

**City of Lowell, Oregon
Minutes of the City Council Meeting
January 20, 2015**

The meeting was called to order at 7:00 PM by Mayor Bennett

Members Present: Mayor Bennett, Jim Burford, Maggie Osgood, Steve Paulson, Judith Rennert

Public Comments General: Andrea Larsen 657 N Moss St., encouraged the council and CA to create a top priority list for the City of Lowell. Idella Stinson 26 E 3rd St., encouraged everyone to support one another.

Council Comments: Mayor Bennett relayed LCOG comments on the City of Lowell.

Approval of Minutes: January 6, 2015, approved by consensus with corrections.

November 18, 2014, **Councilor Burford moved to approve minutes for November 18, 2014 as written, seconded by Councilor Osgood. Councilor Paulson moved to amend the minutes in the staff report section that say the "Council agreed, including the Head Librarian as in the past", to read, "Council agreed including Head Librarian if there is past precedent". Seconded by Councilor Rennert. PASS 5:0 Original motion PASS 5:0**

Approval of Expenditures: 7:17 PM

Councilor Burford moved to approve the voucher directory for January 20, 2015, seconded by Councilor Paulson. CA responded to Councilors questions. PASS 5:0

City Administrator's State of the City Message – CA Lee gave a brief message.

Old Business: 7:26 PM

- **Ordinance 289 – Leash Law Ordinance** – Mayor Bennett read Ordinance 289 for first reading. **Councilor Paulson moved to bring back to next council meeting for 2nd reading, seconded by Councilor Rennert.** Discussion followed. **Mayor Bennett moved to defer to next council meeting, seconded by Councilor Paulson. PASS 5:0**
- **Public Works Staffing** – CA presented a proposal of his plan. Discussion followed.
- **System Development Charges Update** – CA would like to have it prepared by the end of February. Discussion followed.
- **Economic Development/ Enterprise Zone Advisory Committee** – Pam Bryant presented to council a proposed cost for more trifold brochures and magazine advertising. She also read a Mission Statement and Goal for ED/EZ Committee. Discussion followed. **Councilor Paulson moved to approve first level request of \$2,675.00 for more tri-folds, advertising at I-5 Rest Area kiosk and Discovery magazine, seconded by Councilor Osgood. PASS 3:2 Mayor Bennett and Councilor Burford opposed.**

New Business: 8:42 PM

- **Appointment of Budget Committee Members** – CA introduced the 3 applicants to fill the 2 position vacancy. Councilor Paulson move to have Ken Hern and Pam Bryant be the primary and Bill George be the alternate. Seconded by Councilor Rennert. FAIL 3:2 Mayor Bennett, Councilors Osgood and Burford opposed. Councilor Rennert move to have Pam Bryant and Bill George be appointed to the Budget Committee, Councilor Paulson seconded. FAIL 3:2 Mayor Bennett, Councilors Osgood and Burford opposed. Councilor Burford move to have Ken Hern and Bill George be on the Budget Committee, Councilor Osgood seconded. PASS 3:2 Councilors Paulson and Rennert opposed. Councilor Paulson move to have Pam Bryant as the alternate, seconded by Councilor Rennert. PASS 4:1 Councilor Burford opposed.
- **Budget Calendar** – CA submitted proposed budget calendar for 2015-2016. Councilor Paulson move to approve the proposed budget calendar for 2015-2016 budget process, seconded by Councilor Burford. PASS 5:0
- **Addition of Staff & Compensation to Council Packets** – Councilor Rennert requested a personnel expense report be provided to the Council. Councilor Rennert made a motion to have the CA provide the council with a breakdown of personnel expenses including benefits and provide it at the next council meeting in February or second meeting in February on a quarterly basis from then on. Seconded by Councilor Paulson. PASS 5:0
- **Opening of City Hall on Fridays** – Councilor Osgood move to open City Hall on Friday's starting this next Friday the 23rd, seconded by Mayor Bennett. Discussion followed. Councilor Paulson move to amend motion the hours in the original motion from 8-4:30 to 9-5:30 Monday through Friday, seconded by Councilor Burford. Discussion followed. PASS 4:1 Councilor Rennert opposed. Original motion PASS 4:1 Councilor Rennert opposed.

Reports: 9:05 PM

- **CA Staff Report** - CA reported on need for 3 Planning Commission positions.
- **Public Works Superintendent Report** – Max Baker reported the flow meter was completed, water leak on Hyland was repaired. Beginning work on the cover next week. Update on safety projects, and upcoming projects.
- **Financial Reports** – Councilor Paulson stated need for beginning fund balances and need for transfers to be done. Expense and Revenue reports reviewed.
- **Code Enforcements** – CA and M. Baker will be meeting with the home owner of 90 N Everly St. tomorrow.

Other Business: 9:25 PM

- Councilor Rennert asked how the follow up recommendations are coming after the visit from Tiffany Couch, CPA. Councilor Paulson reviewed the code concerning the use of City Attorney. He also commented on the need for the Library Board to meet. Mayor Bennett provided samples of a vision mission statement on the table for everyone to look at.

Adjourn: 9:31 PM

Approved: _____


Don Bennett, Mayor

2-9-2015
Date