**Lowell City Council**

**Regular Meeting and Executive Session Agenda**

**Tuesday, June 15, 2021, at 7 P.M.**

Maggie Osgood Library

70 N. Pioneer Street

**This meeting will be held electronically through Zoom. Seating is available to the public at the location listed above. Members of the public are encouraged to provide comment or testimony through the following:**

* Joining by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us
* In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452
* By email to: jcaudle@ci.lowell.or.us

**Regular Meeting Agenda**

Call to Order/Roll Call/Pledge

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Dragt \_\_\_\_ Myers \_\_\_\_

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

* + Approval of the minutes for the May 18 regular City Council meeting
  + Approval of the minutes for the May 18 executive session
  + Approval of the minutes for the June 1 budget public hearings, work session, and executive session
  + Approval of the minutes for the June 5 library visioning workshop
  + Financial Report for April 2021
  + Check Register for May 2021

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

* City Administrator report
* Public Works report
* Police report

Old Business

* Motion to approve Resolution #2021-763, “A Resolution to Adopt a Budget and Impose and Categorize Taxes for FY 2021-22”
* Motion to approve Resolution #2021-761, “A Resolution to Establish Water and Sewer Rates to be Effective July 1, 2021.”
* Motion to approve Resolution #2021-762, “A Resolution Declaring the City’s Election to Receive State Revenues for Fiscal Year 2021-2022.”
* Motion to approve Resolution # 2021-765, “A Resolution Certifying Services.”
* Motion to approve Resolution #2021-764, “A Resolution Establishing a Payment in Lieu of Franchise Fee of Five Percent (5%) on the Gross Operating Revenue from the City of Lowell Municipal Water Utility and the City of Lowell Municipal Wastewater Treatment Utility.”
* Motion to approve an “Agreement for Financial and Consulting Services” with Layli A. Nichols in the amount not to exceed $21,070 and to authorize the City Administrator to sign.
* Motion to approve an “Agreement for Law Enforcement Services” with the City of Oakridge in the amount of $30,415.25 and to authorize the Mayor and the City Administrator to sign.

New Business

* Motion to approve Resolution #2021-766, “A Resolution Authorizing the Transfer of Appropriations within Funds.”
* Motion to approve Resolution #2021-767, “A Resolution Authorizing Adjustments to the Employee Pay Scale for FY 2021/22.”
* Motion to approve the “Scopes of Services” for a water master plan in the amount of $102,446 and a sewer master plan in the amount of $53,616, both with Civil West Engineering, and to authorize the City Administrator to sign, effective July 1, 2021.
* Motion to approve an asbestos removal bid from Atez Environmental Remediation in the amount of $7,358 and to authorize the City Administrator to sign, effective July 1, 2021.
* Motion to appoint Lonna Bennett and Rustie Akland to the Blackberry Jam Festival Committee.
* Motion to approve an “Intergovernmental Agreement for Right-of-Way Special Event Permits” with Lane County and to authorize the City Administrator to sign.
* Motion to approve a “Cooperative Procurement Program Agreement” with the State of Oregon and to authorize the City Administrator to sign.

Other Business

* Update from the City Administrator on the City Clerk recruitment process
* Any other business (as time allows)

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Recess the Regular Meeting

The Executive Session will take place immediately following a recess of the Regular Meeting. The Regular Meeting will reconvene after the Executive Session.

**Executive Session Agenda**

Executive Sessions are closed to the public. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

Call to Order/Roll Call

Councilors: Mayor Bennett Myers Harris Stratis Dragt

Executive Session:

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing, pursuant to ORS 192.660(2)(i) – City Administrator performance evaluation.

Adjourn the Executive Session

Reconvene the Regular Meeting:

The City Council will reconvene the Regular Meeting after the Executive Session and may act on the following items:

* Motion to affirm that the City Administrator is meeting job performance expectations and to authorize a salary adjustment pursuant to the Employment Agreement.

Adjourn the Regular Meeting