	750	-
314-490-6812	Food Booth Exp	-	40	100	150	175	175	-
314-490-6813	Beer Garden	-	-	1,500	-	-	-	-
314-490-6814	Jam Sales Exp	434	1,143	750	486	825	825	-
314-490-6816	Quilt Raffle	498	3,726	4,000	2,905	4,000	4,000	-
314-490-6820	Sponsorship Exp	-	51	-	-	50	50	-
314-490-6822	Pie Sales Exp	-	187	-	-	-	-	-
314-490-6850	5K Race Exp	185	495	600	-	600	600	-
314-490-6852	Car Show Exp	500	3,555	4,000	3,749	4,000	4,000	-
314-490-6854	Fishing Derby Exp	-	500	440	200	450	450	-
314-490-6856	Horseshoe Tourney Exp	-	-	50	-	50	50	-
314-490-6858	Kidz Korner Exp	-	590	1,000	380	1,000	1,000	-
314-490-6860	Pie Eating Contest Exp	-	-	200	284	300	300	-
314-490-6862	RC Flyers Exp	-	100	100	-	100	100	-
314-490-6864	Entertainment Exp	-	3,780	4,000	3,760	4,000	4,000	-
	Total Materials and Services	22,970	20,309	26,390	18,329	25,798	25,798	-
	Contingency							
314-900-9590	Contingency	-	-	14,613	-	10,387	10,387	-
	Total Contingency	-	-	14,613	-	10,387	10,387	-

CITY OF LOWELL
SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
417-3100	Beginning Fund Balance	316,946	397,391	-	-	-	-	-
	Total Beginning Balance	316,946	397,391	-	-	-	-	-
	Revenues							
417-315-4125	Interest Earned	342	-	-	-	-	-	-
417-345-4510	Park SDC Fees	8,824	-	-	-	-	-	-
417-345-4511	Parks Reimbursement SDC	-	-	-	-	-	-	-
417-345-4512	Transportation SDC	7,682	-	-	-	-	-	-
417-345-4530	Water SDC	34,308	-	-	-	-	-	-
417-345-4540	Sewer SDC	9,594	-	-	-	-	-	-
417-345-4545	Storm Drainage SDC	6,800	-	-	-	-	-	-
417-360-4210	Interfund Loan Principle from	12,895	-	-	-	-	-	-
	Total Revenues	80,445	-	-	-	-	-	-
	Transfers In							
417-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
417-390-4912	Transfer from Street Fund	-	-	-	-	-	-	-
417-390-4930	Transfer from Water Fund	-	-	-	-	-	-	-
417-390-4940	Transfer from Sewer Fund	-	-	-	-	-	-	-
	Total Transfers In	-	-	-	-	-	-	-

CITY OF LOWELL
SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Capital Outlay							
417-700-8520	Parks Improvements	-	-	-	-	-	-	-
417-700-8530	Street Improvements	-	-	-	-	-	-	-
417-700-8540	Water Systems Improvemts	-	-	-	-	-	-	-
417-700-8550	Sewer Systems	-	-	-	-	-	-	-
417-700-8560	Stormwater Improvements	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-	-
	Transfers Out							
417-900-9110	Transfer to Parks SDC Fund	-	37,691	-	-	-	-	-
417-900-9112	Transfer to Streets SDC Fund	-	23,187	-	-	-	-	-
417-900-9130	Transfer to Water SDC Fund	-	196,255	-	-	-	-	-
417-900-9140	Transfer to Sewer SDC Fund	-	115,917	-	-	-	-	-
417-900-9145	Transfer to Stormwater SDC Fun	-	24,340	-	-	-	-	-
417-900-9155	Transfer to Debt Reserve Fund	-	-	-	-	-	-	-
	Total Transfers Out	-	397,391	-	-	-	-	-
	Reserved for Future Expenditure							
417-900-9893	Reserved for future use - Wate	37,691	-	-	-	-	-	-
417-900-9895	Reserved for future use - Park	23,187	-	-	-	-	-	-
417-900-9896	Reserved for future use - Stor	196,255	-	-	-	-	-	-
417-900-9897	Reserved for future use - Sewe	115,917	-	-	-	-	-	-
417-900-9898	Reserved for future use - Stre	24,340	-	-	-	-	-	-
	Total Reserved for Future Expe	397,391	-	-	-	-	-	-

Total SDC Fund

397,391

397,391

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CITY OF LOWELL
PARKS SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
410-3100	Beginning Fund Balance	-	-	46,513	45,622	54,577	54,577	-
	Total Beginning Balance	-	-	46,513	45,622	54,577	54,577	-
	Revenues							
410-315-4125	Interest Earned	-	52	1,163	1,075	250	250	-
410-345-4510	Park SDC Fees	-	7,880	7,880	7,880	14,775	14,775	-
410-345-4511	Parks Reimbursement SDC	-	-	-	-			-
	Total Revenues	-	7,932	9,043	8,955	15,025	15,025	-
	Transfers In							
410-390-4917	Transfer from SDC Fund	-	37,691	-	-	-	-	-
	Total Transfers In	-	37,691	-	-	-	-	-

Total Parks SDC Fund	-	45,622	55,556	54,577	69,602	69,602	38	-
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CITY OF LOWELL
PARKS SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Materials and Services							
410-490-6714	Materials & Services	-	-	10,000	-	2,000	2,000	-
	Total Materials and Services	-	-	10,000	-	2,000	2,000	-
	Capital Outlay							
410-700-8520	Parks Improvements	-	-	45,556	-	67,602	67,602	-
	Total Capital Outlay	-	-	45,556	-	67,602	67,602	-
	Reserved for Future Expenditure							
410-900-9895	Reserved for future use - Park	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Parks SDC Fund	-	-	55,556	-	69,602	69,602	39	-
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CITY OF LOWELL
TRANSPORTATION SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
412-3100	Beginning Fund Balance	-	-	28,503	36,617	47,483	47,483	-
	Total Beginning Balance	-	-	28,503	36,617	47,483	47,483	-
	Revenues							
412-315-4125	Interest Earned	-	32	712	802	250	250	-
412-345-4512	Transportation SDC	-	13,397	4,736	10,064	8,880	8,880	-
	Total Revenues	-	13,429	5,448	10,866	9,130	9,130	-
	Transfers In							
412-390-4917	Transfer from SDC Fund	-	23,187	-	-	-	-	-
	Total Transfers In	-	23,187	-	-	-	-	-

Total Transportation SDC Fund	-	36,617	33,951	47,483	56,613	56,613	40	-
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CITY OF LOWELL
TRANSPORTATION SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
412-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
412-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
412-700-8530	Street Improvements	-	-	31,951	-	54,613	54,613	-
	Total Capital Outlay	-	-	31,951	-	54,613	54,613	-
	Reserved for Future Expenditure							
412-900-9898	Reserved for future use - Stre	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

Total Transportation SDC Fund	-	-	33,951	-	56,613	56,613	⁴¹	-
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CITY OF LOWELL
WATER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
430-3100	Beginning Fund Balance	-	-	239,460	265,465	320,027	320,027	-
	Total Beginning Balance	-	-	239,460	265,465	320,027	320,027	-
	Revenues							
430-315-4125	Interest Earned	-	270	5,987	7,358	6,400	6,400	-
430-345-4530	Water SDC	-	68,940	30,640	40,215	57,450	57,450	-
	Total Revenues	-	69,210	36,627	47,573	63,850	63,850	-
	Transfers In							
430-390-4917	Transfer from SDC Fund	-	196,255	-	-	-	-	-
	Total Transfers In	-	196,255	-	-	-	-	-

Total Water SDC Fund	-	265,465	276,087	313,038	383,877	383,877	42	-
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CITY OF LOWELL
WATER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
430-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
430-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
430-700-8540	Water Systems Improvemts	-	-	274,087	-	381,877	381,877	-
	Total Capital Outlay	-	-	274,087	-	381,877	381,877	-
	Reserved for Future Expenditure							
430-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

Total Water SDC Fund	-	-	276,087	-	383,877	383,877	43	-
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CITY OF LOWELL
SEWER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
440-3100	Beginning Fund Balance	-	-	127,383	128,017	140,454	140,454	-
	Total Beginning Balance	-	-	127,383	128,017	140,454	140,454	-
	Revenues							
440-315-4125	Interest Earned	-	158	3,185	3,355	1,975	1,975	-
440-345-4540	Sewer SDC	-	11,942	8,568	9,082	16,065	16,065	-
	Total Revenues	-	12,099	11,753	12,437	18,040	18,040	-
	Transfers In							
440-390-4917	Transfer from SDC Fund	-	115,917	-	-	-	-	-
	Total Transfers In	-	115,917	-	-	-	-	-

Total Sewer SDC Fund	-	128,017	139,136	140,454	158,494	158,494	⁴⁴	-
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CITY OF LOWELL
SEWER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
440-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
440-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
440-700-8550	Sewer Systems	-	-	137,136	-	156,494	156,494	-
	Total Capital Outlay	-	-	137,136	-	156,494	156,494	-
	Reserved for Future Expenditure							
440-900-9897	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Transportation SDC Fund	-	-	139,136	-	158,494	158,494	45	-
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CITY OF LOWELL
STORMWATER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
445-3100	Beginning Fund Balance	-	-	30,333	33,379	45,113	45,113	-
	Total Beginning Balance	-	-	30,333	33,379	45,113	45,113	-
	Revenues							
445-315-4125	Interest Earned	-	34	758	720	635	635	-
445-345-4545	Storm Drainage SDC	-	9,005	5,384	11,014	10,095	10,095	-
	Total Revenues	-	9,039	6,142	11,734	10,730	10,730	-
	Transfers In							
445-390-4917	Transfer from SDC Fund	-	24,340	-	-	-	-	-
	Total Transfers In	-	24,340	-	-	-	-	-

Total Stormwater SDC Fund	-	33,379	36,475	45,113	55,843	55,843	46	-
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CITY OF LOWELL
STORMWATER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
445-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
445-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
445-700-8560	Stormwater Improvements	-	-	34,475	-	53,843	53,843	-
	Total Capital Outlay	-	-	34,475	-	53,843	53,843	-
	Reserved for Future Expenditure							
445-900-9897	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Stormwater SDC Fund	-	-	36,475	-	55,843	55,843	⁴⁷	-
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CITY OF LOWELL
WATER RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
520-3100	Beginning Fund Balance	11,814	15,752	19,690	19,692	23,647	23,647	-
	Total Beginning Balance	11,814	15,752	19,690	19,692	23,647	23,647	-
	Revenues							
520-315-4125	Interest Earned	-	2	-	17	15	15	-
	Total Revenues	-	2	-	17	15	15	-
	Transfers In							
520-390-4930	Transfer from Water Fund	3,938	3,938	3,938	3,938	15,740	15,740	-
	Total Transfers In	3,938	3,938	3,938	3,938	15,740	15,740	-

Total Water Reserve Fund	15,752	19,692	23,628	23,647	39,402	39,402	48	-
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CITY OF LOWELL
WATER RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Reserved for Future Expenditure								
520-900-9892	Reserved for Water Bond Pymt	-	-	23,628	23,647	39,402	39,402	-
	Total Reserved for Future Expenditure	-	-	23,628	23,647	39,402	39,402	-

CITY OF LOWELL
SEWER RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
521-3100	Beginning Fund Balance	5,095	6,670	8,245	8,245	9,828	9,828	-
	Total Beginning Balance	5,095	6,670	8,245	8,245	9,828	9,828	-
	Revenues							
521-315-4125	Interest Earned	-	1	-	7	8	8	-
	Total Revenues	-	1	-	7	8	8	-
	Transfers In							
521-390-4940	Transfer from Sewer Fund	1,575	1,575	1,575	1,575	5,920	5,920	-
	Total Transfers In	1,575	1,575	1,575	1,575	5,920	5,920	-

Total Sewer Reserve Fund	6,670	8,246	9,820	9,827	15,756	15,756	50	-
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CITY OF LOWELL
SEWER RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Reserved for Future Expenditure								
521-900-9892	Reserved for Sewer Bond Pymt	-	-	9,820	9,827	15,756	15,756	-
Total Reserved for Future Expenditure		-	-	9,820	9,827	15,756	15,756	-

CITY OF LOWELL
EQUIPMENT RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
550-3100	Beginning Fund Balance	17,195	43,614	35	174	22,186	22,186	-
	Total Beginning Balance	17,195	43,614	35	174	22,186	22,186	-
	Revenues							
550-315-4125	Interest Earned	-	2	-	12	-	-	-
	Total Revenues	-	2	-	12	-	-	-
	Transfers In							
550-390-4910	Transfer from General Fund	2,000	2,000	6,000	6,000	-	-	-
550-390-4912	Transfer from Street Fund	4,000	4,000	4,000	4,000	-	-	-
550-390-4930	Transfer from Water Fund	2,000	2,000	6,000	6,000	-	-	-
550-390-4940	Transfer from Sewer Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers In	10,000	10,000	22,000	22,000	-	-	-

Total Sewer Reserve Fund	27,195	53,616	22,035	22,186	22,186	22,186	52	-
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CITY OF LOWELL
EQUIPMENT RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Capital Outlay								
550-700-8425	Vehicles & Rolling Stock	-	53,442	22,035	-	-	-	-
	Total Capital Outlay	-	53,442	22,035	-	-	-	-
Transfers Out								
550-900-9110	Transfer to General Fund	-	-	-	-	6,051	6,051	-
550-900-9112	Transfer to Street Fund	-	-	-	-	4,033	4,033	-
550-900-9130	Transfer to Water Fund	-	-	-	-	6,051	6,051	-
550-900-9140	Transfer to Sewer Fund	-	-	-	-	6,051	6,051	-
	Total Transfers Out	-	-	-	-	22,186	22,186	-

CITY OF LOWELL
DEBT RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
555-3100	Beginning Fund Balance	51,854	28,469	12,724	12,839	-	-	-
	Total Beginning Balance	51,854	28,469	12,724	12,839	-	-	-
	Revenues							
555-315-4125	Interest Earned	75	115	-	33	-	-	-
	Total Revenues	75	115	-	33	-	-	-
	Transfers In							
555-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
	Total Transfers In	-	-	-	-	-	-	-

Total Debt Reserve Fund	51,928	28,584	12,724	12,872	-	-	54	-
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CITY OF LOWELL
DEBT RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Transfers Out							
555-900-9130	Transfer to Water Fund	7,715	-	-	-	-	-	-
555-900-9140	Transfer to Sewer Fund	15,745	15,745	12,724	33	-	-	-
	Total Transfers Out	23,460	15,745	12,724	33	-	-	-
	Reserved for Future Expenditure							
555-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
555-900-9897	Reserved for future use - Sewe	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

CITY OF LOWELL
APPROPRIATION SUMMARY
JULY 1, 2020 - JUNE 30, 2021

GENERAL FUND	
ADMINISTRATION	91,143
PARKS AND RECREATION	624,228
POLICE	29,530
COMMUNITY DEVELOPMENT	30,990
LIBRARY	333,763
CODE ENFORCEMENT	14,080
TOURISM	10,816
MUNICIPAL COURT	13,996
NON-DEPARTMENTAL	
TRANSFERS	37,200
DEBT SERVICE	40,348
CONTINGENCY	57,314
TOTAL	1,283,408

BBJ FESTIVAL FUND	
BBJ FESTIVAL	25,798
CONTINGENCY	10,387
TOTAL	36,185

WATER FUND	
WATER	707,359
DEBT SERVICE	64,093
INTERFUND TRANSFERS	15,740
CONTINGENCY	76,552
TOTAL	863,744

SEWER FUND	
SEWER	395,045
DEBT SERVICE	50,545
INTERFUND TRANSFERS	5,920
CONTINGENCY	89,908
TOTAL	541,418

STREET FUND	
STREET	629,798
DEBT SERVICE	-
TRANSFERS	-
CONTINGENCY	55,285
TOTAL	685,083

WATER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	381,877
TOTAL	383,877

SEWER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	156,494
TOTAL	158,494

STORMWATER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	53,843
TOTAL	55,843

STREET SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	54,613
TOTAL	56,613

PARKS SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	67,602
TOTAL	69,602

EQUIPMENT FUND	
TRANSFERS	22,186
TOTAL	22,186

BUILDING FUND	
BUILDING	86,940
CONTINGENCY	17,142
TOTAL	104,082

APPROPRIATIONS BY DEPARTMENT OR PROGRAM	2,993,486
APPROPRIATIONS NOT ALLOCATED BY DEPARTMENT OR PROGRAM	1,267,049
TOTAL APPROPRIATIONS	4,260,535
UNAPPROPRIATED AND RESERVE AMOUNTS	57,658
	4,318,193

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Public Hearing
Resolution 746 – Utility Assistance
Program

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

The Lowell Budget Committee discussed a rate relief program at their first meeting on April 29, 2020. Staff reviewed a draft program with the City Council at work sessions on May 19 and June 2. The proposed program would provide a 25% reduction in base water and sewer fees.

FISCAL IMPACT:

Staff anticipates 20-30 participants in the program. With 30 participants, the impact would be approximately \$3,968 over the six (6) month period.

COURSES OF ACTION:

This item has been submitted for a Public Hearing.

RECOMMENDATION:

This item has been submitted for a Public Hearing.

ATTACHMENTS:

1. Resolution 746 – Utility Assistance Program

CITY OF LOWELL, OREGON**RESOLUTION 746****A RESOLUTION ESTABLISHING A UTILITY ASSISTANCE PILOT PROGRAM FOR ALL CUSTOMERS RECEIVING RESIDENTIAL WATER AND SEWER SERVICE FROM THE CITY OF LOWELL THAT MEET AND DOCUMENT ELIGIBLE HOUSEHOLD INCOME CRITERIA**

WHEREAS, the Budget Committee discussed the need for providing utility rate relief at their meeting on April 29, 2020; and

WHEREAS, the Lowell City Council discussed and reviewed options to address a utility rate relief program for low-income residents at work sessions on May 19, 2020 and June 2, 2020; and

WHEREAS, a public hearing was held on June 23, 2020 to solicit input from residents on the draft program; now therefore

BE IT RESOLVED that the Lowell City Council establishes a Utility Assistance Pilot Program providing for a 25% reduction in base water and sanitary sewer fees if the customer meets the following eligibility criteria:

1. Customer maintains both water and sanitary sewer service.
2. Customer has a household income less than 60% of the statewide median income as established by the Oregon Low Income Energy Assistance Program (LIHEAP).
3. Customer can document household income by their most recent state and federal tax return, Form SSA 1099, or other approval letter from a state or federal agency qualifying them for such programs that are based on income.

BE IT FURTHER RESOLVED that this resolution shall take effect July 1, 2020 and remain in effect through December 31, 2020.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Administrator

UTILITY ASSISTANCE PILOT PROGRAM APPLICATION

Effective July 1, 2020 through December 31, 2020

Proof of income must accompany this form for processing

I (we) hereby request City of Lowell to reduce the Water and Sewer utility base fee based on the following information.

APPLICANT'S NAME: _____

CO-APPLICANT'S NAME: _____

PHONE: _____ **SSN (last 4 digits):** _____

SERVICE ADDRESS: _____

(The property receiving service for which the reduction is sought must be applicant's principal residence.)

MAILING ADDRESS: _____

Other persons occupying the residence:

NAME

RELATIONSHIP

In order to qualify, the maximum combined annual income for all persons residing at the residence must be at or below the income for the size of household as listed on the back of this form. You must provide proof of your household monthly income, and hereby consent to provide all information deemed necessary to make such determination. The applicant must submit a copy of their most recent state and federal tax returns or Form SSA 1099 or other approval letter from a state or federal agency qualifying them for such programs that are based on income.

If this application is approved, it shall become effective for the next billing period (no retroactive adjustments) and will be in effect through December 31, 2020.

UNDER PENALTIES OF FALSE SWEARING, I/WE, THE UNDERSIGNED, STATE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT. I/WE FURTHER AGREE TO IMMEDIATELY NOTIFY THE CITY OF ANY CHANGE IN THE ABOVE INFORMATION. BY SIGNING THIS FORM, I/WE AUTHORIZE THE RELEASE OF INFORMATION TO THE CITY OF LOWELL FOR PURPOSES OF VERIFYING ELIGIBILITY.

Applicant's Signature

Date

Co-Applicant's Signature

Date:

RETURN TO: **City of Lowell, Attn: Joyce Donnell**
 P.O. Box 490, Lowell, OR 97452
 Phone: 541-937-2157

FOR CITY OF LOWELL USE ONLY

Date & Approval By: _____ Entered By: _____ Date Entered _____ Act#: _____

Income Guidelines – 2020/21
60% of Median Income (Oregon Statewide Average)

Size of Family Unit	Annual Income 60% of Median
1	\$25,983
2	\$33,978
3	\$41,973
4	\$49,967
5	\$57,962
6	\$65,957
7	\$67,456
8	\$68,955
each additional member	\$1,499

How the Discount Works:

Once approved by the City of Lowell, staff will process your application and you should see a 25% reduction in your water and sewer base charges on the next billing cycle. Forms turned in after the 15th of the month will be processed the following month. If you are renting, the reduced rates should be reflected on the bill from your rental company. If not, please contact them.

I have read and understand the process as explained above _____
Initial here

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Public Hearing
Resolution 747 – Utility Payment in
Lieu of Franchise Fee

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

On May 19 and June 2 the City Council reviewed a draft resolution to establish a utility payment in lieu of franchise fee. The water and sewer funds are considered enterprise funds and are intended to operate like a private utility. Currently, these funds do not pay a franchise fee for their use of public right-of-way. This resolution would charge a 5% fee on the gross operating receipts for use of the right-of-way, paid to the General Fund.

FISCAL IMPACT:

Water Fund - \$17,776

Sewer Fund - \$19,344

As proposed, the fee would be absorbed by the funds and not added to the bill.

COURSES OF ACTION:

This item has been submitted for a public hearing.

RECOMMENDATION:

This item has been submitted for a public hearing.

ATTACHMENTS:

1. Resolution 747: Establishing a Utility Payment In Lieu of Franchise Fee

CITY OF LOWELL, OREGON**RESOLUTION 747****A RESOLUTION ESTABLISHING A PAYMENT IN LIEU OF FRANCHISE FEE OF FIVE PERCENT (5%) ON THE GROSS OPERATING REVENUE FROM THE CITY OF LOWELL MUNICIPAL WATER UTILITY AND THE CITY OF LOWELL MUNICIPAL WASTEWATER TREATMENT UTILITY**

WHEREAS, the Lowell City Council has examined the fiscal resources and the business practices of the various operating funds; and

WHEREAS, the City Council has found that the City operates a Municipal Water Utility and a Municipal Wastewater Treatment Utility along the same lines as a commercial enterprise; and

WHEREAS, the financial activities of these municipal utilities are reported as "Enterprise" or "Proprietary" funds of the City of Lowell; and

WHEREAS, the City does not currently charge the same Payment In Lieu of Franchise Fee to the City operated utilities as is made by all other privately owned utilities for the use of public rights-of-way; now therefore

BE IT RESOLVED by the Lowell City Council that a Payment In Lieu of Franchise Fee of five percent (5%) percent is hereby established on the gross operating receipts of the City of Lowell Municipal Water Utility and the City of Lowell Municipal Wastewater Treatment Utility.

BE IT FURTHER RESOLVED that gross operating receipts, as used in this resolution, shall be deemed to include any revenue earned within the City from the service fees charged by the Municipal Water Utility and Municipal Wastewater Treatment Utility.

BE IT FURTHER RESOLVED that payments shall be made to the City's General Fund and shall begin with all such receipts collected after July 1, 2020 and continue to be paid until modified or removed by the City Council of the City of Lowell, Oregon.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Consent Agenda

- ☐ **DISCUSSION**
- ☒ **ACTION**
- ☐ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

The Consent Agenda for the June 23, 2020 City Council meeting includes the City Council Work Session Minutes for May 19, 2020, City Council Meeting Minutes for May 19, 2020, City Council Work Session Minutes June 2, 2020, City Council Special Meeting and Executive Session Minutes for June 2, 2020, Financial Report for April 2020, and the Check Register for May 2020.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

1. Motion to approve the consent agenda as presented.
2. Motion to remove an item from the consent agenda and place on the Business Meeting for additional review, discussion or amendment.

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHMENTS:

1. City Council Work Session Minutes for May 19, 2020
2. City Council Meeting Minutes for May 19, 2020
3. City Council Work Session Minutes June 2, 2020
4. City Council Special Meeting and Executive Session Minutes for June 2, 2020
5. Financial Report for April 2020
6. Check Register for May 2020.

City of Lowell, Oregon
Minutes of the City Council Work Session
May 19, 2020
Maggie Osgood Library

The Work Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Staff Present: CA Cobb, Max Baker -Public Works Director

Work Session Topic(s)

- 1. Utility Payment Assistance Program** – CA presented a draft Resolution and examples from other cities. Discussion followed.
- 2. Utility Payment In Lieu of Franchise Fee** – CA presented a draft Resolution.
- 3. Fiscal Year 2020/21 Utility Rates** – CA presented a draft Resolution for 3% increase in rate.
- 4. Main Street and Lakeview Avenue Financing** – CA presented information on available financing.
- 5. Building Inspection Fund** - CA presented information on item.
- 6. Fireworks Display** – CA presented information on item.
- 7. Special Event Permit Request** – CA presented information.

Adjourn: 8:17 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jared Cobb, City Recorder

Date

**City of Lowell, Oregon
Minutes of the City Council Regular Session
May 19, 2020**

The Regular Session was called to order at 8:17 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Staff Present: CA Cobb, Max Baker – Public Works Director

Consent Agenda: Councilor Stratis moved to approve the consent agenda, second by Councilor Dragt. **PASS 4:0**

Public Comments: None

Council Comments: None

City Administrator Report: CA Cobb presented report.

Public Works Report: Max Baker Public Works Director presented report.

Police Report: April report provided in packet.

Old Business: None

New Business:

- **Resolution 741 – Local State of Emergency Declaration** – CA presented Resolution 741 to extend emergency through June 16, 2020. **Councilor Dragt moved to approve Resolution 741 as written, second by Councilor Harris. PASS 4:0**

Other Business:

- **Request for Special Event Permit** – CA presented Mountain View Academy’s Special Event and Public Benefits permit request. **Councilor Stratis move to approve Mountain View Academy Special Events and Public Benefits permit request subject to review and approval from insurance provider CIS, second by Councilor Dragt. PASS 4:0**

Mayor Comments: None

Public Comments: None

Adjourn: 9:05 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jared Cobb, City Recorder

Date

City of Lowell, Oregon
Minutes of the City Council Work Session
June 2, 2020
Maggie Osgood Library

The Work Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Staff Present: CA Cobb

Work Session Topic(s)

1. **Oregon RAIN Contract** – Raj Vable and Caroline Cummings presented update and MOU request to continue the program.
2. **City Council Interviews** - Council conducted interview with candidate John Myers.
3. **Pine Needlers Special Event Application** – Presented request to have a Drive Through Quilt Show in the parking lot of Maggie Osgood Library.
4. **Lowell High School Special Event Application** – Presented a request to have a car parade for graduation.
5. **Crestview Subdivision Agreement** – Agreement presented for review.
6. **Utility Payment Assistance Program** - CA presented Resolution 742 for review.
7. **Utility Payment In Lieu of Franchise Fee** - No further discussion.
8. **Fiscal Year 2020/21 Utility Rates** - CA presented Resolution 744 for review.
9. **Main Street Avenue and Lakeview Bid Award** – Matt Wadlington, City Engineer presented information on bids, Wildish Construction Co. was the lowest bid.
10. **Main Street and Lakeview Avenue Financing** – CA presented information.

Adjourn: 8:11 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jared Cobb, City Recorder

Date

City of Lowell, Oregon
Minutes of the City Council Special Meeting and Executive Session
Tuesday June 2, 2020
Maggie Osgood Library

The Special Meeting was called to order at 8:11 PM by Mayor Bennett

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Samantha Dragt

Staff Present: CA Cobb

Public Comments: None

Council Comments: None

Old Business: None

New Business:

- **City Council Appointment – Councilor Stratis moved to appoint John Myers to the City Council Position 2, second by Councilor Dragt. PASS 4:0**

CA Cobb proceeded with the swearing in of John Myers, for City Council Position 2.

- **Main Street and Lakeview Avenue Bid Award – Councilor Harris moved to award the bid to Wildish Construction Co. with Schedule 1, Alternative B- \$167,667.30, Schedule 2, Alternative B - \$159,177.45 and both Additive Alternative's -\$99,010.00, in an amount not to exceed the amount of \$425,854.75 and authorizing the Mayor to sign any necessary agreements or documents to approve the project. Second by Councilor Stratis. PASS 5:0**
- **Pine Needlers Special Event Application – Councilor Stratis moved to approve the Special Event Application for the Lowell Pine Needlers as a City-sponsored event, second by Councilor Dragt. PASS 5:0**
- **Lowell High School Special Event Application – Councilor Stratis moved to approve the Special Event Application for the Lowell School District, contingent of the understanding that approval does not permit a public gathering at any City facilities, second by Councilor Myers. PASS 5:0**
- **Agreement for Improvements – Councilor Dragt moved to authorize the Mayor to sign the Agreement for Improvements for the Crestview Subdivision, as written, second by Councilor Myers. PASS 5:0**

- **Oregon RAIN Contract – Councilor Harris moved to authorize the City Administrator to sign the Memorandum of Understanding with RAIN and the City of Oakridge, as written. Second by Councilor Dragt. PASS 5:0**
- **Executive Session Item – Councilor Stratis moved to appoint CA to advise City Council on real property transactions, second by Councilor Myers. PASS 5:0**

Convene to Executive Session: 8:48 PM

Executive Session: ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Reconvene to Public Session: 9:33 PM

Other Business:

Mayor Bennett moved to designate the City Administrator to enter into negotiations with Mary Lawson of 205 E Main Street and Jerry Bjornstad of 295 E Main Street and report back to council on his findings, second by Councilor Dragt. PASS 5:0

Mayor Bennett moved to designate the City Administrator to investigate the surplus property Tax Lot # 1901142407000 for possible sale, second by Councilor Stratis. PASS 5:0

Mayor Comments: None

Community Comments: None

Adjourn: 9:37 PM

Approved: _____
Don Bennett, Mayor

Date

Attest: _____
Jared Cobb, City Recorder

Date

CITY OF LOWELL
COMBINED CASH INVESTMENT
APRIL 30, 2020

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	283,230.48
999-1112	CASH IN BANK - XPRESS DEP	.00
999-1115	CASH IN BANK - LGIP	944,989.24
999-1175	UTILITY CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	1,228,219.72
999-1110	CASH ALLOCATED TO FUNDS	(1,228,219.72)
		<hr/>
TOTAL UNALLOCATED CASH		.00
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	233,574.23
230	ALLOCATION TO WATER FUND	144,764.89
240	ALLOCATION TO SEWER FUND	130,460.59
312	ALLOCATION TO STREET FUND	68,586.03
314	ALLOCATION TO BLACKBERRY JAM FUND	12,824.04
410	ALLOCATION TO PARKS SDC FUND	52,284.35
412	ALLOCATION TO STREETS SDC FUND	46,058.19
430	ALLOCATION TO WATER SDC FUND	303,166.14
440	ALLOCATION TO SEWER SDC FUND	137,302.52
445	ALLOCATION TO STORMWATER SDC FUND	43,550.81
520	ALLOCATION TO WATER RESERVE FUND	23,641.93
521	ALLOCATION TO SEWER RESERVE FUND	9,825.77
550	ALLOCATION TO EQUIPMENT FUND	22,180.23
555	ALLOCATION TO DEBT RESERVE FUND	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,228,219.72
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(1,228,219.72)
		<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE		.00
		<hr/> <hr/>

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	12,323.35	
110-1115	CASH IN BANK - LGIP	221,250.88	
110-1118	CASH IN BANK - COURT	.00	
110-1120	PETTY CASH	250.00	
110-1510	ACCOUNTS RECEIVABLE	.00	
110-1520	TAXES RECEIVABLE	.00	
110-1620	INVENTORY	.00	
110-1710	LAND	2,595,845.69	
110-1720	BUILDINGS & FACILITIES	429,324.77	
110-1730	EQUIPMENT & FURNISHINGS	18,660.63	
110-1740	VEHICLES & ROLLING STOCK	42,417.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	.00	
110-1820	AD - BUILDINGS & FACILITIES	(148,802.55)	
110-1830	AD - EQUIPMENT & FURNISHINGS	(5,760.93)	
110-1840	AD - VEHICLES & ROLLING STOCK	(7,323.96)	
110-1850	AD - INFRASTRUCTURE	(13,038.27)	
110-1950	DEFERRED OUTFLOWS OF RESOURCES	.00	
	TOTAL ASSETS		3,177,910.10

LIABILITIES AND EQUITY

LIABILITIES

110-2125	ACCOUNTS PAYABLE	.00	
110-2205	WAGES PAYABLE	2,282.65	
110-2210	PAYROLL TAXES PAYABLE	935.96	
110-2245	HEALTH INSURANCE PAYABLE	867.31	
110-2250	RETIREMENT PAYABLE	735.63	
110-2510	BAIL HELD	.00	
110-2515	CET TAX COLLECTED	.00	
110-2525	OTHER DEPOSITS	.00	
110-2750	LONG TERM DEBT	530,000.00	
110-2950	DEFERRED INFLOWS OF RESOURCES	.00	
	TOTAL LIABILITIES		534,821.55

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	297,503.45	
110-3275	GASB - FIXED ASSETS	2,944,085.87	
110-3277	GASB - LONG TERM DEBT	(530,000.00)	
	REVENUE OVER EXPENDITURES - YTD	(68,500.77)	
	BALANCE - CURRENT DATE	(68,500.77)	
	TOTAL FUND EQUITY		2,643,088.55
	TOTAL LIABILITIES AND EQUITY		3,177,910.10

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
110-310-4112	PROPERTY TAXES - CURRENT	440.06	144,517.37	142,768.00	(1,749.37)	101.2
110-310-4114	PROPERTY TAXES - PRIOR	96.79	2,144.19	5,293.00	3,148.81	40.5
	TOTAL TAXES	536.85	146,661.56	148,061.00	1,399.44	99.1
	<u>INVESTMENT EARNINGS</u>					
110-315-4125	INTEREST EARNED	336.86	4,584.78	6,130.00	1,545.22	74.8
	TOTAL INVESTMENT EARNINGS	336.86	4,584.78	6,130.00	1,545.22	74.8
	<u>INTERGOVERNMENTAL</u>					
110-320-4132	STATE REVENUE SHARING	.00	7,948.80	10,421.00	2,472.20	76.3
110-320-4134	CIGARETTE TAX	60.74	998.81	1,000.00	1.19	99.9
110-320-4136	LIQUOR TAX	1,470.68	15,905.57	20,564.00	4,658.43	77.4
110-320-4145	TRANSIENT ROOM TAX	.00	5.47	300.00	294.53	1.8
110-320-4148	MARIJUANA TAX DISTRIBUTION	.00	4,756.87	5,200.00	443.13	91.5
	TOTAL INTERGOVERNMENTAL	1,531.42	29,615.52	37,485.00	7,869.48	79.0
	<u>GRANT REVENUES</u>					
110-325-4151	GRANT REVENUE	.00	30,000.00	1,050,000.00	1,020,000.00	2.9
110-325-4152	TOURISM GRANT	.00	10,137.00	9,832.00	(305.00)	103.1
110-325-4154	SUMMER READING GRANT	.00	.00	1,000.00	1,000.00	.0
110-325-4155	LIBRARY GRANT	.00	.00	.00	.00	.0
110-325-4158	DLCD GRANT	.00	.00	1,000.00	1,000.00	.0
	TOTAL GRANT REVENUES	.00	40,137.00	1,061,832.00	1,021,695.00	3.8
	<u>FRANCHISE FEES</u>					
110-330-4310	CABLE FRANCHISE FEES	.00	4,324.33	4,388.00	63.67	98.6
110-330-4312	ELECTRIC FRANCHISE FEES	.00	47,619.48	47,298.00	(321.48)	100.7
110-330-4314	GARBAGE FRANCHISE FEES	.00	.00	4,000.00	4,000.00	.0
110-330-4316	TELECOM FRANCHISE FEES	.00	9,455.35	1,706.00	(7,749.35)	554.2
110-330-4318	WATER FRANCHISE FEES	.00	.00	.00	.00	.0
110-330-4320	SEWER FRANCHISE FEES	.00	.00	.00	.00	.0
	TOTAL FRANCHISE FEES	.00	61,399.16	57,392.00	(4,007.16)	107.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES & PERMITS</u>					
110-335-4352 LAND USE & DEVELOPMENT	.00	6,502.00	13,500.00	6,998.00	48.2
110-335-4354 MISC PERMITS & LICENSES	.00	480.00	250.00	(230.00)	192.0
110-335-4356 BUILDING PERMIT FEES	4,678.84	22,630.80	50,634.00	28,003.20	44.7
110-335-4358 ELECTRICAL PERMIT FEES	349.44	5,188.96	8,345.00	3,156.04	62.2
110-335-4360 DOG LICENSES	36.00	774.00	700.00	(74.00)	110.6
TOTAL LICENSES & PERMITS	5,064.28	35,575.76	73,429.00	37,853.24	48.5
<u>CHARGES FOR SERVICE</u>					
110-340-4410 COPY, FAX, NOTARY & RESEARCH	59.80	1,037.80	100.00	(937.80)	1037.8
110-340-4413 LIBRARY MEMBERSHIPS	.00	.00	1,250.00	1,250.00	.0
110-340-4415 LIBRARY BUSINESS SERVICES	.00	.00	500.00	500.00	.0
110-340-4417 LIEN SEARCHES	20.00	500.00	350.00	(150.00)	142.9
110-340-4419 ELECTION FILING FEES	.00	.00	50.00	50.00	.0
110-340-4421 SDC/CET ADMIN FEE	.00	2,549.82	2,200.00	(349.82)	115.9
110-340-4423 PAY STATION REVENUE	.00	144.25	100.00	(44.25)	144.3
TOTAL CHARGES FOR SERVICE	79.80	4,231.87	4,550.00	318.13	93.0
<u>SDC REVENUE</u>					
110-345-4511 PARKS REIMBURSEMENT SDC	.00	282.00	387.00	105.00	72.9
TOTAL SDC REVENUE	.00	282.00	387.00	105.00	72.9
<u>FINES & FORFEITURES</u>					
110-350-4625 MUNICIPAL COURT REVENUE	579.91	2,823.91	2,942.00	118.09	96.0
TOTAL FINES & FORFEITURES	579.91	2,823.91	2,942.00	118.09	96.0
<u>LOAN PAYMENTS & PROCEEDS</u>					
110-360-4225 LOAN PROCEEDS	.00	.00	.00	.00	.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	.00	.00	.0
<u>REIMBURSEMENT REVENUE</u>					
110-365-4752 REIMBURSEMENT REVENUE	.00	.00	5,000.00	5,000.00	.0
110-365-4790 SVDP PROJECT REIMBURSEMENT	.00	.00	.00	.00	.0
TOTAL REIMBURSEMENT REVENUE	.00	.00	5,000.00	5,000.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER REVENUE</u>					
110-370-4822	BBJ ADMIN FEE	.00	.00	.00	.00	.0
110-370-4824	DONATIONS	.00	85.25	.00	(85.25)	.0
110-370-4825	LIBRARY DONATIONS	.00	.00	1,000.00	1,000.00	.0
110-370-4849	CAPITAL ASSET DISPOSAL	.00	.00	.00	.00	.0
	TOTAL OTHER REVENUE	.00	85.25	1,000.00	914.75	8.5
	<u>FUNDRAISING & EVENT REVENUE</u>					
110-380-4865	LIBRARY CAPITAL CAMPAIGN	4,150.00	4,150.00	.00	(4,150.00)	.0
	TOTAL FUNDRAISING & EVENT REVENUE	4,150.00	4,150.00	.00	(4,150.00)	.0
	<u>MISCELLANEOUS REVENUE</u>					
110-385-4895	MISCELLANEOUS REVENUE	.00	2,262.16	2,500.00	237.84	90.5
	TOTAL MISCELLANEOUS REVENUE	.00	2,262.16	2,500.00	237.84	90.5
	<u>TRANSFERS IN</u>					
110-390-4912	TRANSFER FROM STREET FUND	.00	.00	.00	.00	.0
110-390-4914	TRANSFER FROM BBJ FUND	.00	.00	.00	.00	.0
110-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
110-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	12,279.12	331,808.97	1,400,708.00	1,068,899.03	23.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110 CITY ADMINISTRATOR	1,500.00	15,013.28	17,305.00	2,291.72	86.8
110-410-5112 FINANCE CLERK	.00	.00	.00	.00	.0
110-410-5114 CITY CLERK	440.48	4,614.55	5,153.00	538.45	89.6
110-410-5150 PUBLIC WORKS DIRECTOR	.00	.00	.00	.00	.0
110-410-5152 UTILITY WORKER I	.00	.00	.00	.00	.0
110-410-5154 UTILITY WORKER II	.00	.00	.00	.00	.0
110-410-5156 UTILITY WORKER III	.00	.00	.00	.00	.0
110-410-5158 MAINTENANCE WORKER I	176.01	1,443.67	1,824.00	380.33	79.2
110-410-5220 OVERTIME	.00	32.39	193.00	160.61	16.8
110-410-5315 SOCIAL SECURITY/MEDICARE	161.92	1,614.52	2,195.00	580.48	73.6
110-410-5320 WORKER'S COMP	.86	187.73	179.00	(8.73)	104.9
110-410-5350 UNEMPLOYMENT	.00	.00	1,733.00	1,733.00	.0
110-410-5410 HEALTH INSURANCE	265.93	3,507.52	3,582.00	74.48	97.9
110-410-5450 PUBLIC EMPLOYEES RETIREMENT	364.89	3,638.33	4,220.00	581.67	86.2
110-410-5910 WAGE ADJUSTMENT	.00	.00	.00	.00	.0
TOTAL PERSONAL SERVICES	2,910.09	30,051.99	36,384.00	6,332.01	82.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-410-6110 AUDITING	.00	5,235.00	4,419.00	(816.00)	118.5
110-410-6112 LEGAL SERVICES	.00	1,656.12	5,000.00	3,343.88	33.1
110-410-6114 FINANCIAL SERVICES	312.00	3,772.75	3,749.00	(23.75)	100.6
110-410-6122 IT SERVICES	3,143.19	10,182.09	5,753.00	(4,429.09)	177.0
110-410-6124 COPIER CONTRACT	147.98	1,717.25	2,000.00	282.75	85.9
110-410-6128 OTHER CONTRACT SERVICES	37.10	38,914.10	2,371.00	(36,543.10)	1641.3
110-410-6132 LCOG	.00	.00	.00	.00	.0
110-410-6190 COMPUTER SERV/WARR/CONTRACTS	.00	.00	.00	.00	.0
110-410-6210 INSURANCE & BONDS	.00	5,968.33	6,115.00	146.67	97.6
110-410-6220 PUBLICATIONS, PRINTING & DUES	.00	1,306.80	6,900.00	5,593.20	18.9
110-410-6222 NEWSLETTER EXPENDITURE	.00	.00	1,200.00	1,200.00	.0
110-410-6226 POSTAGE	50.00	331.15	750.00	418.85	44.2
110-410-6228 PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
110-410-6230 OFFICE SUPPLIES/EQUIPMENT	361.78	1,620.52	1,000.00	(620.52)	162.1
110-410-6234 GENERAL SUPPLIES	.00	239.04	1,000.00	760.96	23.9
110-410-6238 BANK SERVICE CHARGES	51.95	726.85	1,000.00	273.15	72.7
110-410-6240 TRAVEL & TRAINING	.00	1,973.11	1,500.00	(473.11)	131.5
110-410-6290 MISCELLANEOUS	.00	329.70	500.00	170.30	65.9
110-410-6320 BUILDING REPAIR & MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
110-410-6324 EQUIPMENT REPAIR & MAINTENANCE	9.26	29.26	100.00	70.74	29.3
110-410-6334 NON-CAPITALIZED ASSETS	999.00	2,263.92	2,000.00	(263.92)	113.2
110-410-6420 WATER SERVICES	40.55	1,466.48	200.00	(1,266.48)	733.2
110-410-6425 SEWER SERVICES	90.40	901.36	150.00	(751.36)	600.9
110-410-6430 ELECTRICITY SERVICES	536.66	2,772.20	550.00	(2,222.20)	504.0
110-410-6435 INTERNET SERVICES	92.47	903.20	315.00	(588.20)	286.7
110-410-6440 TELEPHONE SERVICES	216.80	2,067.59	342.00	(1,725.59)	604.6
110-410-6445 REFUSE SERVICES	.00	82.90	90.00	7.10	92.1
110-410-6510 COUNCIL EXPENDITURE	56.95	33.93	2,000.00	1,966.07	1.7
110-410-6512 STATE ETHICS COMMISSION	.00	548.87	600.00	51.13	91.5
110-410-6514 LEAGUE OF OREGON CITIES(LOC)	.00	.00	.00	.00	.0
110-410-6792 REIMBURSABLE EXPENDITURE	.00	.00	5,000.00	5,000.00	.0
TOTAL MATERIALS & SERVICES	6,146.09	85,042.52	56,604.00	(28,438.52)	150.2
<u>CAPITAL OUTLAY</u>					
110-410-8225 BUILDINGS & FACILITIES	.00	.00	90,000.00	90,000.00	.0
110-410-8320 SOFTWARE	.00	5,925.15	.00	(5,925.15)	.0
110-410-8335 EQUIPMENT & FURNISHINGS	6,776.50	6,776.50	.00	(6,776.50)	.0
110-410-8425 VEHICLES & ROLLING STOCK	.00	.00	.00	.00	.0
TOTAL CAPITAL OUTLAY	6,776.50	12,701.65	90,000.00	77,298.35	14.1
TOTAL ADMINISTRATION	15,832.68	127,796.16	182,988.00	55,191.84	69.8
<u>PARKS & RECREATION</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	375.00	3,753.28	4,328.00	574.72	86.7
110-420-5150 PUBLIC WORKS DIRECTOR	287.08	3,012.47	3,374.00	361.53	89.3
110-420-5152 UTILITY WORKER I	616.88	6,396.40	3,276.00 (3,120.40)	195.3
110-420-5154 UTILITY WORKER II	.00	.00	3,276.00	3,276.00	.0
110-420-5156 UTILITY WORKER III	.00	.00	.00	.00	.0
110-420-5158 MAINTENANCE WORKER I	879.99	7,217.56	9,118.00	1,900.44	79.2
110-420-5220 OVERTIME	.00	247.57	1,351.00	1,103.43	18.3
110-420-5315 SOCIAL SECURITY/MEDICARE	165.16	1,578.03	2,217.00	638.97	71.2
110-420-5320 WORKER'S COMP	1.33	734.40	1,709.00	974.60	43.0
110-420-5350 UNEMPLOYMENT	.00	.00	1,861.00	1,861.00	.0
110-420-5410 HEALTH INSURANCE	299.96	3,852.58	4,316.00	463.42	89.3
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	372.22	3,388.72	4,262.00	873.28	79.5
110-420-5910 WAGE ADJUSTMENT	.00	.00	.00	.00	.0
TOTAL PERSONAL SERVICES	2,997.62	30,181.01	39,088.00	8,906.99	77.2

<u>MATERIALS & SERVICES</u>					
110-420-6128 OTHER CONTRACT SERVICES	.00	14,268.00	1,000.00 (13,268.00)	1426.8
110-420-6234 GENERAL SUPPLIES	57.64	4,527.43	2,000.00 (2,527.43)	226.4
110-420-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
110-420-6320 BUILDING REPAIR & MAINTENANCE	.00	967.55	2,500.00	1,532.45	38.7
110-420-6324 EQUIPMENT REPAIR & MAINTENANCE	67.83	333.79	1,000.00	666.21	33.4
110-420-6328 PROPERTY MAINTENANCE	.00	.00	.00	.00	.0
110-420-6330 OTHER REPAIR & MAINTENANCE	1,754.00	5,548.86	5,000.00 (548.86)	111.0
110-420-6334 NON-CAPITALIZED ASSETS	462.46	1,753.36	2,000.00	246.64	87.7
110-420-6339 MAINTENANCE - NELSON LAND DONA	.00	.00	500.00	500.00	.0
110-420-6420 WATER SERVICES	189.71	2,283.80	5,150.00	2,866.20	44.4
110-420-6425 SEWER SERVICES	120.54	1,201.88	1,439.00	237.12	83.5
110-420-6430 ELECTRICITY SERVICES	109.89	563.10	614.00	50.90	91.7
110-420-6445 REFUSE SERVICES	.00	214.44	288.00	73.56	74.5
110-420-6710 GAS & OIL	337.20	1,601.01	812.00 (789.01)	197.2
TOTAL MATERIALS & SERVICES	3,099.27	33,263.22	22,803.00 (10,460.22)	145.9

<u>CAPITAL OUTLAY</u>					
110-420-8225 BUILDINGS & FACILITIES	.00	.00	.00	.00	.0
110-420-8335 EQUIPMENT & FURNISHINGS	.00	.00	.00	.00	.0
110-420-8425 VEHICLES & ROLLING STOCK	.00	.00	.00	.00	.0
110-420-8520 PARKS IMPROVEMENTS	539.30	22,766.40	790,000.00	767,233.60	2.9
TOTAL CAPITAL OUTLAY	539.30	22,766.40	790,000.00	767,233.60	2.9

TOTAL PARKS & RECREATION	6,636.19	86,210.63	851,891.00	765,680.37	10.1
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POLICE

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MATERIALS & SERVICES</u>					
110-430-6118	POLICE SERVICES	2,343.60	23,436.00	30,561.00	7,125.00	76.7
110-430-6334	NON-CAPITALIZED ASSETS	.00	.00	5,000.00	5,000.00	.0
	<u>TOTAL MATERIALS & SERVICES</u>	<u>2,343.60</u>	<u>23,436.00</u>	<u>35,561.00</u>	<u>12,125.00</u>	<u>65.9</u>
	 <u>TOTAL POLICE</u>	 <u>2,343.60</u>	 <u>23,436.00</u>	 <u>35,561.00</u>	 <u>12,125.00</u>	 <u>65.9</u>
	 <u>COMMUNITY DEVELOPMENT</u>					
	<u>PERSONAL SERVICES</u>					
110-440-5110	CITY ADMINISTRATOR	375.00	3,753.28	4,325.00	571.72	86.8
110-440-5112	FINANCE CLERK	.00	.00	.00	.00	.0
110-440-5114	CITY CLERK	220.24	2,307.28	2,577.00	269.72	89.5
110-440-5220	OVERTIME	.00	16.20	97.00	80.80	16.7
110-440-5315	SOCIAL SECURITY/MEDICARE	45.56	465.02	628.00	162.98	74.1
110-440-5320	WORKER'S COMP	.23	62.14	14.00	(48.14)	443.9
110-440-5350	UNEMPLOYMENT	.00	.00	508.00	508.00	.0
110-440-5410	HEALTH INSURANCE	100.54	1,326.89	1,314.00	(12.89)	101.0
110-440-5450	PUBLIC EMPLOYEES RETIREMENT	102.62	1,047.55	1,207.00	159.45	86.8
	<u>TOTAL PERSONAL SERVICES</u>	<u>844.19</u>	<u>8,978.36</u>	<u>10,670.00</u>	<u>1,691.64</u>	<u>84.2</u>
	 <u>MATERIALS & SERVICES</u>					
110-440-6116	ENGINEERING SERVICES	.00	7,798.26	10,750.00	2,951.74	72.5
110-440-6128	OTHER CONTRACT SERVICES	586.75	18,678.97	20,500.00	1,821.03	91.1
110-440-6220	PUBLICATIONS, PRINTING & DUES	.00	.00	100.00	100.00	.0
110-440-6226	POSTAGE	25.00	25.00	250.00	225.00	10.0
110-440-6240	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
110-440-6290	MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-440-6522	LAND USE & DEVELOPMENT COSTS	225.00	18,455.36	27,575.00	9,119.64	66.9
110-440-6524	BUILDING PERMIT COSTS	191.76	25,725.64	38,282.00	12,556.36	67.2
110-440-6525	ELECTRICAL PERMIT COSTS	(23.28)	4,156.77	6,900.00	2,743.23	60.2
	<u>TOTAL MATERIALS & SERVICES</u>	<u>1,005.23</u>	<u>74,840.00</u>	<u>105,107.00</u>	<u>30,267.00</u>	<u>71.2</u>
	 <u>TOTAL COMMUNITY DEVELOPMENT</u>	 <u>1,849.42</u>	 <u>83,818.36</u>	 <u>115,777.00</u>	 <u>31,958.64</u>	 <u>72.4</u>
	 <u>LIBRARY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-450-5130 LIBRARIAN/SPECIAL EVENTS	.00	.00	11,700.00	11,700.00	.0
110-450-5158 MAINTENANCE WORKER I	176.01	1,443.67	.00 (1,443.67)	.0
110-450-5315 SOCIAL SECURITY/MEDICARE	13.46	110.47	1,049.00	938.53	10.5
110-450-5320 WORKER'S COMP	.14	91.40	50.00 (41.40)	182.8
110-450-5350 UNEMPLOYMENT	.00	.00	741.00	741.00	.0
110-450-5450 PUBLIC EMPLOYEES RETIREMENT	30.35	248.86	2,017.00	1,768.14	12.3
TOTAL PERSONAL SERVICES	219.96	1,894.40	15,557.00	13,662.60	12.2
<u>MATERIALS & SERVICES</u>					
110-450-6122 IT SERVICES	.00	472.20	7,440.00	6,967.80	6.4
110-450-6128 OTHER CONTRACT SERVICES	.00	250.00	2,000.00	1,750.00	12.5
110-450-6226 POSTAGE	.00	.00	50.00	50.00	.0
110-450-6230 OFFICE SUPPLIES/EQUIPMENT	.00	.00	500.00	500.00	.0
110-450-6234 GENERAL SUPPLIES	.00	.00	1,500.00	1,500.00	.0
110-450-6290 MISCELLANEOUS	13.56	13.56	250.00	236.44	5.4
110-450-6320 BUILDING REPAIR & MAINTENANCE	749.80	2,100.24	100.00 (2,000.24)	2100.2
110-450-6334 NON-CAPITALIZED ASSETS	79.89	79.89	1,000.00	920.11	8.0
110-450-6420 WATER SERVICES	13.52	488.86	1,200.00	711.14	40.7
110-450-6425 SEWER SERVICES	30.14	300.52	732.00	431.48	41.1
110-450-6430 ELECTRICITY SERVICES	178.89	924.08	3,600.00	2,675.92	25.7
110-450-6435 INTERNET SERVICES	152.46	1,242.16	2,100.00	857.84	59.2
110-450-6440 TELEPHONE SERVICES	.00	.00	300.00	300.00	.0
110-450-6445 REFUSE SERVICES	.00	82.90	600.00	517.10	13.8
110-450-6530 SUMMER READING PROGRAM	.00	.00	1,000.00	1,000.00	.0
TOTAL MATERIALS & SERVICES	1,218.26	5,954.41	22,372.00	16,417.59	26.6
<u>CAPITAL OUTLAY</u>					
110-450-8225 BUILDINGS & FACILITIES	.00	.00	302,000.00	302,000.00	.0
110-450-8335 EQUIPMENT & FURNISHINGS	.00	.00	.00	.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	302,000.00	302,000.00	.0
TOTAL LIBRARY	1,438.22	7,848.81	339,929.00	332,080.19	2.3
<u>CODE ENFORCEMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-460-5110 CITY ADMINISTRATOR	375.00	3,753.28	4,326.00	572.72	86.8
110-460-5150 PUBLIC WORKS DIRECTOR	287.08	3,012.47	3,374.00	361.53	89.3
110-460-5220 OVERTIME	.00	90.09	.00	(90.09)	.0
110-460-5315 SOCIAL SECURITY/MEDICARE	50.66	524.48	691.00	166.52	75.9
110-460-5320 WORKER'S COMP	.23	62.26	307.00	244.74	20.3
110-460-5350 UNEMPLOYMENT	.00	.00	573.00	573.00	.0
110-460-5410 HEALTH INSURANCE	100.03	1,284.41	1,439.00	154.59	89.3
110-460-5450 PUBLIC EMPLOYEES RETIREMENT	114.16	1,182.00	1,328.00	146.00	89.0
TOTAL PERSONAL SERVICES	927.16	9,908.99	12,038.00	2,129.01	82.3

<u>MATERIALS & SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	1,740.00	1,946.54	2,500.00	553.46	77.9
110-460-6234 GENERAL SUPPLIES	.00	.00	100.00	100.00	.0
110-460-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-460-6445 REFUSE SERVICES	.00	274.84	.00	(274.84)	.0
110-460-6540 DOG/CAT CONTROL	.00	.00	.00	.00	.0
TOTAL MATERIALS & SERVICES	1,740.00	2,221.38	2,700.00	478.62	82.3

TOTAL CODE ENFORCEMENT	2,667.16	12,130.37	14,738.00	2,607.63	82.3
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TOURISM

<u>MATERIALS & SERVICES</u>					
110-470-6128 OTHER CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
110-470-6224 MARKETING	.00	120.00	2,000.00	1,880.00	6.0
110-470-6226 POSTAGE	.00	.00	100.00	100.00	.0
110-470-6290 MISCELLANEOUS	.00	.00	250.00	250.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	128.54	1,523.63	5,000.00	3,476.37	30.5
110-470-6327 COMMUNITY GRANT PROGRAM	.00	.00	3,000.00	3,000.00	.0
110-470-6328 MATCHING GRANT FUNDS	.00	.00	.00	.00	.0
110-470-6550 TOURISM FUNDED PROJECTS	.00	1,072.15	.00	(1,072.15)	.0
TOTAL MATERIALS & SERVICES	128.54	2,715.78	11,350.00	8,634.22	23.9

TOTAL TOURISM	128.54	2,715.78	11,350.00	8,634.22	23.9
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MUNICIPAL COURT

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	375.00	3,753.28	4,325.00	571.72	86.8
110-480-5112 FINANCE CLERK	.00	.00	.00	.00	.0
110-480-5114 CITY CLERK	220.24	2,307.28	2,577.00	269.72	89.5
110-480-5220 OVERTIME	.00	16.20	97.00	80.80	16.7
110-480-5315 SOCIAL SECURITY/MEDICARE	45.56	465.02	628.00	162.98	74.1
110-480-5320 WORKER'S COMP	.23	62.14	14.00	(48.14)	443.9
110-480-5350 UNEMPLOYMENT	.00	.00	508.00	508.00	.0
110-480-5410 HEALTH INSURANCE	100.54	1,326.89	1,314.00	(12.89)	101.0
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	102.62	1,047.55	1,207.00	159.45	86.8
TOTAL PERSONAL SERVICES	844.19	8,978.36	10,670.00	1,691.64	84.2
<u>MATERIALS & SERVICES</u>					
110-480-6120 JUDGE CONTRACT	.00	.00	1,250.00	1,250.00	.0
110-480-6121 BAILIFF CONTRACT	.00	.00	.00	.00	.0
110-480-6128 OTHER CONTRACT SERVICES	195.00	823.89	1,500.00	676.11	54.9
110-480-6220 PUBLICATIONS, PRINTING & DUES	.00	.00	.00	.00	.0
110-480-6226 POSTAGE	25.00	25.00	50.00	25.00	50.0
110-480-6238 BANK SERVICE CHARGES	.00	.00	200.00	200.00	.0
110-480-6290 MISCELLANEOUS	.00	.00	.00	.00	.0
110-480-6560 STATE ASSESSMENTS	45.00	180.00	500.00	320.00	36.0
110-480-6565 COURT COLLECTION FEESCOURT COL	.00	.00	.00	.00	.0
TOTAL MATERIALS & SERVICES	265.00	1,028.89	3,500.00	2,471.11	29.4
TOTAL MUNICIPAL COURT	1,109.19	10,007.25	14,170.00	4,162.75	70.6
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
110-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	9,596.89	9,596.89	17,096.00	7,499.11	56.1
110-800-7112 LOAN PRINCIPAL - ROLLING ROCK	7,498.39	7,498.39	.00	(7,498.39)	.0
110-800-7120 LOAN PRINCIPAL - SDC FUND LOAN	.00	.00	.00	.00	.0
110-800-7511 LOAN INTEREST - LIBRARY/CITY	13,052.63	13,052.63	23,252.00	10,199.37	56.1
110-800-7512 LOAN INTEREST - ROLLING ROCK	10,198.47	10,198.47	.00	(10,198.47)	.0
110-800-7520 LOAN INTEREST - SDC FUND LOAN	.00	.00	.00	.00	.0
TOTAL DEBT SERVICES	40,346.38	40,346.38	40,348.00	1.62	100.0
TOTAL DEBT SERVICE	40,346.38	40,346.38	40,348.00	1.62	100.0
<u>OTHER REQUIREMENTS</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>						
OTHER REQUIREMENTS						
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110-900-9117	TRANSFER TO SDC FUND	.00	.00	.00	.00	.0
110-900-9130	TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
110-900-9140	TRANSFER TO SEWER FUND	.00	.00	.00	.00	.0
110-900-9150	TRANSFER TO EQUIPMENT FUND	.00	6,000.00	6,000.00	.00	100.0
110-900-9590	CONTINGENCY	.00	.00	12,223.00	12,223.00	.0
110-900-9895	RESERVED FOR FUTURE USE - PARK	.00	.00	7,500.00	7,500.00	.0
110-900-9899	UNAPPROPRIATED ENDING BALANCE	.00	.00	.00	.00	.0
TOTAL OTHER REQUIREMENTS		.00	6,000.00	25,723.00	19,723.00	23.3
TOTAL OTHER REQUIREMENTS		.00	6,000.00	25,723.00	19,723.00	23.3
TOTAL FUND EXPENDITURES		72,351.38	400,309.74	1,632,475.00	1,232,165.26	24.5
NET REVENUE OVER EXPENDITURES		(60,072.26)	(68,500.77)	(231,767.00)	(163,266.23)	(29.6)

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	55,981.28	
230-1115	CASH IN BANK - LGIP	88,783.61	
230-1250	DUE FROM OTHER FUNDS	.00	
230-1510	ACCOUNTS RECEIVABLE	26,482.78	
230-1530	GRANTS RECEIVABLE	.00	
230-1540	LOANS RECEIVABLE	.00	
230-1620	INVENTORY	.00	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	34,291.00	
230-1730	EQUIPMENT & FURNISHINGS	105,273.63	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,238,861.44	
230-1795	CONSTRUCTION IN PROGRESS	.00	
230-1820	AD - BUILDINGS & FACILITIES	(17,891.52)	
230-1830	AD - EQUIPMENT & FURNISHINGS	(71,429.93)	
230-1840	AD - VEHICLES & ROLLING STOCK	(13,373.12)	
230-1850	AD - INFRASTRUCTURE	(2,072,930.26)	
230-1950	DEFERRED OUTFLOWS OF RESOURCES	.00	
TOTAL ASSETS			2,489,294.57

LIABILITIES AND EQUITY

LIABILITIES

230-2125	ACCOUNTS PAYABLE	.00	
230-2205	WAGES PAYABLE	3,336.92	
230-2210	PAYROLL TAXES PAYABLE	1,317.48	
230-2245	HEALTH INSURANCE PAYABLE	2,148.41	
230-2250	RETIREMENT PAYABLE	1,063.94	
230-2520	UTILITY DEPOSITS	35,860.00	
230-2750	LONG TERM DEBT	940,161.58	
230-2950	DEFERRED INFLOWS OF RESOURCES	.00	
TOTAL LIABILITIES			983,888.33

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	140,327.53	
230-3275	GASB - FIXED ASSETS	2,318,046.90	
230-3277	GASB - LONG TERM DEBT	(940,161.58)	
REVENUE OVER EXPENDITURES - YTD		(12,806.61)	
BALANCE - CURRENT DATE		(12,806.61)	
TOTAL FUND EQUITY			1,505,406.24
TOTAL LIABILITIES AND EQUITY			2,489,294.57

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
230-315-4125	INTEREST EARNED	130.51	1,768.00	2,902.00	1,134.00	60.9
	TOTAL INVESTMENT EARNINGS	130.51	1,768.00	2,902.00	1,134.00	60.9
	<u>GRANT REVENUES</u>					
230-325-4162	CDBG GRANT	.00	.00	.00	.00	.0
	TOTAL GRANT REVENUES	.00	.00	.00	.00	.0
	<u>LICENSES & PERMITS</u>					
230-335-4370	WATER/SEWER CONNECTION PERMIT	250.00	750.00	2,000.00	1,250.00	37.5
	TOTAL LICENSES & PERMITS	250.00	750.00	2,000.00	1,250.00	37.5
	<u>CHARGES FOR SERVICE</u>					
230-340-4425	WATER/SEWER SALES	23,413.39	296,105.12	333,048.00	36,942.88	88.9
230-340-4426	BULK WATER SALES	.00	.00	500.00	500.00	.0
230-340-4430	WATER/SEWER CONNECTION FEES	.00	.00	2,000.00	2,000.00	.0
230-340-4435	FIRE HYDRANT FEE	333.48	3,601.42	4,337.00	735.58	83.0
230-340-4450	WATER/SEWER PENALTIES	.00	2,241.56	.00	(2,241.56)	.0
	TOTAL CHARGES FOR SERVICE	23,746.87	301,948.10	339,885.00	37,936.90	88.8
	<u>SDC REVENUE</u>					
230-345-4531	WATER REIMBURSEMENT SDC	.00	6,332.50	8,568.00	2,235.50	73.9
	TOTAL SDC REVENUE	.00	6,332.50	8,568.00	2,235.50	73.9
	<u>LOAN PAYMENTS & PROCEEDS</u>					
230-360-4210	PRINCIPAL PAYMENTS RECIEVED	.00	.00	.00	.00	.0
230-360-4220	INTERIM FINANCING REVENUE	.00	.00	.00	.00	.0
230-360-4225	LOAN PROCEEDS	.00	.00	175,000.00	175,000.00	.0
	TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	175,000.00	175,000.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REIMBURSEMENT REVENUE</u>					
230-365-4752	REIMBURSEMENT REVENUE	.00	.00	.00	.00	.0
230-365-4790	SVDP PROJECT REIMBURSEMENT	.00	.00	.00	.00	.0
	TOTAL REIMBURSEMENT REVENUE	.00	.00	.00	.00	.0
	<u>OTHER REVENUE</u>					
230-370-4849	CAPITAL ASSET DISPOSAL	.00	800.00	.00	(800.00)	.0
	TOTAL OTHER REVENUE	.00	800.00	.00	(800.00)	.0
	<u>MISCELLANEOUS REVENUE</u>					
230-385-4895	MISCELLANEOUS REVENUE	.00	205.25	5,000.00	4,794.75	4.1
	TOTAL MISCELLANEOUS REVENUE	.00	205.25	5,000.00	4,794.75	4.1
	<u>TRANSFERS IN</u>					
230-390-4910	TRANSFER FROM GENERAL FUND	.00	.00	.00	.00	.0
230-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
230-390-4940	TRANSFER FROM SEWER FUND	.00	.00	.00	.00	.0
230-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	.00	.00	.00	.0
230-390-4955	TRANSFER FROM DEBT RESERVE FUN	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	24,127.38	311,803.85	533,355.00	221,551.15	58.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>PERSONAL SERVICES</u>					
230-490-5110	CITY ADMINISTRATOR	2,062.50	20,643.28	23,796.00	3,152.72	86.8
230-490-5112	FINANCE CLERK	.00	.00	.00	.00	.0
230-490-5114	CITY CLERK	1,761.92	18,458.21	20,613.00	2,154.79	89.6
230-490-5150	PUBLIC WORKS DIRECTOR	2,440.18	25,605.98	28,680.00	3,074.02	89.3
230-490-5152	UTILITY WORKER I	2,621.74	27,184.73	13,923.00	(13,261.73)	195.3
230-490-5154	UTILITY WORKER II	.00	.00	13,923.00	13,923.00	.0
230-490-5156	UTILITY WORKER III	.00	.00	.00	.00	.0
230-490-5158	MAINTENANCE WORKER I	264.00	2,165.32	2,735.00	569.68	79.2
230-490-5220	OVERTIME	.00	1,564.50	6,516.00	4,951.50	24.0
230-490-5315	SOCIAL SECURITY/MEDICARE	700.01	7,315.09	9,882.00	2,566.91	74.0
230-490-5320	WORKER'S COMP	4.35	3,565.40	5,934.00	2,368.60	60.1
230-490-5350	UNEMPLOYMENT	.00	.00	8,736.00	8,736.00	.0
230-490-5410	HEALTH INSURANCE	2,147.09	27,751.13	29,720.00	1,968.87	93.4
230-490-5450	PUBLIC EMPLOYEES RETIREMENT	1,577.56	15,773.25	18,996.00	3,222.75	83.0
	TOTAL PERSONAL SERVICES	13,579.35	150,026.89	183,454.00	33,427.11	81.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
230-490-6110 AUDITING	.00	3,975.00	4,419.00	444.00	90.0
230-490-6112 LEGAL SERVICES	.00	.00	500.00	500.00	.0
230-490-6114 FINANCIAL SERVICES	312.00	5,032.75	3,749.00	(1,283.75)	134.2
230-490-6116 ENGINEERING SERVICES	1,143.50	2,848.50	80,000.00	77,151.50	3.6
230-490-6122 IT SERVICES	306.60	3,200.70	5,381.00	2,180.30	59.5
230-490-6128 OTHER CONTRACT SERVICES	74.20	704.20	2,000.00	1,295.80	35.2
230-490-6130 GENERAL CONTRACT SERVICES	.00	.00	.00	.00	.0
230-490-6190 COMPUTER SERV/WARR/CONTRACTS	.00	.00	.00	.00	.0
230-490-6210 INSURANCE & BONDS	.00	5,968.33	6,115.00	146.67	97.6
230-490-6220 PUBLICATIONS, PRINTING & DUES	.00	304.84	1,000.00	695.16	30.5
230-490-6226 POSTAGE	150.00	1,250.00	1,707.00	457.00	73.2
230-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	475.25	1,281.00	805.75	37.1
230-490-6234 GENERAL SUPPLIES	214.99	6,335.25	2,699.00	(3,636.25)	234.7
230-490-6238 BANK SERVICE CHARGES	268.25	2,770.87	2,825.00	54.13	98.1
230-490-6240 TRAVEL & TRAINING	133.00	619.00	1,500.00	881.00	41.3
230-490-6290 MISCELLANEOUS	.00	129.98	1,500.00	1,370.02	8.7
230-490-6320 BUILDING REPAIR & MAINTENANCE	.00	1,260.92	2,500.00	1,239.08	50.4
230-490-6324 EQUIPMENT REPAIR & MAINTENANCE	22.49	1,796.34	1,000.00	(796.34)	179.6
230-490-6330 OTHER REPAIR & MAINTENANCE	2,400.00	9,685.95	15,329.00	5,643.05	63.2
230-490-6334 NON-CAPITALIZED ASSETS	159.79	4,307.63	1,500.00	(2,807.63)	287.2
230-490-6420 WATER SERVICES	36.41	474.56	1,697.00	1,222.44	28.0
230-490-6425 SEWER SERVICES	60.27	600.94	723.00	122.06	83.1
230-490-6430 ELECTRICITY SERVICES	2,880.34	15,469.51	19,254.00	3,784.49	80.3
230-490-6435 INTERNET SERVICES	70.00	700.00	865.00	165.00	80.9
230-490-6440 TELEPHONE SERVICES	258.38	2,556.33	3,886.00	1,329.67	65.8
230-490-6445 REFUSE SERVICES	41.50	227.30	233.00	5.70	97.6
230-490-6520 PERMITS	.00	.00	.00	.00	.0
230-490-6710 GAS & OIL	69.40	496.79	1,602.00	1,105.21	31.0
230-490-6712 OPERATIONS & SUPPLIES	514.57	2,047.98	.00	(2,047.98)	.0
230-490-6750 CHEMICALS & LAB SUPPLIES	2,131.47	15,354.42	21,349.00	5,994.58	71.9
230-490-6755 WATER/SEWER ANALYSIS	264.60	3,247.60	2,842.00	(405.60)	114.3
230-490-6758 WATER/SEWER CONNECTION EXPENDI	.00	89.05	.00	(89.05)	.0
TOTAL MATERIALS & SERVICES	11,511.76	91,929.99	187,456.00	95,526.01	49.0
TOTAL NON-DEPARTMENTAL	25,091.11	241,956.88	370,910.00	128,953.12	65.2

CAPITAL OUTLAY

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>						
230-700-8320	SOFTWARE	.00	5,925.15	.00	(5,925.15)	.0
230-700-8335	EQUIPMENT & FURNISHINGS	2,710.60	2,710.60	.00	(2,710.60)	.0
230-700-8425	VEHICLES & ROLLING STOCK	.00	.00	.00	.00	.0
230-700-8540	WATER SYSTEMS IMPROVEMTS	.00	.00	175,000.00	175,000.00	.0
230-700-8895	OTHER IMPROVEMENTS	.00	.00	.00	.00	.0
	TOTAL CAPITAL OUTLAY	2,710.60	8,635.75	175,000.00	166,364.25	4.9
	TOTAL CAPITAL OUTLAY	2,710.60	8,635.75	175,000.00	166,364.25	4.9
<u>DEBT SERVICE</u>						
<u>DEBT SERVICES</u>						
230-800-7110	LOAN PRINCIPAL	.00	15,794.15	15,794.00	(.15)	100.0
230-800-7111	LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	1,367.00	1,367.00	.0
230-800-7122	LOAN PRINCIPAL - SPWF	.00	4,265.31	4,265.00	(.31)	100.0
230-800-7124	LOAN PRINCIPAL - RD	16,093.51	16,093.51	16,093.00	(.51)	100.0
230-800-7510	LOAN INTEREST	.00	1,483.18	1,483.00	(.18)	100.0
230-800-7511	LOAN INTEREST - LIBRARY/CITY	.00	.00	1,860.00	1,860.00	.0
230-800-7522	LOAN INTEREST - SPWF	.00	3,157.19	3,157.00	(.19)	100.0
230-800-7524	LOAN INTEREST - RD	23,286.49	23,286.49	23,292.00	5.51	100.0
	TOTAL DEBT SERVICES	39,380.00	64,079.83	67,311.00	3,231.17	95.2
	TOTAL DEBT SERVICE	39,380.00	64,079.83	67,311.00	3,231.17	95.2
<u>OTHER REQUIREMENTS</u>						
<u>OTHER REQUIREMENTS</u>						
230-900-9117	TRANSFER TO SDC FUND	.00	.00	.00	.00	.0
230-900-9120	TRANSFER TO WATER RESERVE FUND	.00	3,938.00	3,938.00	.00	100.0
230-900-9140	TRANSFER TO SEWER FUND	.00	.00	.00	.00	.0
230-900-9150	TRANSFER TO EQUIPMENT FUND	.00	6,000.00	6,000.00	.00	100.0
230-900-9590	CONTINGENCY	.00	.00	55,311.00	55,311.00	.0
230-900-9893	RESERVED FOR FUTURE USE - WATE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	9,938.00	65,249.00	55,311.00	15.2
	TOTAL OTHER REQUIREMENTS	.00	9,938.00	65,249.00	55,311.00	15.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	67,181.71	324,610.46	678,470.00	353,859.54	47.8
NET REVENUE OVER EXPENDITURES	(43,054.33)	(12,806.61)	(145,115.00)	(132,308.39)	(8.8)

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	43,932.80	
240-1115	CASH IN BANK - LGIP	86,527.79	
240-1510	ACCOUNTS RECEIVABLE	33,183.55	
240-1530	GRANTS RECEIVABLE	.00	
240-1540	LOANS RECEIVABLE	.00	
240-1620	INVENTORY	.00	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	81,869.40	
240-1730	EQUIPMENT & FURNISHINGS	33,629.38	
240-1740	VEHICLES & ROLLING STOCK	34,063.50	
240-1750	INFRASTRUCTURE	4,708,963.28	
240-1795	CONSTRUCTION IN PROGRESS	.00	
240-1820	AD - BUILDINGS & FACILITIES	(37,397.52)	
240-1830	AD - EQUIPMENT & FURNISHINGS	(17,521.06)	
240-1840	AD - VEHICLES & ROLLING STOCK	(13,372.98)	
240-1850	AD - INFRASTRUCTURE	(2,689,427.31)	
240-1950	DEFERRED OUTFLOWS OF RESOURCES	.00	
TOTAL ASSETS			2,275,450.83

LIABILITIES AND EQUITY

LIABILITIES

240-2125	ACCOUNTS PAYABLE	.00	
240-2205	WAGES PAYABLE	3,337.04	
240-2210	PAYROLL TAXES PAYABLE	1,317.36	
240-2245	HEALTH INSURANCE PAYABLE	2,148.39	
240-2250	RETIREMENT PAYABLE	1,063.89	
240-2450	DUE TO OTHER FUNDS	.00	
240-2750	LONG TERM DEBT	605,695.56	
240-2950	DEFERRED INFLOWS OF RESOURCES	.00	
TOTAL LIABILITIES			613,562.24

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	176,147.72	
240-3275	GASB - FIXED ASSETS	2,111,806.69	
240-3277	GASB - LONG TERM DEBT	(605,695.56)	
REVENUE OVER EXPENDITURES - YTD		(20,370.26)	
BALANCE - CURRENT DATE		(20,370.26)	
TOTAL FUND EQUITY			1,661,888.59
TOTAL LIABILITIES AND EQUITY			2,275,450.83

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
240-315-4125	INTEREST EARNED	126.18	1,694.64	3,640.00	1,945.36	46.6
	TOTAL INVESTMENT EARNINGS	126.18	1,694.64	3,640.00	1,945.36	46.6
	<u>GRANT REVENUES</u>					
240-325-4151	GRANT REVENUE	.00	.00	.00	.00	.0
240-325-4162	CDBG GRANT	.00	.00	.00	.00	.0
	TOTAL GRANT REVENUES	.00	.00	.00	.00	.0
	<u>LICENSES & PERMITS</u>					
240-335-4354	MISC PERMITS & LICENSES	.00	.00	.00	.00	.0
240-335-4370	WATER/SEWER CONNECTION PERMIT	115.00	575.00	920.00	345.00	62.5
	TOTAL LICENSES & PERMITS	115.00	575.00	920.00	345.00	62.5
	<u>CHARGES FOR SERVICE</u>					
240-340-4425	WATER/SEWER SALES	30,671.43	334,791.70	394,156.00	59,364.30	84.9
240-340-4430	WATER/SEWER CONNECTION FEES	.00	.00	.00	.00	.0
240-340-4450	WATER/SEWER PENALTIES	.00	2,048.62	.00	(2,048.62)	.0
	TOTAL CHARGES FOR SERVICE	30,671.43	336,840.32	394,156.00	57,315.68	85.5
	<u>SDC REVENUE</u>					
240-345-4541	SEWER REIMBURSEMENT SDC	.00	4,004.64	4,944.00	939.36	81.0
	TOTAL SDC REVENUE	.00	4,004.64	4,944.00	939.36	81.0
	<u>LOAN PAYMENTS & PROCEEDS</u>					
240-360-4220	INTERIM FINANCING REVENUE	.00	.00	.00	.00	.0
240-360-4225	LOAN PROCEEDS	.00	.00	.00	.00	.0
	TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	.00	.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER REVENUE</u>					
240-370-4824	DONATIONS	.00	.00	.00	.00	.0
240-370-4849	CAPITAL ASSET DISPOSAL	.00	.00	.00	.00	.0
	TOTAL OTHER REVENUE	.00	.00	.00	.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
240-385-4895	MISCELLANEOUS REVENUE	.00	115.97	4,500.00	4,384.03	2.6
	TOTAL MISCELLANEOUS REVENUE	.00	115.97	4,500.00	4,384.03	2.6
	<u>TRANSFERS IN</u>					
240-390-4910	TRANSFER FROM GENERAL FUND	.00	.00	.00	.00	.0
240-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
240-390-4921	TRANSFER FROM SEWER RESERVE FU	.00	.00	.00	.00	.0
240-390-4930	TRANSFER FROM WATER FUND	.00	.00	.00	.00	.0
240-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	.00	.00	.00	.0
240-390-4955	TRANSFER FROM DEBT RESERVE FUN	134.05	12,858.05	12,724.00	(134.05)	101.1
	TOTAL TRANSFERS IN	134.05	12,858.05	12,724.00	(134.05)	101.1
	TOTAL FUND REVENUE	31,046.66	356,088.62	420,884.00	64,795.38	84.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>PERSONAL SERVICES</u>					
240-490-5110	CITY ADMINISTRATOR	2,062.50	20,643.75	23,796.00	3,152.25	86.8
240-490-5112	FINANCE CLERK	.00	.00	.00	.00	.0
240-490-5114	CITY CLERK	1,761.90	18,458.00	20,613.00	2,155.00	89.6
240-490-5150	PUBLIC WORKS DIRECTOR	2,440.16	25,605.78	28,680.00	3,074.22	89.3
240-490-5152	UTILITY WORKER I	2,621.70	27,184.38	13,923.00	(13,261.38)	195.3
240-490-5154	UTILITY WORKER II	.00	.00	13,923.00	13,923.00	.0
240-490-5156	UTILITY WORKER III	.00	.00	.00	.00	.0
240-490-5158	MAINTENANCE WORKER I	264.00	2,165.32	2,735.00	569.68	79.2
240-490-5220	OVERTIME	.00	1,564.44	6,516.00	4,951.56	24.0
240-490-5315	SOCIAL SECURITY/MEDICARE	700.00	7,314.79	9,882.00	2,567.21	74.0
240-490-5320	WORKER'S COMP	4.35	3,565.49	5,934.00	2,368.51	60.1
240-490-5350	UNEMPLOYMENT	.00	.00	8,736.00	8,736.00	.0
240-490-5410	HEALTH INSURANCE	2,147.05	27,750.85	29,720.00	1,969.15	93.4
240-490-5450	PUBLIC EMPLOYEES RETIREMENT	1,577.53	15,773.14	18,996.00	3,222.86	83.0
	TOTAL PERSONAL SERVICES	13,579.19	150,025.94	183,454.00	33,428.06	81.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
240-490-6110 AUDITING	.00	5,235.00	4,419.00	(816.00)	118.5
240-490-6112 LEGAL SERVICES	.00	.00	500.00	500.00	.0
240-490-6114 FINANCIAL SERVICES	312.00	3,772.75	3,749.00	(23.75)	100.6
240-490-6116 ENGINEERING SERVICES	.00	3,435.40	100,000.00	96,564.60	3.4
240-490-6122 IT SERVICES	306.60	3,442.17	3,881.00	438.83	88.7
240-490-6128 OTHER CONTRACT SERVICES	74.20	3,404.20	3,600.00	195.80	94.6
240-490-6130 GENERAL CONTRACT SERVICES	.00	.00	.00	.00	.0
240-490-6190 COMPUTER SERV/WARR/CONTRACTS	.00	.00	.00	.00	.0
240-490-6210 INSURANCE & BONDS	.00	5,968.33	6,115.00	146.67	97.6
240-490-6220 PUBLICATIONS, PRINTING & DUES	.00	229.84	600.00	370.16	38.3
240-490-6226 POSTAGE	150.00	1,250.00	2,000.00	750.00	62.5
240-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	264.28	500.00	235.72	52.9
240-490-6234 GENERAL SUPPLIES	220.58	2,716.12	2,000.00	(716.12)	135.8
240-490-6238 BANK SERVICE CHARGES	268.25	2,770.86	1,498.00	(1,272.86)	185.0
240-490-6240 TRAVEL & TRAINING	1,065.33	1,590.33	1,500.00	(90.33)	106.0
240-490-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
240-490-6320 BUILDING REPAIR & MAINTENANCE	129.74	1,640.58	1,000.00	(640.58)	164.1
240-490-6324 EQUIPMENT REPAIR & MAINTENANCE	22.49	3,134.94	5,000.00	1,865.06	62.7
240-490-6330 OTHER REPAIR & MAINTENANCE	.00	16,148.89	12,500.00	(3,648.89)	129.2
240-490-6334 NON-CAPITALIZED ASSETS	159.79	1,611.70	1,000.00	(611.70)	161.2
240-490-6420 WATER SERVICES	1,114.96	21,894.92	11,457.00	(10,437.92)	191.1
240-490-6425 SEWER SERVICES	542.43	5,544.36	6,620.00	1,075.64	83.8
240-490-6430 ELECTRICITY SERVICES	5,015.94	16,594.03	25,068.00	8,473.97	66.2
240-490-6435 INTERNET SERVICES	71.97	566.80	.00	(566.80)	.0
240-490-6440 TELEPHONE SERVICES	146.68	1,437.46	1,518.00	80.54	94.7
240-490-6445 REFUSE SERVICES	41.50	283.67	238.00	(45.67)	119.2
240-490-6520 PERMITS	2,794.00	2,794.00	3,100.00	306.00	90.1
240-490-6710 GAS & OIL	219.41	1,359.85	1,457.00	97.15	93.3
240-490-6712 OPERATIONS & SUPPLIES	.00	.00	.00	.00	.0
240-490-6750 CHEMICALS & LAB SUPPLIES	1,893.48	10,063.88	14,700.00	4,636.12	68.5
240-490-6755 WATER/SEWER ANALYSIS	1,279.80	9,310.50	10,483.00	1,172.50	88.8
240-490-6758 WATER/SEWER CONNECTION EXPENDI	.00	.00	.00	.00	.0
240-490-6792 REIMBURSABLE EXPENDITURE	.00	.00	.00	.00	.0
TOTAL MATERIALS & SERVICES	15,829.15	126,464.86	225,003.00	98,538.14	56.2
 TOTAL NON-DEPARTMENTAL	 29,408.34	 276,490.80	 408,457.00	 131,966.20	 67.7

CAPITAL OUTLAY

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
240-700-8225 BUILDINGS & FACILITIES	.00	5,661.00	.00	(5,661.00)	.0
240-700-8320 SOFTWARE	.00	5,925.15	.00	(5,925.15)	.0
240-700-8335 EQUIPMENT & FURNISHINGS	2,710.60	29,574.52	42,000.00	12,425.48	70.4
240-700-8425 VEHICLES & ROLLING STOCK	.00	.00	.00	.00	.0
240-700-8550 SEWER SYSTEMS	.00	.00	.00	.00	.0
240-700-8890 PROJECTS	.00	.00	.00	.00	.0
TOTAL CAPITAL OUTLAY	2,710.60	41,160.67	42,000.00	839.33	98.0
TOTAL CAPITAL OUTLAY	2,710.60	41,160.67	42,000.00	839.33	98.0
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
240-800-7110 LOAN PRINCIPAL	.00	18,313.00	18,313.00	.00	100.0
240-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	1,367.00	1,367.00	.0
240-800-7122 LOAN PRINCIPAL - SPWF	.00	4,265.31	4,056.00	(209.31)	105.2
240-800-7124 LOAN PRINCIPAL - RD	6,434.38	6,434.38	6,263.00	(171.38)	102.7
240-800-7126 LOAN PRINCIPAL - INTERFUND LOA	.00	.00	.00	.00	.0
240-800-7510 LOAN INTEREST	.00	9,752.91	9,573.00	(179.91)	101.9
240-800-7511 LOAN INTEREST - LIBRARY/CITY	.00	.00	1,860.00	1,860.00	.0
240-800-7522 LOAN INTEREST - SPWF	.00	3,157.19	3,367.00	209.81	93.8
240-800-7524 LOAN INTEREST - RD	9,309.62	9,309.62	9,487.00	177.38	98.1
240-800-7911 INTERIM LOAN RD FINANCING INTE	.00	.00	.00	.00	.0
TOTAL DEBT SERVICES	15,744.00	51,232.41	54,286.00	3,053.59	94.4
TOTAL DEBT SERVICE	15,744.00	51,232.41	54,286.00	3,053.59	94.4
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
240-900-9117 TRANSFER TO SDC FUND	.00	.00	.00	.00	.0
240-900-9121 TRANSFER TO SEWER RESERVE FUND	.00	1,575.00	1,575.00	.00	100.0
240-900-9150 TRANSFER TO EQUIPMENT FUND	.00	6,000.00	6,000.00	.00	100.0
240-900-9590 CONTINGENCY	.00	.00	90,595.00	90,595.00	.0
240-900-9893 RESERVED FOR FUTURE USE - SEWE	.00	.00	.00	.00	.0
TOTAL OTHER REQUIREMENTS	.00	7,575.00	98,170.00	90,595.00	7.7
TOTAL OTHER REQUIREMENTS	.00	7,575.00	98,170.00	90,595.00	7.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	47,862.94	376,458.88	602,913.00	226,454.12	62.4
NET REVENUE OVER EXPENDITURES	(16,816.28)	(20,370.26)	(182,029.00)	(161,658.74)	(11.2)

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	693.64	
312-1115	CASH IN BANK - LGIP	67,892.39	
312-1510	ACCOUNTS RECEIVABLE	.00	
312-1620	INVENTORY	.00	
312-1710	LAND	.00	
312-1720	BUILDINGS & FACILITIES	.00	
312-1730	EQUIPMENT & FURNISHINGS	4,526.20	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	1,248,212.00	
312-1795	CONSTRUCTION IN PROGRESS	.00	
312-1820	AD - BUILDINGS & FACILITIES	.00	
312-1830	AD - EQUIPMENT & FURNISHINGS	(226.31)	
312-1840	AD - VEHICLES & ROLLING STOCK	(564.99)	
312-1850	AD - INFRASTRUCTURE	(345,520.97)	
	TOTAL ASSETS		986,311.79

LIABILITIES AND EQUITY

LIABILITIES

312-2125	ACCOUNTS PAYABLE	.00	
312-2205	WAGES PAYABLE	343.83	
312-2210	PAYROLL TAXES PAYABLE	149.47	
312-2245	HEALTH INSURANCE PAYABLE	200.09	
312-2250	RETIREMENT PAYABLE	112.73	
	TOTAL LIABILITIES		806.12

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	90,839.13	
312-3275	GASB - FIXED ASSETS	917,725.76	
	REVENUE OVER EXPENDITURES - YTD	(23,059.22)	
	BALANCE - CURRENT DATE	(23,059.22)	
	TOTAL FUND EQUITY		985,505.67
	TOTAL LIABILITIES AND EQUITY		986,311.79

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
312-315-4125	INTEREST EARNED	97.91	1,322.58	2,045.00	722.42	64.7
	TOTAL INVESTMENT EARNINGS	97.91	1,322.58	2,045.00	722.42	64.7
	<u>INTERGOVERNMENTAL</u>					
312-320-4140	LANE COUNTY DISTRIBUTIONS	.00	.00	.00	.00	.0
312-320-4142	STATE DISTRIBUTIONS	5,910.44	65,476.46	79,288.00	13,811.54	82.6
	TOTAL INTERGOVERNMENTAL	5,910.44	65,476.46	79,288.00	13,811.54	82.6
	<u>GRANT REVENUES</u>					
312-325-4151	GRANT REVENUE	.00	.00	150,000.00	150,000.00	.0
	TOTAL GRANT REVENUES	.00	.00	150,000.00	150,000.00	.0
	<u>SDC REVENUE</u>					
312-345-4513	TRANSPORTATION REIMBURSEMENT S	.00	1,560.00	1,605.00	45.00	97.2
	TOTAL SDC REVENUE	.00	1,560.00	1,605.00	45.00	97.2
	<u>LOAN PAYMENTS & PROCEEDS</u>					
312-360-4210	PRINCIPAL PAYMENTS RECEIVED	.00	.00	.00	.00	.0
312-360-4215	INTEREST PAYMENTS RECEIVED	.00	.00	.00	.00	.0
312-360-4225	LOAN PROCEEDS	.00	.00	268,042.00	268,042.00	.0
	TOTAL LOAN PAYMENTS & PROCEEDS	.00	.00	268,042.00	268,042.00	.0
	<u>REIMBURSEMENT REVENUE</u>					
312-365-4752	REIMBURSEMENT REVENUE	.00	.00	.00	.00	.0
312-365-4791	SVDP PROJECT REVENUE	.00	.00	.00	.00	.0
	TOTAL REIMBURSEMENT REVENUE	.00	.00	.00	.00	.0
	<u>OTHER REVENUE</u>					
312-370-4849	CAPITAL ASSET DISPOSAL	.00	.00	.00	.00	.0
	TOTAL OTHER REVENUE	.00	.00	.00	.00	.0

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
312-385-4895	MISCELLANEOUS REVENUE	.00	.00	.00	.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	.00	.00	.0
<hr/>						
312-390-4950	TRANSFER FROM EQUIPMENT FUND	.00	.00	.00	.00	.0
	TOTAL SOURCE 390	.00	.00	.00	.00	.0
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	TOTAL FUND REVENUE	6,008.35	68,359.04	500,980.00	432,620.96	13.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110 CITY ADMINISTRATOR	375.00	3,753.28	4,326.00	572.72	86.8
312-490-5112 FINANCE CLERK	.00	.00	.00	.00	.0
312-490-5150 PUBLIC WORKS DIRECTOR	287.08	3,012.47	3,374.00	361.53	89.3
312-490-5152 UTILITY WORKER I	308.44	3,198.22	1,638.00	(1,560.22)	195.3
312-490-5154 UTILITY WORKER II	.00	.00	1,638.00	1,638.00	.0
312-490-5156 UTILITY WORKER III	.00	.00	.00	.00	.0
312-490-5158 MAINTENANCE WORKER I	.00	.00	.00	.00	.0
312-490-5220 OVERTIME	.00	168.81	676.00	507.19	25.0
312-490-5315 SOCIAL SECURITY/MEDICARE	74.18	775.02	1,045.00	269.98	74.2
312-490-5320 WORKER'S COMP	.43	817.49	673.00	(144.49)	121.5
312-490-5350 UNEMPLOYMENT	.00	.00	913.00	913.00	.0
312-490-5410 HEALTH INSURANCE	199.94	2,568.19	2,877.00	308.81	89.3
312-490-5450 PUBLIC EMPLOYEES RETIREMENT	167.22	1,663.00	2,009.00	346.00	82.8
312-490-5910 WAGE ADJUSTMENT	.00	.00	.00	.00	.0
TOTAL PERSONAL SERVICES	1,412.29	15,956.48	19,169.00	3,212.52	83.2
<u>MATERIALS & SERVICES</u>					
312-490-6110 AUDITING	.00	1,745.00	1,473.00	(272.00)	118.5
312-490-6114 FINANCIAL SERVICES	104.00	1,257.58	1,250.00	(7.58)	100.6
312-490-6116 ENGINEERING SERVICES	10,092.00	10,224.10	1,000.00	(9,224.10)	1022.4
312-490-6122 IT SERVICES	102.20	1,090.90	1,342.00	251.10	81.3
312-490-6128 OTHER CONTRACT SERVICES	.00	3,576.08	12,772.00	9,195.92	28.0
312-490-6210 INSURANCE & BONDS	.00	1,989.44	2,038.00	48.56	97.6
312-490-6234 GENERAL SUPPLIES	.00	169.50	150.00	(19.50)	113.0
312-490-6290 MISCELLANEOUS	.00	.00	500.00	500.00	.0
312-490-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	133.73	500.00	366.27	26.8
312-490-6330 OTHER REPAIR & MAINTENANCE	650.00	650.00	10,000.00	9,350.00	6.5
312-490-6334 NON-CAPITALIZED ASSETS	.00	4,998.00	500.00	(4,498.00)	999.6
312-490-6430 ELECTRICITY SERVICES	2,437.51	11,198.72	20,363.00	9,164.28	55.0
312-490-6720 STORM DRAIN MAINTENANCE	.00	2,304.20	.00	(2,304.20)	.0
312-490-6724 STREET SIGNS	.00	4,230.20	500.00	(3,730.20)	846.0
312-490-6726 STREET LIGHTS	.00	.00	.00	.00	.0
TOTAL MATERIALS & SERVICES	13,385.71	43,567.45	52,388.00	8,820.55	83.2
TOTAL NON-DEPARTMENTAL	14,798.00	59,523.93	71,557.00	12,033.07	83.2
<u>CAPITAL OUTLAY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
312-700-8320 SOFTWARE	.00	179.55	.00	(179.55)	.0
312-700-8335 EQUIPMENT & FURNISHINGS	1,355.30	1,355.30	.00	(1,355.30)	.0
312-700-8425 VEHICLES & ROLLING STOCK	.00	.00	.00	.00	.0
312-700-8530 STREET IMPROVEMENTS	.00	26,359.48	438,042.00	411,682.52	6.0
312-700-8532 SIGNAGE	.00	.00	.00	.00	.0
TOTAL CAPITAL OUTLAY	1,355.30	27,894.33	438,042.00	410,147.67	6.4
TOTAL CAPITAL OUTLAY	1,355.30	27,894.33	438,042.00	410,147.67	6.4
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
312-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	.00	683.00	683.00	.0
312-800-7511 LOAN INTEREST - LIBRARY/CITY	.00	.00	930.00	930.00	.0
TOTAL DEBT SERVICES	.00	.00	1,613.00	1,613.00	.0
TOTAL DEBT SERVICE	.00	.00	1,613.00	1,613.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
312-900-9150 TRANSFER TO EQUIPMENT FUND	.00	4,000.00	4,000.00	.00	100.0
312-900-9590 CONTINGENCY	.00	.00	85,427.00	85,427.00	.0
312-900-9898 RESERVED FOR FUTURE USE - STRE	.00	.00	.00	.00	.0
TOTAL OTHER REQUIREMENTS	.00	4,000.00	89,427.00	85,427.00	4.5
TOTAL OTHER REQUIREMENTS	.00	4,000.00	89,427.00	85,427.00	4.5
TOTAL FUND EXPENDITURES	16,153.30	91,418.26	600,639.00	509,220.74	15.2
NET REVENUE OVER EXPENDITURES	(10,144.95)	(23,059.22)	(99,659.00)	(76,599.78)	(23.1)

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

BLACKBERRY JAM FUND

ASSETS

314-1110	ALLOCATED CASH	12,824.04	
314-1116	CASH IN BANK - BBJ CHECKING	.00	
314-1117	BLACKBERRY JAM CD	.00	
314-1510	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		12,824.04

LIABILITIES AND EQUITY

LIABILITIES

314-2125	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

314-3100	BEGINNING FUND BALANCE	16,392.43	
	REVENUE OVER EXPENDITURES - YTD	(3,568.39)	
	BALANCE - CURRENT DATE	(3,568.39)	
	TOTAL FUND EQUITY		12,824.04
	TOTAL LIABILITIES AND EQUITY		12,824.04

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

BLACKBERRY JAM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
314-315-4125	INTEREST EARNED	.46	6.86	291.00	284.14	2.4
	TOTAL INVESTMENT EARNINGS	.46	6.86	291.00	284.14	2.4
	<u>OTHER REVENUE</u>					
314-370-4824	BBJ DONATIONS	250.00	280.00	.00	(280.00)	.0
314-370-4849	CAPITAL ASSET DISPOSAL	.00	.00	.00	.00	.0
	TOTAL OTHER REVENUE	250.00	280.00	.00	(280.00)	.0
	<u>FUNDRAISING & EVENT REVENUE</u>					
314-380-4861	CRAFT/COMMERCIAL BOOTH SALES	(505.00)	1,675.00	3,000.00	1,325.00	55.8
314-380-4862	FOOD BOOTH SALES	.00	590.00	1,200.00	610.00	49.2
314-380-4863	BEER GARDEN	.00	.00	3,000.00	3,000.00	.0
314-380-4864	JAM SALES	5.00	1,580.00	1,500.00	(80.00)	105.3
314-380-4866	QUILT RAFFLE SALES	.00	3,373.00	4,000.00	627.00	84.3
314-380-4868	PROGRAM AD SALES	.00	1,545.00	2,750.00	1,205.00	56.2
314-380-4870	SPONSORSHIP REVENUE	(250.00)	750.00	4,000.00	3,250.00	18.8
314-380-4872	PIE SALES	.00	.00	.00	.00	.0
314-380-4874	50/50 RAFFLE SALES	.00	.00	.00	.00	.0
314-380-4876	5K RACE REVENUE	.00	.00	1,100.00	1,100.00	.0
314-380-4878	CAR SHOW REVENUE	.00	3,445.00	3,500.00	55.00	98.4
314-380-4880	FISHING DERBY REVENUE	.00	200.00	440.00	240.00	45.5
314-380-4882	HORSESHOE TOURNEY REVENUE	.00	145.00	100.00	(45.00)	145.0
314-380-4884	KIDZ KORNER REVENUE	.00	726.35	1,000.00	273.65	72.6
314-380-4886	PIE EATING CONTEST REVENUE	.00	124.00	100.00	(24.00)	124.0
314-380-4888	RC FLYERS REVENUE	.00	.00	.00	.00	.0
314-380-4889	BBJ FESTIVAL OTHER REVENUE	.00	.00	.00	.00	.0
	TOTAL FUNDRAISING & EVENT REVENUE	(750.00)	14,153.35	25,690.00	11,536.65	55.1
	<u>MISCELLANEOUS REVENUE</u>					
314-385-4895	MISCELLANEOUS REVENUE	.00	101.00	500.00	399.00	20.2
	TOTAL MISCELLANEOUS REVENUE	.00	101.00	500.00	399.00	20.2
	TOTAL FUND REVENUE	(499.54)	14,541.21	26,481.00	11,939.79	54.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
314-490-6118 POLICE SERVICES	.00	1,220.00	1,500.00	280.00	81.3
314-490-6122 IT SERVICES	48.27	411.93	450.00	38.07	91.5
314-490-6220 PUBLICATIONS, PRINTING & DUES	.00	.00	1,200.00	1,200.00	.0
314-490-6224 FESTIVAL ADVERTISEMENT	.00	1,376.27	1,500.00	123.73	91.8
314-490-6226 POSTAGE	.00	.00	50.00	50.00	.0
314-490-6238 BANK SERVICE CHARGES	.00	25.92	.00 (25.92)	.0
314-490-6290 MISCELLANEOUS	.00	2,289.54	2,000.00 (289.54)	114.5
314-490-6440 TELEPHONE SERVICES	.00	.00	200.00	200.00	.0
314-490-6445 REFUSE SERVICES	.00	.00	1,000.00	1,000.00	.0
314-490-6705 RENT	80.00	835.00	1,000.00	165.00	83.5
314-490-6714 MATERIALS & SERVICES	.00	.00	.00	.00	.0
314-490-6810 CRAFT/COMMERCIAL BOOTH EXP	.00	37.85	750.00	712.15	5.1
314-490-6812 FOOD BOOTH EXP	.00	150.00	100.00 (50.00)	150.0
314-490-6813 BEER GARDEN	.00	.00	1,500.00	1,500.00	.0
314-490-6814 JAM SALES EXP	.00	486.00	750.00	264.00	64.8
314-490-6816 QUILT RAFFLE	134.95	2,904.95	4,000.00	1,095.05	72.6
314-490-6820 SPONSORSHIP EXP	.00	.00	.00	.00	.0
314-490-6822 PIE SALES EXP	.00	.00	.00	.00	.0
314-490-6850 5K RACE EXP	.00	.00	600.00	600.00	.0
314-490-6852 CAR SHOW EXP	.00	3,748.42	4,000.00	251.58	93.7
314-490-6854 FISHING DERBY EXP	.00	200.00	440.00	240.00	45.5
314-490-6856 HORSESHOE TOURNEY EXP	.00	.00	50.00	50.00	.0
314-490-6858 KIDZ KORNER EXP	.00	380.00	1,000.00	620.00	38.0
314-490-6860 PIE EATING CONTEST EXP	.00	283.72	200.00 (83.72)	141.9
314-490-6862 RC FLYERS EXP	.00	.00	100.00	100.00	.0
314-490-6864 ENTERTAINMENT EXP	.00	3,760.00	4,000.00	240.00	94.0
TOTAL MATERIALS & SERVICES	263.22	18,109.60	26,390.00	8,280.40	68.6
TOTAL NON-DEPARTMENTAL	263.22	18,109.60	26,390.00	8,280.40	68.6
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
314-900-9110 TRANSFER TO GENERAL FUND	.00	.00	.00	.00	.0
314-900-9590 CONTINGENCY	.00	.00	14,613.00	14,613.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	14,613.00	14,613.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	14,613.00	14,613.00	.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	263.22	18,109.60	41,003.00	22,893.40	44.2
NET REVENUE OVER EXPENDITURES	(762.76)	(3,568.39)	(14,522.00)	(10,953.61)	(24.6)

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

PARKS SDC FUND

ASSETS

410-1110	ALLOCATED CASH	13,616.36	
410-1115	CASH IN BANK - LGIP	38,667.99	
410-1610	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		52,284.35

LIABILITIES AND EQUITY

LIABILITIES

410-2225	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

410-3100	BEGINNING FUND BALANCE	45,622.34	
410-3350	CURRENT YEAR CHANGE IN FUND BA	.00	
410-3400	ENDING FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	6,662.01	
	BALANCE - CURRENT DATE	6,662.01	
	TOTAL FUND EQUITY		52,284.35
	TOTAL LIABILITIES AND EQUITY		52,284.35

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
410-315-4125	INTEREST EARNED	56.12	752.01	1,163.00	410.99	64.7
	TOTAL INVESTMENT EARNINGS	56.12	752.01	1,163.00	410.99	64.7
	<u>SDC REVENUE</u>					
410-345-4510	PARK SDC FEES	.00	5,910.00	7,880.00	1,970.00	75.0
410-345-4511	PARKS REIMBURSEMENT SDC	.00	.00	.00	.00	.0
	TOTAL SDC REVENUE	.00	5,910.00	7,880.00	1,970.00	75.0
	<u>TRANSFERS IN</u>					
410-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	56.12	6,662.01	9,043.00	2,380.99	73.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>MATERIALS & SERVICES</u>					
410-490-6714	MATERIALS & SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	10,000.00	10,000.00	.0
	 TOTAL NON-DEPARTMENTAL	.00	.00	10,000.00	10,000.00	.0
	 <u>CAPITAL OUTLAY</u>					
	<u>CAPITAL OUTLAY</u>					
410-700-8520	PARKS IMPROVEMENTS	.00	.00	45,556.00	45,556.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	45,556.00	45,556.00	.0
	 TOTAL CAPITAL OUTLAY	.00	.00	45,556.00	45,556.00	.0
	 <u>OTHER REQUIREMENTS</u>					
	 <u>OTHER REQUIREMENTS</u>					
410-900-9895	RESERVED FOR FUTURE USE - PARK	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	 TOTAL FUND EXPENDITURES	.00	.00	55,556.00	55,556.00	.0
	 NET REVENUE OVER EXPENDITURES	56.12	6,662.01	(46,513.00)	(53,175.01)	14.3

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

STREETS SDC FUND

ASSETS

412-1110	ALLOCATED CASH	17,321.40	
412-1115	CASH IN BANK - LGIP	28,736.79	
412-1610	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		46,058.19

LIABILITIES AND EQUITY

LIABILITIES

412-2225	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

412-3100	BEGINNING FUND BALANCE	36,616.57	
412-3350	CURRENT YEAR CHANGE IN FUND BA	.00	
412-3400	ENDING FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	9,441.62	
	BALANCE - CURRENT DATE	9,441.62	
	TOTAL FUND EQUITY		46,058.19
	TOTAL LIABILITIES AND EQUITY		46,058.19

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREETS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
412-315-4125	INTEREST EARNED	41.96	561.62	712.00	150.38	78.9
	TOTAL INVESTMENT EARNINGS	41.96	561.62	712.00	150.38	78.9
	<u>SDC REVENUE</u>					
412-345-4512	TRANSPORTATION SDC	.00	8,880.00	4,736.00	(4,144.00)	187.5
	TOTAL SDC REVENUE	.00	8,880.00	4,736.00	(4,144.00)	187.5
	<u>TRANSFERS IN</u>					
412-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	41.96	9,441.62	5,448.00	(3,993.62)	173.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STREETS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>MATERIALS & SERVICES</u>					
412-490-6128	OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
412-490-6714	MATERIALS & SERVICES	.00	.00	.00	.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
	 TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
	 <u>CAPITAL OUTLAY</u>					
	<u>CAPITAL OUTLAY</u>					
412-700-8530	STREET IMPROVEMENTS	.00	.00	31,951.00	31,951.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	31,951.00	31,951.00	.0
	 TOTAL CAPITAL OUTLAY	.00	.00	31,951.00	31,951.00	.0
	 <u>OTHER REQUIREMENTS</u>					
	 <u>OTHER REQUIREMENTS</u>					
412-900-9898	RESERVED FOR FUTURE USE - STRE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	 TOTAL FUND EXPENDITURES	.00	.00	33,951.00	33,951.00	.0
	 NET REVENUE OVER EXPENDITURES	41.96	9,441.62	(28,503.00)	(37,944.62)	33.1

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

WATER SDC FUND

ASSETS

430-1110	ALLOCATED CASH	37,024.31	
430-1115	CASH IN BANK - LGIP	266,141.83	
430-1610	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		303,166.14

LIABILITIES AND EQUITY

LIABILITIES

430-2225	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

430-3100	BEGINNING FUND BALANCE	265,465.41	
430-3350	CURRENT YEAR CHANGE IN FUND BA	.00	
430-3400	ENDING FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	37,700.73	
	BALANCE - CURRENT DATE	37,700.73	
	TOTAL FUND EQUITY		303,166.14
	TOTAL LIABILITIES AND EQUITY		303,166.14

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
430-315-4125	INTEREST EARNED	384.32	5,145.73	5,987.00	841.27	86.0
	TOTAL INVESTMENT EARNINGS	384.32	5,145.73	5,987.00	841.27	86.0
	<u>SDC REVENUE</u>					
430-345-4530	WATER SDC	.00	32,555.00	30,640.00	(1,915.00)	106.3
	TOTAL SDC REVENUE	.00	32,555.00	30,640.00	(1,915.00)	106.3
	<u>TRANSFERS IN</u>					
430-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	384.32	37,700.73	36,627.00	(1,073.73)	102.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>MATERIALS & SERVICES</u>					
430-490-6128	OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
430-490-6714	MATERIALS & SERVICES	.00	.00	.00	.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
	 TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
	 <u>CAPITAL OUTLAY</u>					
	<u>CAPITAL OUTLAY</u>					
430-700-8540	WATER SYSTEMS IMPROVEMTS	.00	.00	274,087.00	274,087.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	274,087.00	274,087.00	.0
	 TOTAL CAPITAL OUTLAY	.00	.00	274,087.00	274,087.00	.0
	 <u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
430-900-9893	RESERVED FOR FUTURE USE - WATE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	 TOTAL FUND EXPENDITURES	.00	.00	276,087.00	276,087.00	.0
	 NET REVENUE OVER EXPENDITURES	384.32	37,700.73	(239,460.00)	(277,160.73)	15.7

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

SEWER SDC FUND

ASSETS

440-1110	ALLOCATED CASH	16,052.28	
440-1115	CASH IN BANK - LGIP	121,250.24	
440-1610	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		137,302.52

LIABILITIES AND EQUITY

LIABILITIES

440-2225	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

440-3100	BEGINNING FUND BALANCE	128,016.68	
440-3350	CURRENT YEAR CHANGE IN FUND BA	.00	
440-3400	ENDING FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	9,285.84	
	BALANCE - CURRENT DATE	9,285.84	
	TOTAL FUND EQUITY		137,302.52
	TOTAL LIABILITIES AND EQUITY		137,302.52

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
440-315-4125	INTEREST EARNED	175.06	2,345.76	3,185.00	839.24	73.7
	TOTAL INVESTMENT EARNINGS	175.06	2,345.76	3,185.00	839.24	73.7
	<u>SDC REVENUE</u>					
440-345-4540	SEWER SDC	.00	6,940.08	8,568.00	1,627.92	81.0
	TOTAL SDC REVENUE	.00	6,940.08	8,568.00	1,627.92	81.0
	<u>TRANSFERS IN</u>					
440-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	175.06	9,285.84	11,753.00	2,467.16	79.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>MATERIALS & SERVICES</u>					
440-490-6128	OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
440-490-6714	MATERIALS & SERVICES	.00	.00	.00	.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
	 TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
	 <u>CAPITAL OUTLAY</u>					
	<u>CAPITAL OUTLAY</u>					
440-700-8550	SEWER SYSTEMS	.00	.00	137,136.00	137,136.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	137,136.00	137,136.00	.0
	 TOTAL CAPITAL OUTLAY	.00	.00	137,136.00	137,136.00	.0
	 <u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
440-900-9897	RESERVED FOR FUTURE USE - SEWE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	 TOTAL FUND EXPENDITURES	.00	.00	139,136.00	139,136.00	.0
	 NET REVENUE OVER EXPENDITURES	175.06	9,285.84	(127,383.00)	(136,668.84)	7.3

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

STORMWATER SDC FUND

ASSETS

445-1110	ALLOCATED CASH	17,813.09	
445-1115	CASH IN BANK - LGIP	25,737.72	
445-1610	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		43,550.81

LIABILITIES AND EQUITY

LIABILITIES

445-2225	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

445-3100	BEGINNING FUND BALANCE	33,378.55	
445-3350	CURRENT YEAR CHANGE IN FUND BA	.00	
445-3400	ENDING FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	10,172.26	
	BALANCE - CURRENT DATE	10,172.26	
	TOTAL FUND EQUITY		43,550.81
	TOTAL LIABILITIES AND EQUITY		43,550.81

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STORMWATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
445-315-4125	INTEREST EARNED	37.66	503.86	758.00	254.14	66.5
	TOTAL INVESTMENT EARNINGS	37.66	503.86	758.00	254.14	66.5
	<u>SDC REVENUE</u>					
445-345-4545	STORM DRAINAGE SDC	.00	9,668.40	5,384.00	(4,284.40)	179.6
	TOTAL SDC REVENUE	.00	9,668.40	5,384.00	(4,284.40)	179.6
	<u>TRANSFERS IN</u>					
445-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	37.66	10,172.26	6,142.00	(4,030.26)	165.6

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

STORMWATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
	<u>MATERIALS & SERVICES</u>					
445-490-6128	OTHER CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
445-490-6714	MATERIALS & SERVICES	.00	.00	.00	.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	2,000.00	2,000.00	.0
	TOTAL NON-DEPARTMENTAL	.00	.00	2,000.00	2,000.00	.0
	<u>CAPITAL OUTLAY</u>					
	<u>CAPITAL OUTLAY</u>					
445-700-8560	STORMWATER IMPROVEMENTS	.00	.00	34,475.00	34,475.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	34,475.00	34,475.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	34,475.00	34,475.00	.0
	<u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
445-900-9897	RESERVED FOR FUTURE USE - SEWE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	36,475.00	36,475.00	.0
	NET REVENUE OVER EXPENDITURES	37.66	10,172.26	(30,333.00)	(40,505.26)	33.5

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

WATER RESERVE FUND

ASSETS

520-1110	ALLOCATED CASH	23,641.93	
520-1510	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		23,641.93

LIABILITIES AND EQUITY

LIABILITIES

520-2125	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

520-3100	BEGINNING FUND BALANCE	19,691.87	
	REVENUE OVER EXPENDITURES - YTD	3,950.06	
	BALANCE - CURRENT DATE	3,950.06	
	TOTAL FUND EQUITY		23,641.93
	TOTAL LIABILITIES AND EQUITY		23,641.93

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
520-315-4125	INTEREST EARNED	.82	12.06	.00	(12.06)	.0
	TOTAL INVESTMENT EARNINGS	.82	12.06	.00	(12.06)	.0
	<u>TRANSFERS IN</u>					
520-390-4930	TRANSFER FROM WATER FUND	.00	3,938.00	3,938.00	.00	100.0
	TOTAL TRANSFERS IN	.00	3,938.00	3,938.00	.00	100.0
	TOTAL FUND REVENUE	.82	3,950.06	3,938.00	(12.06)	100.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
520-900-9130	TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
520-900-9892	RESERVED FOR WATER BOND PYMT	.00	.00	23,628.00	23,628.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	23,628.00	23,628.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	23,628.00	23,628.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	23,628.00	23,628.00	.0
	NET REVENUE OVER EXPENDITURES	.82	3,950.06	(19,690.00)	(23,640.06)	20.1

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

SEWER RESERVE FUND

ASSETS

521-1110	ALLOCATED CASH	9,825.77	
521-1510	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		9,825.77

LIABILITIES AND EQUITY

LIABILITIES

521-2125	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

521-3100	BEGINNING FUND BALANCE	8,245.73	
	REVENUE OVER EXPENDITURES - YTD	1,580.04	
	BALANCE - CURRENT DATE	1,580.04	
	TOTAL FUND EQUITY		9,825.77
	TOTAL LIABILITIES AND EQUITY		9,825.77

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
521-315-4125	INTEREST EARNED	.34	5.04	.00	(5.04)	.0
	TOTAL INVESTMENT EARNINGS	.34	5.04	.00	(5.04)	.0
	<u>TRANSFERS IN</u>					
521-390-4940	TRANSFER FROM SEWER FUND	.00	1,575.00	1,575.00	.00	100.0
	TOTAL TRANSFERS IN	.00	1,575.00	1,575.00	.00	100.0
	TOTAL FUND REVENUE	.34	1,580.04	1,575.00	(5.04)	100.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
521-900-9140	TRANSFER TO SEWER FUND	.00	.00	.00	.00	.0
521-900-9892	RESERVED FOR SEWER BOND PYMT	.00	.00	9,820.00	9,820.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	9,820.00	9,820.00	.0
	TOTAL OTHER REQUIREMENTS	.00	.00	9,820.00	9,820.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	9,820.00	9,820.00	.0
	NET REVENUE OVER EXPENDITURES	.34	1,580.04	(8,245.00)	(9,825.04)	19.2

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

EQUIPMENT FUND

ASSETS

550-1110	ALLOCATED CASH	22,180.23	
550-1510	ACCOUNTS RECEIVABLE	.00	
		<hr/>	
	TOTAL ASSETS		22,180.23
			<hr/>

LIABILITIES AND EQUITY

LIABILITIES

550-2125	ACCOUNTS PAYABLE	.00	
		<hr/>	
	TOTAL LIABILITIES		.00

FUND EQUITY

550-3100	BEGINNING FUND BALANCE	173.86	
	REVENUE OVER EXPENDITURES - YTD	22,006.37	
		<hr/>	
	BALANCE - CURRENT DATE	22,006.37	
		<hr/>	
	TOTAL FUND EQUITY		22,180.23
			<hr/>
	TOTAL LIABILITIES AND EQUITY		22,180.23
			<hr/>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
550-315-4125	INTEREST EARNED	.77	6.37	.00	(6.37)	.0
	TOTAL INVESTMENT EARNINGS	.77	6.37	.00	(6.37)	.0
	<u>OTHER REVENUE</u>					
550-370-4849	CAPITAL ASSET DISPOSAL	.00	.00	.00	.00	.0
	TOTAL OTHER REVENUE	.00	.00	.00	.00	.0
	<u>TRANSFERS IN</u>					
550-390-4910	TRANSFER FROM GENERAL FUND	.00	6,000.00	6,000.00	.00	100.0
550-390-4912	TRANSFER FROM STREET FUND	.00	4,000.00	4,000.00	.00	100.0
550-390-4930	TRANSFER FROM WATER FUND	.00	6,000.00	6,000.00	.00	100.0
550-390-4940	TRANSFER FROM SEWER FUND	.00	6,000.00	6,000.00	.00	100.0
	TOTAL TRANSFERS IN	.00	22,000.00	22,000.00	.00	100.0
	TOTAL FUND REVENUE	.77	22,006.37	22,000.00	(6.37)	100.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
550-700-8425 VEHICLES & ROLLING STOCK	.00	.00	22,035.00	22,035.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	22,035.00	22,035.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	22,035.00	22,035.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
550-900-9110 TRANSFER TO GENERAL FUND	.00	.00	.00	.00	.0
550-900-9112 TRANSFER TO STREET FUND	.00	.00	.00	.00	.0
550-900-9130 TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
550-900-9140 TRANSFER TO SEWER FUND	.00	.00	.00	.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	22,035.00	22,035.00	.0
NET REVENUE OVER EXPENDITURES	.77	22,006.37	(35.00)	(22,041.37)	62875.

CITY OF LOWELL
BALANCE SHEET
APRIL 30, 2020

DEBT RESERVE FUND

ASSETS

555-1110	ALLOCATED CASH	.00	
555-1115	CASH IN BANK - LGIP	.00	
555-1510	ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		.00

LIABILITIES AND EQUITY

LIABILITIES

555-2125	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

555-3100	BEGINNING FUND BALANCE	12,838.57	
	REVENUE OVER EXPENDITURES - YTD	(12,838.57)	
	BALANCE - CURRENT DATE	(12,838.57)	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

DEBT RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INVESTMENT EARNINGS</u>					
555-315-4125	INTEREST EARNED	.19	19.48	150.00	130.52	13.0
	TOTAL INVESTMENT EARNINGS	.19	19.48	150.00	130.52	13.0
	<u>TRANSFERS IN</u>					
555-390-4917	TRANSFER FROM SDC FUND	.00	.00	.00	.00	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	.19	19.48	150.00	130.52	13.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

DEBT RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OTHER REQUIREMENTS</u>					
	<u>OTHER REQUIREMENTS</u>					
555-900-9130	TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
555-900-9140	TRANSFER TO SEWER FUND	134.05	12,858.05	12,874.00	15.95	99.9
555-900-9893	RESERVED FOR FUTURE USE - WATE	.00	.00	.00	.00	.0
555-900-9897	RESERVED FOR FUTURE USE - SEWE	.00	.00	.00	.00	.0
	TOTAL OTHER REQUIREMENTS	134.05	12,858.05	12,874.00	15.95	99.9
	TOTAL OTHER REQUIREMENTS	134.05	12,858.05	12,874.00	15.95	99.9
	TOTAL FUND EXPENDITURES	134.05	12,858.05	12,874.00	15.95	99.9
	NET REVENUE OVER EXPENDITURES	(133.86)	(12,838.57)	(12,724.00)	114.57	(100.9)

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Description	Check Amount
15749						
05/19/2020	15749	Chittim, Brandon	230-2520	Utility Deposits	Deposit Refund	78.52-
Total 15749:						78.52-
15884						
05/06/2020	15884	Bee-Wilson, Lisa	314-490-6816	Quilt Raffle	Quilting for BBJ Quilt	135.00
Total 15884:						135.00
15885						
05/06/2020	15885	Caselle	110-410-6122	IT Services	Contract Support and Maintenance	306.60
05/06/2020	15885	Caselle	230-490-6122	IT Services	Contract Support and Maintenance	306.60
05/06/2020	15885	Caselle	240-490-6122	IT Services	Contract Support and Maintenance	306.60
05/06/2020	15885	Caselle	312-490-6122	IT Services	Contract Support and Maintenance	102.20
Total 15885:						1,022.00
15886						
05/06/2020	15886	City of Lowell	110-410-6420	Water Services	Water Service	41.31
05/06/2020	15886	City of Lowell	110-410-6425	Sewer Services	Sewer Service	90.40
05/06/2020	15886	City of Lowell	110-420-6420	Water Services	Water Service	50.76
05/06/2020	15886	City of Lowell	110-420-6425	Sewer Services	Sewer Service	120.54
05/06/2020	15886	City of Lowell	110-450-6420	Water Services	Water Service	13.77
05/06/2020	15886	City of Lowell	110-450-6425	Sewer Services	Sewer Service	30.14
05/06/2020	15886	City of Lowell	230-490-6420	Water Services	Water Service	40.21
05/06/2020	15886	City of Lowell	230-490-6425	Sewer Services	Sewer Service	60.27
05/06/2020	15886	City of Lowell	240-490-6420	Water Services	Water Service	542.73
05/06/2020	15886	City of Lowell	240-490-6425	Sewer Services	Sewer Service	542.43
Total 15886:						1,532.56
15887						
05/06/2020	15887	City of Oakridge	110-430-6118	Police Services	Police Service	2,343.60
Total 15887:						2,343.60
15888						
05/06/2020	15888	Civil West Engineering	110-420-8520	Parks Improvements	Engineering Service	762.00
05/06/2020	15888	Civil West Engineering	312-700-8530	Street Improvements	Engineering Service	2,735.14
05/06/2020	15888	Civil West Engineering	230-490-6116	Engineering Services	Engineering Service	971.86
05/06/2020	15888	Civil West Engineering	110-440-6522	Land Use & Development	Engineering Service	1,350.00
Total 15888:						5,819.00
15889						
05/06/2020	15889	Correct Equipment, Inc.	230-490-6758	Water/Sewer Connection E	2" water meter	1,034.46
Total 15889:						1,034.46
15890						
05/06/2020	15890	Ferguson	240-490-6758	Water/Sewer Connection E	Sewer main extension	193.97

Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Description	Check Amount
Total 15890:						193.97
15891						
05/06/2020	15891	J & K Electrical LLC	110-335-4358	Electrical Permit Fees	Electrical Permit Refund	46.25
Total 15891:						46.25
15892						
05/06/2020	15892	Northwest Code Profession	110-440-6524	Building Permit Costs	Building Permit Cost	2,756.66
05/06/2020	15892	Northwest Code Profession	110-440-6525	Electrical Permit Costs	Electrical Permit Cost	234.00
Total 15892:						2,990.66
15893						
05/06/2020	15893	Oregon Dept of Revenue	110-480-6560	State Assessments	Criminal Fine Account - 928	107.00
Total 15893:						107.00
15894						
05/06/2020	15894	Pleasant Hill Feed & Farm	110-420-6328	Property Maintenance	Grass Seed	127.80
05/06/2020	15894	Pleasant Hill Feed & Farm	110-420-6328	Property Maintenance	Supplies	100.37
05/06/2020	15894	Pleasant Hill Feed & Farm	312-490-6234	General Supplies	Supplies	100.38
Total 15894:						328.55
15895						
05/06/2020	15895	Professional Credit Service	110-480-6565	Court Collection Fees	Collection Service Fee	127.63
Total 15895:						127.63
15896						
05/06/2020	15896	Sanders, Tim	240-490-6128	Other Contract Services	Monthly DRC Fee	600.00
Total 15896:						600.00
15897						
05/06/2020	15897	SaniPac	110-410-6445	Refuse Services	Refuse Services	8.99
05/06/2020	15897	SaniPac	110-420-6445	Refuse Services	Refuse Services	24.06
05/06/2020	15897	SaniPac	110-450-6445	Refuse Services	Refuse Services	8.99
05/06/2020	15897	SaniPac	230-490-6445	Refuse Services	Refuse Services	20.48
05/06/2020	15897	SaniPac	240-490-6445	Refuse Services	Refuse Services	20.48
Total 15897:						83.00
15898						
05/06/2020	15898	Verizon Wireless	110-410-6440	Telephone Services	Cell Phone	52.18
05/06/2020	15898	Verizon Wireless	230-490-6440	Telephone Services	Cell Phone, Ipad	62.69
05/06/2020	15898	Verizon Wireless	240-490-6440	Telephone Services	Cell Phone, Ipad	62.69
Total 15898:						177.56
15899						
05/13/2020	15899	Bridge Town Market	110-420-6710	Gas & Oil	Fuel	210.19
05/13/2020	15899	Bridge Town Market	240-490-6710	Gas & Oil	Fuel	19.86
05/13/2020	15899	Bridge Town Market	230-490-6710	Gas & Oil	Fuel	48.85

Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Description	Check Amount
Total 15899:						278.90
15900						
05/13/2020	15900	Century Link	110-410-6440	Telephone Services	Telephone Service	158.27
05/13/2020	15900	Century Link	230-490-6440	Telephone Services	Telephone Service	195.76
05/13/2020	15900	Century Link	230-490-6435	Internet Services	Internet Service	70.00
05/13/2020	15900	Century Link	240-490-6440	Telephone Services	Telephone Service	84.02
Total 15900:						508.05
15901						
05/13/2020	15901	Correct Equipment, Inc.	230-490-6758	Water/Sewer Connection E	Water Meter	1,034.46
Total 15901:						1,034.46
15902						
05/13/2020	15902	DEQ	240-490-6520	Permits	Annual Fee - WW System Operator Certi	100.00
Total 15902:						100.00
15903						
05/13/2020	15903	Hunter Communications	110-450-6435	Internet Services	Internet Service	92.47
05/13/2020	15903	Hunter Communications	110-410-6435	Internet Services	Internet Service	92.47
Total 15903:						184.94
15904						
05/13/2020	15904	Nichols, Layli	110-410-6114	Financial Services	Consulting Services	312.00
05/13/2020	15904	Nichols, Layli	312-490-6114	Financial Services	Consulting Services	104.00
05/13/2020	15904	Nichols, Layli	230-490-6114	Financial Services	Consulting Services	312.00
05/13/2020	15904	Nichols, Layli	240-490-6114	Financial Services	Consulting Services	312.00
Total 15904:						1,040.00
15905						
05/13/2020	15905	Pacific Office Automation In	110-410-6128	Other Contract Services	Postage Machine	37.10
05/13/2020	15905	Pacific Office Automation In	230-490-6128	Other Contract Services	Postage Machine	74.20
05/13/2020	15905	Pacific Office Automation In	240-490-6128	Other Contract Services	Postage Machine	74.20
Total 15905:						185.50
15906						
05/13/2020	15906	Renewable Resource Grou	230-490-6755	Water/Sewer Analysis	Lab	37.80
05/13/2020	15906	Renewable Resource Grou	240-490-6755	Water/Sewer Analysis	Lab	639.90
Total 15906:						677.70
15907						
05/13/2020	15907	Staples Credit Plan	110-420-6234	General Supplies	Park Supplies	23.49
Total 15907:						23.49
15908						
05/13/2020	15908	U.S. Equipment Finance	110-410-6124	Copier Contract	Ci	147.98

Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Description	Check Amount
Total 15908:						147.98
15909						
05/13/2020	15909	University of Oregon	110-420-6128	Other Contract Services	U of O Grant 3753VO	30.00
Total 15909:						30.00
15910						
05/19/2020	15910	Charter Communications	240-490-6435	Internet Services	Internet	71.97
Total 15910:						71.97
15911						
05/19/2020	15911	Chittim, Brandon	230-2520	Utility Deposits	Deposit Refund	78.52
Total 15911:						78.52
15912						
05/19/2020	15912	Daily Journal of Commerce	312-700-8530	Street Improvements	Bid Advertisement	742.10
Total 15912:						742.10
15913						
05/19/2020	15913	Lowell Mini Storage	314-490-6705	Rent	Storage Rental Unit #L029	80.00
Total 15913:						80.00
15914						
05/19/2020	15914	Northwest Code Profession	110-440-6524	Building Permit Costs	Building Permit Cost	1,297.39
05/19/2020	15914	Northwest Code Profession	110-440-6525	Electrical Permit Costs	Electrical Permit Cost	72.00
Total 15914:						1,369.39
15915						
05/19/2020	15915	USA Blue Book	230-490-6750	Chemicals & Lab Supplies	Ph equipment	561.95
Total 15915:						561.95
Grand Totals:						23,577.67

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	11,176.41-	11,176.41-
110-335-4358	46.25	.00	46.25
110-410-6114	312.00	.00	312.00
110-410-6122	306.60	.00	306.60
110-410-6124	147.98	.00	147.98
110-410-6128	37.10	.00	37.10
110-410-6420	41.31	.00	41.31
110-410-6425	90.40	.00	90.40
110-410-6435	92.47	.00	92.47
110-410-6440	210.45	.00	210.45

GL Account	Debit	Credit	Proof
110-410-6445	8.99	.00	8.99
110-420-6128	30.00	.00	30.00
110-420-6234	23.49	.00	23.49
110-420-6328	228.17	.00	228.17
110-420-6420	50.76	.00	50.76
110-420-6425	120.54	.00	120.54
110-420-6445	24.06	.00	24.06
110-420-6710	210.19	.00	210.19
110-420-8520	762.00	.00	762.00
110-430-6118	2,343.60	.00	2,343.60
110-440-6522	1,350.00	.00	1,350.00
110-440-6524	4,054.05	.00	4,054.05
110-440-6525	306.00	.00	306.00
110-450-6420	13.77	.00	13.77
110-450-6425	30.14	.00	30.14
110-450-6435	92.47	.00	92.47
110-450-6445	8.99	.00	8.99
110-480-6560	107.00	.00	107.00
110-480-6565	127.63	.00	127.63
230-2125	78.52	4,910.11-	4,831.59-
230-2520	78.52	78.52-	.00
230-490-6114	312.00	.00	312.00
230-490-6116	971.86	.00	971.86
230-490-6122	306.60	.00	306.60
230-490-6128	74.20	.00	74.20
230-490-6420	40.21	.00	40.21
230-490-6425	60.27	.00	60.27
230-490-6435	70.00	.00	70.00
230-490-6440	258.45	.00	258.45
230-490-6445	20.48	.00	20.48
230-490-6710	48.85	.00	48.85
230-490-6750	561.95	.00	561.95
230-490-6755	37.80	.00	37.80
230-490-6758	2,068.92	.00	2,068.92
240-2125	.00	3,570.85-	3,570.85-
240-490-6114	312.00	.00	312.00
240-490-6122	306.60	.00	306.60
240-490-6128	674.20	.00	674.20
240-490-6420	542.73	.00	542.73
240-490-6425	542.43	.00	542.43
240-490-6435	71.97	.00	71.97
240-490-6440	146.71	.00	146.71
240-490-6445	20.48	.00	20.48
240-490-6520	100.00	.00	100.00
240-490-6710	19.86	.00	19.86
240-490-6755	639.90	.00	639.90
240-490-6758	193.97	.00	193.97
312-2125	.00	3,783.82-	3,783.82-
312-490-6114	104.00	.00	104.00
312-490-6122	102.20	.00	102.20
312-490-6234	100.38	.00	100.38
312-700-8530	3,477.24	.00	3,477.24
314-2125	.00	215.00-	215.00-
314-490-6705	80.00	.00	80.00
314-490-6816	135.00	.00	135.00
Grand Totals:	23,734.71	23,734.71-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: City Administrator Report

☐ **DISCUSSION**
☐ **ACTION**
☐ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☒ **REPORT**

SUMMARY:

The attached City Administrator Report is for the period of May 17 – June 21. The report covers the following topics: Coronavirus Update, Emergency Business Loan and Grant Program, Project Updates and League of Oregon Cities Highlights.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

This item is presented for purposes of review and discussion.

RECOMMENDATION:

N/A

ATTACHMENTS:

1. City Administrator Report
2. Reopening Guidance Tool



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: jcobb@ci.lowell.or.us

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: City Administrator Report

Coronavirus Update

On Friday, June 5 Lane County entered Phase 2 of Governor Brown's reopening plan. There are three phases outlined in the plan. The types of restrictions that are relaxed in Phase 2, and by how much, are determined by the State. Counties are responsible for demonstrating that local systems (private and public) are in place to continue providing a public health response to COVID-19. The attached tool provides additional information on which guidance documents to follow.

On Thursday, June 18 the City of Lowell re-opened City Hall, park restrooms, and the Paul Fisher Park Playground. Public Works installed a plexiglass barrier to protect the office staff at City Hall, hand sanitizing stations at all public facilities, and we have also contracted with a service to clean park restrooms twice daily (as required by the state) and City Hall once per week. Expenses will be tracked separately for reimbursement.

Emergency Business Loan and Grant Fund

On May 14 the City Council approved \$5,000 in match funds for the Lane County Business Oregon Grant Application. This will be a combination loan and grant program. Lane County has submitted for two rounds of funding. Funding was awarded in both rounds for a total of \$225,000; however, the amount was significantly less than anticipated. The table below shows the award and allocation to partnering cities (remainder is Lane County):

Agency	Contribution	Contribution (% of total)	EBAMF Award Distribution (Rounds 1+2)
Cottage Grove	\$ 75,000	11.111%	\$ 25,000.00
Creswell	\$ 50,000	7.407%	\$ 16,666.67
Florence	\$ 25,000	3.704%	\$ 8,333.33
Veneta	\$ 20,000	2.963%	\$ 6,666.67
Lowell	\$ 5,000	0.741%	\$ 1,666.67

The estimated timeline for funding local businesses is as follows:

- June 29 – Begin Marketing the Program
- July 6 – CLW Begins Accepting Pre-Registrations for Lottery
- July 9 – Lottery is Conducted and Selected Businesses are Contacted
- July 13 – Applications Due from Businesses Selected in Lottery
- July 15 – CLW Submits Pre-Award Report to Business Oregon for Final Review
- July 20 – Funds are Deployed to Businesses (will take 5-7 business days depending on Check or ACH)

Committee Meetings

- None

Project Updates

- *Library Renovation* – To date, we have received \$5,000 in individual donations (\$10,000 goal) in individual donations. We're in the final stretch of the campaign and plan to submit large grant requests the first week of July. As a reminder, the City can accept cash, check, or credit card. Payment is also accepted online by using [Xpress Bill Pay](#).
- *Main Street and Lakeview Avenue* – The Notice to Proceed was issued on June 16. Staff also submitted the application for financing to Business Oregon.

League of Oregon Cities Highlights

State Revenue Forecast: Yes, It's That Bad – On Wednesday, the state's Office of Economic Analysis (OEA) issued its first quarterly revenue forecast since the coronavirus pandemic reached Oregon, and LOC members can [watch the presentation](#) or [view the meeting materials](#) on the Legislature's website. The forecast was presented to a joint meeting of the House Revenue and Senate Finance and Revenue committees, chaired by Senator Mark Hass (D-Beaverton).

State Economist Mark McMullin acknowledged that Oregon is in a severe recession. He highlighted the uncertain nature of the forecast, due in large part to questions around how the public health crisis will play out. The forecast assumes that social distancing policies will continue to be lifted progressively this summer, and that the health crisis will wane by the end of 2021 with the development of a treatment or vaccine. Under those assumptions, total job losses are predicted at about 406,000, with 38% of the jobs returning by the fourth quarter of 2020, and the remainder slowly coming back by mid-2024.

State revenues are already being affected, with income tax payments coming in more slowly than in past years and lottery machines shut off. For the remainder of the 2019-21 biennium, when compared to the March forecast, the total revenue hit is anticipated to be nearly \$2.7 billion between income taxes, the Corporate Activity Tax, lottery revenues, and state marijuana taxes. For 2021-23 that number jumps to \$4.4 billion.

If there is a bright spot, it is that Oregon is better positioned than many other states going into this recession. The state had previously been looking at an ending fund balance of \$1.15 billion, and because of the legislative walkout that money went unspent. Oregon's unemployment trust fund is considered one of the strongest in the nation. Between the education stability fund and the rainy-day fund, Oregon has almost \$1.6 billion in reserves, which will climb to \$1.75 billion by the end of the biennium.

OEA Economist Josh Lehner addressed what policymakers could do to keep economic losses from becoming permanent. He noted that many of the current economic support programs are very short-term in nature and will begin to run out in July, including stimulus checks, unemployment expansion, and the Paycheck Protection Program. He indicated that whether we see permanent firm closures and a second round of associated layoffs may depend in large part on whether additional economic support becomes available after these programs run their course.

Collectively, cities want to be part of the solution, and the LOC will continue to advocate for cities to use funds from the federal CARES Act for small business assistance.

Governor Accepts Most of CRF Distribution Framework Agreement – Governor Brown's office issued a [letter](#) responding to the Coronavirus Relief Fund (CRF) local government work group recommendations that were submitted June 5. The letter outlines an agreement which includes a \$20 million allocation of CRF funds to a pool for special districts to draw down on. More detail will be needed on this reimbursement process for special districts to proceed.

With a remaining balance of \$134.9 million, there will be a 60/40 split between counties and cities, with counties receiving a larger share. This leaves approximately \$53.6 million allocated to cities based on a per-capita formula, and a minimum funding level for small cities: \$25,000 for cities with a population less than 750 population, and at least \$50,000 for those with a population greater than 750. The work group was hoping to see this model provide a direct distribution, but it is not. More details will be coming soon, but based on the letter, the LOC believes the state is willing to work with cities that don't have the resources to front the money. It is likely that each city will need to develop a spending plan for their allocation and get the Oregon Department of Administrative Services to endorse the work plan in order to release the funds. More information will be needed, and the LOC will be working with the state to get more details for the process forward.

The letter is silent on the full spectrum of eligible expenses under the current [U.S. Treasury guidance](#), but one of the principle elements of the work group recommendations was to make sure all eligible expenses under the guidance were applied to this remaining set of funds. From the LOC's perspective, the current guidance makes it clear that a state cannot further constrain the use of CRF funds by local governments. The LOC will be following up with the state to confirm this is in fact the case.

The League would like to thank its member cities for contacting their local legislators and the state's leadership team to endorse the work group's recommended framework for funding. The LOC's efforts on public policy issues are clearly enhanced when members help advance our advocacy.

Joint Emergency Board Authorizes over \$300 Million in CARES Act Funding for COVID-19 Relief – The legislative Joint Emergency Board met remotely last week to consider funding for a wide range of COVID-19 relief efforts, including additional resources for housing, energy assistance, small business assistance, rural broadband capacity and mental health services. The E-Board allocated more than \$300M from federal CARES Act Coronavirus Relief Fund dollars. The following is an overview:

Housing and Energy Assistance

The E-Board unanimously approved [\\$55M in general funds to Oregon Housing and Community Services](#) (OHCS) for rental assistance to landlords of tenants who are unemployed or underemployed due to COVID-19. These funds will be administered locally by community action agencies to households at or below 80% of area median income. The E-Board also approved \$20M in loans to support affordable rental housing properties impacted by high rent arrearages from tenants and approved \$25M in expenditure authority to OHCS for federal funding to support mortgage payment assistance programs. OHCS also received \$15M for [energy assistance payments](#). OHCS will align these funds with existing energy assistance programs at local community action agencies and broaden income eligibility and benefit levels to serve households at or below 80% of area median income.

Small Business Assistance

Business Oregon received \$10M to help small businesses buy personal protective equipment for their employees. Grants will be distributed to small business development centers, chambers of commerce, and other organizations for the purchasing and distributing of PPE to small businesses at no or reduced charge. The E-Board also authorized \$3M to increase technical assistance to underrepresented businesses through a competitive grant program at Business Oregon. Two additional funding items were on the committee agenda (\$25M for [Emergency Business Assistance](#) and \$50.2M for [Statewide Business and Cultural Support](#) through Regional Solutions), but the E-Board deferred these items to a future meeting.

Rural Broadband

The [Rural Broadband Capacity Program](#) received an extra \$20M. Business Oregon operated the Rural Broadband Capacity Program as [a pilot program in the 2017-19 biennium](#) that supported broadband planning, engineering, and infrastructure deployment in unserved and underserved areas. The new funding would go to connect schools, health care providers and businesses impacted by the COVID-19 pandemic. Almost one-half of the new funding, approximately \$8.39 million, will be used to finance Phase 2 of the [Link Oregon consortium network](#), which will focus on providing high speed fiber to southern and eastern Oregon (specifically Roseburg, Medford, Ashland, Klamath Falls, The Dalles, Pendleton, La Grande, Ontario and Burns, and other locations). Approximately \$1.6M will be made available to

individual school districts, and Business Oregon will distribute the remaining \$10M through the Rural Broadband Capacity Program, focusing on regions that are considered unserved and underserved. The E-Board also granted \$3.5M to the [Public Utility Commission's Oregon Telephone Assistance Program](#) to temporarily increase subsidies for low-income households to have affordable access to local telephone and broadband services.

Mental Health and Other Investments

The E-Board also dedicated \$25.6M to enhance [behavioral health services](#) for Oregonians impacted by COVID-19, with a focus on communities of color, Oregon's federally recognized tribes, and vulnerable populations. Other specific allocations include: \$30M in assistance to [child care providers](#); \$10M in additional support to the [Oregon Worker Relief Fund](#), which supports Oregonians who are not otherwise eligible for unemployment benefits; \$4 million to support survivors of [domestic violence](#); \$1M to increase referral capacity for [211 info services](#); \$50M for [rural hospital stabilization grants](#); and \$30M to protect [agricultural workers](#) during the pandemic.

Special Session Starts June 24 – This week Governor Brown announced a special legislative session will start June 24 and will last up to five days. This will be a very different session from anything Oregon has previously experienced, given the current state of the pandemic and the introduction of public health guidelines for reducing the transmission of COVID-19. The LOC expects access to the Capitol to be limited to just legislators, the governor and their respective staffs. Lobbyists and the general public will not have access to the building.

There are plans to address public testimony on legislation via electronic means, but it's likely that only invited testimony will be part of the day-to-day process. Late this week, LOC staff received draft legislative concepts and will be spending the next several days going through them. The focus of session will be police accountability and reform, along with COVID-19 emergency issues that range from commercial and residential eviction, broadband investment, public meeting law and much more.

Stay tuned - the LOC will provide more details and information as the special session gets underway. However, LOC staff will be very limited in their ability to provide input compared to a normal session, or even typical special session when it's standard practice to have access to legislators in their offices or off the floor.

Reopening Guidance Tool

Use this tool to understand which guidance to follow for reopening



Type of activity or event		Transit	Personal Services	Indoor Entertainment	Outdoor Entertainment	Fitness-related Organizations	Outdoor Recreation	Sports	Venues	Restaurant/ Winery/Bar	Shopping/Retail	Children and Youth
Executive Order Phases	Statewide Guidance	Bus Max line Ride sharing Taxicab Train		Museums	Drive-in movie theaters Museums Outdoor Gardens Raceways Zoos		Biking Hiking Private camps Public camps River rafting Skate parks State parks			Delivery Food carts Pick up	Convenience stores Farmers' Markets Gas stations Grocery stores Indoor retail Outdoor retail (strip malls) Stand-alone retail	Certified center (CC) Certified family (CF) Child Dance Classes Registered family (RF) School Aged Summer Day Camps Youth Sports Camps
	Phase I Guidance		Barber shops Day spas Esthetician practices Facial spas Hair salons Medical spas Nail salons Non-medical massage therapy Tanning salons Tattoo/piercing parlors			1:1 Athletic Training Adult Dance Classes Fitness centers Gyms Martial arts Personal training Yoga Studios				Breweries Distilleries Food pods Fraternal Organization Restaurant Wineries	Indoor mall	
	Phase II Guidance			Aquariums Arcades Axe throwing Billiards Bowling Bumper cars Carousels Escape room Ice-skating Indoor shooting range Jumping Gyms/Trampoline parks Karaoke Laser tag Lighthouse tours Mini golf Non-tribal card rooms Ping Pong Roller-skating	Amusement Parks Bungee jumping Fishing charters Go-karts Guided Horseback trail riding Guided kayak tours Jet boats Merry-go-round Mini-golf Outdoor adventure parks Outdoor shooting range Paintball Pumpkin patch/u-pick/maze Rail riders Scenic train Skydiving Trolley cars Zip line tours	Tennis clubs	Playgrounds Overnight camps	Archery Badminton Baseball Cycling Golf Gymnastics Lacrosse Licensed pools Pickleball Running Soccer Softball Sport courts Swim Lessons Swimming Table Tennis Tennis Track & Field Volleyball	Amphitheaters Arenas Auditoriums Concert Faith-Based Venue Fun runs, 5K Live Theatre Movie Theatres Social Gathering spaces Stadiums Wedding	Indoor seating Outdoor seating Private events Social/Private Clubs		Youth clubs
Phase I Gathering Size		No limit	Based on max occupancy allowing for physical distancing	Not Applicable	Not applicable	Based on max occupancy allowing for physical distancing, max 250	Max 25	Not applicable	Not applicable	Based on max occupancy allowing for physical distancing, max 250	No limit	Dependent on guidance
Phase II Gathering Size			Max 50 indoor; max 100 outdoor	Based on max occupancy allowing for physical distancing, max 250	Based on max occupancy allowing for physical distancing, max 250 (applicable for statewide guidance)	Based on max occupancy allowing for physical distancing, max 250	Max 50 indoor; max 100 outdoor	Max 50 indoor; max 100 outdoor	Based on max occupancy allowing for physical distancing, max 250	Based on max occupancy allowing for physical distancing, max 250		
Applicable Guidance		Transit agencies	Personal services	Indoor/Outdoor Entertainment	Indoor/Outdoor Entertainment	Fitness-related Organizations	Outdoor Recreation	Licensed pools, spas and sport courts and Recreational Sports	Venue, Restaurant guidance also applicable if food is served.	Restaurant, Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Retail stores	Child Care and School Aged Summertime Day Camps
Additional Applicable Guidance		General Employer/ Face Coverings	General Employer/ Face Coverings	Restaurant guidance also applicable if food is served.	Restaurant guidance also applicable if food is served.	Licensed Pools, Spas and Sport Courts	Restaurant guidance also applicable if food is served.	General Employer/ Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings	Shopping Centers and Malls	General Employer/ Face Coverings
				Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Restaurant guidance also applicable if food is served.	Venue guidance is also applicable if utilizing space for a pre-booked social gathering.				General Employer/ Face Coverings	
				General Employer/Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings					

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Max Baker, Public Works Director
DATE: June 21, 2020
SUBJECT: Public Works Report

☐ **DISCUSSION**
☐ **ACTION**
☐ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☒ **REPORT**

SUMMARY:

The attached Public Works Report is for the period of May 16 – June 19. The report covers the following topics: Streets and Parks, Wastewater Treatment Plant/Collection, and Water Treatment Plant/Distribution, Training and Certification, and Code Enforcement.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

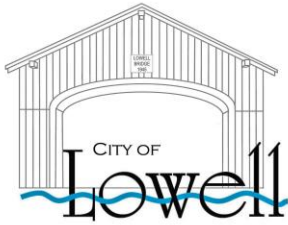
This item is presented for purposes of review and discussion.

RECOMMENDATION:

N/A

ATTACHMENTS:

1. May Public Works Report



Public Works Department
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Fax: 541-937-2936
Email: mbaker@ci.lowell.or.us

TO: Mayor Bennett and Council
FROM: Max Baker, Public Works Director
DATE: June 23, 2020
SUBJECT: Public Works Report

Streets and Parks

The new Radar Speed sign has been working excellent. Below are the weekly report totals from 6/12 - 6/19

Total Vehicles Count	# of Speed Violations	Average Speed (MPH)	Maximum Speed (MPH)
1295	5	12	30

Staff opened the Park restrooms Thursday after installing touchless automated hand sanitizer and hiring a cleaning company to clean and sanitize restrooms twice a day 7 days a week.

Wastewater Treatment Plant/Collections

Nothing new to report.

Water Treatment Plant/Distribution

All Algae sample results have been non-detects.

Training and Certification

Nick passed his Wastewater Treatment Level I exam and is now certified.

Hunter passed his Water Treatment Level I exam and is now certified.

Code Enforcement

- 1- Door Hanger
- 1- Vehicle

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Monthly Police Report

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☐ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☒ **REPORT**

SUMMARY:

The Monthly Police Report for May is presented for your review and discussion.

FISCAL IMPACT:

None.

COURSES OF ACTION:

This item is presented for purposes of review and discussion.

RECOMMENDATION:

N/A

ATTACHMENTS:

1. May Police Report

LOWELL PATROL LOG May 2020

DATE	OFFICERS	START TIME	END TIME	# HOURS	CONTACTS	ARRESTS	CITES	WARNINGS	CALLS	REPORT #
1-May	407	0:00	1:00	1:00						
2-May	429	10:15	11:00	0:45						
3-May	407	0:00	1:30	1:30						
3-May	407	23:00	0:30	1:30						
5-May	409	3:00	4:30	1:30						
7-May	409	2:00	3:30	1:30						
7-May	407	23:30	1:30	2:00						
8-May	407	23:30	1:30	2:00						
10-May	407	1:00	2:30	1:30						
11-May	409	3:30	5:00	1:30						
12-May	407	0:30	2:00	1:30						
14-May	407	0:30	2:00	1:30						
15-May	407	0:30	2:00	1:30						
16-May	429	12:00	14:45	2:45						
18-May	409	3:00	4:30	1:30						
16-May	429	22:00	22:45	0:45						
19-May	409	3:15	4:45	1:30						
20-May	407	1:30	3:00	1:30						
19-May	421	14:45	15:45	1:00						
19-May	401	14:45	15:45	1:00						
20-May	407	1:30	3:00	1:30						
20-May	421	18:45	20:00	1:15						
20-May	401	18:45	20:00	1:15						
23-May	407	1:30	3:00	1:30						
25-May	429	10:45	11:45	1:00						
25-May	429	20:45	21:15	0:30						
26-May	409	0:01	0:30	0:29						
27-May	409	3:00	4:30	1:30						
28-May	401	14:00	15:30	1:30						
28-May	401	16:30	17:30	1:00						
31-May	407	23:30	2:00	2:30						
TOTAL HOURS WORKED				43						

TRAFFIC VIOLATIONS	CITATION	WARNING
SPEED		
DWS		
FAIL TO SIGNAL		
STOP VIOLATIONS		
OTHER MOVING		

DATE	TIME	DESCRIPTION
16-May	12:15	24 hour tag on vehicle North Mo

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Bid Award
Amendment with Wildish
Construction

- ☐ **DISCUSSION**
- ☒ **ACTION**
- ☐ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

On June 2, 2020 the City Council awarded the Main Street and Lakeview Avenue projects to the low bidder, Wildish Construction Co. Unfortunately, one of the line item bid sheets included an error. The proposal should have been for an amount not to exceed \$433,094.75, which is \$7,240 higher than the original sum of \$425,854.75.

FISCAL IMPACT:

The additional amount will be included in the debt issuance.

COURSES OF ACTION:

1. Motion to amend the bid award to Wildish Construction Co. with Schedule 1 Alternative B - \$171,907.30, Schedule 2 Alternative B - \$162,177.45, and both Schedule 2 Additive Alternatives - \$99,010, in an amount not to exceed \$433,094.75 and authorizing the Mayor to sign any necessary agreements or documents to approve the project.
2. No action.

RECOMMENDATION:

The City Engineer and staff recommend amending the bid award as stated above.

ATTACHMENTS:

1. Amended Notice of Award
2. Bid Tabulations – Main Street
3. Bid Tabulations – Lakeview Avenue

NOTICE OF AWARD

Date of Issuance: June 3, 2020

Owner: City of Lowell

Owner's Contract No.:

Engineer: Civil West Engineering Services

Engineer's Project No.: 2101-016 & 2101-018

Project: **Main Street Pavement and Utility
Improvements & Lakeview Street
Pavement and Utility Improvements**

Contract Name:

Bidder:

Bidder's Address:

TO BIDDER:

You are notified that Owner has accepted your Bid dated [May 21, 2020] for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Schedule 1b-Main Street Pavement and Utility Improvements, Schedule 2b-Lakeview Street Pavement and Utility Improvements, Additive Alternative #1-Lakeview Curb Construction, Additive Alternative #2-Lakeview Sidewalk Construction

[describe Work, alternates, or sections of Work awarded]

The Contract Price of the awarded Contract is: \$ **FOUR HUNDRED THIRTY-THREE THOUSAND NINETY-FOUR DOLLARS AND SEVENTY-FIVE CENTS** *[note if subject to unit prices, or cost-plus]*

[☐] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically. *[revise if multiple copies accompany the Notice of Award]*

☐ sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [☐] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Lowell

Authorized Signature

By: _____

Title: _____

Copy: Engineer

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BID FORM												
				Eugene Sand Construction			Wildish Construction			DJ Miller Construction		
	Description	Est. Quantity	Unit	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
3	Demolition and Site Preparation	1	LS	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 232.00	\$ 232.00	\$ 232.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
4	Saw Cutting	2055	LF	\$ 1.50	\$ 3,082.50	\$ 3,082.50	\$ 1.50	\$ 3,082.50	\$ 3,082.50	\$ 2.30	\$ 4,726.50	\$ 4,726.50
5	Cold Plane Removal	2635	SY	\$ 4.00	\$ 10,540.00	\$ 10,540.00	\$ 3.80	\$ 10,013.00	\$ 10,013.00	\$ 5.00	\$ 13,175.00	\$ 13,175.00
6	Deep Patching Areas. Includes excavation, geo fabric, backfill and compaction	135	SY	\$ 48.00	\$ 6,480.00	\$ 6,480.00	\$ 36.40	\$ 4,914.00	\$ 4,914.00	\$ 72.00	\$ 9,720.00	\$ 9,720.00
7	2-inch AC Overlay Level 2 and 4-inch AC for Deep Patches	305	TONS	\$ 93.00	\$ 28,365.00	\$ 28,365.00	\$ 87.70	\$ 26,748.50	\$ 26,748.50	\$ 134.00	\$ 40,870.00	\$ 40,870.00
8	Clean Pavement Surface and Apply Tack Coat	2635	SY	\$ 1.50	\$ 3,952.50	\$ 3,952.50	\$ 0.38	\$ 1,001.30	\$ 1,001.30	\$ 1.50	\$ 3,952.50	\$ 3,952.50
9	Thermoplastic Stop Bar and Cross Walk	1	LS	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
10	4-inch Yellow Dotted Line	1	LS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
11	Landscape Restoration & Cleanup	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
	Construction Subtotal			Total	\$ 133,820.00	\$ 133,820.00	Total	\$ 58,521.30	\$ 58,521.30	Total	\$ 124,444.00	\$ 124,444.00

BID FORM												
				Eugene Sand Construction			Wildish Construction			DJ Miller Construction		
	Description	Est. Quantity	Unit	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
3	Demolition and Site Preparation, Includes abandonment of the existing waterline	1	LS	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
4	Saw Cutting	3700	LF	\$ 1.50	\$ 5,550.00	\$ 5,437.50	\$ 1.50	\$ 5,550.00	\$ 5,550.00	\$ 2.30	\$ 8,510.00	\$ 8,510.00
5	Cold Plane Removal	2635	SY	\$ 4.00	\$ 10,540.00	\$ 10,540.00	\$ 3.80	\$ 10,013.00	\$ 10,013.00	\$ 5.00	\$ 13,175.00	\$ 13,175.00
6	Deep Patching Areas. Includes excavation, geo fabric, backfill and compaction	790	SY	\$ 40.00	\$ 31,600.00	\$ 31,000.00	\$ 25.00	\$ 19,750.00	\$ 19,750.00	\$ 59.00	\$ 46,610.00	\$ 46,610.00
7	2-inch AC Overlay Level 2 and 4-inch AC for Deep Patches	390	TONS	\$ 89.00	\$ 34,710.00	\$ 34,710.00	\$ 87.70	\$ 34,203.00	\$ 34,203.00	\$ 134.00	\$ 52,260.00	\$ 52,260.00
8	Clean Pavement Surface and Apply Tack Coat	2635	SY	\$ 1.50	\$ 3,952.50	\$ 3,952.50	\$ 0.38	\$ 1,001.30	\$ 1,001.30	\$ 1.50	\$ 3,952.50	\$ 3,952.50
9	Thermoplastic Stop Bar and Cross Walk	1	LS	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
10	4-inch Yellow Dotted Line	1	LS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
11	Landscape Restoration & Cleanup	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
12	New 6-inch Waterline installed	740	LF	\$ 57.00	\$ 42,180.00	\$ 42,180.00	\$ 45.00	\$ 33,300.00	\$ 33,300.00	\$ 72.00	\$ 53,280.00	\$ 53,280.00
13	Lateral Reconnect	8	EA	\$ 2,000.00	\$ 16,000.00	\$ 16,000.00	\$ 1,800.00	\$ 14,400.00	\$ 14,400.00	\$ 1,600.00	\$ 12,800.00	\$ 12,800.00
14	New 6-inch Valves installed	5	EA	\$ 1,500.00	\$ 7,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00	\$ 7,500.00	\$ 1,100.00	\$ 5,500.00	\$ 5,500.00
15	New Blowoff Assembly	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
16	Connect to Existing	2	EA	\$ 4,800.00	\$ 9,600.00	\$ 9,600.00	\$ 4,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,200.00	\$ 10,400.00	\$ 10,400.00
17	New 4" PVC Electrical Conduit	265	LF	\$ 44.00	\$ 11,660.00	\$ 9,900.00	\$ 16.00	\$ 4,240.00	\$ 4,240.00	\$ 24.00	\$ 6,360.00	\$ 6,360.00
	Construction Subtotal			Total	\$ 267,292.50	\$ 264,820.00	Total	\$ 171,907.30	\$ 171,907.30	Total	\$ 278,247.50	\$ 278,247.50

BID FORM				Eugene Sand Construction			Wildish Construction			DJ Miller		
	Description	Est. Quantity	Unit	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
3	Demolition and Site Preparation	1	LS	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
4	Saw Cutting	1740	LF	\$ 1.50	\$ 2,610.00	\$ 2,610.00	\$ 1.50	\$ 2,610.00	\$ 2,610.00	\$ 2.70	\$ 4,698.00	\$ 4,698.00
5	Cold Plane Removal	185	SY	\$ 19.00	\$ 3,515.00	\$ 3,515.00	\$ 8.20	\$ 1,517.00	\$ 1,517.00	\$ 15.00	\$ 2,775.00	\$ 2,775.00
6	Deep Patching Areas. Includes excavation, geo fabric, backfill and compaction	1300	SY	\$ 30.00	\$ 39,000.00	\$ 39,000.00	\$ 26.66	\$ 34,658.00	\$ 34,658.00	\$ 32.75	\$ 42,575.00	\$ 42,575.00
7	2- inch AC Overlay Level 2 and 4-inch AC for Deep Patches	305	TONS	\$ 95.00	\$ 28,975.00	\$ 28,975.00	\$ 94.00	\$ 28,670.00	\$ 28,670.00	\$ 134.00	\$ 40,870.00	\$ 40,870.00
8	Clean Pavement Surface and Apply Tack Coat	1485	SY	\$ 1.50	\$ 2,227.50	\$ 2,227.50	\$ 0.37	\$ 549.45	\$ 549.45	\$ 1.50	\$ 2,227.50	\$ 2,227.50
9	Thermoplastic Pavement Markings	1	LS	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
10	Landscape Restoration & Cleanup	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
	Construction Subtotal			Total	161,127.50	161,127.50	Total	78,634.45	78,634.45	Total	146,745.50	146,745.50

D FORM				Eugene Sand Construction			Wildish Construction			DJ Miller		
	Description	Est. Quantity	Unit	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 43,000.00	\$ 43,000.00	\$ 43,000.00	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
3	and Site Preparation, Includes abandonment of the exist	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
4	Saw Cutting	1760	LF	\$ 1.50	\$ 2,640.00	\$ 2,640.00	\$ 1.50	\$ 2,640.00	\$ 2,640.00	\$ 2.70	\$ 4,752.00	\$ 4,752.00
5	Cold Plane Removal	110	SY	\$ 19.00	\$ 2,090.00	\$ 2,090.00	\$ 8.20	\$ 902.00	\$ 902.00	\$ 23.00	\$ 2,530.00	\$ 2,530.00
6	ng Areas.Includes excavation, geo fabric, backfill and e	1380	SY	\$ 30.00	\$ 41,400.00	\$ 41,400.00	\$ 26.70	\$ 36,846.00	\$ 36,846.00	\$ 34.00	\$ 46,920.00	\$ 46,920.00
7	inch AC Overlay Level 2 and 4-inch AC for Deep Patch	315	TONS	\$ 95.00	\$ 29,925.00	\$ 29,925.00	\$ 94.00	\$ 29,610.00	\$ 29,610.00	\$ 134.00	\$ 42,210.00	\$ 42,210.00
8	Clean Pavement Surface and Apply Tack Coat	1485	SY	\$ 1.50	\$ 2,227.50	\$ 2,227.50	\$ 0.37	\$ 549.45	\$ 549.45	\$ 1.50	\$ 2,227.50	\$ 2,227.50
9	Thermoplastic Pavement Markings	1	LS	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
10	New 6-inch Waterline installed	720	LF	\$ 57.00	\$ 41,040.00	\$ 41,040.00	\$ 45.00	\$ 32,400.00	\$ 32,400.00	\$ 75.00	\$ 54,000.00	\$ 54,000.00
11	New 6-inch Valves installed	6	EA	\$ 1,500.00	\$ 9,000.00	\$ 9,000.00	\$ 1,500.00	\$ 9,000.00	\$ 9,000.00	\$ 1,100.00	\$ 6,600.00	\$ 6,600.00
12	New Water Meters and service connections	5	EA	\$ 2,500.00	\$ 12,500.00	\$ 12,500.00	\$ 1,800.00	\$ 9,000.00	\$ 9,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00
13	New Back flow preventer installed	4	EA	\$ -	\$ -			\$ -			\$ -	
14	Connect to Existing	3	EA	\$ 2,300.00	\$ 6,900.00	\$ 6,900.00	\$ 3,600.00	\$ 10,800.00	\$ 10,800.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00
15	Fire hydrant assembly including piping and valve	1	EA	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
16	Landscape and Site Restoration	1	LS	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
17	New 4" PVC Electrical Conduit	120	LF	\$ 40.00	\$ 4,800.00	\$ 4,800.00	\$ 25.00	\$ 3,000.00	\$ 3,000.00	\$ 24.00	\$ 2,880.00	\$ 2,880.00
	Construction Subtotal			Total	247,922.50	247,922.50	Total	162,177.45	162,177.45	Total	257,419.50	257,419.50

BID FORM				Eugene Sand Construction			Wildish Construction			DJ Miller		
	Description	Est. Quantity	Unit	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total	Unit Amount	CALCULATED TOTAL	REPORTED Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
3	Demolition and Site Preparation	1	LS	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
4	Curb, includes the flush and extruded curbs as designated on plan set and min 6" aggregate base.	1400	LF	\$ 36.00	\$ 50,400.00	\$ 50,400.00	\$ 17.55	\$ 24,570.00	\$ 24,570.00	\$ 48.00	\$ 67,200.00	\$ 67,200.00
5	Curb Inlet Storm Drain Grate installed	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
6	Safety Railing	30	LF	\$ 230.00	\$ 6,900.00	\$ 6,900.00	\$ 112.00	\$ 3,360.00	\$ 3,360.00	\$ 170.00	\$ 5,100.00	\$ 5,100.00
7	Landscape and Site Restoration	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00
	Construction Subtotal			Total	\$ 94,800.00	\$ 94,800.00	Total	\$ 41,280.00	\$ 41,280.00	Total	\$ 98,000.00	\$ 98,000.00

BID FORM				Eugene Sand Construction			Wildish Construction			DJ Miller		
	Description	Est. Quantity	Unit	Unit Amount		Total	Unit Amount		Total	Unit Amount		Total
1	Mobilization, Bonds and Insurance	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
2	Construction Facilities and Temporary Controls	1	LS	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
3	Demolition and Site Preparation	1	LS	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
4	Sidewalk, includes aggregate base (6"-18")	2740	SF	\$ 14.00	\$ 38,360.00	\$ 38,360.00	\$ 9.50	\$ 26,030.00	\$ 26,030.00	\$ 13.00	\$ 35,620.00	\$ 35,620.00
5	Landscape and Site Restoration	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	Construction Subtotal			Total	\$ 106,860.00	\$ 106,860.00	Total	\$ 57,730.00	\$ 57,730.00	Total	\$ 76,720.00	\$ 76,720.00

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Agreement
Courtland Manufacturing

☐ **DISCUSSION**
☒ **ACTION**
☐ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

Lowell Development Code (LDC) Section 9.513(a)(1) requires all parking areas and driveway approaches to be paved prior to receiving a Certificate of Occupancy. Courtland Manufacturing notified staff they would like to start operations by July, however, will not be able to get a paving contractor until September. In accordance with LDC, staff developed a pavement deferral agreement to allow gravel as a temporary surface through December 31, 2020.

FISCAL IMPACT:

None.

COURSES OF ACTION:

1. Motion to approve the Agreement for Improvements with Courtland Manufacturing, as written.
2. Motion to approve the Agreement for Improvements with Courtland Manufacturing, as amended.
3. No action.

RECOMMENDATION:

Motion to approve the Agreement for Improvements with Courtland Manufacturing, as written.

ATTACHMENTS:

1. Agreement for Improvements with Courtland Manufacturing

AGREEMENT FOR IMPROVEMENTS

This Agreement is entered between the City of Lowell, a unit of local government of the State of Oregon, hereafter referred to as “**City**,” and Courtland Manufacturing, 4955 High Banks Road, Springfield, Oregon 97477, hereafter referred to as “**Developer**”. This Agreement is for on-site paving of parking areas for the Courtland Manufacturing on Lane County Assessor’s Map and Tax Lot #19–01–11–00–413.

WHEREAS, Developer made application for and the **City** approved, with conditions, a site plan for an industrial commercial development, identified as file LU 2019–05; and

WHEREAS, Developer has informed the City Administrator that the earliest availability for a contractor to perform the required paving of parking areas is September 2020; and

WHEREAS, the Lowell Development Code (LDC) Section 9.513(a)(1) requires that all parking areas and driveway approaches be surfaced with a minimum of two inches asphaltic concrete or four inches of Portland Cement Concrete over an approved base; and

WHEREAS, the **City** does not normally issue an occupancy permit until all conditions of approval and Code requirements are completed and approved by the City but Section 9.513(a)(1) allows the City to defer paving and to permit gravel parking areas as a temporary use; now therefore,

THE PARTIES AGREE AS FOLLOWS:

1. **City** will defer paving of the **Developer’s** parking lot and issue an occupancy permit for the industrial commercial development associated with file LU 2019–05 within seven (7) days of the execution of this Agreement.
2. **Developer** shall be responsible for all costs of the paving of the parking area.
3. In consideration of the **City’s** temporary pavement deferral, the **Developer** will complete the required paving, consistent with LDC Section 9.513, no later than December 31, 2020.
4. Any amendment to this Agreement shall be in writing, signed by both parties and attached to the original signed Agreement.
5. If arbitration, mediation, court or other proceeding is sought to enforce or interpret any of the terms of this agreement, the party not prevailing shall pay the prevailing party’s attorney fees, costs and disbursements, and such other sums as the arbitrator, mediator or court may determine to be reasonable for the prevailing party in the case.
6. This Agreement shall automatically terminate upon completion of paving of parking areas on the subject property and approval of that task by the **City** after inspection.

Accepted and executed this _____ day of _____, 2020.

City of Lowell

Courtland Manufacturing

By: Don Bennett, Mayor

By:

Attest:

By: Jared Cobb, City Recorder

By:

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Annual Accounting Services Contract

- ☐ **DISCUSSION**
- ☒ **ACTION**
- ☐ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

The City currently maintains an accounting services contract for FY 2019-20 with Layli A. Nichols, in the amount of \$16,680. Staff has been pleased with the progress made over the last year and requests renewal for FY 2020-21. The proposed contract is for an amount not to exceed \$17,374 (4% increase) and the terms and conditions remain unchanged.

FISCAL IMPACT:

The Approved FY 2020-21 Budget includes funds for a contract accountant.

COURSES OF ACTION:

1. Motion to award the accounting services contract to Layli A. Nichols, as submitted.
2. Motion to award the accounting services contract to Layli A. Nichols, as amended.
3. No Action.

RECOMMENDATION:

Motion to award the accounting services contract to Layli A. Nichols, as submitted.

ATTACHMENTS:

1. Annual Accounting Services Contract

AGREEMENT FOR
FINANCIAL AND ACCOUNTING CONSULTATION SERVICES

THIS AGREEMENT is made as of July 1, 2020, by and between the City of Lowell, Oregon ("City") and Layli A Nichols, a sole proprietor ("Consultant").

RECITALS

- A. This agreement acknowledges that the City has secured the offer of Consultant to perform the accounting and financial services as described herein.
- B. City desires to utilize the services of Consultant as an independent contractor for financial and accounting consultation for the City.
- C. Consultant represents that it is fully qualified to perform such services by virtue of its experience, training and expertise.

NOW THEREFORE, in consideration of performance by the parties of the promises, covenants, and conditions herein contained, the parties hereto agree as follows:

- 1. Consultant's Services.
Scope and Level of Services the nature, scope, and level of specific services to be performed by Consultant are as set forth in Exhibit A attached hereto.
- 2. Term of Agreement.
This agreement is effective on the date set forth in the initial paragraph of this Agreement and shall remain in effect through June 30, 2021 unless earlier terminated pursuant to section 9.
- 3. Compensation.
City Agrees to compensate Consultant for its services for a total amount of \$12,504.00 for monthly services and \$4,870.00 for Audit Services as outlined in Exhibit A. Monthly services shall be paid in 12 equal installments. Audit Services shall be paid in one lump sum, upon completion. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of the awarded contract of \$17,374.00 unless specifically approved in advance, in writing, by City.
- 4. Notices.
Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during the receiving party's regular business hours or by facsimile or email before or during receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid to the addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

City:
City of Lowell
P.O. Box 490
Lowell, OR 97452

Consultant:
Layli A Nichols
535 Spruce Court
Creswell, OR 97426

5. Status as an independent Contractor.

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control of the conduct of Consultant except as set forth in this agreement. Consultant shall not, at any time, or in any manner, represent that it is in any way an employee of City.

6. Assignability; Subcontracting.

Consultant shall not assign, transfer, or subcontract any interest in this Agreement or the performance of any of Consultant's obligations hereunder, without the prior written consent of City.

7. Compliance with Laws.

Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments. Consultant shall be solely responsible for the payment of all taxes, including workers' compensation.

8. Conflict of Interest.

Consultant covenants that it presently has no interest and shall not acquire interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. Furthermore Consultant shall avoid the appearance of having any interest, which would conflict in any manner with the performance of its services pursuant to this Agreement. Nothing in this section shall, however, preclude Consultant from accepting other engagements with City.

9. Termination.

This contract may be terminated by either City or Consultant in writing by giving five business days' notice to the other party. In the event this Agreement is terminated, Consultant shall be paid for any services properly performed through the last working day the Agreement is in effect.

10. Attorney's Fees.

In the event that either party to this Agreement shall commence any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorney's fees.

11. Amendment.

This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

12. Severability.

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

13. Exhibits.

All documents referenced as exhibits in this Agreement are hereby incorporated in this agreement.

14. Entire Agreement.

This Agreement, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between City and Consultant. This agreement supersedes all prior oral or written negotiations, representations or agreements.

In witness whereof, the parties have executed this Agreement as of the date first written above.

Jared Cobb, City Administrator

Layli A. Nichols, Consultant

Exhibit A
Scope of Services

Consultant will provide the following services as outlined in below:

Monthly Services

1. Monthly bank reconciliations of the General Checking Account.
2. Quarterly bank reconciliations for all other bank accounts, including LGIP, Trust and Agency and Blackberry Jam Festival
3. Monthly review of budget to actual revenues and expenditures.
4. Quarterly balance sheet tie-out and reconciliation to subsidiary ledgers.
5. Other technical support, billed as appropriate.

Audit Preparation

1. Review of the revenues and expenditures compared to the adopted budget.
2. Reconciliation of the June 30th balance sheet accounts for both fund basis and modified accrual basis financial statements.
3. If necessary, preparation for a Single Audit (audit of expenditures of federal awards).
4. Lead staff through the audit team's on-site fieldwork visits.
5. Report drafting in coordination with the audit firm for final issuance on or before December 31st deadline.
6. Presentation and work sessions with the City Council, as requested.

All work papers and reports must be retained by the Accountant for a minimum of five (5) years, unless notified in writing by the City of the need to extend the retention period. Working papers will be made available, upon request, to the City of Lowell.

As part of the overall contract, the City expects to receive from the Accountant a variety of technical assistance throughout the fiscal year. This assistance would include answers to accounting, reporting, or internal control questions.

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 23, 2020
SUBJECT: Resolution 742
Water and Sewer Rates

☐ **DISCUSSION**
☐ **ACTION**
☒ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

On June 2, 2020, the City Council reviewed the proposed water and sewer rates for Fiscal Year 2020-21. A public hearing was held on June 23, 2020. This rate schedule is included in Resolution 742 for review and consideration.

FISCAL IMPACT:

The recommended rate schedule will allow the City to balance the water and sewer funds for Fiscal Year 2020-21 and complete several needed capital projects.

COURSES OF ACTION:

1. Motion to approve Resolution 742, as presented.
2. Motion to approve Resolution 742, as amended.
3. No action; water and sewer rates unchanged for FY 2020/21.

RECOMMENDATION:

Motion to approve Resolution 742, as presented.

ATTACHMENTS:

1. Resolution 742: A Resolution Establishing Water and Sewer Rates to be Effective July 1, 2020

CITY OF LOWELL, OREGON**RESOLUTION 742****ESTABLISHING WATER AND SEWER RATES
TO BE EFFECTIVE JULY 1, 2020****BE IT RESOLVED, that:**

1. The following rates are established for water service:
 - a. Basic Service Charge per EDU: \$26.09 per month
 - b. Variable Water Rate: 0-5,000 gallons/EDU \$5.23 per 1,000 gallons
Over 5,000 gallons/EDU \$6.59 per 1,000 gallons
 - c. Bulk Water Rate: Service Charge \$10.00 per day
Variable Charge \$9.45 per 1,000 gallons
 - d. Fire Hydrant Fee, w/o water service \$12.27 per month
2. The following rates are established for sewer service:
 - a. A monthly rate of \$62.08 per EDU is established for sewer service.
 - b. A graywater disposal fee of \$0.15 per gallon.
3. The above water and sewer service charges are effective on July 1, 2020.

This Resolution supersedes Resolution 720 dated June 18, 2019.

Adopted by the City Council of the City of Lowell, this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Resolution 743
Certifying Services

☐ **DISCUSSION**
☐ **ACTION**
☒ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

As established in ORS 221.760, cities within a county with a population greater than 100,000 must provide at least four (4) core services to be eligible for state revenue sharing funds. The City of Lowell provides the following: police protection; street construction, maintenance and lighting; sanitary sewer; storm sewers; planning, zoning, and subdivision control; and water utility. Each year the City approves a resolution certifying these services are provided.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

1. Motion to approve Resolution 743: A Resolution Certifying Services, as presented.
2. Motion to approve Resolution 743: A Resolution Certifying Services, as amended.

RECOMMENDATION:

Motion to approve Resolution 743: A Resolution Certifying Services.

ATTACHMENTS:

1. Resolution 743: A Resolution Certifying Services

CITY OF LOWELL, OREGON**RESOLUTION 743****A RESOLUTION CERTIFYING SERVICES**

WHEREAS, ORS 221.760 provides as follows:

SECTION 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four (4) or more of the following services:

1. Police protection
2. Fire protection
3. Street construction, maintenance, and lighting
4. Sanitary sewer
5. Storm sewers
6. Planning, zoning, and subdivision control
7. One or more utility services

AND WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

BE IT RESOLVED that the City of Lowell hereby certifies that it provides the following four (4) or more municipal services enumerated in Section 1, ORS 221.760:

- ✓ Police protection
- ☐ Fire protection
- ✓ Street construction, maintenance, and lighting
- ✓ Sanitary sewer
- ✓ Storm sewers
- ✓ Planning, zoning, and subdivision control
- ✓ One or more utility services not checked above: water utility

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Resolution 744 - Declaring the City's
Election to Receive State Revenues for
Fiscal Year 2020-21

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law also mandates public hearings be held by the city, before the Budget Committee and City Council. A public hearing was held at the Budget Committee Meeting on June 2 and before the City Council on June 23.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

1. Motion to approve Resolution 744: A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21.
2. Motion to approve Resolution 744: A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21 as amended.

RECOMMENDATION:

Motion to approve Resolution 744: A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21.

ATTACHMENTS:

1. Resolution 744: A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21.

CITY OF LOWELL, OREGON

RESOLUTION 744

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2020-2021

BE IT RESOLVED that pursuant to ORS 221.770, the City of Lowell hereby elects to receive state revenues for Fiscal Year 2020-2021.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Administrator

I certify that a public hearing before the Budget Committee was held on June 2, 2020, and a public hearing before the City Council was held on June 23, 2020, giving citizens an opportunity to comment on use of State Revenue Sharing.

Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Resolution 745 – Adopting the FY
2020/21 Budget and Imposing
and Categorizing Tax

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

On June 2, 2020, the Lowell Budget Committee recommended approval of the fiscal year 2020-21 Budget. A public hearing was held at the June 2, 2020 Budget Committee meeting. A public hearing was also held on June 23, 2020 at the City Council meeting.

FISCAL IMPACT:

The 2020-21 Approved Budget includes appropriations of \$4,318,193 and unappropriated and reserve amount of \$57,658. The property tax rate remains unchanged at \$2.1613 per \$1,000 of assessed value.

COURSES OF ACTION:

1. Motion to approve Resolution 745: A Resolution Adopting the City Budget for Fiscal Year 2020-21 and Imposing and Categorizing Tax, as written.
2. Motion to approve Resolution 745: A Resolution Adopting the City Budget for Fiscal Year 2020-21 and Imposing and Categorizing Tax, as amended.

RECOMMENDATION:

Motion to approve Resolution 745: A Resolution Adopting the City Budget for Fiscal Year 2020-21 and Imposing and Categorizing Tax, as written.

ATTACHMENTS:

1. Resolution 745: A Resolution Adopting the City Budget for Fiscal Year 2020-21 and Imposing and Categorizing Tax.
2. FY 2020- 21 Budget Hearing Notice
3. FY 2020-21 Approved Budget

**RESOLUTION ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2020-2021
AND IMPOSING AND CATEGORIZING TAX**

BE IT RESOLVED that the City Council of the City of Lowell, Oregon, hereby adopts the budget approved by the Budget Committee for the 2020-2021 fiscal year, without modifications, in the amount of \$4,318,193 of which \$57,658 is unappropriated and reserved, and,

BE IT FURTHER RESOLVED that the following amounts are hereby appropriated for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Fund		Sewer SDC Fund	
Administration	\$ 91,143	Materials & Services	\$ 2,000
Parks and Recreation	\$ 624,228	Capital Outlay	<u>\$ 156,494</u>
Police	\$ 29,530	Total	\$ 158,494
Community Development	\$ 30,990		
Library	\$ 333,763	Stormwater SDC Fund	
Code Enforcement	\$ 14,080	Materials & Services	\$ 2,000
Tourism	\$ 10,816	Capital Outlay	<u>\$ 53,843</u>
Municipal Court	\$ 13,996	Total	\$ 55,843
Transfers	\$ 37,200		
Debt Service	\$ 40,348	Transportation SDC Fund	
Contingency	<u>\$ 57,314</u>	Materials & Services	\$ 2,000
Total	\$ 1,283,408	Capital Outlay	<u>\$ 54,613</u>
		Total	\$ 56,613
Street Fund			
Street	\$ 629,798	Parks SDC Fund	
Debt Service	\$ 0	Materials & Services	\$ 2,000
Transfers	\$ 0	Capital Outlay	<u>\$ 67,602</u>
Contingency	<u>\$ 55,285</u>	Total	\$ 69,602
Total	\$ 685,083		
Water Fund		Equipment Fund	
Water	\$ 707,359	Transfers	<u>\$ 22,186</u>
Debt Service	\$ 64,093	Total	\$ 22,186
Transfers	\$ 15,740		
Contingency	<u>\$ 76,552</u>	BBJ Festival Fund	
Total	\$ 863,744	BBJ Festival	\$ 25,798
		Contingency	<u>\$ 10,387</u>
		Total	\$ 36,185
Sewer Fund			
Sewer	\$ 395,045	Building Fund	
Debt Service	\$ 50,545	Building	\$ 86,940
Transfers	\$ 5,920	Contingency	<u>\$ 17,142</u>
Contingency	<u>\$ 89,908</u>	Total	\$ 104,082
Total	\$ 541,418		
Water SDC Fund		Total Appropriation	
Materials & Services	\$ 2,000	All Funds	\$4,260,535
Capital Outlay	<u>\$ 381,877</u>		
Total	\$ 383,877		

BE IT FURTHER RESOLVED that the City Council of the City of Lowell, Oregon, hereby imposes the taxes provided for in the adopted budget:

(1) At the rate per \$1,000 of assessed value of \$2.1613 for operations;

And that these taxes are hereby imposed and categorized for tax year 2020-2021 upon the assessed value of all taxable property within the City as follows:

	General Government Limitation	Excluded from Limitation
General Fund	\$2.1613 / \$1,000	\$ 0.00

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Ayes _____

Nays _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Lowell City Council will be held on June 23, 2020 at 7:00 pm at the Maggie Osgood Library, 70 N. Pioneer Street, Lowell, Oregon and online at www.ci.lowell.or.us. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the City of Lowell Budget Committee. A summary of the budget is presented below. A copy of the budget may be obtained at Lowell City Hall, 107 East Third Street, Lowell, Oregon, between the hours of 9 a.m. and 5:30 p.m. or online at www.ci.lowell.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. A public hearing to discuss the proposed uses of state revenue sharing will also be held at the same time and place noted above.

Contact: Jared Cobb

Telephone: 541-937-2157

Email: jcobb@ci.lowell.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Beginning Fund Balance/Net Working Capital	1,123,685	1,185,978	1,211,151
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,024,835	947,986	1,075,502
Federal, State and all Other Grants, Gifts, Allocations and Donations	128,432	1,328,605	814,994
Revenue from Bonds and Other Debt	530,000	443,042	851,034
Interfund Transfers / Internal Service Reimbursements	428,648	40,237	81,046
All Other Resources Except Current Year Property Taxes	273,607	71,153	134,192
Current Year Property Taxes Estimated to be Received	147,569	148,061	150,274
Total Resources	3,656,776	4,165,062	4,318,193

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Personnel Services	400,368	510,484	551,411
Materials and Services	623,177	769,234	686,803
Capital Outlay	817,333	2,382,282	2,479,701
Debt Service	115,989	163,558	154,986
Interfund Transfers	428,648	40,387	81,046
Contingencies	0	258,169	306,588
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,271,261	40,948	57,658
Total Requirements	3,656,776	4,165,062	4,318,193

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Administration	403,112	182,988	91,143
FTE	0.43	0.36	0.36
Parks & Recreation	494,499	851,891	624,228
FTE	0.48	0.62	0.73
Police	27,300	35,561	29,530
FTE	0.00	0.00	0.00
Community Development	168,434	115,777	30,990
FTE	0.15	0.10	0.05
Library	3,908	339,929	333,763
FTE	0.00	0.40	0.46
Code Enforcement	11,863	14,738	14,080
FTE	0.10	0.10	0.10
Tourism	7,566	11,350	10,816
FTE	0.00	0.00	0.00
Municipal Court	11,187	14,170	13,996
FTE	0.10	0.10	0.10
Building	0.00	0.00	86,940
FTE	0.00	0.00	0.05
Streets	112,196	509,599	629,798
FTE	0.51	0.20	0.20
Water	257,117	545,910	707,359
FTE	1.93	2.05	2.07
Sewer	269,943	450,457	395,045
FTE	1.93	2.05	2.07
Blackberry Jam Festival	20,310	26,390	25,798
FTE	0.00	0.00	0.00
Not Allocated to Organizational Unit or Program	1,869,341	1,066,302	1,269,549
FTE	0.00	0.00	0.00
Total Requirements	3,656,776	4,165,062	4,318,193
Total FTE	5.63	5.98	6.19

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Several allocations were modified across funds to better reflect hours worked in each program. The City has budgeted for capital improvements, including smart water meters; repaving Main Street from Pioneer Street to Moss Street; repaving Lakeview Avenue from Pioneer Street to Moss Street; replacement of two water mains; development of the Cannon Street Festival Area; development of the Maggie Osgood Library; development of Rolling Rock Park, Paul Fisher Park, and the Railroad Corridor Trail. Total investment is estimated at \$1,474,059, which is comprised of \$514,243 in grant funds and \$959,816 in City funds.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit \$2.1613 per \$1,000)	\$2.1613	\$2.1613	\$2.1613
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$1,480,689	\$0
Other Borrowings	512,905	\$0
Total	\$1,993,594	\$0

CITY OF LOWELL
GENERAL FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
Fund Balance								
110-3100	Beginning Fund Balance	184,077	225,395	231,767	297,503	209,615	209,615	-
	Total Beginning Balance	184,077	225,395	231,767	297,503	209,615	209,615	-
Revenues								
110-310-4112	Property Taxes - Current	137,867	142,083	142,768	142,768	147,051	147,051	-
110-310-4114	Property Taxes - Prior	2,440	5,486	5,293	3,129	3,223	3,223	-
110-315-4125	Interest Earned	6,398	9,438	6,130	5,657	5,826	5,826	-
110-320-4132	State Revenue Sharing	9,221	9,511	10,421	10,599	10,917	10,917	-
110-320-4134	Cigarette Tax	1,342	1,231	1,000	1,302	1,341	1,341	-
110-320-4136	Liquor Tax	17,188	17,359	20,564	19,701	20,292	20,292	-
110-320-4145	Transient Room Tax	260	-	300	5	-	-	-
110-320-4148	Marijuana Tax Distribution	7,407	5,589	5,200	4,259	4,386	4,386	-
110-325-4151	Grant Revenue	-	5,000	1,050,000	65,750	214,243	214,243	-
110-325-4152	Tourism Grant	8,761	9,639	9,832	10,137	7,603	7,603	-
110-325-4154	Summer Reading Grant	1,000	2,000	1,000	-	1,000	1,000	-
110-325-4155	Library Grant	-	-	-	-	200,000	200,000	-
110-325-4158	DLCD Grant	1,000	-	1,000	-	1,000	1,000	-
110-330-4310	Cable Franchise Fees	2,188	4,391	4,388	5,765	5,938	5,938	-
110-330-4312	Electric Franchise Fees	47,775	45,920	47,298	47,619	49,048	49,048	-
110-330-4314	Garbage Franchise Fees	300	-	4,000	300	4,000	4,000	-
110-330-4316	Telecom Franchise Fees	2,458	1,895	1,706	9,455	1,650	1,650	-
110-330-4318	Water Franchise Fees	-	-	-	-	17,776	17,776	-
110-330-4320	Sewer Franchise Fees	-	-	-	-	19,344	19,344	-
110-335-4352	Land Use & Development	1,044	5,354	13,500	6,502	15,000	15,000	-
110-335-4354	Misc Permits & Licenses	750	440	250	480	275	275	-
110-335-4356	Building Permit Fees	32,081	151,940	40,634	41,621	-	-	-
110-335-4358	Electrical Permit Fees	3,886	17,893	6,095	6,897	-	-	-
110-335-4360	Dog Licenses	652	806	700	850	876	876	-
110-340-4410	Copy, Fax, Notary & Research	-	332	100	1,000	1,030	1,030	-
110-340-4413	Library Memberships	-	-	1,250	-	1,250	1,250	-
110-340-4415	Library Business Services	1,094	339	500	-	250	250	-
110-340-4417	Lien Searches	500	740	350	500	515	515	-
110-340-4419	Election Filing Fees	25	50	50	-	50	50	-
110-340-4421	SDC/CET Admin Fee	2,756	4,790	2,200	3,000	4,005	4,005	-
110-340-4423	Pay Station Revenue	82	-	100	216	125	125	-
110-345-4511	Parks Reimbursement SDC	425	376	387	423	735	735	-
110-350-4625	Municipal Court Revenue	3,726	1,940	2,942	2,316	2,500	2,500	-
110-360-4225	Loan Proceeds	-	530,000	-	-	240,743	240,743	-
110-365-4752	Reimbursement Revenue	1,293	-	5,000	-	-	-	-
110-365-4790	SVDP Project Reimbursement	-	-	-	-	-	-	-
110-370-4822	BBJ Admin Fee	500	-	-	-	-	-	-
110-370-4824	Donations	-	-	-	85	-	-	-
110-370-4825	Library Donations	-	-	1,000	-	1,000	1,000	-
110-370-4849	Capital Asset Disposal	-	-	-	800	75,000	75,000	-
110-380-4865	Library Capital Campaign	-	-	-	-	10,000	10,000	-
110-385-4895	Miscellaneous Revenue	2,629	227,437	2,500	2,262	2,250	2,250	-
	Total Revenues	297,048	1,201,979	1,388,458	393,397	1,070,242	1,070,242	-
Transfers In								
110-390-4912	Transfer from Street Fund	-	-	-	-	-	-	-
110-390-4914	Transfer from BBJ Fund	-	-	-	-	-	-	-
110-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
110-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
	Total Transfers In	-	-	-	-	6,051	6,051	-
Total Resources General Fund								
		481,125	1,427,374	1,620,225	690,900	1,285,908	1,285,908	¹⁶⁵ -

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Administration							
	Personal Services							
110-410-5110	City Administrator	11,355	12,826	17,305	17,263	18,000	18,000	-
110-410-5114	City Clerk	4,794	5,027	5,153	5,272	5,550	5,550	-
110-410-5150	Public Works Director	3,125	5,053	-	-	-	-	-
110-410-5152	Utility Worker I	1,552	-	-	-	-	-	-
110-410-5154	Utility Worker II	1,811	1,968	-	-	-	-	-
110-410-5156	Temporary/Seasonal	-	-	-	-	-	-	-
110-410-5158	Maintenance Worker I	800	938	1,824	1,611	1,991	1,991	-
110-410-5220	Overtime	671	1,169	193	41	80	80	-
110-410-5315	Social Security/Medicare	1,844	1,901	2,195	1,827	1,960	1,960	-
110-410-5320	Worker's Comp	567	491	179	171	455	455	-
110-410-5350	Unemployment	-	-	1,733	-	1,750	1,750	-
110-410-5410	Health Insurance	5,271	4,181	3,582	3,968	3,646	3,646	-
110-410-5450	Public Employees Retirement	2,767	2,814	4,220	4,117	4,417	4,417	-
110-410-5910	Wage Adjustment	-	3	-	-	-	-	-
	Total Personal Services	34,556	36,372	36,384	34,269	37,849	37,849	-
	Materials and Services							
110-410-6110	Auditing	3,900	4,150	4,419	4,225	3,919	3,919	-
110-410-6112	Legal Services	2,170	5,997	5,000	2,484	2,500	2,500	-
110-410-6114	Financial Services	2,256	3,543	3,749	4,964	5,215	5,215	-
110-410-6122	IT Services	2,895	10,406	5,753	7,960	6,304	6,304	-
110-410-6124	Copier Contract	1,872	2,446	2,000	1,880	2,250	2,250	-
110-410-6128	Other Contract Services	99	6,587	2,371	38,982	2,500	2,500	-
110-410-6190	Computer Serv/Warr/Contracts	17,452	-	-	-	-	-	-
110-410-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,426	6,426	-
110-410-6220	Publications, Printing & Dues	3,822	4,432	6,900	2,679	2,600	2,600	-
110-410-6222	Newsletter Expenditure	-	-	1,200	-	1,200	1,200	-
110-410-6226	Postage	261	623	750	422	725	725	-
110-410-6228	Public Notices	423	-	1,000	500	1,000	1,000	-
110-410-6230	Office Supplies/Equipment	991	1,485	1,000	1,802	1,375	1,375	-
110-410-6234	General Supplies	243	719	1,000	177	1,000	1,000	-
110-410-6238	Bank Service Charges	2,565	827	1,000	882	1,000	1,000	-
110-410-6240	Travel & Training	1,483	2,685	1,500	1,973	2,100	2,100	-
110-410-6290	Miscellaneous	479	165	500	500	500	500	-
110-410-6320	Building Repair & Maintenance	230	1,662	1,000	250	1,000	1,000	-
110-410-6324	Equipment Repair & Maintenance	-	57	100	100	100	100	-
110-410-6334	Non-Capitalized Assets	3,998	1,968	2,000	2,265	2,000	2,000	-
110-410-6420	Water Services	385	373	200	2,078	1,325	1,325	-
110-410-6425	Sewer Services	509	569	150	1,082	825	825	-
110-410-6430	Electricity Services	1,734	2,176	550	2,810	2,100	2,100	-
110-410-6435	Internet Services	930	930	315	1,077	685	685	-
110-410-6440	Telephone Services	2,508	2,580	342	2,463	1,875	1,875	-
110-410-6445	Refuse Services	86	119	90	111	120	120	-
110-410-6510	Council Expenditure	780	2,226	2,000	-	2,000	2,000	-
110-410-6512	State Ethics Commission	475	475	600	600	650	650	-
110-410-6514	League of Oregon Cities(LOC)	-	-	-	-	-	-	-
110-410-6792	Reimbursable Expenditure	70	-	5,000	250	-	-	-
	Total Materials and Services	58,344	62,844	56,604	88,481	53,294	53,294	-
	Capital Outlay							
110-410-8225	Buildings & Facilities	-	297,073	90,000	-	-	-	-
110-410-8320	Software	-	6,825	-	5,925	-	-	-
110-410-8425	Vehicles & Rolling Stock	-	-	-	-	-	-	-
110-410-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	303,897	90,000	5,925	-	-	-
	Total Administration	92,901	403,113	182,988	128,675	91,143	91,143	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Parks							
	Personal Services							
110-420-5110	City Administrator	3,785	4,636	4,328	4,316	4,500	4,500	-
110-420-5150	Public Works Director	3,125	3,482	3,374	3,442	3,617	3,617	-
110-420-5152	Utility Worker I	1,552	-	3,276	7,285	8,256	8,256	-
110-420-5154	Utility Worker II	1,811	1,968	3,276	-	-	-	-
110-420-5156	Temporary/Seasonal	-	-	-	-	2,883	2,883	-
110-420-5158	Maintenance Worker I	7,198	7,273	9,118	8,054	9,955	9,955	-
110-420-5220	Overtime	611	824	1,351	326	1,027	1,027	-
110-420-5315	Social Security/Medicare	1,384	1,316	2,217	1,786	2,320	2,320	-
110-420-5320	Worker's Comp	1,113	856	1,709	672	660	660	-
110-420-5350	Unemployment	-	-	1,861	-	2,000	2,000	-
110-420-5410	Health Insurance	2,613	1,934	4,316	4,337	7,770	7,770	-
110-420-5450	Public Employees Retirement	2,074	1,920	4,262	3,789	5,214	5,214	-
110-420-5910	Wage Adjustment	-	-	-	-	-	-	-
	Total Personal Services	25,265	24,210	39,088	34,007	48,202	48,202	-
	Materials and Services							
110-420-6128	Other Contract Services	2,000	37,202	1,000	3,000	1,000	1,000	-
110-420-6234	General Supplies	590	1,499	2,000	6,705	2,000	2,000	-
110-420-6290	Miscellaneous	420	240	500	500	500	500	-
110-420-6320	Building Repair & Maintenance	395	1,513	2,500	2,500	2,500	2,500	-
110-420-6324	Equipment Repair & Maintenance	541	1,279	1,000	1,000	1,000	1,000	-
110-420-6328	Property Maintenance	-	-	-	-	1,000	1,000	-
110-420-6330	Other Repair & Maintenance	1,743	1,314	5,000	6,000	2,000	2,000	-
110-420-6334	Non-Capitalized Assets	2,007	1,597	2,000	1,500	1,000	1,000	-
110-420-6339	Maintenance - Nelson Land Dona	-	-	500	2,500	2,500	2,500	-
110-420-6420	Water Services	705	746	5,150	3,056	3,500	3,500	-
110-420-6425	Sewer Services	1,358	1,401	1,439	1,442	1,500	1,500	-
110-420-6430	Electricity Services	503	675	614	597	675	675	-
110-420-6445	Refuse Services	257	269	288	285	365	365	-
110-420-6710	Gas & Oil	1,269	1,685	812	1,896	1,500	1,500	-
	Total Materials and Services	11,789	49,419	22,803	30,980	21,040	21,040	-
	Capital Outlay							
110-420-8225	Buildings & Facilities	-	-	-	-	-	-	-
110-420-8335	Equipment & Furnishings	-	-	-	-	-	-	-
110-420-8425	Vehicles & Rolling Stock	-	-	-	6,777	-	-	-
110-420-8520	Parks Improvements	-	420,870	790,000	45,958	554,986	554,986	-
	Total Capital Outlay	-	420,870	790,000	52,735	554,986	554,986	-

Total Parks	37,053	494,500	851,891	117,722	624,228	624,228	¹⁶⁷	-
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CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Police								
Materials and Services								
110-430-6118	Police Services	30,200	27,300	30,561	28,124	29,530	29,530	-
110-430-6334	Non-Capitalized Assets	-	-	5,000	5,000	-	-	-
Total Materials and Services		30,200	27,300	35,561	33,124	29,530	29,530	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Community Development							
	Personal Services							
110-440-5110	City Administrator	7,570	8,374	4,325	4,316	4,500	4,500	-
110-440-5114	City Clerk	2,397	2,514	2,577	2,636	-	-	-
110-440-5220	Overtime	30	48	97	20	-	-	-
110-440-5315	Social Security/Medicare	765	785	628	528	350	350	-
110-440-5320	Worker's Comp	44	17	14	57	75	75	-
110-440-5350	Unemployment	-	-	508	-	250	250	-
110-440-5410	Health Insurance	2,095	1,816	1,314	1,501	495	495	-
110-440-5450	Public Employees Retirement	1,150	1,180	1,207	1,189	795	795	-
	Total Personal Services	14,051	14,734	10,670	10,246	6,465	6,465	-
	Materials and Services							
110-440-6116	Engineering Services	206	145	7,500	11,174	1,000	1,000	-
110-440-6128	Other Contract Services	33	23,936	20,500	19,000	7,500	7,500	-
110-440-6220	Publications, Printing & Dues	-	-	100	-	100	100	-
110-440-6226	Postage	-	-	250	-	175	175	-
110-440-6240	Travel & Training	-	414	500	-	500	500	-
110-440-6290	Miscellaneous	-	-	250	-	250	250	-
110-440-6522	Land Use & Development Costs	2,147	8,534	20,625	24,930	15,000	15,000	-
110-440-6524	Building Permit Costs	23,553	107,637	33,282	37,838	-	-	-
110-440-6525	Electrical Permit Costs	2,740	13,034	4,650	6,270	-	-	-
	Total Materials and Services	28,679	153,699	87,657	99,212	24,525	24,525	-
	Total Community Development	42,730	168,433	98,327	109,457	30,990	30,990	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Library							
	Personal Services							
110-450-5130	Librarian/Special Events	-	-	11,700	-	12,480	12,480	-
110-450-5156	Temporary/ Seasonal	-	35	50	-	577	577	-
110-450-5158	Maintenance Worker I	-	-	-	1,611	1,991	1,991	-
110-450-5315	Social Security/Medicare	-	-	1,049	123	1,155	1,155	-
110-450-5320	Worker's Comp	105	35	50	84	230	230	-
110-450-5350	Unemployment	-	-	741	-	1,000	1,000	-
110-450-5410	Health Insurance	-	-	-	-	750	750	-
110-450-5450	Public Employees Retirement	-	-	2,017	278	2,595	2,595	-
	Total Personal Services	105	70	15,607	2,096	20,778	20,778	-
	Materials and Services							
110-450-6122	IT Services	1,049	600	7,440	973	1,460	1,460	-
110-450-6226	Postage	-	-	50	-	50	50	-
110-450-6230	Office Supplies/Equipment	380	156	500	-	500	500	-
110-450-6234	General Supplies	360	329	1,500	-	1,500	1,500	-
110-450-6290	Miscellaneous	282	-	250	-	250	250	-
110-450-6320	Building Repair & Maintenance	-	-	100	1,350	500	500	-
110-450-6334	Non-Capitalized Assets	2,672	-	1,000	-	-	-	-
110-450-6420	Water Services	128	106	1,200	693	950	950	-
110-450-6425	Sewer Services	170	190	732	360	750	750	-
110-450-6430	Electricity Services	578	725	3,600	938	2,400	2,400	-
110-450-6435	Internet Services	930	930	2,100	1,406	780	780	-
110-450-6445	Refuse Services	86	97	600	111	525	525	-
110-450-6530	Summer Reading Program	1,050	740	1,000	-	1,000	1,000	-
110-450-6128	Other Contract Services	-	-	2,000	250	500	500	-
110-450-6440	Telephone Services	-	-	300	-	350	350	-
	Total Materials and Services	7,684	3,873	22,372	6,080	11,515	11,515	-
	Capital Outlay							
110-450-8225	Buildings & Facilities	-	-	302,000	-	301,470	301,470	-
110-450-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	302,000	-	301,470	301,470	-

Total Library **7,789** **3,943** **339,979** **8,176** **333,763** **333,763** ¹⁷⁰ **-**

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Code Enforcement							
	Personal Services							
110-460-5110	City Administrator	3,785	4,311	4,326	4,316	4,500	4,500	-
110-460-5150	Public Works Director	3,125	3,482	3,374	3,442	3,617	3,617	-
110-460-5220	Overtime	67	505	-	127	313	313	-
110-460-5315	Social Security/Medicare	534	596	691	597	650	650	-
110-460-5320	Worker's Comp	204	174	307	57	135	135	-
110-460-5350	Unemployment	-	-	573	-	500	500	-
110-460-5410	Health Insurance	1,318	1,236	1,439	1,445	1,355	1,355	-
110-460-5450	Public Employees Retirement	802	896	1,328	1,347	1,460	1,460	-
	Total Personal Services	9,834	11,200	12,038	11,330	12,530	12,530	-
	Materials and Services							
110-460-6128	Other Contract Services	150	420	2,500	500	1,000	1,000	-
110-460-6234	General Supplies	-	-	100	100	100	100	-
110-460-6290	Miscellaneous	189	243	100	-	100	100	-
110-460-6445	Refuse Services	-	-	-	-	350	350	-
110-460-6540	Dog/Cat Control	-	-	-	-	-	-	-
	Total Materials and Services	339	663	2,700	600	1,550	1,550	-

Total Code Enforcement	10,173	11,863	14,738	11,930	14,080	14,080	¹⁷¹	-
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CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Tourism							
	Materials and Services							
110-470-6128	Other Contract Services	6,500	-	1,000	-	1,000	1,000	-
110-470-6224	Marketing	340	421	2,000	120	4,000	4,000	-
110-470-6226	Postage	-	-	100	-	100	100	-
110-470-6290	Miscellaneous	-	2,615	250	-	250	250	-
110-470-6326	Covered Bridge Maintenance	1,837	2,971	5,000	1,992	2,466	2,466	-
110-470-6327	Community Grant Program	1,018	1,559	3,000	6,472	3,000	3,000	-
110-470-6328	Matching Grant Funds	-	-	-	-	-	-	-
110-470-6550	Tourism Funded Projects	-	-	-	-	-	-	-
	Total Materials and Services	9,695	7,566	11,350	8,584	10,816	10,816	-

Total Tourism	9,695	7,566	11,350	8,584	10,816	10,816	¹⁷²	-
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CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Court							
	Personal Services							
110-480-5110	City Administrator	3,785	4,239	4,325	4,316	4,500	4,500	-
110-480-5114	City Clerk	2,397	2,514	2,577	2,636	2,775	2,775	-
110-480-5220	Overtime	30	48	97	20	40	40	-
110-480-5315	Social Security/Medicare	475	486	628	528	560	560	-
110-480-5320	Worker's Comp	28	11	14	57	120	120	-
110-480-5350	Unemployment	-	-	508	-	500	500	-
110-480-5410	Health Insurance	1,623	1,405	1,314	1,501	1,236	1,236	-
110-480-5450	Public Employees Retirement	714	731	1,207	1,189	1,265	1,265	-
110-480-5112	Finance Clerk	-	-	-	-	-	-	-
	Total Personal Services	9,053	9,434	10,670	10,246	10,996	10,996	-
	Materials and Services							
110-480-6120	Judge Contract	750	450	1,250	625	1,250	1,250	-
110-480-6121	Bailiff Contract	-	-	-	-	-	-	-
110-480-6128	Other Contract Services	362	882	1,500	944	1,000	1,000	-
110-480-6220	Publications, Printing & Dues	-	-	-	-	-	-	-
110-480-6226	Postage	-	-	50	50	50	50	-
110-480-6238	Bank Service Charges	84	196	200	-	200	200	-
110-480-6290	Miscellaneous	-	-	-	-	-	-	-
110-480-6560	State Assessments	45	225	500	405	500	500	-
	Total Materials and Services	1,242	1,753	3,500	2,024	3,000	3,000	-
	Total Court	10,294	11,186	14,170	12,269	13,996	13,996	- ¹⁷³

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Non Departmental Debt Service							
110-800-7111	Loan Principal - Library/City	-	-	13,668	17,096	17,846	17,846	-
110-800-7120	Loan Principal - SDC Fund Loan	12,895	-	-	-	-	-	-
110-800-7511	Loan Interest - Library/City	-	-	18,601	23,252	22,502	22,502	-
110-800-7520	Loan Interest - SDC Fund Loan	-	-	-	-	-	-	-
	Total Debt Service	12,895	-	32,269	40,348	40,348	40,348	-
	Transfers Out							
110-900-9120	Transfer to Building Fund	-	-	-	-	37,200	37,200	-
110-900-9130	Transfer to Water Fund	-	-	-	-	-	-	-
110-900-9140	Transfer to Sewer Fund	-	-	-	-	-	-	-
110-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	2,000	2,000	6,000	6,000	37,200	37,200	-
	Contingency							
110-900-9590	Contingency	-	-	60,502	-	57,314	57,314	-
	Total Contingency	-	-	60,502	-	57,314	57,314	-
	Reserved for Future Expenditure							
110-900-9895	Reserved for future use - Park	-	-	7,500	5,000	2,500	2,500	-
110-900-9899	Unappropriated Ending Balance	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	7,500	5,000	2,500	2,500	-
	Total Non Departmental Requirements	14,895	2,000	106,271	51,348	137,362	137,362	-
	Total Requirements	255,834	1,129,870	1,655,225	316,977	1,285,908	1,285,908	-

CITY OF LOWELL
BUILDING FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
220-3100	Beginning Balance - Bldg (85%)	-	-	-	-	-	-	-
220-3101	Beginning Balance - Elec (15%)	-	-	-	-	-	-	-
	Total Beginning Balance	-	-	-	-	-	-	-
	Revenues							
220-315-4125	Interest Earned	-	-	-	-	150	150	-
220-335-4356	Building Permit Fees	-	-	-	-	57,160	57,160	-
220-335-4358	Electrical Permit Fees	-	-	-	-	9,472	9,472	-
220-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
220-385-4895	Miscellaneous Revenue	-	-	-	-	100	100	-
	Total Revenues	-	-	-	-	66,882	66,882	-
	Transfers In							
220-390-4910	Transfer from General Fund	-	-	-	-	37,200	37,200	-
	Total Transfers In	-	-	-	-	37,200	37,200	-

CITY OF LOWELL
BUILDING FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Building Department Fund	-	-	-	-	104,082	104,082	-

CITY OF LOWELL
BUILDING FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
220-490-5110	City Administrator	-	-	-	-	-	-	-
220-490-5114	City Clerk	-	-	-	-	2,775	2,775	-
220-490-5220	Overtime	-	-	-	-	40	40	-
220-490-5315	Social Security/Medicare	-	-	-	-	215	215	-
220-490-5320	Worker's Comp	-	-	-	-	50	50	-
220-490-5350	Unemployment	-	-	-	-	250	250	-
220-490-5410	Health Insurance	-	-	-	-	791	791	-
220-490-5450	Public Employees Retirement	-	-	-	-	525	525	-
	Total Personal Services	-	-	-	-	4,646	4,646	-
	Materials and Services							
220-490-6524	Building State Surcharge	-	-	-	-	11,432	11,432	-
220-490-6525	Electrical State Surcharge	-	-	-	-	1,894	1,894	-
220-490-6110	Auditing	-	-	-	-	500	500	-
220-490-6112	Legal Services	-	-	-	-	500	500	-
220-490-6122	IT Services	-	-	-	-	2,400	2,400	-
220-490-6128	Other Contract Services	-	-	-	-	500	500	-
220-490-6150	Building Inspection Services	-	-	-	-	45,470	45,470	-
220-490-6152	Electrical Inspection Services	-	-	-	-	8,803	8,803	-
220-490-6220	Publications, Printing & Dues	-	-	-	-	125	125	-
220-490-6226	Postage	-	-	-	-	75	75	-
220-490-6230	Office Supplies/Equipment	-	-	-	-	150	150	-
220-490-6238	Bank Service Charges	-	-	-	-	125	125	-
220-490-6240	Travel & Training	-	-	-	-	100	100	-
220-490-6290	Miscellaneous	-	-	-	-	100	100	-
220-490-6330	Other Repair & Maintenance	-	-	-	-	200	200	-
220-490-6334	Non-Capitalized Assets	-	-	-	-	500	500	-
220-490-6420	Water Services	-	-	-	-	175	175	-
220-490-6425	Sewer Services	-	-	-	-	125	125	-
220-490-6430	Electricity Services	-	-	-	-	225	225	-
220-490-6435	Internet Services	-	-	-	-	95	95	-
220-490-6440	Telephone Services	-	-	-	-	225	225	-
220-490-6445	Refuse Services	-	-	-	-	50	50	-
	Total Materials and Services	-	-	-	-	73,769	73,769	-
	Capital Outlay							
220-700-8320	Software	-	-	-	-	8,525	8,525	-
220-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	8,525	8,525	-
	Contingency							
220-900-9590	Contingency	-	-	-	-	17,142	17,142	-
	Total Contingency	-	-	-	-	17,142	17,142	-
	Reserved for Future Expenditure							
220-900-9893	Reserved for future use - Bldg	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Building Department Fund

- - - - **104,082** **104,082** ¹⁷⁷ -

CITY OF LOWELL
WATER FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
230-3100	Beginning Fund Balance	151,833	139,109	145,115	140,328	140,181	140,181	-
	Total Beginning Balance	151,833	139,109	145,115	140,328	140,181	140,181	-
	Revenues							
230-315-4125	Interest Earned	153	248	2,902	2,532	2,200	2,200	-
230-325-4151	Grant Revenue	153	248	2,902	-	90,000	90,000	-
230-325-4162	CDBG Grant	-	-	-	-	-	-	-
230-335-4370	Water/Sewer Connection Permit	3,715	4,165	2,000	1,000	5,250	5,250	-
230-340-4425	Water/Sewer Sales	284,832	300,281	333,048	334,723	350,275	350,275	-
230-340-4426	Bulk Water Sales	2,744	566	500	-	500	500	-
230-340-4430	Water/Sewer Connection Fees	-	-	2,000	-	-	-	-
230-340-4435	Fire Hydrant Fee	3,760	4,136	4,337	3,940	4,750	4,750	-
230-340-4450	Water/Sewer Penalties	-	100	-	2,869	3,012	3,012	-
230-345-4531	Water Reimbursement SDC	6,653	13,410	8,568	9,183	11,175	11,175	-
230-360-4210	Principal Payments Recieved	-	-	-	-	-	-	-
230-360-4220	Interim Financing Revenue	-	-	-	-	-	-	-
230-360-4225	Loan Proceeds	-	-	175,000	-	250,000	250,000	-
230-365-4752	Reimbursement Revenue	274	35	-	-	-	-	-
230-365-4790	SVDP Project Reimbursement	-	-	-	-	-	-	-
230-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
230-385-4895	Miscellaneous Revenue	6,434	5,413	5,000	1,000	350	350	-
	Total Revenues	308,718	328,603	536,257	355,247	717,512	717,512	-
	Transfers In							
230-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
230-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
230-390-4940	Transfer from Sewer Fund	-	-	-	-	-	-	-
230-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
230-390-4955	Transfer from Debt Reserve Fun	7,715	-	-	-	-	-	-
	Total Transfers In	7,715	-	-	-	6,051	6,051	-
	Total Water Fund	468,265	467,711	681,372	495,575	863,744	863,744	-

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
230-490-5110	City Administrator	18,925	22,893	23,796	23,737	24,750	24,750	-
230-490-5112	Finance Clerk	-	839	-	-	-	-	-
230-490-5114	City Clerk	19,175	19,272	20,613	21,083	22,200	22,200	-
230-490-5150	Public Works Director	21,872	24,376	28,680	29,260	30,747	30,747	-
230-490-5152	Utility Worker I	12,417	-	13,923	30,961	35,500	35,500	-
230-490-5154	Utility Worker II	14,489	15,747	13,923	-	-	-	-
230-490-5156	Temporary/Seasonal	-	-	-	-	577	577	-
230-490-5158	Maintenance Worker I	3,199	3,233	2,735	2,417	2,987	2,987	-
230-490-5220	Overtime	5,059	6,474	6,516	2,088	6,020	6,020	-
230-490-5315	Social Security/Medicare	7,277	6,716	9,882	8,348	9,360	9,360	-
230-490-5320	Worker's Comp	3,359	2,922	5,934	3,267	1,880	1,880	-
230-490-5350	Unemployment	-	-	8,736	-	8,500	8,500	-
230-490-5410	Health Insurance	27,840	21,354	29,720	31,276	29,750	29,750	-
230-490-5450	Public Employees Retirement	10,895	9,627	18,996	17,808	21,150	21,150	-
	Total Personal Services	144,507	133,453	183,454	170,245	193,421	193,421	-
	Materials and Services							
230-490-6110	Auditing	3,900	3,900	4,419	4,225	4,419	4,419	-
230-490-6112	Legal Services	-	-	500	-	500	500	-
230-490-6114	Financial Services	2,256	3,543	3,749	4,964	5,212	5,212	-
230-490-6116	Engineering Services	-	-	80,000	2,849	40,000	40,000	-
230-490-6122	IT Services	1,838	2,463	5,381	5,381	6,304	6,304	-
230-490-6128	Other Contract Services	3,565	3,828	2,000	1,000	2,000	2,000	-
230-490-6130	General Contract Services	-	-	-	-	-	-	-
230-490-6190	Computer Serv/Warr/Contracts	-	-	-	-	-	-	-
230-490-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,427	6,427	-
230-490-6220	Publications, Printing & Dues	800	555	1,000	458	1,000	1,000	-
230-490-6226	Postage	1,163	1,544	1,707	1,650	2,100	2,100	-
230-490-6230	Office Supplies/Equipment	205	1,274	1,281	680	1,500	1,500	-
230-490-6234	General Supplies	2,549	8,995	2,699	5,847	2,750	2,750	-
230-490-6238	Bank Service Charges	3,876	4,089	2,825	3,426	3,850	3,850	-
230-490-6240	Travel & Training	148	1,113	1,500	729	1,500	1,500	-
230-490-6290	Miscellaneous	1,544	671	1,500	195	1,500	1,500	-
230-490-6320	Building Repair & Maintenance	459	1,913	2,500	1,892	2,500	2,500	-
230-490-6324	Equipment Repair & Maintenance	2,136	2,427	1,000	2,661	1,500	1,500	-
230-490-6330	Other Repair & Maintenance	12,776	16,962	15,329	10,929	15,000	15,000	-
230-490-6334	Non-Capitalized Assets	2,338	1,030	1,500	5,000	2,750	2,750	-
230-490-6420	Water Services	494	1,733	1,697	602	1,825	1,825	-
230-490-6425	Sewer Services	679	700	723	720	775	775	-
230-490-6430	Electricity Services	13,976	16,930	19,254	16,508	19,500	19,500	-
230-490-6435	Internet Services	840	840	865	840	875	875	-
230-490-6440	Telephone Services	3,485	3,552	3,886	3,063	3,950	3,950	-
230-490-6445	Refuse Services	232	226	233	248	275	275	-
230-490-6520	Permits	2,700	-	-	-	-	-	-
230-490-6710	Gas & Oil	892	1,981	1,602	641	1,600	1,600	-
230-490-6712	Operations & Supplies	-	27	-	2,300	1,675	1,675	-
230-490-6750	Chemicals & Lab Supplies	18,372	20,200	21,349	18,728	21,500	21,500	-
230-490-6755	Water/Sewer Analysis	2,733	2,967	2,842	4,418	3,375	3,375	-
230-490-6758	Water/Sewer Connection Expendi	-	-	-	134	-	-	-
230-490-6760	Franchise Fees	-	-	-	-	17,776	17,776	-
	Total Materials and Services	89,688	109,107	187,456	106,051	173,938	173,938	-
	Subtotal Water	234,196	242,560	370,910	276,295	367,359	367,359	- ¹⁷⁹

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Capital Outlay							
230-700-8320	Software	150	6,825	-	5,925	-	-	-
230-700-8895	Other Improvements	24,640	-	-	-	-	-	-
230-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
230-700-8540	Water Systems Improvemts	-	-	175,000	-	340,000	340,000	-
230-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
	Total Capital Outlay	24,790	14,558	175,000	5,925	340,000	340,000	-
	Debt Service							
230-800-7110	Loan Principal	14,438	15,101	15,794	15,794	16,520	16,520	-
230-800-7122	Loan Principal - SPWF	3,856	4,056	4,265	4,265	4,486	4,486	-
230-800-7124	Loan Principal - RD	15,244	15,663	16,093	16,093	16,540	16,540	-
230-800-7510	Loan Interest	2,839	5,543	1,483	1,483	760	760	-
230-800-7522	Loan Interest - SPWF	3,566	-	3,157	3,157	2,937	2,937	-
230-800-7524	Loan Interest - RD	24,136	23,717	23,292	23,292	22,850	22,850	-
230-800-7111	Loan Principal - Library/City	-	-	1,367	-	-	-	-
230-800-7511	Loan Interest - Library/City	-	-	1,860	-	-	-	-
	Total Debt Service	64,080	64,080	67,311	64,084	64,093	64,093	-
	Transfers Out							
230-900-9117	Transfer to SDC Fund	-	-	-	-	-	-	-
230-900-9120	Transfer to Water Reserve Fund	3,938	3,938	3,938	3,938	15,740	15,740	-
230-900-9140	Transfer to Sewer Fund	-	-	-	-	-	-	-
230-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	5,938	5,938	9,938	9,938	15,740	15,740	-
	Contingency							
230-900-9590	Contingency	-	-	55,311	-	76,552	76,552	-
	Total Contingency	-	-	55,311	-	76,552	76,552	-
	Reserved for Future Expenditure							
230-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Water	304,213	312,578	503,470	350,317	523,744	523,744	-

CITY OF LOWELL
SEWER FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
240-3100	Beginning Fund Balance	17,265	121,619	182,029	176,148	132,151	132,151	-
	Total Beginning Balance	17,265	121,619	182,029	176,148	132,151	132,151	-
	Revenues							
240-315-4125	Interest Earned	3,112	4,655	3,640	2,424	2,150	2,150	-
240-325-4151	Grant Revenue	-	-	-	-	-	-	-
240-325-4162	CDBG Grant	-	-	-	-	-	-	-
240-360-4220	Interim Financing Revenue	-	-	-	-	-	-	-
240-360-4225	Loan Proceeds	-	-	-	-	-	-	-
240-335-4354	Misc Permits & Licenses	-	-	-	-	-	-	-
240-335-4370	Water/Sewer Connection Permit	1,035	1,610	920	-	2,250	2,250	-
240-340-4425	Water/Sewer Sales	330,589	342,844	394,156	364,613	386,875	386,875	-
240-340-4430	Water/Sewer Connection Fees	-	-	-	-	-	-	-
240-340-4450	Water/Sewer Penalties	-	108	-	1,994	2,321	2,321	-
240-345-4541	Sewer Reimbursement SDC	5,533	6,891	4,944	5,807	9,270	9,270	-
240-370-4824	Donations	-	-	-	-	-	-	-
240-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
240-385-4895	Miscellaneous Revenue	45,127	8,102	4,500	100	350	350	-
	Total Revenues	385,396	364,209	408,160	374,939	403,216	403,216	-
	Transfers In							
240-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
240-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
240-390-4921	Transfer from Sewer Reserve Fu	-	-	-	-	-	-	-
240-390-4930	Transfer from Water Fund	-	-	-	-	-	-	-
240-390-4950	Transfer from Equipment Fund	-	-	-	-	6,051	6,051	-
240-390-4955	Transfer from Debt Reserve Fun	15,745	15,745	12,724	-	-	-	-
	Total Transfers In	15,745	15,745	12,724	-	6,051	6,051	-
	Total Sewer Fund	418,406	501,574	602,913	551,087	541,418	541,418	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Personal Services							
240-490-5110	City Administrator	18,926	22,894	23,796	23,738	24,750	24,750	-
240-490-5112	Finance Clerk	-	-	-	-	-	-	-
240-490-5114	City Clerk	19,175	20,110	20,613	21,083	22,200	22,200	-
240-490-5150	Public Works Director	21,872	24,376	28,680	29,259	30,747	30,747	-
240-490-5152	Utility Worker I	12,418	-	13,923	30,961	35,500	35,500	-
240-490-5154	Utility Worker II	14,489	15,746	13,923	-	-	-	-
240-490-5156	Temporary/Seasonal	-	-	-	-	577	577	-
240-490-5158	Maintenance Worker I	3,199	3,233	2,735	2,417	2,987	2,987	-
240-490-5220	Overtime	5,059	6,474	6,516	2,088	6,020	6,020	-
240-490-5315	Social Security/Medicare	7,278	6,716	9,882	8,348	9,360	9,360	-
240-490-5320	Worker's Comp	3,359	2,915	5,934	3,267	1,880	1,880	-
240-490-5350	Unemployment	-	-	8,736	-	8,500	8,500	-
240-490-5410	Health Insurance	27,840	21,354	29,720	31,276	29,750	29,750	-
240-490-5450	Public Employees Retirement	10,896	9,627	18,996	17,808	21,150	21,150	-
	Total Personal Services	144,511	133,446	183,454	170,245	193,421	193,421	-
	Materials and Services							
240-490-6110	Auditing	3,900	3,900	4,419	4,225	4,419	4,419	-
240-490-6112	Legal Services	-	-	500	-	500	500	-
240-490-6114	Financial Services	2,256	3,543	3,749	4,964	5,212	5,212	-
240-490-6116	Engineering Services	-	2,950	100,000	4,000	40,000	40,000	-
240-490-6122	IT Services	1,838	2,324	3,881	4,058	6,304	6,304	-
240-490-6128	Other Contract Services	3,565	7,716	3,600	4,155	3,500	3,500	-
240-490-6130	General Contract Services	-	-	-	-	-	-	-
240-490-6190	Computer Serv/Warr/Contracts	-	-	-	-	-	-	-
240-490-6210	Insurance & Bonds	5,731	5,643	6,115	5,968	6,427	6,427	-
240-490-6220	Publications, Printing & Dues	1,250	430	600	500	600	600	-
240-490-6226	Postage	1,163	1,543	2,000	1,500	2,100	2,100	-
240-490-6230	Office Supplies/Equipment	164	336	500	500	500	500	-
240-490-6234	General Supplies	1,201	1,270	2,000	3,250	2,500	2,500	-
240-490-6238	Bank Service Charges	3,856	4,048	1,498	3,403	3,850	3,850	-
240-490-6240	Travel & Training	598	1,489	1,500	1,434	1,500	1,500	-
240-490-6290	Miscellaneous	316	685	500	-	500	500	-
240-490-6320	Building Repair & Maintenance	115	591	1,000	1,969	1,750	1,750	-
240-490-6324	Equipment Repair & Maintenance	3,556	9,724	5,000	4,000	5,000	5,000	-
240-490-6330	Other Repair & Maintenance	193	4,254	12,500	19,379	15,000	15,000	-
240-490-6334	Non-Capitalized Assets	2,478	1,000	1,000	1,452	1,200	1,200	-
240-490-6420	Water Services	7,053	12,656	11,457	24,295	21,250	21,250	-
240-490-6425	Sewer Services	6,111	6,304	6,620	6,666	6,750	6,750	-
240-490-6430	Electricity Services	23,720	19,710	25,068	18,763	19,889	19,889	-
240-490-6435	Internet Services	-	-	-	816	857	857	-
240-490-6440	Telephone Services	1,610	1,456	1,518	1,738	1,825	1,825	-
240-490-6445	Refuse Services	299	226	238	368	379	379	-
240-490-6520	Permits	2,635	2,812	3,100	3,100	3,193	3,193	-
240-490-6710	Gas & Oil	902	2,460	1,457	1,560	1,450	1,450	-
240-490-6712	Operations & Supplies	-	216	-	-	-	-	-
240-490-6750	Chemicals & Lab Supplies	11,090	14,122	14,700	11,252	15,250	15,250	-
240-490-6755	Water/Sewer Analysis	10,384	10,532	10,483	10,405	10,575	10,575	-
240-490-6758	Water/Sewer Connection Expendi	-	-	-	-	-	-	-
240-490-6760	Franchise Fees	-	-	-	-	19,344	19,344	-
240-490-6792	Reimbursable Expenditure	-	-	-	-	-	-	-
	Total Materials and Services	95,986	121,939	225,003	143,721	201,624	201,624	-
	Subtotal Sewer	240,498	255,385	408,457	313,965	395,045	395,045	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Capital Outlay								
240-700-8225	Buildings & Facilities	-	-	-	10,661	-	-	-
240-700-8320	Software	150	6,825	-	5,926	-	-	-
240-700-8335	Equipment & Furnishings	-	-	42,000	29,575	-	-	-
240-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
240-700-8550	Sewer Systems	-	-	-	-	-	-	-
	Total Capital Outlay	150	14,558	42,000	46,162	-	395,045	-
Debt Service								
240-800-7110	Loan Principal	18,038	18,171	18,313	18,313	18,466	18,466	-
240-800-7111	Loan Principal - Library/City	-	-	1,367	-	-	-	-
240-800-7122	Loan Principal - SPWF	3,856	4,056	4,056	4,265	4,486	4,486	-
240-800-7124	Loan Principal - RD	6,095	6,262	6,263	6,435	6,612	6,612	-
240-800-7510	Loan Interest	11,360	10,571	9,573	9,753	8,911	8,911	-
240-800-7511	Loan Interest - Library/City	-	-	1,860	-	-	-	-
240-800-7522	Loan Interest - SPWF	3,566	3,367	3,367	3,157	2,937	2,937	-
240-800-7524	Loan Interest - RD	9,649	9,482	9,487	9,310	9,133	9,133	-
	Total Debt Service	52,564	51,908	54,286	51,233	50,545	50,545	-
Transfers Out								
240-900-9117	Transfer to SDC Fund	-	-	-	-	-	-	-
240-900-9121	Transfer to Sewer Reserve Fund	1,575	1,575	1,575	1,575	5,920	5,920	-
240-900-9150	Transfer to Equipment Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers Out	3,575	3,575	7,575	7,575	5,920	5,920	-
Contingency								
240-900-9590	Contingency	-	-	90,595	-	89,908	89,908	-
	Total Contingency	-	-	90,595	-	89,908	89,908	-
Reserved for Future Expenditure								
240-900-9893	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Total Sewer	296,637	310,868	560,913	372,773	541,418	541,418	-

CITY OF LOWELL
STREET FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
312-3100	Beginning Fund Balance	126,877	126,292	99,659	90,839	53,537	53,537	-
	Total Beginning Balance	126,877	126,292	99,659	90,839	53,537	53,537	-
	Revenues							
312-315-4125	Interest Earned	94	153	2,045	1,524	1,400	1,400	-
312-320-4140	Lane County Distributions	-	-	-	-	-	-	-
312-320-4142	State Distributions	67,914	78,103	79,288	74,932	64,212	64,212	-
312-325-4151	Grant Revenue	-	-	150,000	-	200,000	200,000	-
312-345-4513	Transportation Reimbursement S	1,340	2,354	1,605	2,262	1,560	1,560	-
312-360-4210	Principal Payments Received	-	-	-	-	-	-	-
312-360-4215	Interest Payments Received	-	-	-	-	-	-	-
312-360-4225	Loan Proceeds	-	-	268,042	-	360,291	360,291	-
312-365-4752	Reimbursement Revenue	4,281	-	-	-	-	-	-
312-365-4791	SVDP Project Revenue	-	-	-	-	-	-	-
312-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
312-385-4895	Miscellaneous Revenue	7	133	-	100	50	50	-
	Total Revenues	73,637	80,743	500,980	78,818	627,513	627,513	-
	Transfers In							
312-390-4950	Transfer from Equipment Fund	-	-	-	-	4,033	4,033	-
	Total Transfers In	-	-	-	-	4,033	4,033	-

Total Street Fund	200,513	207,035	600,639	169,657	685,083	685,083	186	-
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CITY OF LOWELL
STREET FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
Personal Services								
312-490-5110	City Administrator	7,570	8,872	4,326	4,316	4,500	4,500	-
312-490-5150	Public Works Director	9,374	10,615	3,374	3,442	3,617	3,617	-
312-490-5152	Utility Worker I	3,104	-	1,638	3,642	4,128	4,128	-
312-490-5154	Utility Worker II	3,622	3,937	1,638	-	-	-	-
312-490-5156	Utility Worker III	-	-	-	-	1,153	1,153	-
312-490-5158	Maintenance Worker I	1,600	1,616	-	-	-	-	-
312-490-5220	Overtime	1,288	2,153	676	227	675	675	-
312-490-5315	Social Security/Medicare	2,032	1,960	1,045	884	1,085	1,085	-
312-490-5320	Worker's Comp	1,113	977	673	750	230	230	-
312-490-5350	Unemployment	-	-	913	-	1,000	1,000	-
312-490-5410	Health Insurance	6,071	4,524	2,877	2,891	4,195	4,195	-
312-490-5450	Public Employees Retirement	3,043	2,829	2,009	1,873	2,520	2,520	-
312-490-5910	Wage Adjustment	-	-	-	-	-	-	-
	Total Personal Services	38,816	37,483	19,169	18,025	23,103	23,103	-
Materials and Services								
312-490-6110	Auditing	1,300	1,300	1,473	1,325	1,473	1,473	-
312-490-6114	Financial Services	752	1,181	1,250	1,655	1,737	1,737	-
312-490-6116	Engineering Services	840	24,962	1,000	500	2,500	2,500	-
312-490-6122	IT Services	597	671	1,342	1,297	2,102	2,102	-
312-490-6128	Other Contract Services	9,077	12,607	12,772	3,576	8,500	8,500	-
312-490-6210	Insurance & Bonds	1,910	1,881	2,038	1,989	2,142	2,142	-
312-490-6234	General Supplies	144	34	150	200	200	200	-
312-490-6290	Miscellaneous	130	228	500	-	500	500	-
312-490-6324	Equipment Repair & Maintenance	-	49	500	150	500	500	-
312-490-6330	Other Repair & Maintenance	486	6,101	10,000	10,000	10,000	10,000	-
312-490-6334	Non-Capitalized Assets	671	-	500	4,998	2,500	2,500	-
312-490-6430	Electricity Services	13,402	15,379	20,363	12,500	13,250	13,250	-
312-490-6720	Storm Drain Maintenance	1,923	-	-	-	-	-	-
312-490-6724	Street Signs	175	312	500	4,230	1,000	1,000	-
	Total Materials and Services	31,405	64,705	52,388	42,420	46,404	46,404	-
Capital Outlay								
312-700-8320	Software	-	2,275	-	180	-	-	-
312-700-8335	Equipment & Furnishings	-	-	-	-	-	-	-
312-700-8425	Vehicles & Rolling Stock	-	7,733	-	-	-	-	-
312-700-8530	Street Improvements	-	-	438,042	26,359	560,291	560,291	-
312-700-8532	Signage	-	-	-	-	-	-	-
	Total Capital Outlay	-	10,008	438,042	26,539	560,291	560,291	-
Debt Service								
312-800-7111	Loan Principal - Library/City	-	-	683	-	-	-	-
312-800-7511	Loan Interest - Library/City	-	-	930	-	-	-	-
	Total Debt Service	-	-	1,613	-	-	-	-
Transfers Out								
312-900-9150	Transfer to Equipment Fund	4,000	4,000	4,000	4,000	-	-	-
	Total Transfers Out	4,000	4,000	4,000	4,000	-	-	-
Contingency								
312-900-9590	Contingency	-	-	85,427	-	55,285	55,285	-
	Total Contingency	-	-	85,427	-	55,285	55,285	-
Reserved for Future Expenditure								
312-900-9898	Reserved for future use - Street	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-
	Total Streets	74,222	116,196	600,639	90,984	685,083	685,083	- ¹⁸⁷

CITY OF LOWELL
BBJ FESTIVAL FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
314-3100	Beginning Fund Balance	21,526	19,374	14,522	16,392	12,352	12,352	-
	Total Beginning Balance	21,526	19,374	14,522	16,392	12,352	12,352	-
	Revenues							
314-315-4125	Interest Earned	12	7	291	10	8	8	-
314-370-4824	BBJ Donations	-	-	-	30	50	50	-
314-370-4849	Capital Asset Disposal	-	-	-	-	-	-	-
314-380-4861	Craft/Commercial Booth Sales	2,215	1,980	3,000	1,675	3,000	3,000	-
314-380-4862	Food Booth Sales	570	1,200	1,200	590	1,200	1,200	-
314-380-4863	Beer Garden	-	-	3,000	-	-	-	-
314-380-4864	Jam Sales	220	1,300	1,500	1,575	1,500	1,500	-
314-380-4866	Quilt Raffle Sales	1,386	3,280	4,000	3,373	4,000	4,000	-
314-380-4868	Program Ad Sales	2,670	1,480	2,750	1,545	2,750	2,750	-
314-380-4870	Sponsorship Revenue	1,750	1,500	4,000	750	4,000	4,000	-
314-380-4872	Pie Sales	-	194	-	-	225	225	-
314-380-4874	50/50 Raffle Sales	-	-	-	-	-	-	-
314-380-4876	5K Race Revenue	-	595	1,100	-	1,000	1,000	-
314-380-4878	Car Show Revenue	430	4,067	3,500	3,445	4,250	4,250	-
314-380-4880	Fishing Derby Revenue	200	440	440	200	450	450	-
314-380-4882	Horseshoe Tourney Revenue	-	100	100	145	175	175	-
314-380-4884	Kidz Korner Revenue	-	796	1,000	726	1,000	1,000	-
314-380-4886	Pie Eating Contest Revenue	-	-	100	124	150	150	-
314-380-4888	RC Flyers Revenue	-	60	-	-	-	-	-
314-380-4889	BBJ Festival Other Revenue	11,365	-	-	-	-	-	-
314-385-4895	Miscellaneous Revenue	-	328	500	101	75	75	-
	Total Revenues	20,818	17,327	26,481	14,289	23,833	23,833	-

CITY OF LOWELL
BBJ FESTIVAL FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
314-490-6118	Police Services	-	-	1,500	1,220	1,750	1,750	-
314-490-6122	IT Services	84	131	450	465	473	473	-
314-490-6220	Publications, Printing & Dues	-	1,079	1,200	-	1,000	1,000	-
314-490-6224	Festival Advertisement	169	535	1,500	1,377	1,500	1,500	-
314-490-6226	Postage	30	-	50	-	50	50	-
314-490-6238	Bank Service Charges	-	-	-	30	75	75	-
314-490-6290	Miscellaneous	32	2,241	2,000	2,290	2,000	2,000	-
314-490-6440	Telephone Services	65	144	200	-	250	250	-
314-490-6445	Refuse Services	-	812	1,000	-	1,150	1,150	-
314-490-6705	Rent	280	940	1,000	995	1,250	1,250	-
314-490-6714	Materials & Services	20,683	140	-	-	-	-	-
314-490-6810	Craft/Commercial Booth Exp	10	121	750	38	750	750	-
314-490-6812	Food Booth Exp	-	40	100	150	175	175	-
314-490-6813	Beer Garden	-	-	1,500	-	-	-	-
314-490-6814	Jam Sales Exp	434	1,143	750	486	825	825	-
314-490-6816	Quilt Raffle	498	3,726	4,000	2,905	4,000	4,000	-
314-490-6820	Sponsorship Exp	-	51	-	-	50	50	-
314-490-6822	Pie Sales Exp	-	187	-	-	-	-	-
314-490-6850	5K Race Exp	185	495	600	-	600	600	-
314-490-6852	Car Show Exp	500	3,555	4,000	3,749	4,000	4,000	-
314-490-6854	Fishing Derby Exp	-	500	440	200	450	450	-
314-490-6856	Horseshoe Tourney Exp	-	-	50	-	50	50	-
314-490-6858	Kidz Korner Exp	-	590	1,000	380	1,000	1,000	-
314-490-6860	Pie Eating Contest Exp	-	-	200	284	300	300	-
314-490-6862	RC Flyers Exp	-	100	100	-	100	100	-
314-490-6864	Entertainment Exp	-	3,780	4,000	3,760	4,000	4,000	-
	Total Materials and Services	22,970	20,309	26,390	18,329	25,798	25,798	-
	Contingency							
314-900-9590	Contingency	-	-	14,613	-	10,387	10,387	-
	Total Contingency	-	-	14,613	-	10,387	10,387	-

Total BBJ Festival Fund **22,970** **20,309** **41,003** **18,329** **36,185** **36,185** ¹⁸⁹ **-**

CITY OF LOWELL
SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
417-3100	Beginning Fund Balance	316,946	397,391	-	-	-	-	-
	Total Beginning Balance	316,946	397,391	-	-	-	-	-
	Revenues							
417-315-4125	Interest Earned	342	-	-	-	-	-	-
417-345-4510	Park SDC Fees	8,824	-	-	-	-	-	-
417-345-4511	Parks Reimbursement SDC	-	-	-	-	-	-	-
417-345-4512	Transportation SDC	7,682	-	-	-	-	-	-
417-345-4530	Water SDC	34,308	-	-	-	-	-	-
417-345-4540	Sewer SDC	9,594	-	-	-	-	-	-
417-345-4545	Storm Drainage SDC	6,800	-	-	-	-	-	-
417-360-4210	Interfund Loan Principle from	12,895	-	-	-	-	-	-
	Total Revenues	80,445	-	-	-	-	-	-
	Transfers In							
417-390-4910	Transfer from General Fund	-	-	-	-	-	-	-
417-390-4912	Transfer from Street Fund	-	-	-	-	-	-	-
417-390-4930	Transfer from Water Fund	-	-	-	-	-	-	-
417-390-4940	Transfer from Sewer Fund	-	-	-	-	-	-	-
	Total Transfers In	-	-	-	-	-	-	-

CITY OF LOWELL
SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Capital Outlay							
417-700-8520	Parks Improvements	-	-	-	-	-	-	-
417-700-8530	Street Improvements	-	-	-	-	-	-	-
417-700-8540	Water Systems Improvemts	-	-	-	-	-	-	-
417-700-8550	Sewer Systems	-	-	-	-	-	-	-
417-700-8560	Stormwater Improvements	-	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-	-
	Transfers Out							
417-900-9110	Transfer to Parks SDC Fund	-	37,691	-	-	-	-	-
417-900-9112	Transfer to Streets SDC Fund	-	23,187	-	-	-	-	-
417-900-9130	Transfer to Water SDC Fund	-	196,255	-	-	-	-	-
417-900-9140	Transfer to Sewer SDC Fund	-	115,917	-	-	-	-	-
417-900-9145	Transfer to Stormwater SDC Fun	-	24,340	-	-	-	-	-
417-900-9155	Transfer to Debt Reserve Fund	-	-	-	-	-	-	-
	Total Transfers Out	-	397,391	-	-	-	-	-
	Reserved for Future Expenditure							
417-900-9893	Reserved for future use - Wate	37,691	-	-	-	-	-	-
417-900-9895	Reserved for future use - Park	23,187	-	-	-	-	-	-
417-900-9896	Reserved for future use - Stor	196,255	-	-	-	-	-	-
417-900-9897	Reserved for future use - Sewe	115,917	-	-	-	-	-	-
417-900-9898	Reserved for future use - Stre	24,340	-	-	-	-	-	-
	Total Reserved for Future Expe	397,391	-	-	-	-	-	-

CITY OF LOWELL
PARKS SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
410-3100	Beginning Fund Balance	-	-	46,513	45,622	54,577	54,577	-
	Total Beginning Balance	-	-	46,513	45,622	54,577	54,577	-
	Revenues							
410-315-4125	Interest Earned	-	52	1,163	1,075	250	250	-
410-345-4510	Park SDC Fees	-	7,880	7,880	7,880	14,775	14,775	-
410-345-4511	Parks Reimbursement SDC	-	-	-	-	-	-	-
	Total Revenues	-	7,932	9,043	8,955	15,025	15,025	-
	Transfers In							
410-390-4917	Transfer from SDC Fund	-	37,691	-	-	-	-	-
	Total Transfers In	-	37,691	-	-	-	-	-

Total Parks SDC Fund	-	45,622	55,556	54,577	69,602	69,602	¹⁹²	-
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CITY OF LOWELL
PARKS SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
410-490-6714	Materials & Services	-	-	10,000	-	2,000	2,000	-
	Total Materials and Services	-	-	10,000	-	2,000	2,000	-
	Capital Outlay							
410-700-8520	Parks Improvements	-	-	45,556	-	67,602	67,602	-
	Total Capital Outlay	-	-	45,556	-	67,602	67,602	-
	Reserved for Future Expenditure							
410-900-9895	Reserved for future use - Park	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Parks SDC Fund	-	-	55,556	-	69,602	69,602	¹⁹³	-
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CITY OF LOWELL
TRANSPORTATION SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
412-3100	Beginning Fund Balance	-	-	28,503	36,617	47,483	47,483	-
	Total Beginning Balance	-	-	28,503	36,617	47,483	47,483	-
	Revenues							
412-315-4125	Interest Earned	-	32	712	802	250	250	-
412-345-4512	Transportation SDC	-	13,397	4,736	10,064	8,880	8,880	-
	Total Revenues	-	13,429	5,448	10,866	9,130	9,130	-
	Transfers In							
412-390-4917	Transfer from SDC Fund	-	23,187	-	-	-	-	-
	Total Transfers In	-	23,187	-	-	-	-	-

Total Transportation SDC Fund	-	36,617	33,951	47,483	56,613	56,613	¹⁹⁴	-
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CITY OF LOWELL
TRANSPORTATION SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
412-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
412-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
412-700-8530	Street Improvements	-	-	31,951	-	54,613	54,613	-
	Total Capital Outlay	-	-	31,951	-	54,613	54,613	-
	Reserved for Future Expenditure							
412-900-9898	Reserved for future use - Stre	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

Total Transportation SDC Fund	-	-	33,951	-	56,613	56,613	¹⁹⁵	-
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CITY OF LOWELL
WATER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
430-3100	Beginning Fund Balance	-	-	239,460	265,465	320,027	320,027	-
	Total Beginning Balance	-	-	239,460	265,465	320,027	320,027	-
	Revenues							
430-315-4125	Interest Earned	-	270	5,987	7,358	6,400	6,400	-
430-345-4530	Water SDC	-	68,940	30,640	40,215	57,450	57,450	-
	Total Revenues	-	69,210	36,627	47,573	63,850	63,850	-
	Transfers In							
430-390-4917	Transfer from SDC Fund	-	196,255	-	-	-	-	-
	Total Transfers In	-	196,255	-	-	-	-	-

Total Water SDC Fund	-	265,465	276,087	313,038	383,877	383,877	¹⁹⁶	-
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CITY OF LOWELL
WATER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
430-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
430-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
430-700-8540	Water Systems Improvemts	-	-	274,087	-	381,877	381,877	-
	Total Capital Outlay	-	-	274,087	-	381,877	381,877	-
	Reserved for Future Expenditure							
430-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

Total Water SDC Fund	-	-	276,087	-	383,877	383,877	¹⁹⁷	-
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CITY OF LOWELL
SEWER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
440-3100	Beginning Fund Balance	-	-	127,383	128,017	140,454	140,454	-
	Total Beginning Balance	-	-	127,383	128,017	140,454	140,454	-
	Revenues							
440-315-4125	Interest Earned	-	158	3,185	3,355	1,975	1,975	-
440-345-4540	Sewer SDC	-	11,942	8,568	9,082	16,065	16,065	-
	Total Revenues	-	12,099	11,753	12,437	18,040	18,040	-
	Transfers In							
440-390-4917	Transfer from SDC Fund	-	115,917	-	-	-	-	-
	Total Transfers In	-	115,917	-	-	-	-	-

Total Sewer SDC Fund	-	128,017	139,136	140,454	158,494	158,494	¹⁹⁸	-
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CITY OF LOWELL
SEWER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
440-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
440-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
440-700-8550	Sewer Systems	-	-	137,136	-	156,494	156,494	-
	Total Capital Outlay	-	-	137,136	-	156,494	156,494	-
	Reserved for Future Expenditure							
440-900-9897	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Transportation SDC Fund	-	-	139,136	-	158,494	158,494	¹⁹⁹	-
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CITY OF LOWELL
STORMWATER SDC FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
445-3100	Beginning Fund Balance	-	-	30,333	33,379	45,113	45,113	-
	Total Beginning Balance	-	-	30,333	33,379	45,113	45,113	-
	Revenues							
445-315-4125	Interest Earned	-	34	758	720	635	635	-
445-345-4545	Storm Drainage SDC	-	9,005	5,384	11,014	10,095	10,095	-
	Total Revenues	-	9,039	6,142	11,734	10,730	10,730	-
	Transfers In							
445-390-4917	Transfer from SDC Fund	-	24,340	-	-	-	-	-
	Total Transfers In	-	24,340	-	-	-	-	-

Total Stormwater SDC Fund	-	33,379	36,475	45,113	55,843	55,843	200	-
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CITY OF LOWELL
STORMWATER SDC FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Materials and Services							
445-490-6128	Other Contract Services	-	-	2,000	-	2,000	2,000	-
445-490-6714	Materials & Services	-	-	-	-	-	-	-
	Total Materials and Services	-	-	2,000	-	2,000	2,000	-
	Capital Outlay							
445-700-8560	Stormwater Improvements	-	-	34,475	-	53,843	53,843	-
	Total Capital Outlay	-	-	34,475	-	53,843	53,843	-
	Reserved for Future Expenditure							
445-900-9897	Reserved for future use - Sewer	-	-	-	-	-	-	-
	Total Reserved for Future Expenditure	-	-	-	-	-	-	-

Total Stormwater SDC Fund	-	-	36,475	-	55,843	55,843	201	-
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CITY OF LOWELL
WATER RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
520-3100	Beginning Fund Balance	11,814	15,752	19,690	19,692	23,647	23,647	-
	Total Beginning Balance	11,814	15,752	19,690	19,692	23,647	23,647	-
	Revenues							
520-315-4125	Interest Earned	-	2	-	17	15	15	-
	Total Revenues	-	2	-	17	15	15	-
	Transfers In							
520-390-4930	Transfer from Water Fund	3,938	3,938	3,938	3,938	15,740	15,740	-
	Total Transfers In	3,938	3,938	3,938	3,938	15,740	15,740	-

Total Water Reserve Fund	15,752	19,692	23,628	23,647	39,402	39,402	²⁰²	-
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CITY OF LOWELL
WATER RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Reserved for Future Expenditure								
520-900-9892	Reserved for Water Bond Pymt	-	-	23,628	23,647	39,402	39,402	-
	Total Reserved for Future Expenditure	-	-	23,628	23,647	39,402	39,402	-

Total Water Reserve Fund	-	-	23,628	23,647	39,402	39,402	²⁰³	-
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CITY OF LOWELL
SEWER RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
521-3100	Beginning Fund Balance	5,095	6,670	8,245	8,245	9,828	9,828	-
	Total Beginning Balance	5,095	6,670	8,245	8,245	9,828	9,828	-
	Revenues							
521-315-4125	Interest Earned	-	1	-	7	8	8	-
	Total Revenues	-	1	-	7	8	8	-
	Transfers In							
521-390-4940	Transfer from Sewer Fund	1,575	1,575	1,575	1,575	5,920	5,920	-
	Total Transfers In	1,575	1,575	1,575	1,575	5,920	5,920	-

Total Sewer Reserve Fund	6,670	8,246	9,820	9,827	15,756	15,756	²⁰⁴	-
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CITY OF LOWELL
SEWER RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Reserved for Future Expenditure								
521-900-9892	Reserved for Sewer Bond Pymt	-	-	9,820	9,827	15,756	15,756	-
Total Reserved for Future Expenditure		-	-	9,820	9,827	15,756	15,756	-

Total Sewer Reserve Fund	-	-	9,820	9,827	15,756	15,756	²⁰⁵	-
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CITY OF LOWELL
EQUIPMENT RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Fund Balance							
550-3100	Beginning Fund Balance	17,195	43,614	35	174	22,186	22,186	-
	Total Beginning Balance	17,195	43,614	35	174	22,186	22,186	-
	Revenues							
550-315-4125	Interest Earned	-	2	-	12	-	-	-
	Total Revenues	-	2	-	12	-	-	-
	Transfers In							
550-390-4910	Transfer from General Fund	2,000	2,000	6,000	6,000	-	-	-
550-390-4912	Transfer from Street Fund	4,000	4,000	4,000	4,000	-	-	-
550-390-4930	Transfer from Water Fund	2,000	2,000	6,000	6,000	-	-	-
550-390-4940	Transfer from Sewer Fund	2,000	2,000	6,000	6,000	-	-	-
	Total Transfers In	10,000	10,000	22,000	22,000	-	-	-

Total Sewer Reserve Fund	27,195	53,616	22,035	22,186	22,186	22,186	²⁰⁶	-
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CITY OF LOWELL
EQUIPMENT RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

DESCRIPTION		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
Capital Outlay								
550-700-8425	Vehicles & Rolling Stock	-	53,442	22,035	-	-	-	-
	Total Capital Outlay	-	53,442	22,035	-	-	-	-
Transfers Out								
550-900-9110	Transfer to General Fund	-	-	-	-	6,051	6,051	-
550-900-9112	Transfer to Street Fund	-	-	-	-	4,033	4,033	-
550-900-9130	Transfer to Water Fund	-	-	-	-	6,051	6,051	-
550-900-9140	Transfer to Sewer Fund	-	-	-	-	6,051	6,051	-
	Total Transfers Out	-	-	-	-	22,186	22,186	-

Total Equipment Reserve Fund	-	53,442	22,035	-	22,186	22,186	²⁰⁷	-
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CITY OF LOWELL
DEBT RESERVE FUND RESOURCES
JULY 1, 2020 - JUNE 30, 2021

	DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PROPOSED	2020-21 APPROVED	2020-21 ADOPTED
	Fund Balance							
555-3100	Beginning Fund Balance	51,854	28,469	12,724	12,839	-	-	-
	Total Beginning Balance	51,854	28,469	12,724	12,839	-	-	-
	Revenues							
555-315-4125	Interest Earned	75	115	-	33	-	-	-
	Total Revenues	75	115	-	33	-	-	-
	Transfers In							
555-390-4917	Transfer from SDC Fund	-	-	-	-	-	-	-
	Total Transfers In	-	-	-	-	-	-	-

Total Debt Reserve Fund	51,928	28,584	12,724	12,872	-	-	208	-
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CITY OF LOWELL
DEBT RESERVE FUND REQUIREMENTS
JULY 1, 2020 - JUNE 30, 2021

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	APPROVED	ADOPTED
	Transfers Out							
555-900-9130	Transfer to Water Fund	7,715	-	-	-	-	-	-
555-900-9140	Transfer to Sewer Fund	15,745	15,745	12,724	33	-	-	-
	Total Transfers Out	23,460	15,745	12,724	33	-	-	-
	Reserved for Future Expenditure							
555-900-9893	Reserved for future use - Wate	-	-	-	-	-	-	-
555-900-9897	Reserved for future use - Sewe	-	-	-	-	-	-	-
	Total Reserved for Future Expi	-	-	-	-	-	-	-

CITY OF LOWELL
APPROPRIATION SUMMARY
JULY 1, 2020 - JUNE 30, 2021

GENERAL FUND	
ADMINISTRATION	91,143
PARKS AND RECREATION	624,228
POLICE	29,530
COMMUNITY DEVELOPMENT	30,990
LIBRARY	333,763
CODE ENFORCEMENT	14,080
TOURISM	10,816
MUNICIPAL COURT	13,996
NON-DEPARTMENTAL	
TRANSFERS	37,200
DEBT SERVICE	40,348
CONTINGENCY	57,314
TOTAL	1,283,408

BBJ FESTIVAL FUND	
BBJ FESTIVAL	25,798
CONTINGENCY	10,387
TOTAL	36,185

WATER FUND	
WATER	707,359
DEBT SERVICE	64,093
INTERFUND TRANSFERS	15,740
CONTINGENCY	76,552
TOTAL	863,744

SEWER FUND	
SEWER	395,045
DEBT SERVICE	50,545
INTERFUND TRANSFERS	5,920
CONTINGENCY	89,908
TOTAL	541,418

STREET FUND	
STREET	629,798
DEBT SERVICE	-
TRANSFERS	-
CONTINGENCY	55,285
TOTAL	685,083

WATER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	381,877
TOTAL	383,877

SEWER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	156,494
TOTAL	158,494

STORMWATER SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	53,843
TOTAL	55,843

STREET SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	54,613
TOTAL	56,613

PARKS SDC FUND	
MATERIALS & SERVICES	2,000
CAPITAL OUTLAY	67,602
TOTAL	69,602

EQUIPMENT FUND	
TRANSFERS	22,186
TOTAL	22,186

BUILDING FUND	
BUILDING	86,940
CONTINGENCY	17,142
TOTAL	104,082

APPROPRIATIONS BY DEPARTMENT OR PROGRAM	2,993,486
APPROPRIATIONS NOT ALLOCATED BY DEPARTMENT OR PROGRAM	1,267,049
TOTAL APPROPRIATIONS	4,260,535
UNAPPROPRIATED AND RESERVE AMOUNTS	57,658
	4,318,193

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Resolution 746 – Utility Assistance Program

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

The Lowell Budget Committee discussed a rate relief program at their first meeting on April 29, 2020. Staff reviewed a draft program with the City Council at work sessions on May 19 and June 2. The proposed program would provide a 25% reduction in base water and sewer fees.

FISCAL IMPACT:

Staff anticipates 20-30 participants in the program. With 30 participants, the impact would be approximately \$3,968 over the six (6) month period.

COURSES OF ACTION:

1. Motion to approve Resolution 746, as written.
2. Motion to approve Resolution 746, as amended.

RECOMMENDATION:

Motion to approve Resolution 746, as written.

ATTACHMENTS:

1. Resolution 746 – Utility Assistance Program

CITY OF LOWELL, OREGON**RESOLUTION 746****A RESOLUTION ESTABLISHING A UTILITY ASSISTANCE PILOT PROGRAM FOR ALL CUSTOMERS RECEIVING RESIDENTIAL WATER AND SEWER SERVICE FROM THE CITY OF LOWELL THAT MEET AND DOCUMENT ELIGIBLE HOUSEHOLD INCOME CRITERIA**

WHEREAS, the Budget Committee discussed the need for providing utility rate relief at their meeting on April 29, 2020; and

WHEREAS, the Lowell City Council discussed and reviewed options to address a utility rate relief program for low-income residents at work sessions on May 19, 2020 and June 2, 2020; and

WHEREAS, a public hearing was held on June 23, 2020 to solicit input from residents on the draft program; now therefore

BE IT RESOLVED that the Lowell City Council establishes a Utility Assistance Pilot Program providing for a 25% reduction in base water and sanitary sewer fees if the customer meets the following eligibility criteria:

1. Customer maintains both water and sanitary sewer service.
2. Customer has a household income less than 60% of the statewide median income as established by the Oregon Low Income Energy Assistance Program (LIHEAP).
3. Customer can document household income by their most recent state and federal tax return, Form SSA 1099, or other approval letter from a state or federal agency qualifying them for such programs that are based on income.

BE IT FURTHER RESOLVED that this resolution shall take effect July 1, 2020 and remain in effect through December 31, 2020.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Administrator

UTILITY ASSISTANCE PILOT PROGRAM APPLICATION

Effective July 1, 2020 through December 31, 2020

Proof of income must accompany this form for processing

I (we) hereby request City of Lowell to reduce the Water and Sewer utility base fee based on the following information.

APPLICANT'S NAME: _____

CO-APPLICANT'S NAME: _____

PHONE: _____ **SSN (last 4 digits):** _____

SERVICE ADDRESS: _____

(The property receiving service for which the reduction is sought must be applicant's principal residence.)

MAILING ADDRESS: _____

Other persons occupying the residence:

NAME

RELATIONSHIP

In order to qualify, the maximum combined annual income for all persons residing at the residence must be at or below the income for the size of household as listed on the back of this form. You must provide proof of your household monthly income, and hereby consent to provide all information deemed necessary to make such determination. The applicant must submit a copy of their most recent state and federal tax returns or Form SSA 1099 or other approval letter from a state or federal agency qualifying them for such programs that are based on income.

If this application is approved, it shall become effective for the next billing period (no retroactive adjustments) and will be in effect through December 31, 2020.

UNDER PENALTIES OF FALSE SWEARING, I/WE, THE UNDERSIGNED, STATE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT. I/WE FURTHER AGREE TO IMMEDIATELY NOTIFY THE CITY OF ANY CHANGE IN THE ABOVE INFORMATION. BY SIGNING THIS FORM, I/WE AUTHORIZE THE RELEASE OF INFORMATION TO THE CITY OF LOWELL FOR PURPOSES OF VERIFYING ELIGIBILITY.

Applicant's Signature

Date

Co-Applicant's Signature

Date:

RETURN TO: **City of Lowell, Attn: Joyce Donnell**
 P.O. Box 490, Lowell, OR 97452
 Phone: 541-937-2157

FOR CITY OF LOWELL USE ONLY

Date & Approval By: _____ Entered By: _____ Date Entered _____ Act#: _____

Income Guidelines – 2020/21
60% of Median Income (Oregon Statewide Average)

Size of Family Unit	Annual Income 60% of Median
1	\$25,983
2	\$33,978
3	\$41,973
4	\$49,967
5	\$57,962
6	\$65,957
7	\$67,456
8	\$68,955
each additional member	\$1,499

How the Discount Works:

Once approved by the City of Lowell, staff will process your application and you should see a 25% reduction in your water and sewer base charges on the next billing cycle. Forms turned in after the 15th of the month will be processed the following month. If you are renting, the reduced rates should be reflected on the bill from your rental company. If not, please contact them.

I have read and understand the process as explained above _____
Initial here

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 19, 2020
SUBJECT: Resolution 747 – Utility Payment in Lieu of Franchise Fee

- ☐ **DISCUSSION**
- ☐ **ACTION**
- ☒ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

On May 19 and June 2 the City Council reviewed a draft resolution to establish a utility payment in lieu of franchise fee. The water and sewer funds are considered enterprise funds and are intended to operate like a private utility. Currently, these funds do not pay a franchise fee for their use of public right-of-way. This resolution would charge a 5% fee on the gross operating receipts for use of the right-of-way, paid to the General Fund. A public hearing was held on June 23, 2020 at the City Council meeting.

FISCAL IMPACT:

Water Fund - \$17,776

Sewer Fund - \$19,344

As proposed, the fee would be absorbed by the funds and not added to the bill.

COURSES OF ACTION:

1. Motion to approve Resolution 747, as presented.
2. Motion to approve Resolution 747, as amended.
3. No Action.

RECOMMENDATION:

Motion to approve Resolution 747, as written.

ATTACHMENTS:

1. Resolution 747: Establishing a Utility Payment In Lieu of Franchise Fee

CITY OF LOWELL, OREGON**RESOLUTION 747****A RESOLUTION ESTABLISHING A PAYMENT IN LIEU OF FRANCHISE FEE OF FIVE PERCENT (5%) ON THE GROSS OPERATING REVENUE FROM THE CITY OF LOWELL MUNICIPAL WATER UTILITY AND THE CITY OF LOWELL MUNICIPAL WASTEWATER TREATMENT UTILITY**

WHEREAS, the Lowell City Council has examined the fiscal resources and the business practices of the various operating funds; and

WHEREAS, the City Council has found that the City operates a Municipal Water Utility and a Municipal Wastewater Treatment Utility along the same lines as a commercial enterprise; and

WHEREAS, the financial activities of these municipal utilities are reported as "Enterprise" or "Proprietary" funds of the City of Lowell; and

WHEREAS, the City does not currently charge the same Payment In Lieu of Franchise Fee to the City operated utilities as is made by all other privately owned utilities for the use of public rights-of-way; now therefore

BE IT RESOLVED by the Lowell City Council that a Payment In Lieu of Franchise Fee of five percent (5%) percent is hereby established on the gross operating receipts of the City of Lowell Municipal Water Utility and the City of Lowell Municipal Wastewater Treatment Utility.

BE IT FURTHER RESOLVED that gross operating receipts, as used in this resolution, shall be deemed to include any revenue earned within the City from the service fees charged by the Municipal Water Utility and Municipal Wastewater Treatment Utility.

BE IT FURTHER RESOLVED that payments shall be made to the City's General Fund and shall begin with all such receipts collected after July 1, 2020 and continue to be paid until modified or removed by the City Council of the City of Lowell, Oregon.

Adopted by the City Council of the City of Lowell this 23rd day of June 2020.

Yea: _____

Nay: _____

Approved: _____
Don Bennett, Mayor

Attest: _____
Jared Cobb, City Recorder

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Procurement
205 and 295 E. Main Street

☐ **DISCUSSION**
☒ **ACTION**
☐ **RESOLUTION**
☐ **ORDINANCE**
☐ **PROCLAMATION**
☐ **REPORT**

SUMMARY:

At the June 2, 2020 meeting the City Council authorized the City Administrator to negotiate for the purchase of 205 E. Main Street and 295 E. Main Street. An update will be provided on this agenda item at the meeting.

FISCAL IMPACT:

N/A

COURSES OF ACTION:

1. Motion to purchase the property at 205 E. Main Street and 295 E. Main Street in an amount not to exceed _____ and authorizing the City Administrator to sign all contract documents.
2. No Action.

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A

AGENDA ITEM SUMMARY

TO: Mayor Bennett and Council
FROM: Jared Cobb, City Administrator
DATE: June 21, 2020
SUBJECT: Procurement
Equipment Storage

- ☐ **DISCUSSION**
- ☒ **ACTION**
- ☐ **RESOLUTION**
- ☐ **ORDINANCE**
- ☐ **PROCLAMATION**
- ☐ **REPORT**

SUMMARY:

Public Works has solicited quotations for a carport to protect the tractor, mower, trailer, and other equipment.

FISCAL IMPACT:

The cost of the building will be allocated to Parks, Water, and Sewer.

COURSES OF ACTION:

1. Motion to purchase a carport from _____ in an amount not to exceed \$_____.
2. No Action.

RECOMMENDATION:

Two quotes have been received. Staff is waiting on a third quote, which should be received prior to the meeting.

ATTACHMENTS:

1. Quote – Carports and More
2. Quote – Creative Awnings and Shelters



Carports and More

5151 Golden Foothill Pkwy, Suite 150
El Dorado Hills, CA 95762
877.275.7048 - Fax 888.376.4428 - 916.226.6001

Authorized Dealer for most
major manufactures
in the United States

NAME:	City Lowell (Max Baker)					Dealer Contact:		ROBBIE			
ADDRESS										0	
CITY	Lowell			ST	OR	ZIP	97452		COUNTY/Tax	0.0000%	Lane
PHONE	-		-		EMAIL:		mbaker@ci.lowell.or.us				
DATE	6/11/2020										

UNIT FRAME STYLE COLOR		W	26	L	41	H	10	BASE PRICE		\$	5,280.00	10% to 20% DEPOSIT REQUIRED BALANCE DUE UPON INSTALLATION UNLESS OTHER ARRANGEMENTS ARE MADE IN ADVANCE			
		STD	XXXX	AFH		AFV		GUAGE	14						
		TOP: TBD					TRIM: TBD								
*COLOR'S CON'T		SIDES/GABLES/ENDS: TBD													
DESCRIPTION	STD	STANDARD HORIZONTAL - 41' ROOF/ 40' BASE RAIL										PRICE	\$	5,280.00	
	10	10' LEG										TAX	0.0000%	\$	-
												TOTAL	\$	5,280.00	
												ADDITIONAL LABOR			
												PLANS			
												CALCUCATIONS			
												MFG PROCESS FEE			
												TOTAL	\$	5,280.00	
												DEPOSIT PRIOR TO INSTALLATION			
												12%	DEPOSIT	\$	633.60
SUB-TOTAL												\$	5,280.00	PAID DIRECTLY TO MANUFACTURER	
FACTORY ADJ.											ADDITIONAL LABOR	\$	-		
DEALER ADJ.											PLANS & CALCS	\$	-		
NOTES												BALANCE DUE UPON INSTALLATION			
												TOTAL COST	\$	4,646.40	
DISCLAIMER:		THIS QUOTE IS GOOD FOR 30 DAYS UNLESS EXPRESSLY STATED ABOVE. QUOTE IS BASED ON UNIT GOING ON LEVEL LAND ANY CHANGES AND OR ADDITIONS MAY INCUR ADDITIONAL COSTS													

From: [Max Baker](#)
To: [Jared Cobb](#)
Subject: FW: Quote for Metal building
Date: Friday, June 12, 2020 1:48:25 PM

Best Regards,

Max Baker
Public Works Director
City of Lowell
107 East Third Street
Lowell, OR 97452
Office: 541-937-2776
mbaker@ci.lowell.or.us

From: Celeste Heine <Celeste@creativeshelters.com>
Sent: Wednesday, June 10, 2020 3:33 PM
To: Max Baker <mbaker@ci.lowell.or.us>
Subject: RE: Quote for Metal building

Max,

Here is the quote for a Classic Style Metal Building 26 x 40 x 10 , installation included in price,

Building: \$5230.

Height: \$800.

Gravel Auger Anchors: \$420.

Total:\$6450

10% down :\$645.00

Due at install:\$5805.

****** *if you want it in 12g add \$510.00*

Thank You,
Celeste
Creative Awnings and Shelters

From: Max Baker
Sent: Wednesday, June 10, 2020 2:31 PM

To: Celeste Heine <Celeste@creativeshelters.com>

Subject: Quote for Metal building

Creative Shelters,

Could you please provide a quote for the specifications provided below.

26' x 40' x 10' 14 gauge classic style metal building. Being placed on a gravel pad.

Best Regards,

Max Baker

Public Works Director

City of Lowell

107 East Third Street

Lowell, OR 97452

Office: 541-937-2776

mbaker@ci.lowell.or.us