

**Lowell City Council
Regular Meeting and Executive Session
Tuesday, December 7, 2021, at 7 P.M.**

**Maggie Osgood Library
70 N. Pioneer Street
Lowell, OR 97452**

COVID-19 protocols are required for those attending in person, including mask wearing and social distancing.

Members of the public are encouraged to provide comment or testimony through the following:

- Joining by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
- By email to: admin@ci.lowell.or.us.

Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Myers ___ Weathers ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. Check register for November
2. Financial statement for October
3. Approval of the minutes for the regular meeting and executive session on November 16

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator report
2. Public Works report
3. Police report

Old Business

New Business

1. Presentation from Emerald CPA Group, LLC on the city's audited financial statements for fiscal year 2020-2021. (15 minutes)
Presenters: William H. Trotter, CPA – auditor
Layli Nichols – contract accountant
2. First reading approval of Ordinance #305, "An ordinance to adopt text amendments to the Lowell Development Code to incorporate the Oregon State Model Floodplain Code."
 - a. The public hearing is now open at ____ (state time)
 - b. Staff report – Henry Hearley, Associate Planner, Lane Council of Governments
 - c. Public comment
 - d. The public hearing is now closed at ____ (state time)
3. Motion to approve Resolution #772, "A resolution authorizing the City Administrator to finalize real property transactions with Lane County."
4. Motion to authorize the City Administrator to submit a "National Fire Plan" grant application with the Oregon Department of Forestry.

City Council Meeting Agenda

5. Scheduling a date in January 2022 for an annual City Council planning retreat.
6. Motion to authorize the purchase of gift cards to city employees.

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting