**Lowell City Council**

**Regular Meeting and**

**Joint Meeting with the**

**Parks and Recreation Committee**

**Tuesday, November 2, 2021, at 7 P.M.**

**Maggie Osgood Library**

**70 N. Pioneer Street**

**Lowell, OR 97452**

**COVID-19 protocols are required for those attending in person, including mask wearing and social distancing.**

**Members of the public are encouraged to provide comment or testimony through the following:**

* Joining by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
* In writing, by using the drop box at Lowell City Hall, 107 East Third Street,

Lowell, OR 97452.

* By email to: admin@ci.lowell.or.us.

**Regular Meeting Agenda**

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Myers \_\_\_\_ Weathers \_\_\_\_

Approval of Agenda

Consent Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

Old Business

1. Public hearing pursuant to O.R.S. 221.725 concerning the sale of the City of Lowell’s real property located at 205 E. Main St.
   1. The public hearing is now open at \_\_\_\_\_ (state time)
   2. Staff report – Jeremy Caudle, City Administrator
   3. Public comment
   4. The public hearing is now closed at \_\_\_\_\_ (state time)
2. Motion to authorize the City Administrator to execute a “Purchase and Sale Agreement and Receipt for Earnest Money,” as well as an “Option Agreement,” with Lowell Investment Properties, LLC for the sale of 205 E. Main St. in the amount of $375,000, contingent on completion of the “Conditions to Purchase.”

New Business

1. Presentation from Penny Hummel on library consulting services for Maggie Osgood Library.
   1. Introduction from City Administrator
   2. Presentation from Penny Hummel consulting
   3. Questions and answers from City Council
   4. Action on the library consulting proposal

*Recommended motion: “Motion to approve the library consulting services proposal with Penny Hummel Consulting in the amount not to exceed $14,970 and to authorize the City Administrator to sign.”*

1. Motion to approve a “Boundary and Partition Surveys Proposal” with S&F Land Services in the amount of $26,025 and to authorize the City Administrator to sign.
2. Motion to approve a “Community Grant Program Application” with the Pine Needler’s Quilt Group in the amount of $1,739.91.
3. Motion to authorize the City Administrator to execute a contract not to exceed $10,000 for debris removal and clean up related to the live burn training at 205 E. Main St.
4. Motion to approve Resolution 771, “A resolution to initiate a text amendment to the Lowell Development Code to incorporate the Oregon State Model Floodplain Code.”

Adjourn the Regular Meeting

**Agenda for the Joint Meeting with City Council and the Parks and**

**Recreation Committee**

Call to Order/Roll Call/

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Myers \_\_\_\_ Weathers \_\_\_\_

Parks and Recreation Committee: Chair O’Regan \_\_\_\_ Wild\_\_\_\_ Moreci\_\_\_\_ Brazil\_\_\_\_

New Business

1. Decision on City Hall parking lot in relation to plan to sell current City Hall site.

*Recommended motion to sell the parking lot: “Motion to include the current City Hall parking lot in the future plans to sell the current City Hall campus for private development.”*

*Recommended motion* ***not*** *to sell the parking lot: “Motion to reserve the current City Hall parking lot for parking at Paul Fisher Park.”*

1. Decision on “Shade Tree Program” for Paul Fisher Park.

*Recommended motion: “Motion to approve the ‘Shade Tree Program’ as described in the staff report and to refer further action to the Parks and Recreation Committee.”*

1. Decision and direction on holiday programming for winter 2021.
   1. Tree lighting ceremony
      * Will we hold a tree lighting ceremony?
      * If so, on what date will we hold the tree lighting ceremony?
      * Who wants to volunteer to organize the tree lighting ceremony?
   2. Holiday decorations for the bridge
      * What Christmas tree and other decorations (if any) will we place on the bridge?
      * Who wants to volunteer to organize the bridge decorating?
   3. Where are we placing the holiday decorations that were recently ordered?
   * Banners
   * Lighted snowflakes
   * Lighted garland

Adjourn the Joint City Council and Parks and Recreation Committee meeting