

**City of Lowell, Oregon**  
**Minutes of the City Council Regular Session**  
**March 17, 2020**

The Regular Session was called to order at 7:12 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Samantha Dragt

**Staff Present:** CA Cobb, Max Baker – Public Works Director

**Closed Regular Session: 7:15 PM**

**Open Public Hearing: 7:15 PM**

1. **Lakeview Avenue Improvements** - CA introduced item and City Engineer, Matt Wadlington to present updated information.

**Public Comment:** Ron Ballenger, Fall Creek, would like to keep it a two-way street for the Food Pantry convenience, but with further conversation stated a one-way would indeed work better. Larry Poggemeyer, Fall Creek Christian Church, stated that the school buses have a difficult time making the corner, so making a one-way would make it easier. Salina Grindstaff,, 70 E Lakeview Avenue, commented that a one-way would be the best.

**Closed Public Hearing: 7:37 PM**

**Reconvene Regular Session: 7:37 PM**

**Consent Agenda:** Councilor Harris moved to approve the consent agenda, second by Councilor Stratis. **PASS 4:0**

**Public Comments:** None

**Council Comments:** None

**City Administrator Report:** CA Cobb provided Coronavirus update, Douglas Fast Net Franchise Agreement, Budget Calendar, Committee Meetings, Project Updates and League of Oregon Cities Highlights.

**Public Works Report:** Max Baker Public Works Director reported on Radar Speed Sign on Hyland Lane, mowing and vegetation control, repaired water leak at the Treatment Plant, placed 6<sup>th</sup> in the annual drinking water contest and training attended for OAWU Wastewater Treatment and Collections in Salem.

**Police Report:** February report provided in packet. Lack of hours were noted.

**Draft Committee Minutes:** Parks & Rec. Committee and Library Committee minutes attached.

**Old Business:** None

#### **New Business:**

- **Food Trailer in Rolling Rock Park** - CA introduced John & Hailey Henry who have requested to place a Food Trailer in Rolling Rock Park. They stated they would be serving country style food, beginning 4 days per week. Park & Rec. Committee did recommend allowing them with a provision of a fee for water and electricity. Questions of the council answered. **Councilor Harris moved to approve a Food Trailer in the Rolling Rock Park turnout with proof of insurance, parks use permit, and monthly rent in the amount of \$125.00, second by Councilor Dragt. PASS 4:0**
- **Lakeview Avenue Improvements** – CA reviewed process for improvement and is seeking direction from the council. Discussion followed and questions of the council answered by City Engineer, Matt Wadlington. **Councilor Harris moved to approve converting Lakeview Avenue to a one-way street, second by Councilor Stratis. PASS 4:0**  
**Councilor Stratis moved to reconsider motion to make Lakeview Avenue a one-way street after improvements are completed, second by Councilor Harris. PASS 4:0**
- **Purchase Authorization – Parks Mower** – CA introduced item, stating the city is in need of a new mower. Max Baker, Public Works Director answered questions of the council and further discussion followed. **Councilor Stratis moved to approve the City Administrator to purchase a commercial mower from Mid Valley Tractor in an amount not-to-exceed \$14,000.00, second by Councilor Dragt. PASS 4:0**
- **Library Capital Campaign** – CA introduced item, discussion on the impact that the Coronavirus is having on the campaign. Discussion followed on whether to move forward at this time. **Councilor Dragt moved to direct the City Administrator to move forward with the Library Capital Campaign, as presented, second by Councilor Harris. PASS 4:0**
- **City of Lowell City Administrator Objectives** – CA presented item. **Mayor Bennett moved to approve the 2020 City Administrator Objectives, as written, second by Councilor Stratis. PASS 4:0**
- **Annual TMDL Report** – Max Baker, Public Works Director presented report.


#### **Other Business:**

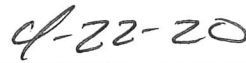
- **Resolution 731 – A Resolution to Apply for a Local Government Grant From the Oregon Parks and Recreation Department for Rolling Rock Park Improvements** – CA presented Resolution and process to acquire funding. **Councilor Harris moved to approve Resolution 731 as presented, second by Councilor Dragt. PASS 4:0**
- **Resolution 732 – A Resolution to Apply for a Land and Water Conservation Fund Grant for Rolling Rock Park Improvements** – CA presented Resolution and explanation that it could work in conjunction with the prior Resolution. **Councilor Dragt moved to approve Resolution 732 as presented, second by Councilor Stratis. PASS 4:0**
- **Resolution 733 – A Resolution Declaring a Local State of Emergency I the City of Lowell as a Result of the Covid-19 (Coronavirus) Pandemic** – CA presented information. **Councilor Stratis moved to approve Resolution 733 – A Resolution Declaring a Local State of Emergency I the City of Lowell as a Result of the Covid-19 (Coronavirus) Pandemic, second by Councilor Dragt. PASS 4:0**

**Mayor Comments:** Presented highlights from meetings he attended. A thank you to Councilor Angelini for her service as councilor, it was greatly appreciated.

**Public Comments:** None

**Adjourn: 9:55 PM**

Approved:   
Don Bennett, Mayor

  
Date

Attest:   
Jared Cobb, City Recorder

  
Date