

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
July 10, 2018

The meeting was called to order at 7:12 PM by Vice-Chair Michael Galvin

Members Present: Warren Weathers, Pam Baumann, Tim Stratis, Aaron Graham, Mike & Virginia Galvin, Bill Schneider, George Wild, Nate Anderson, Gerry Burr, , Rhett Gedies, Patty Jo Angelini, Joyce Donnell, CA - Jared Cobb

Approval of Minutes: Minutes of June 12, 2018 Rhett Gedies moved to approve, second by Gerry Burr. Approved by consensus.

Old Business:

Financial: CA presented June financial report.

Public Relations: Patty Jo stated she will start promoting events on social media.

Programs & Advertising: Programs are here and being distributed, more will be coming tomorrow to City Hall. Positive feedback has been received on appearance of the program.

Sponsorship: Waiting on Emerald Valley Dental, and discussion on updating sponsor form to include information about needing a booth space.

Crafts: Pam stated she has opened the East end of the park along the sidewalk, for vendors, and needs to know if any sponsors will be needing a booth space.

Food Vendors: Rhett reported he has 8 vendors line up, with the addition of a vegan/organic vendor. He will follow up on a fee payment from the nonprofit vendor.

Entertainment: No report, need to fill one performance slot on Saturday from 2-3 PM.

Quilt Show: Gerry submitted \$776 in ticket sales, and the quilt is on display at Banner Bank.

Car Show: Nate reported he has 24 preregistered, and is looking for more door prizes. Jim Burford has offered to sell the car port used by the car show for \$100, it will be stored at City Hall temporarily.

5KRun: Daniele provided email stating everything is a go, and Insurance Certificate will be provided to County.

Parade: It was reported the Fire Chief has taken care of the permitting, and North Shore will be blocked off Saturday morning.

Fishing Derby: Warren stated sales are as expected.

Kidz Korner: No report.

Grease Pole Climb: Tim is planning for 2 age groups, and he will be out of town on Friday, so he is looking for someone to cover for him until he gets there.

Pie Baking/ Eating Contest/ Coins in the Hay: No report

RC Airplanes: Bill reported they have a float for the parade, and will handing out foam rockets. He spoke on the expense and difficulty it has become to have this event with all the permitting requirements from the government entities. He and his wife have been working hard to clear the area of debris for the event.

Horseshoe Event: Brad provided a written report.

K9 Event: George stated he has requested they bring competition equipment to used in their performance.

Garbage: The gator that has been used in the past is currently out of commission, but hoping to have it working in time for the jam.

Layout/set-up/Grounds: Plans are to start setting up canopies on Thursday. Pam requested that the hole in front of the restroom/ light pole be filled in with dirt.

Toilets: Arrangements made same as last year.

City: CA reported all the Liability Certificates have been obtained, and the Oakridge Police Dept. will be here during the day.

Security: George sent a reminder, scheduled for 10 PM – 6 AM coverage, Friday and Saturday.

New Business: None

Other Business: The new information booth sign was displayed, event t-shirts were provided, and a request for volunteers to work the information booth was made.

Next meeting to be held at Rolling Rock Park on Tuesday, July 24, 2018 at 6 PM.

Adjourn: 8:07 PM

Approved: _____

Michael Galvin – Vice-Chair

Date: _____

8/14/18

Attest: _____

Jared Cobb – City Recorder

Date: _____

8/14/18