

Lowell City Council
Regular Meeting
Tuesday, June 20, 2023 at 7:00 p.m.

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
 - In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
 - By email to: admin@ci.lowell.or.us.
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Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

- May 2023 financial statements
- May 2023 check register

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

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Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator report
2. Public Works report
3. Oakridge police report for May 2023

Presentations

1. Presentation by Bill Maas, CPA with Emerald CPA Group on the financial statement audit for the fiscal year ending June 30, 2022.
2. Presentation by Police Chief Kevin Martin with the City of Oakridge Police Department on the law enforcement services agreement.

Public Hearings

Old Business

New Business

1. Resume consideration of FY 2023/2024 budget and utility rates. – Discussion/ Possible action
 - a. Presentation by City Administrator Jeremy Caudle
 - b. Discussion and direction from City Council
2. Motion to approve an “Agreement for law enforcement services” with the City of Oakridge and to authorize the Mayor to sign. – Discussion/ Possible action
3. Motion to approve a City Administrator “Employment agreement” with Jeremy Caudle to replace the prior “Employment agreement.” – Discussion/ Possible action
4. Motion to approve a “Master integrator of record agreement” with The Automation Group. – Discussion/ Possible action
5. Motion to approve Resolution 805, “A resolution accepting public dedications of improvements from McDougal Bros. Investments for the Crestview Estates Subdivision and establishing a value for the dedications.” – Discussion/ Possible action

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6. Motion to approve an “Intergovernmental agreement” with Lane Council of Governments for information systems services and to authorize the City Administrator to sign. – Discussion/ Possible action
7. Motion to approve Resolution #802, “A resolution declaring the city’s election to receive state revenues for fiscal year 2023/2024.”
8. Motion to approve Resolution 804, “A resolution certifying services.”
9. Motion to approve Resolution 807, “A resolution authorizing and adjustment to employee pay and benefits for the 2023/2024 fiscal year.” – Discussion/ Possible action
10. Review LaneACT “Member transportation priority needs assessment 2023.” – Discussion

Other Business

1. Reminder of special meeting on Tuesday, June 27 at 6:00 pm to adopt the following resolutions:
 - a. Resolution 801, “A resolution to establish water and sewer rates to be effective July 1, 2023.”
 - b. Resolution 803, “A resolution to adopt a budget and impose and categorize taxes for fiscal year 2023/2024”
 - c. Resolution 806, “ A resolution adopting a supplemental budget for fiscal year 2022-2023 and making supplemental appropriations.”

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Recess the Regular Meeting. Executive Session to follow.

Executive Session Agenda

Executive Sessions are closed to the public. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision will be made in

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this executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Call to Order/Roll Call

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray___

Executive Session:

This executive session is being held pursuant to ORS 192.660(2)(i), to review and evaluate the employment-related performance of an employee or staff member. – City Administrator performance evaluation

Adjourn the Executive Session

Return to the Regular Meeting

Upon returning to the regular meeting, City Council may discuss and vote on the following item:

- City Administrator compensation for the fiscal year beginning July 1, 2023 based on the results of the annual performance evaluation.