

City of Lowell, Oregon
Minutes of the City Council Regular Session
July 16, 2019

The Regular Session was called to order at 7:06 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Samantha Dragt, Tim Stratis, Patricia Angelini

Consent Agenda: Councilor Dragt moved to approve the consent agenda, second by Councilor Harris. PASS 5:0

Public Comments: None

Council Comments: None

City Administrator Report: CA Cobb reported that the City did not receive the Oregon Parks and Recreation Department Local Government Grant, 3rd party building inspection programs are now prohibited and staff is developing a contingency plan for a Building Inspector. Quotes are being solicited for Radar Speed Limit Signs, the City Engineer is developing bid specifications for advanced meter reading infrastructure, gave a review of committee meetings and highlights of League of Oregon Cities.

Public Works Report: Max Baker Public Works Director reported on preparation of Rolling Rock Park for BBJ Festival, the City has been approved for DMR electronic submittal, USACE will be performing a Ergo Inspection-Lease agreement at the WTP on July 17th, Blue Green Algae bloom appeared in Dexter Reservoir, abatement of 187 East Main was completed and staff continue working on a certification class.

Financial Report: Quarterly Financial Report – provided in packet, CA provided explanation.

Police Report: June report provided, discussion followed on services provided.

Old Business: None

New Business:

- **Ordinance 298 – Blackberry Jam Festival** – CA introduced item, Councilor Harris moved to approve Second Reading of Ordinance 298 by title only, as written, second by Councilor Stratis. PASS 5:0 Mayor Bennett proceeded with the reading of Ordinance 298 by title only. Councilor Stratis moved to adopt Ordinance 298, as written, second by Councilor Dragt. PASS 5:0
- **Ordinance 299 – Downtown Master Plan** – CA introduced item. Councilor Stratis moved to approve Second Reading of Ordinance 299 by title only, as written, second by Councilor Angelini. PASS 5:0 Mayor Bennett proceeded to read Ordinance 299 by title only. Councilor Harris moved to adopt Ordinance 299, as written, second by Councilor Dragt. PASS 5:0
- **Resolution 724 – FY 2019/20 Employee Pay Scale** – CA presented information on staff pay scale. Councilor Dragt moved to approve Resolution 724: A Resolution Making

Employee Compensation Adjustments for Fiscal Year 2019-20, as presented. Second by Councilor Angelini. PASS 5:0

- **Resolution 725 – Small City Allotment Grant Application** - CA presented information and application. **Councilor Angelini moved to approve Resolution 725: A Resolution in Support of the City of Lowell Applying for the Oregon Department of Transportation 2020 Special City Allotment Grant, as written. Second by Councilor Stratis. PASS 5:0**
- **Main Street Paving Project – Engineering Scope of Services** - CA presented information on cost of project. **Councilor Stratis moved to approve the engineering scope of services from Civil West Engineering for the Main Street Paving Project in an amount not exceed \$19,820.00, second by Councilor Angelini. PASS 5:0**
- **FY 2019/20 Accounting Services Agreement** – CA presented annual contract for Layli Nichols. **Councilor Angelini moved to award the accounting services contract to Layli A. Nichols, as submitted, second by Councilor Harris. PASS 5:0**


Other: None

Mayor Comments: Mayor has been invited in a Disaster Preparedness by the City of Eugene.

Public Comments: None

Adjourn: 8:38 PM

Approved: 
Don Bennett, Mayor


Date

Attest: 
Jared Cobb, City Recorder


Date