

**City of Lowell, Oregon
City Council
Regular Meeting Minutes
December 3, 2024**

The Lowell City Council held a regular meeting on December 3, 2024. The meeting location was Lowell Rural Fire Protection District Fire Station 1 at 389 N. Pioneer Street, Lowell, OR 97452. Mayor Bennett called the meeting to order at 7:03 pm.

City Councilors present:

Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray

City Councilors absent:

Tim Stratis

Staff/others present:

City Administrator Jeremy Caudle, Public Works Director Max Baker

Approval of the agenda:

No changes.

Consent agenda:

1. November 19, 2024, regular meeting minutes

Councilor Murray's motion to approve the consent agenda was seconded by Councilor Weathers.

Mayor Bennett: YES; Harris: YES; Councilor Weathers: YES; Murray: YES.

APPROVED: 4-0.

Public comments:

Mayor Bennett wants to recognize CA Caudle and stated it has been an enjoyable 4 Years working with CA Caudle. In the 4-years there is a lot the Public hasn't seen. That you have done. Master plans for water and wastewater, downtown plan. New accounting and budgeting process made it easier. Received a grant of \$300,000 reducing fees to the public. Restarted tree lighting and BBJ. New City Hall/Library, Rockcrest development, Sunset development. Good Luck to you in your future position.

Councilor Murray stated he very much appreciated working with CA Caudle and have a great deal of respect for all he has accomplished. Getting the Library over the finish line for a city this size is incredible. It is something we continue to be proud of.

Meeting recessed at 7:08 PM for cake

Meeting resumed at 7:16 PM

Library Director Peggy O'Kane thanked CA Caudle for respecting and helping Her on things she didn't know when she first got here.

Council comments:

None.

Staff reports:

None.

Presentations:

Old business:

None.

New business:

1. Motion to approve amendment 2 to the "Agreement for improvements" for Sunset Hills Subdivision and to authorize Mayor to sign. – Discussion/ Possible action

Interim CA Baker, spoke to the amended agreement for improvements for the Sunset Hills Development and discussed the reimbursement for the three-phase conduit per agreement.

Councilor Harris' motion to approve an "Agreement for improvements" for Sunset Hills Subdivision and to authorize Mayor to sign, was seconded by Councilor Murray.

Mayor Bennett: YES; Harris: YES; Weathers: YES; Murray: YES.

APPROVED: 4-0.

2. Motion to approve an amendment for additional services to contract accountant's scope of services in an amount not to exceed \$7,600.00 and to authorize the City Administrator to sign. - Discussion/ Possible action

Interim CA Baker explained contract accountants' amendment for additional service to assist in preparing 25-26 budget.

Councilor Harris' Motion to approve an amendment for additional services to contract accountant's scope of services in an amount not to exceed \$7,600.00 and to authorize the City Administrator to sign, was seconded by Councilor Weathers.

Mayor Bennett: YES; Harris: YES; Weathers: YES; Murray: YES.

APPROVED: 4-0.

3. Motion to approve an updated purchase order for "general collection services" with Professional Credit Service based on State of Oregon price agreement #DASPS-3153-19 and price #PO-10700-00032418 to authorize the City Administrator to sign. – Discussion/ Possible action

Interim CA Baker explained that the reason for the updated agreement was initiated by the vendor.

Councilor Harris' motion to approve an updated purchase order for "general collection services" with Professional Credit Service based on State of Oregon price agreement #DASPS-3153-19 and price #PO-10700-00032418 to authorize the City Administrator to sign, was seconded by Councilor Murray.

Mayor Bennett: YES; Harris: YES; Weathers: YES; Murray: YES.

APPROVED: 4-0.

Other business:

Interim CA Baker stated an executive session needed to be scheduled. All agreed on Thursday 12/5/24 at 4:00 pm

Mayor comments:

None.

Councilor comments:

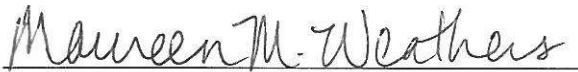
None.

Community comments:

City Administrator Caudle gave a closing statement saying this is his last meeting. He stated it has been fun, challenging at times, but fun. He is proud at what we accomplished, set the City up in a good position. He thanked Peggy and Sam and said they were his proudest hires. He said it's been rewarding to see the Public Works team grow. Thanked the volunteers and committee members saying we couldn't have done it without them.

Adjourned at 7:29 pm.

APPROVED:



Maureen Weathers, Mayor

ATTEST:



Max Baker, City Recorder