

City of Lowell, Oregon
Minutes of the City Council Regular Session
May 18, 2021

The Regular Session was called to order at 7:04 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Samantha Dragt, Tim Stratis, John Myers
Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councilor Myers moved to approve the Consent Agenda as presented, second by Councilor Dragt. PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Caudle presented report which included Library project update, Park renovation update and responded to questions from the public.

Public Works Report: Max Baker, Public Works Director presented report which included the MVA third graders planting flowers in Rolling Rock Park, security lights installed at the WTP, the site review visit from DEQ, radar speed sign results from Pioneer Street and some results from code enforcement letters.

Police Report: April report provided in packet.

Old Business:

- **Motion to approve a second reading of Ordinance 303, "An Ordinance granting Douglas Services, Inc., locally known as Douglas Fast Net (DFN), a non-exclusive franchise for the construction, operations, and maintenance of a fiber optics telecommunications system."**- CA Caudle presented item. Councilor Stratis moved to approve a second reading of Ordinance 303, "An Ordinance granting Douglas Services, Inc., locally known as Douglas Fast Net (DFN), a non-exclusive franchise for the construction, operations, and maintenance of a fiber optics telecommunications system." Second by Councilor Myers. Approved by consensus. Mayor Bennett proceeded with second reading. Councilor Stratis moved to approve Ordinance 303, "An Ordinance granting Douglas Services, Inc., locally known as Douglas Fast Net (DFN), a non-exclusive franchise for the construction, operations, and maintenance of a fiber optics telecommunications system." Second by Councilor Myers. PASS 5:0
- **Motion to approve a second reading of Ordinance 304, "An Ordinance adopting the vacation of a slope easement located on map and tax lot 19-01-14-13-04900 of lot 51 on the second addition to Sunridge subdivision."** – CA Caudle presented item. Councilor Myers moved to approve a second reading of Ordinance 304, "An Ordinance adopting the vacation of a slope easement located on map and tax lot 19-01-14-13-04900 of lot 51 on the second addition to Sunridge subdivision," by title only. Second by Councilor Dragt. Approved by consensus. Mayor Bennett proceeded with second reading. Councilor Myers moved to approve Ordinance 304, "An Ordinance adopting the vacation of a slope

easement located on map and tax lot 19-01-14-13-04900 of lot 51 on the second addition to Sunridge subdivision.” Second by Councilor Dragt. PASS 5:0

New Business:

1. **Hearing to consider an appeal of Planning Commission approval of Land Use Application #2021-03, which granted a variance to the front yard setback for lots 45, 47, 49, and 51 of the Sunridge Second Addition Subdivision.**

- o Presentation of staff report – Henry Hearly, Associate Planner, Lane Council of Governments presented staff report.

Recess Regular Session: 7:32 PM

Open Public Hearing: 7:32 PM

- **Public Comment** – Mia Nelson, 40160 E 1st Street, presented information in favor of ordinance.

Closed Public Hearing: 7:48 PM

Reconvene Regular Session: 7:48 PM

- **City Council Discussion** – None
 - **Motion to affirm (or overturn)** – Councilor Harris moved to affirm the Planning Commission’s decision on Land Use Application #2021-03, second by Councilor Myers. PASS 5:0
2. **Motion to approve an architectural services agreement with Wilson Architecture in the amount \$53,000 for the Maggie Osgood Library renovation project and to authorize the City Administrator to sign.** – CA Caudle presented item. Discussion followed. Councilor Harris moved to approve an architectural services agreement with Wilson Architecture in the amount \$53,000 for the Maggie Osgood Library renovation project and to authorize the City Administrator to sign. Second by Councilor Dragt PASS 4:1 Councilor Myers opposed.
 3. **Motion to declare 33 church pews located at 70 N. Pioneer Street as surplus property and to authorize the City Administrator to dispose of the surplus property through auction or any other method listed in Section 2.108(f) of the Lowell Revised Code.** – CA Caudle presented item. Discussion followed. Councilor Stratis moved to declare 33 church pews located at 70 N. Pioneer Street as surplus property and to authorize the City Administrator to dispose of the surplus property through auction or any other method listed in Section 2.108(f) of the Lowell Revised Code. Second by Councilor Myers. PASS 5:0
 4. **Motion to approve a quote in the amount of \$9,200 from Michael Scnear Excavation LLC, for stormwater improvements and to authorize the City Administrator to sign.** – Max Baker, Public Works Director presented item. Discussion followed. Councilor Dragt moved to approve a quote in the amount of \$9,200 from Michael Scnear Excavation LLC, for stormwater improvements and to authorize the City Administrator to sign. Second by Councilor Myers PASS 5:0
 5. **Motion to authorize the City Administrator to prepare for and negotiate the sale of the City’s vacant property located at 8 North Hyland Lane in accordance with ORS 221-725.-** CA Caudle presented information on item. Councilor Dragt moved to

authorize the City Administrator to prepare for and negotiate the sale of the City's vacant property located at 8 North Hyland Lane in accordance with ORS 221-725 and to sign a listing agreement with Shawn Watson Real Estate. Second by Councilor Myers. PASS 5:0

6. Motion to authorize the City Administrator to hire two part-time, seasonal, and temporary laborers for the Public Works Department. – CA Caudle presented item. Councilor Dragt moved to authorize the City Administrator to hire two part-time, seasonal, and temporary laborers for the Public Works Department. Second by Councilor Harris. PASS 5:0

Other Business: Mayor Bennett presented topic of Jeremy Caudle's 6-month evaluation process for discussion. Consensus of council is to meet with Jeremy individually, then council will meet to discuss evaluation and salary raise.

Mayor Comments: None

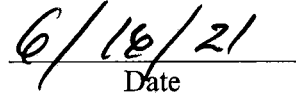
Councilor Comments: Councilor Myers asked if the city could do something for the 4th of July. Discussion followed. Councilor Stratis discussed topic of decorating the city.

Community Comments: Hall O'Regan 62 E 3rd Street voiced opposition to the fireworks and asked people to be respectful of military veterans and animals.

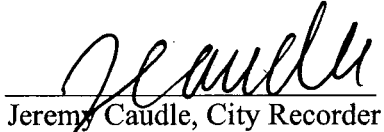
Adjourn: 8:50 PM

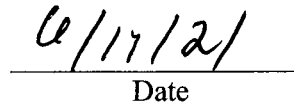
Approved:


Don Bennett, Mayor


Date

Attest:


Jeremy Caudle, City Recorder


Date


City of Lowell, Oregon
Minutes of the City Council Executive Session
May 18, 2021

The Executive Session was called to order at 8:59 PM by Mayor Bennett.


Members Present: Mayor Don Bennett, Gail Harris, Samantha Dragt, Tim Stratis, John Myers
Staff Present: CA Caudle

Executive Session: ORS 192.660(2)(e) – To conduct deliberations with persons designed by the governing body to negotiate real property transactions, pursuant to ORS 192.660(2)(e).

Adjourn: 9:29 PM

Approved: 
Don Bennett, Mayor

6/16/21
Date

Attest: 
Jeremy Caudle, City Recorder

6/17/21
Date

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