

**City of Lowell, Oregon**  
**Minutes of the Joint City Council Meeting and Planning Commission**  
**September 6, 2016**

The Planning Commission Meeting called to order at 7:00 PM by Chair Bjornstad.

**Members Present:** Stacie Harris, Jerry Bjornstad, Mary Wallace, Patricia Angelini

The City Council Meeting was called to order at 7:01 PM by Mayor Bennett.

**Members Present:** Mayor Bennett, Maggie Osgood, Jim Burford, Gail Harris, Steve Paulson  
City Planner: Don Driscoll

**Public Hearing Open for Land Use Application and Review: 7:04 PM**

**Staff Report:** Presented by D. Driscoll on Map #19011122, Tax Lot #5200 for rezoning from PL Public Land to R-1 Single Family Residential.

**Applicant Presentation:** Karl Mueller representing applicant Gary Burnett, presented intended use of property.

**Public Testimony In Favor of the Application: None**

**Public Testimony In Opposition to the Application: None**

**General Public Comments: None**

**Planning Commission Public Hearing Closed: 7:24 PM**

**City Council Meeting Public Hearing Closed: 7:24 PM**

**City Council Meeting Recessed for Planning Commission Deliberation.**

**Planning Commission Decision, Recommendation:** Discussion followed. Commissioner Wallace move to approve the Burnett Lowell Zoning Map Amendment request establishing a Single-Family Residential R-1 Zone on the Applicant's property and approval of a Conditional Use for a Home Occupation contingent upon compliance with the Conditions of Approval contained in the Staff Report. Second by Commissioner Harris. PASS 4:0

**Planning Commission Meeting Adjourn: 7:29 PM**

**City Council Meeting Called into Session: 7:29 PM**

**Councilor Paulson move to approve a First Reading by Title Only of Ordinance 293, second by Councilor Burford.** Commissioner Bjornstad recommends approval of Land Use Application as presented. PASS 5:0 Mayor Bennett proceeded with the reading by title only.

**Councilor Paulson move to bring Ordinance 293 back at the next regular City Council Meeting on Sept. 20, 2016 for discussion and Second Reading, second by councilor Burford.** PASS 5:0

**Consent Agenda:** Councilor Burford moved to approve the Consent Agenda, second by Councilor Harris. PASS 5:0

**Public Comments:** None

**Council Comments:** None

**City Administrators Report:** CA Cobb reported on Dexter Sanitary District Proposal, Emergency Preparedness Meeting, Utility Bill Presentment and Payment, sidewalk Repairs, Accounting Improvement's, and Pedestrian Crossing.

**Financial Report:** CA Cobb presented interim report with new chart of accounts.

**Draft Minutes:** Parks Advisory Committee Meeting – Sept. 1, 2016, included in packet.

**Old Business: 7:48 PM**

- **Ordinance 294 – Reorganization of Boards, Commissions, and Committees – CA** introduced item for consideration and first reading. **Councilor Paulson** move to approve **First Reading of Ordinance 294 by title only, second by Councilor Burford. PASS 5:0** Mayor proceeded to read Ordinance 294 by title only. **Councilor Paulson** move to bring item back to next scheduled meeting, Sept. 20, 2016 for discussion and **Second Reading, second by Councilor Burford. PASS 5:0**

**New Business: 7:51 PM**

- **Resolution 662 – Adoption of Strategic Plan – CA** introduced item. **Councilor Burford** move to approve **Resolution 662, second by Councilor Paulson.** Discussion followed. **Mayor Bennett** move to amend the motion and move **Economic Development from number 15 to number 6, second by Councilor Osgood.** Discussion followed.

**Councilor Burford** move to amend the amendment from position 6 to 5, second by **Mayor Bennett. PASS 4:1 Councilor Paulson opposed.** Discussion followed. Mayor Bennett withdrew his motion. **Motion to approve Resolution 662 as amended. PASS 5:0**

- **Resolution 663 – Update of System Development Charges – CA** introduced item. **Councilor Paulson** move to approve **Resolution 663, second by Councilor Burford. PASS 5:0**

**Other Business:** Councilor Paulson suggested the Council clarify the vote on Resolution 662. **Mayor Bennett** moved to approve his original motion, as amended, with **Economic Development to position 5. PASS 4:1 Councilor Paulson opposed. Motion to approve Resolution 662, as amended. PASS 5:0**

**Councilor Paulson** move to submit a written request for project funding for a pedestrian crosswalk, second by **Mayor Bennett. PASS 5:0**

**Mayor's Comments:** None

**Council Comments:** Councilor Paulson complemented staff on keeping the Website up to date.

**Public Comments:** None

**Adjourn: 8:19 PM**

Approved: \_\_\_\_\_

Don Bennett, Mayor

10-26-16  
Date